

Warrenton Revitalization Committee

Harvest-ween

A Harvest Market & Fright Night Festival

Courthouse Square, Warrenton, NC

Saturday, October 26th, 2024

10:00 AM to 3:00PM (Harvest Market)

5:00PM – 9:00PM (Fright Night Festival)

VENDOR / EXHIBITOR APPLICATION

Vendor fees

Retail Space - **\$35.00** (10'x10') - Food Truck Space - **\$75.00** (20'x10')

Deadline for applications is **October 23rd, 2024**

PLEASE PRINT CLEARLY

Name _____

Address _____

City/State/Zip _____

E-mail _____

Phone _____

Number of spaces requested (limit 2): _____ Amount included: _____

Description of items to be sold: _____

Only food vendors will be allowed to stay past 3PM. Food vendors, select a half day____ or full day____.
(this will help us with site planning and logistics day of event, during transition)

Please complete this form, make checks payable and mail to:

Town of Warrenton

P.O. Box 281

Warrenton, NC 27589

Questions? Call: 252-257-1122 **Email:** revitalization@warrenton.nc.gov

For online payment options visit - https://www.warrenton.nc.gov/page/Sponsors_Vendors

NOTE: By signing this application, each vendor is accepting full responsibility for his or her own entries, including loss by breakage, theft, fire, rain, wind, or any other cause of damage to inventory or person. Vendors are responsible for any insurance they deem necessary; vendors hereby expressly release the Warrenton Revitalization Committee, Town of Warrenton and Warren County from any and all liability whatsoever.

Signature _____ Date _____

All applications must be signed and dated

IMPORTANT NOTES!
(Vendors keep this sheet for your information)

In 2024, we are launching “Harvest-ween”, a combined Harvest Market and Fright Night event, to bring more activities for young children and families to the Town of Warrenton.

Retail Vendor fee is **\$35.00** per space which are approximately 10’x10’ each; please indicate if you want two spaces and include the fee for each. Food truck vendor fee is **\$75.00** and are 20’x10’.

ONLY food truck vendors will be permitted to stay after 3PM, please indicate if you will be staying a half or full day so we can plan logistically. Fee must be paid by check, money order, or online payment.

Applications may be mailed to the address on the form above or emailed to revitalization@warrenton.nc.gov. If applications are emailed, please submit payment online at the address provided.

There will be no refunds.

Vendor space assignments will be communicated via email the week of the event.

Vendor set-up is from **7:30am to 9:30am**; vendors are expected to be festival-ready by **10:00am** and remain until **3:00 pm**.

The Festival Committee reserves the right to accept or reject any application.

Please bring your own canopy; we do not supply them and you may NOT be in shade!

Sorry! **Electricity is NOT available!**

There is no charge for government agencies. Non-profits will be charged a vendor fee.

After set-up, vendor parking will be in the Warren County employee parking lot behind the Courthouse.

FOOD VENDORS PLEASE NOTE — The Warren County Environmental Health Department is enforcing new rules. Food vendors who do not have a state license will need to obtain a Temporary Food Application from the Health Department 15 days in advance of the event. You may not obtain one on the day of the event. Representatives of the Health Department will be checking licenses, and any food vendor without a license will not be allowed to set up or sell at the Festival. Requirements for Temporary Food Establishments can be found at www.deh.enr.state.nc.us/ehs/rules.htm. There are some exemptions. Please call the Warren County Environmental Health Department directly at 252-257-1538 for information or application.