



Walter M. Gardner, Jr. – Mayor
Robert Davie - Town Administrator

P.O. Box 281
Warrenton, NC 27589-0281
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www.warrenton.nc.gov

BOARD OF COMMISSIONERS REGULAR MEETING
6:45 Public Hearing Special Use Permit
7:00 PM Board Meeting
February 9, 2026
AGENDA

Regular Meeting

1. Call to Order, Pledge of Allegiance and Moment of Silence
2. Conflict of Interest Statement
3. Proposed Agenda
4. Public Comments
5. Minutes of Board Meeting from January 12, 2026
6. Consent Agenda
 - a. Mission and Goals
 - b. Year-to-Date Revenue and Expenditure Reports (Budget vs. Actual)
 - c. Monthly Checks Report
 - d. Public Works Monthly Reports
 - e. WWTP Monthly Report
 - f. Police Activity Reports
 - g. Action Items from Prior BOC Meeting
 - h. Status of Grants
7. Committee Reports
 - a. Finance and Administration (Ms. Hunter)
 - b. Public Works (Mr. Blalock)
 - c. Public Safety (Mr. Ayscue)
 - d. Human Resources/Information Technology (Mr. White)
 - e. Revitalization/Historic District Commission (Mr. Coffman)
 - f. Beautification/Facilities (Ms. Sourelis)
 - g. Planning/Zoning/Annexation (Mr. Young)
8. Old Business
 - a. Christmas Decorations – for discussion and consideration
 - b. Budget Amendments 10 – for discussion and consideration
 - c. Budget Amendments 11 – for discussion and consideration
9. New Business
 - a. Grant project ordinance – for discussion and consideration
 - b. Refer Special Use Application to Planning Board & Schedule Public Hearing – for consideration
 - c. Water Rate Increases – for information
 - d. Town Hall repairs – for information
10. Announcements
11. Adjournment

Conflict of Interest Disclaimer

"Members of the Town of Warrenton Board of Commissioners are advised, hereby, of their duty under the State Government Ethics Act to avoid conflicts of interest and the appearance of such conflict; and, further, are instructed to refrain from participating in any matter coming before this Town Board of Commissioners with respect to which there is a conflict of interest or appearance of such conflict".

- **In accordance with the State Government Ethics Act, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict.**
- **Does any Board member have any known conflict of interest or appearance of conflict with respect to any matter coming before this Board tonight? If so, please identify the conflict and refrain from any undue participation in the particular matter involved.**

Citizen Comments

Rules for Citizen Comments

- Please sign up to speak.
- The maximum time allotted to each speaker will be five (5) minutes; The Town Administrator will keep time.
- Any group of people who support or oppose the same position should designate a spokesperson.
 - Please address only those items which might not have been addressed by a previous speaker.
- This is not a question and answer session. If response from the Administrator, Mayor, and/or Board is desired, please leave a copy of your comment(s) with the Town Administrator.
- After the Citizen Comments period, comments from the audience are not appropriate unless recognized by the Mayor or placed as an agenda item.
- Order and decorum will be maintained.

**Town of Warrenton
Board of Commissioners**



Walter M. Gardner, Jr. – Mayor
Robert F. Davie, Jr. – Town Administrator

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BOARD OF COMMISSIONERS REGULAR MONTHLY MEETING

November 10, 2025

7:00 P.M.

Minutes

Those in attendance were:

| | |
|--|----------------------------------|
| Mayor Walter Gardner | Commissioner Mary Hunter |
| Commissioner Nat White | Commissioner Dian Sourelis |
| Commissioner Michael Coffman | Commissioner John Blalock |
| Commissioner Jason Young | Robert Davie, Town Administrator |
| Meredith Valentine, Finance Director | |
| Brandon Elliott, Public Works Director | |
| David Elliott, Chief of Police | |
| Tracy Stevenson, Minute Taker | |

Call to Order – Pledge of Allegiance and Moment of Silence

Mayor Walter Gardner called the regular monthly meeting of the Town of Warrenton Board of Commissioners to order on Monday, January 12, 2026, at 7:00 p.m. A Moment of Silence was held for all who are sick, suffering, and in need. The Pledge of Allegiance was led by Town Administrator, Robert Davie.

Conflict of Interest Statement and Proposed Agenda

The Conflict-of-Interest statement was reviewed. The Proposed Agenda was presented. Mayor Gardner requested the following addition to the proposed agenda:

New Business

(b) Road Closure Resolution - for consideration

Commissioner Coffman made a motion to approve the proposed agenda as amended, with a second by Commissioner Young. The motion was approved by unanimous vote.

Public Comments

There were none.

Minutes

The minutes of the December 8, 2025, Board of Commissioners meeting were presented. Mayor Gardner requested the following correction be made to the minutes and requested the following addition to the proposed agenda:

Old Business

- (a) **Social District – for consideration**
Commissioner Coffman made the second to approve, not Commissioner White. Commissioner White was not in attendance.

Commissioner White made a motion to approve the minutes as amended, with a second by Commissioner Sourelis. The motion was approved by unanimous vote.

Consent Agenda

- (a) Mission and Goals
- (b) Year-to-date Revenue and Expenditure Reports (Budget vs. Actual)
- (c) Monthly Checks Report
- (d) Public Works Monthly Report
- (e) WWTP Monthly Report
- (f) Police Activity Report
- (g) Action Items from Prior BOC Meeting
- (h) Status of Grants
- (i) Budget Amendments 6, 7, 8, and 9

Commissioner Young made a motion to approve the Consent Agenda as presented, with a second by Commissioner Coffman. The motion was approved by unanimous vote.

Committee Reports

- (a) Finance and Administration –Commissioner Hunter had no additional report other than agenda items.
- (b) Public Works – Commissioner Blalock had no additional report other than agenda items. Town Administrator, Robert Davie presented a contract renewal for Wilson’s Water Service with an increase from \$825.00 to 970.00 a month for back-up ORC services at the Waste Water Treatment Plant, which is required by state law. The contract is for a three-year period. Commissioner Blalock made a motion to approve the renewal as presented, with a second by Commissioner White. The motion was approved by unanimous vote.
- (c) Public Safety – Commissioner Ayscue was not in attendance. Chief David Elliott presented the monthly report to the Board, with only two incident reports.
- (d) Human Resources – Information Technology – Commissioner White had no additional report other than agenda items. Town Administrator, Robert Davie informed the board that a part-time employee has been hired for the Water Department.
- (e) Revitalization/Historic District Commission – Commissioner Coffman stated there were no Historic District Commission or Revitalization meetings for December. He stated that the Christmas parade was a success with only a few concerns that he planned to address with the Rotary Club during their next meeting.
- (f) Beautification/Facilities – Commissioner Sourelis had no additional report other than agenda items. Ms. Sourelis presented a quote from Mosca Designs for snowflake

decorations to include mounting hardware at a reduced rate of \$21,643.00 for consideration. Commissioner Sourelis further stated that she would request donations from Revitalization and Preservation Warrenton for additional funding. Commissioner Sourelis made a motion to proceed with the purchase at the reduced rates, with a second by Commissioner Coffman. The motion was approved by a five-one vote, with Commissioner Hunter casting the dissenting vote.

- (g) Planning/Zoning/Annexation – Commissioner Young had no additional report other than agenda items.

Old Business

- a) **Increase in Water Usage from Dameron Building – for information** – Town Administrator, Robert Davie informed the Board of the Town's first significant increase in water/sewer usage in many years. He further stated that the last two billing cycles for the Dameron Building show an increase from zero gallons to an average of between 37,000 to 42,000 gallons per month, generating between \$2200 and \$2300 per month or over \$25,000 annually.
- b) **Certifications of Engineering Services Procurement for Grants: SRP-W-0224 Sanitary Sewer Rehab, SRP-W-0044 WWTP Improvements Phase IV, 2026 Water and Wastewater AIA – for consideration** – Town Administrator, Robert Davie, presented the Certifications of Engineering Services Procurement for Grants: SRP-W-0224 Sanitary Sewer Rehab, SRP-W-0044 WWTP Improvements Phase IV, 2026 Water and Wastewater AIA with Municipal Engineering, Inc. Commissioner Blalock made a motion to approve the three certifications as presented, with a second by Commissioner Coffman. The motion was approved by unanimous vote.

New Business

- (a) **Southern Software Agreement Renewals (Administration, Police) – for consideration** - Town Administrator, Robert Davie presented Southern Software Agreement Renewals for FMS for Administration with a new annual cost of \$4414, a 15% increase over the previous year, and RMS & Quarter Master for the Police Department, with a new annual cost for Quarter Master of \$867 and a cost of \$3838 for RMS, no increase over prior year. Commissioner Blalock made a motion to approve renewals as presented, with a second by Commissioner Young. The motion was approved by unanimous vote.
- (b) **Road Closure Resolution for Eastern Bluebird Festival – for consideration** – Town Administrator, Robert Davie presented the Road Closure Resolution for the Eastern Bluebird Festival for consideration. The road closure would include Main Street from E. Macon to Franklin Streets. After some discussion about the length of time for the closure, Commissioner Coffman made a motion to approve the resolution as presented, with a second by Commissioner Hunter. The motion was approved by unanimous vote.

Announcements – There were none.

Closed Session per NC GS § 143-318.11 (4) to discuss matters relating to the location or expansion of industries or other businesses – Commissioner Blalock made a motion to go into closed session, with a second by Commissioner White. The motion was approved by unanimous vote. Commissioner Hunter motioned to return to open session with a second by

Commissioner Sourelis. The motion was approved by unanimous vote. Upon returning to open session, Commissioner Blalock motioned to approve expenditures out of the budgeted line for police salaries to support the right candidate for BLET training, with the Town paying for the six-month training and a monthly stipend/salary during training. Commissioner Hunter seconded the motion, and the motion was approved by unanimous vote.

With no further business, the meeting was adjourned.

Mission

"Historically Great – Progressively Strong"

Five key tenets of the Town's mission are: maintaining small town charm, keeping the business district active, keeping young people excited about living in Warrenton, increasing prosperity and vibrancy, and understanding and capitalizing on a variety of histories while engaging the future.

In the most recent goal setting workshop, the Board identified top priorities for the Town:

GOAL 1: To improve water and sewer Infrastructure.

Key Strategic Actions

Work on the \$15 million of improvements already identified

- 1.5M already completed
- Apply for grants every 6 months

Ongoing

GOAL 2: To generate activity in downtown.

Key Strategic Actions

Revisualize SpringFest

Short term

Encourage pop-ups, like Lake Gaston coffee

Short term

Explore intern possibilities

Short term

Clean up Storefronts

Short term;

Seek compliance on existing violations.

Ongoing

Develop (options for) job description and salary range for position

Medium term

Fund Start Streetscape Plan (only as oppty presents)

Ongoing

GOAL 3: To add or enhance recreational opportunities.

Key Strategic Actions

Secure Parks & Rec Trust Fund grant for appraisal of Church Street 11 acres

Short term

CORE

Ongoing

Eye out for grants for existing park improvements that could include...

Ongoing

GOAL 4: To improve relationships with key partners.

Key Strategic Actions

Staff and Elected officials to reach out to Warren County Schools to express Town's interest in supporting schools and solicit their needs that Town can help with

- Explore plans for abandoned elementary school
- Gauge developer interest in redeveloping into teacher housing

Short term

Staff and Elected officials to reply to invitation from Warren County Government to attend joint board meetings and shared interests.

- Possible suggest rotating meetings.
- Develop relationships with other area municipalities

Short term and
Ongoing

GOAL 5: To increase the availability and variety of housing options.

Key Strategic Actions

| | |
|--|-------------|
| Identify derelict properties. Consider fines or takeover and demolition. | Short term |
| Explore Main street options. Pay for acquisition or renovation? | Short term |
| Explore if abandoned elementary school can be converted to teacher housing | Medium Term |
| Connect with builders to determine their interest in available parcels | Ongoing |
| Eye out for opptys to add 'above retail' housing in downtown | Ongoing |

GOAL 6: To sustain the work of the organization.

Key Strategic Actions

Plan for Key Staff Retirements

| | |
|--|-------------|
| Network with area universities for interns (UNC MPA; SOG's Lead for NC; NC State for design) (short term) | Short term |
| Undertake informal salary study (on behalf of Police Department) by reaching out to NCLM or HRCentral or Warren County | Short term |
| Consider contracting for certification needs, when/where possible | Medium term |
| Encourage Kenny to keep getting certifications (ongoing) | Ongoing |

Budget vs Actual

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Period Ending 1/31/2026

| 34 FRONTIER WARREN | | | | | | | | |
|--|--------|-------------|------------|------------|-------------|-------------|---------|--|
| Description | Budget | Encumbrance | MTD | QTD | YTD | Variance | Percent | |
| Revenues | | | | | | | | |
| 34-335-340 State Econ & Infra Dev Grant FW Rev | 13,333 | 0.00 | 0.00 | 0.00 | 0.00 | (13,333.00) | | |
| 34-351-422 Rent Paid to Town Frontier Warren | 41,850 | 0.00 | 1,850.00 | 1,850.00 | 15,387.00 | (26,463.00) | 37% | |
| 34-381-037 Transfer in from GF | 1,988 | 0.00 | 0.00 | 0.00 | 0.00 | (1,988.00) | | |
| Revenues Totals: | 57,171 | 0.00 | 1,850.00 | 1,850.00 | 15,387.00 | (41,784.00) | 27% | |
| Expenses | | | | | | | | |
| 34-405-203 Supplies | 300 | 0.00 | 0.00 | 0.00 | 34.26 | 265.74 | 11% | |
| 34-405-250 Lights/Heat/Security | 3,000 | 636.43 | 273.14 | 273.14 | 1,538.57 | 825.00 | 73% | |
| 34-405-251 Telephone/Internet | 2,900 | 1,128.00 | 198.40 | 198.40 | 1,676.40 | 95.60 | 97% | |
| 34-405-255 Bldg Maint/Clean Srvs | 2,800 | 1,310.00 | 50.00 | 50.00 | 1,467.00 | 23.00 | 99% | |
| 34-405-400 Liability Insurance | 38 | 19.00 | 9.50 | 9.50 | 9.50 | 9.50 | 75% | |
| 34-405-422 Rent Paid by Town | 34,500 | 9,000.00 | 3,000.00 | 3,000.00 | 24,000.00 | 1,500.00 | 96% | |
| 34-405-499 Miscellaneous | 300 | 0.00 | 0.00 | 0.00 | 0.00 | 300.00 | | |
| Non-Departmental Totals: | 43,838 | 12,093.43 | 3,531.04 | 3,531.04 | 28,725.73 | 3,018.84 | 93% | |
| 34-432-701 State Econ & Infra Dev Grant FW Exp | 13,333 | 0.00 | 0.00 | 0.00 | 13,333.33 | (0.33) | 100% | |
| Totals: | 13,333 | 0.00 | 0.00 | 0.00 | 13,333.33 | (0.33) | 100% | |
| Expenses Totals: | 57,171 | 12,093.43 | 3,531.04 | 3,531.04 | 42,059.06 | 3,018.51 | 95% | |
| 34 FRONTIER WARREN Revenues Over/(Under) Expenses: | | | (1,681.04) | (1,681.04) | (26,672.06) | | | |

Budget vs Actual

Town of Warrenton
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Period Ending 1/31/2026

| 37 GENERAL FUND | | | | | | | |
|---|---------|-------------|------------|------------|------------|--------------|---------|
| Description | Budget | Encumbrance | MTD | QTD | YTD | Variance | Percent |
| Revenues | | | | | | | |
| 37-302-301 Ad Valorem Taxes - Current | 620,784 | 0.00 | 220,020.45 | 220,020.45 | 486,552.49 | (134,231.51) | 78% |
| 37-302-302 Ad Valorem Taxes - Prior Year | 5,000 | 0.00 | 324.09 | 324.09 | 4,064.06 | (935.94) | 81% |
| 37-302-303 Ad Valorem Taxes - all other prior years | 2,000 | 0.00 | 0.00 | 0.00 | 2,071.08 | 71.08 | 104% |
| 37-302-304 Ad Valorem Taxes - Penalties & Interest | 2,200 | 0.00 | 35.04 | 35.04 | 1,515.66 | (684.34) | 69% |
| 37-307-310 Motor Vehicles - Current | 41,054 | 0.00 | 0.00 | 0.00 | 24,633.46 | (16,420.54) | 60% |
| 37-320-320 Local Option Sales Tax Monthly | 377,000 | 0.00 | 31,274.65 | 31,274.65 | 134,049.43 | (242,950.57) | 36% |
| 37-320-321 Annual Refund of Sales Tax the Town paid | 0 | 0.00 | 0.00 | 0.00 | 37,665.00 | 37,665.00 | |
| 37-325-325 Utility Franchise Tax Quarterly | 88,600 | 0.00 | 0.00 | 0.00 | 22,851.63 | (65,748.37) | 26% |
| 37-325-328 Refund of Gas Tax paid monthly | 1,000 | 0.00 | 101.15 | 101.15 | 313.10 | (686.90) | 31% |
| 37-325-330 Solid Waste Disposal Tax Qrly | 600 | 0.00 | 0.00 | 0.00 | 315.68 | (284.32) | 53% |
| 37-335-335 Powell Bill | 33,916 | 0.00 | 0.00 | 0.00 | 33,570.64 | (345.36) | 99% |
| 37-345-344 Historic District Comm Fees | 200 | 0.00 | 25.00 | 25.00 | 75.00 | (125.00) | 38% |
| 37-345-345 Zone Board of Adj | 1,800 | 0.00 | 350.00 | 350.00 | 2,350.00 | 550.00 | 131% |
| 37-345-346 Code Enforcement | 3,500 | 0.00 | 75.00 | 75.00 | 2,125.00 | (1,375.00) | 61% |
| 37-351-353 Landfill Fees Residential | 208,926 | 0.00 | 18,040.98 | 18,040.98 | 124,215.78 | (84,710.22) | 59% |
| 37-351-355 Cemetery Fees | 700 | 0.00 | 0.00 | 0.00 | 1,000.00 | 300.00 | 143% |
| 37-351-356 Police Rpt Fees | 50 | 0.00 | 0.00 | 0.00 | 0.00 | (50.00) | |
| 37-351-357 Court Fees | 200 | 0.00 | 0.00 | 0.00 | 22.50 | (177.50) | 11% |
| 37-351-360 Cell Tower Rent | 64,680 | 0.00 | 24,885.31 | 24,885.31 | 35,934.81 | (28,745.19) | 56% |
| 37-351-361 Parking/Ordinance Collections PD | 100 | 0.00 | 0.00 | 0.00 | 0.00 | (100.00) | |
| 37-351-401 Debt Setoff Landfill | 100 | 0.00 | 0.00 | 0.00 | 0.00 | (100.00) | |
| 37-365-001 Interest Income | 60 | 0.00 | 0.00 | 0.00 | 37.48 | (22.52) | 62% |
| 37-365-002 NCCMT Debt Setoff Disbursement | 500 | 0.00 | 0.00 | 0.00 | 0.00 | (500.00) | |
| 37-365-034 Storefront Beautification Rev | 15,000 | 0.00 | 0.00 | 0.00 | 7,260.00 | (7,740.00) | 48% |

Budget vs Actual

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Period Ending 1/31/2026

| 37 GENERAL FUND | | | | | | | |
|--|------------------|-------------|-------------------|-------------------|---------------------|---------------------|------------|
| Description | Budget | Encumbrance | MTD | QTD | YTD | Variance | Percent |
| 37-365-351 Revitalization Comm | 25,000 | 0.00 | 1,180.00 | 1,180.00 | 6,881.18 | (18,118.82) | 28% |
| 37-365-354 Quilters Lane Revenue | 750 | 0.00 | 0.00 | 0.00 | 0.00 | (750.00) | |
| 37-365-358 Branded Merchandise for Sale | 1,000 | 0.00 | 0.00 | 0.00 | 0.00 | (1,000.00) | |
| 37-365-370 WWTP 25% of GF Exp | 64,057 | 0.00 | 0.00 | 0.00 | 31,851.38 | (32,205.62) | 50% |
| 37-365-371 WS 25% of GF Exp | 122,255 | 0.00 | 0.00 | 0.00 | 63,199.31 | (59,055.69) | 52% |
| 37-365-374 Insurance Proceeds GF | 7,478 | 0.00 | 0.00 | 0.00 | 7,477.55 | 0.00 | 100% |
| 37-365-401 Mis/Revenue/License Tags | 100 | 0.00 | 0.00 | 0.00 | 0.00 | (100.00) | |
| 37-365-410 Interest Investment NCCMT | 24,000 | 0.00 | 0.00 | 0.00 | 12,252.69 | (11,747.31) | 51% |
| 37-381-038 Transfer in from W/S | 883 | 0.00 | 0.00 | 0.00 | 0.00 | (883.00) | |
| 37-395-395 Powell Bill Apropiated Fund Balance (Budget Only) | 6,915 | 0.00 | 0.00 | 0.00 | 0.00 | (6,915.00) | |
| 37-395-396 Appropriated Fund Balance (Budget Only) | 4,000 | 0.00 | 0.00 | 0.00 | 0.00 | (4,000.00) | |
| Revenues Totals: | 1,724,408 | 0.00 | 296,311.67 | 296,311.67 | 1,042,284.91 | (682,122.64) | 60% |
| Expenses | | | | | | | |
| 37-401-010 Salary - Full Time | 181,117 | 0.00 | 17,399.16 | 17,399.16 | 108,510.12 | 72,606.88 | 60% |
| 37-401-012 Salary - Adm Assistant | 56,039 | 0.00 | 6,403.20 | 6,403.20 | 34,700.40 | 21,338.60 | 62% |
| 37-401-020 ER-FICA Taxes | 13,856 | 0.00 | 1,330.32 | 1,330.32 | 8,297.20 | 5,558.80 | 60% |
| 37-401-021 ER-FICA Taxes - Adm Assistant | 4,287 | 0.00 | 489.12 | 489.12 | 2,650.72 | 1,636.28 | 62% |
| 37-401-030 ER-Retirement - Orbit | 49,257 | 0.00 | 5,046.09 | 5,046.09 | 30,360.58 | 18,896.42 | 62% |
| 37-401-040 ER-Health Insurance | 35,000 | 1,575.68 | 2,747.51 | 2,747.51 | 18,341.75 | 15,082.57 | 57% |
| 37-401-050 ER-Life Insurance | 570 | 186.00 | 46.50 | 46.50 | 372.00 | 12.00 | 98% |
| 37-401-060 ER-Workman's Comp | 400 | 137.68 | 0.00 | 0.00 | 256.48 | 5.84 | 99% |
| 37-401-200 Travel Expense | 2,000 | 39.38 | 0.00 | 0.00 | 461.48 | 1,499.14 | 25% |
| 37-401-203 Supplies | 5,000 | 200.97 | 770.68 | 770.68 | 2,256.06 | 2,542.97 | 49% |
| 37-401-250 Light, Heat & Security | 8,500 | 2,412.79 | 487.70 | 487.70 | 3,352.31 | 2,734.90 | 68% |
| 37-401-251 Telephone & Postage | 4,000 | 1,083.89 | 243.77 | 243.77 | 1,833.83 | 1,082.28 | 73% |
| 37-401-255 Bldg. Maint/ Clean SVS | 22,278 | 2,216.51 | 56.33 | 56.33 | 14,811.73 | 5,249.96 | 76% |
| 37-401-256 Bank Fees/ Petty Cash | 3,750 | 0.00 | 0.00 | 0.00 | 1,800.00 | 1,950.00 | 48% |

Budget vs Actual

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Period Ending 1/31/2026

| 37 GENERAL FUND | | | | | | | |
|--|---------|-------------|-----------|-----------|------------|-------------|---------|
| Description | Budget | Encumbrance | MTD | QTD | YTD | Variance | Percent |
| 37-401-295 Training | 4,446 | 0.00 | 0.00 | 0.00 | 340.00 | 4,105.75 | 8% |
| 37-401-301 Computer Maint | 9,000 | 3,422.93 | 822.26 | 822.26 | 5,566.80 | 10.27 | 100% |
| 37-401-302 Software Support | 1,000 | 215.88 | 35.98 | 35.98 | 510.57 | 273.55 | 73% |
| 37-401-304 Website | 800 | 0.00 | 0.00 | 0.00 | 412.50 | 387.50 | 52% |
| 37-401-305 Technology Upgrades | 1,000 | 412.03 | 0.00 | 0.00 | 71.17 | 516.80 | 48% |
| 37-401-306 Awning 25% Fund | 500 | 0.00 | 0.00 | 0.00 | 500.00 | 0.00 | 100% |
| 37-401-307 Special Events | 2,500 | 30.00 | 121.72 | 121.72 | 1,475.29 | 994.71 | 60% |
| 37-401-309 Advertising | 2,270 | 0.00 | 0.00 | 0.00 | 295.45 | 1,974.55 | 13% |
| 37-401-310 Dues & Subscriptions | 4,000 | 426.00 | 0.00 | 0.00 | 2,543.15 | 1,030.85 | 74% |
| 37-401-325 NC Sales/Use Tax Paid (No Tax) | 2,000 | 368.75 | 69.41 | 69.41 | 1,621.36 | 9.89 | 100% |
| 37-401-400 Liability Insurance | 8,354 | 3,630.15 | 3,116.45 | 3,116.45 | 4,724.10 | 0.00 | 100% |
| 37-401-401 County Tax Collection Svs | 8,000 | 0.00 | 3,305.70 | 3,305.70 | 7,965.10 | 34.90 | 100% |
| 37-401-405 Audit Expense | 13,117 | 0.00 | 0.00 | 0.00 | 12,700.00 | 417.00 | 97% |
| 37-401-410 Election Cost | 8,500 | 0.00 | 0.00 | 0.00 | 0.00 | 8,500.00 | |
| 37-401-415 Economic Development | 352 | 0.00 | 0.00 | 0.00 | 352.05 | 0.03 | 100% |
| 37-401-420 Attorney Fees | 3,500 | 1,200.00 | 0.00 | 0.00 | 1,200.00 | 1,100.00 | 69% |
| 37-401-497 Sales & Uses Tax Expense | 0 | 0.00 | 0.00 | 0.00 | 15,694.09 | (15,694.09) | |
| 37-401-499 Miscellaneous Expense | 3,552 | 400.52 | 653.48 | 653.48 | 3,093.48 | 57.92 | 98% |
| 37-401-802 Truist Parking Lot Loan Principal | 10,576 | 0.00 | 5,356.51 | 5,356.51 | 10,575.50 | 0.50 | 100% |
| 37-401-832 Truist Parking Lot Loan Interest | 5,667 | 0.00 | 2,764.49 | 2,764.49 | 5,666.50 | 0.50 | 100% |
| 37-401-998 Contingency | 3,096 | 0.00 | 0.00 | 0.00 | 0.00 | 3,096.00 | |
| General Government Totals: | 478,284 | 17,959.16 | 51,266.38 | 51,266.38 | 303,311.77 | 157,013.27 | 67% |
| 37-402-014 Mayor Part Time Salary | 1,500 | 0.00 | 125.00 | 125.00 | 875.00 | 625.00 | 58% |
| 37-402-020 ER - FICA TAXES | 115 | 0.00 | 9.56 | 9.56 | 66.92 | 48.08 | 58% |
| 37-402-060 Workers Comp Mayor & Council | 70 | 21.71 | 0.00 | 0.00 | 48.29 | 0.00 | 100% |
| 37-402-200 Travel Expense | 300 | 0.00 | 0.00 | 0.00 | 0.00 | 300.00 | |
| 37-402-295 Training | 1,500 | 0.00 | 0.00 | 0.00 | 60.00 | 1,440.00 | 4% |
| 37-402-402 Commission offsite meetings | 200 | 0.00 | 0.00 | 0.00 | 0.00 | 200.00 | |
| Governing Body Totals: | 3,685 | 21.71 | 134.56 | 134.56 | 1,050.21 | 2,613.08 | 29% |

Budget vs Actual

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Period Ending 1/31/2026

| 37 GENERAL FUND | | | | | | | | |
|--|---------|-------------|-----------|-----------|------------|------------|---------|--|
| Description | Budget | Encumbrance | MTD | QTD | YTD | Variance | Percent | |
| 37-405-345 Zoning/Ordinances | 7,500 | 0.00 | 0.00 | 0.00 | 7,040.00 | 460.00 | 94% | |
| 37-405-407 Branded Clothing Sales | 1,000 | 0.00 | 0.00 | 0.00 | 0.00 | 1,000.00 | | |
| 37-405-423 Quilters Lane | 1,250 | 0.00 | 0.00 | 0.00 | 1,090.00 | 160.00 | 87% | |
| 37-405-430 Historic District Comm | 220 | 0.00 | 0.00 | 0.00 | 181.43 | 38.57 | 82% | |
| 37-405-434 Storefront Beautification Exp | 15,000 | 4.66 | 296.00 | 296.00 | 1,453.44 | 13,541.90 | 10% | |
| 37-405-450 Revitalization Comm | 25,000 | 500.00 | 0.00 | 0.00 | 4,173.22 | 20,326.78 | 19% | |
| 37-405-470 Small Town Maint St | 1,500 | 1,480.00 | 0.00 | 0.00 | 0.00 | 20.00 | 99% | |
| Non-Departmental Totals: | 51,470 | 1,984.66 | 296.00 | 296.00 | 13,938.09 | 35,547.25 | 31% | |
| 37-501-010 SALARY FULL TIME | 286,566 | 0.00 | 31,337.67 | 31,337.67 | 165,494.07 | 121,071.71 | 58% | |
| 37-501-014 Salary - Part Time | 17,000 | 0.00 | 5,010.00 | 5,010.00 | 14,430.00 | 2,570.00 | 85% | |
| 37-501-015 Salary-LEO Separation Allowance | 15,000 | 0.00 | 1,085.94 | 1,085.94 | 7,601.58 | 7,398.42 | 51% | |
| 37-501-016 Salary - Admin Assistant | 43,827 | 0.00 | 4,994.40 | 4,994.40 | 27,186.80 | 16,640.20 | 62% | |
| 37-501-019 Salary - Over-Time | 10,000 | 0.00 | 156.33 | 156.33 | 2,411.85 | 7,588.15 | 24% | |
| 37-501-020 ER-FICA Taxes | 26,431 | 0.00 | 3,178.77 | 3,178.77 | 16,406.49 | 10,024.51 | 62% | |
| 37-501-030 ER - Retirement Orbit | 78,982 | 0.00 | 8,117.56 | 8,117.56 | 44,101.69 | 34,880.31 | 56% | |
| 37-501-031 ER - 401K 5% | 15,084 | 6,329.02 | 1,539.19 | 1,539.19 | 8,739.80 | 15.18 | 100% | |
| 37-501-040 ER - Health Insurance | 55,982 | 903.00 | 3,363.87 | 3,363.87 | 22,110.32 | 32,968.68 | 41% | |
| 37-501-050 ER - Life Insurance | 1,152 | 310.00 | 77.50 | 77.50 | 620.00 | 222.00 | 81% | |
| 37-501-060 ER - Workman's Comp | 6,525 | 0.00 | 0.00 | 0.00 | 6,331.34 | 194.12 | 97% | |
| 37-501-200 Travel Expense | 1,500 | 545.44 | (30.83) | (30.83) | 223.73 | 730.83 | 51% | |
| 37-501-203 Supplies | 5,000 | 461.02 | (142.01) | (142.01) | 2,325.42 | 2,213.56 | 56% | |
| 37-501-204 Uniforms | 5,000 | 1,188.55 | 224.76 | 224.76 | 1,329.11 | 2,482.34 | 50% | |
| 37-501-205 Equipment & Material | 4,000 | 803.48 | (108.00) | (108.00) | 913.46 | 2,283.06 | 43% | |
| 37-501-206 Ammunition | 420 | 0.00 | 0.00 | 0.00 | 0.00 | 420.00 | | |
| 37-501-250 Light, Heat & Security | 9,000 | 2,412.79 | 487.71 | 487.71 | 3,352.31 | 3,234.90 | 64% | |
| 37-501-251 Telephone & Postage | 8,106 | 3,005.22 | 681.86 | 681.86 | 4,866.00 | 234.82 | 97% | |
| 37-501-252 Fuel | 15,000 | 5,254.80 | 2,673.67 | 2,673.67 | 9,745.20 | 0.00 | 100% | |
| 37-501-255 Bldg Maint/Clean Svs | 10,855 | 1,522.85 | 56.33 | 56.33 | 8,967.53 | 364.40 | 97% | |
| 37-501-295 Training | 2,000 | 0.00 | 0.00 | 0.00 | 1,976.38 | 23.62 | 99% | |

Budget vs Actual

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Period Ending 1/31/2026

| 37 GENERAL FUND | | | | | | | |
|---|---------|-------------|-----------|-----------|------------|------------|---------|
| Description | Budget | Encumbrance | MTD | QTD | YTD | Variance | Percent |
| 37-501-301 Computer Maint | 9,532 | 3,638.95 | 722.72 | 722.72 | 5,803.77 | 89.28 | 99% |
| 37-501-302 Software Support | 9,337 | 894.24 | 289.99 | 289.99 | 8,442.76 | 0.00 | 100% |
| 37-501-305 Technology Upgrades | 413 | 412.03 | 0.00 | 0.00 | 0.00 | 0.97 | 100% |
| 37-501-310 Dues and Subscriptions | 537 | 200.00 | 337.00 | 337.00 | 337.00 | 0.00 | 100% |
| 37-501-351 Maint & Repair Equip | 4,000 | 0.00 | 0.00 | 0.00 | 1,230.22 | 2,769.78 | 31% |
| 37-501-370 2019 Dodge Car 100 | 1,500 | 399.25 | 0.00 | 0.00 | 600.75 | 500.00 | 67% |
| 37-501-371 2017 Dodge Car 200 | 1,500 | 557.30 | 0.00 | 0.00 | 389.72 | 552.98 | 63% |
| 37-501-372 2016 Dodge Car 300 | 1,500 | 704.77 | 0.00 | 0.00 | 647.96 | 147.27 | 90% |
| 37-501-373 2017 Dodge Car 400 | 1,300 | 500.00 | 0.00 | 0.00 | 10.00 | 790.00 | 39% |
| 37-501-376 2019 Dodge Car 700 | 1,500 | 802.29 | 0.00 | 0.00 | 207.71 | 490.00 | 67% |
| 37-501-377 2023 Dodge Car 125 | 1,500 | 0.00 | 0.00 | 0.00 | 852.59 | 647.41 | 57% |
| 37-501-378 2023 Dodge Car 225 | 1,500 | 562.15 | 0.00 | 0.00 | 524.60 | 413.25 | 72% |
| 37-501-400 Liability Insurance | 23,797 | 10,245.85 | 5,180.90 | 5,180.90 | 10,895.45 | 2,655.70 | 89% |
| 37-501-415 Medical | 2,247 | 0.00 | 360.00 | 360.00 | 360.00 | 1,887.00 | 16% |
| 37-501-420 Attorney Fees | 12,500 | 5,040.00 | 315.00 | 315.00 | 1,710.00 | 5,750.00 | 54% |
| 37-501-433 COP Program | 3,000 | 262.23 | 206.05 | 206.05 | 82.82 | 2,654.95 | 12% |
| 37-501-499 Miscellaneous | 356 | 0.00 | 0.00 | 0.00 | 355.94 | 0.00 | 100% |
| 37-501-804 Police 2019 Cars Loan Principal (USDA) | 5,268 | 0.00 | 0.00 | 0.00 | 5,114.59 | 153.41 | 97% |
| 37-501-805 Police 2023 Cars Loan Principle (USDA) | 7,651 | 0.00 | 0.00 | 0.00 | 0.00 | 7,651.00 | |
| 37-501-834 Police 2019 Cars Loan Interest (USDA) | 158 | 0.00 | 0.00 | 0.00 | 311.41 | (153.41) | 197% |
| 37-501-835 Police 2023 Cars Loan Interest (USDA) | 1,327 | 0.00 | 0.00 | 0.00 | 0.00 | 1,327.00 | |
| Police Department Totals: | 707,853 | 46,955.23 | 70,116.38 | 70,116.38 | 387,010.37 | 273,887.40 | 61% |
| 37-601-014 Salary - Part Time Code Enforcement | 2,682 | 0.00 | 126.08 | 126.08 | 1,853.16 | 828.84 | 69% |
| 37-601-020 ER-FICA Taxes | 230 | 0.00 | 9.65 | 9.65 | 141.81 | 88.19 | 62% |
| 37-601-060 Workers Comp | 660 | 66.59 | 0.00 | 0.00 | 569.36 | 24.05 | 96% |

Budget vs Actual

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Period Ending 1/31/2026

| 37 GENERAL FUND | | | | | | | | |
|--|--------|-------------|----------|----------|-----------|-----------|---------|--|
| Description | Budget | Encumbrance | MTD | QTD | YTD | Variance | Percent | |
| 37-601-252 Fuel/Truck Expense/Insurance | 456 | 0.00 | 0.00 | 0.00 | 0.00 | 456.00 | | |
| 37-601-352 Vehicle Maintenance | 200 | 0.00 | 0.00 | 0.00 | 0.00 | 200.00 | | |
| 37-601-437 Contract Srvs Fire Protection | 87,600 | 0.00 | 0.00 | 0.00 | 51,100.00 | 36,500.00 | 58% | |
| 37-601-475 Donation to Town Fire | 1,550 | 0.00 | 0.00 | 0.00 | 0.00 | 1,550.00 | | |
| 37-601-476 Code Enforcement Exp | 550 | 0.00 | 0.00 | 0.00 | 90.00 | 460.00 | 16% | |
| Fire Totals: | 93,928 | 66.59 | 135.73 | 135.73 | 53,754.33 | 40,107.08 | 57% | |
| 37-651-330 Christmas Lights/Santa House | 1,784 | 0.00 | 1,045.37 | 1,045.37 | 1,869.33 | (85.33) | 105% | |
| 37-651-331 Haley Haywood Park | 751 | 0.00 | 0.00 | 0.00 | 0.00 | 751.00 | | |
| 37-651-332 Signs below \$5,000 | 2,000 | 0.00 | 0.00 | 0.00 | 182.48 | 1,817.52 | 9% | |
| 37-651-333 Street Beautification - Below \$5,000 | 4,000 | 0.00 | 0.00 | 0.00 | 1,546.09 | 2,453.91 | 39% | |
| 37-651-335 Street Lighting Electric Bill | 32,000 | 12,624.80 | 2,694.50 | 2,694.50 | 18,375.20 | 1,000.00 | 97% | |
| Signs and Lights Totals: | 40,535 | 12,624.80 | 3,739.87 | 3,739.87 | 21,973.10 | 5,937.10 | 85% | |
| 37-701-010 Salary - Full Time | 86,007 | 0.00 | 9,920.05 | 9,920.05 | 50,206.90 | 35,800.10 | 58% | |
| 37-701-019 Over-Time | 1,026 | 0.00 | 0.00 | 0.00 | 182.04 | 843.96 | 18% | |
| 37-701-020 ER-FICA Taxes | 6,693 | 0.00 | 754.27 | 754.27 | 3,839.39 | 2,853.61 | 57% | |
| 37-701-030 ER - Retirement - Orbit | 18,171 | 0.00 | 2,080.61 | 2,080.61 | 10,615.17 | 7,555.83 | 58% | |
| 37-701-040 ER-Health Insurance | 24,036 | 377.71 | 840.93 | 840.93 | 6,074.47 | 17,583.82 | 27% | |
| 37-701-050 ER-Life Insurance | 391 | 32.84 | 48.51 | 48.51 | 288.88 | 69.28 | 82% | |
| 37-701-060 ER-Workman's Comp | 1,856 | 0.00 | 0.00 | 0.00 | 1,796.37 | 59.63 | 97% | |
| 37-701-203 Supplies | 5,500 | 1,477.12 | 191.29 | 191.29 | 3,690.49 | 332.39 | 94% | |
| 37-701-204 Uniforms | 3,400 | 1,703.57 | 263.55 | 263.55 | 1,696.43 | 0.00 | 100% | |
| 37-701-251 Telephone & Postage | 540 | 136.55 | 56.29 | 56.29 | 394.45 | 9.00 | 98% | |
| 37-701-252 Fuel | 10,000 | 748.29 | 1,108.24 | 1,108.24 | 4,089.43 | 5,162.28 | 48% | |
| 37-701-312 Tree Removal | 3,600 | 0.00 | 0.00 | 0.00 | 3,600.00 | 0.00 | 100% | |
| 37-701-351 Maint & Repair Equip | 10,507 | 0.00 | 6,536.67 | 6,536.67 | 8,701.49 | 1,805.51 | 83% | |
| 37-701-352 Vehicle Maintenance | 6,629 | 0.00 | 0.00 | 0.00 | 6,280.74 | 347.88 | 95% | |
| 37-701-400 Liability Insurance | 9,795 | 4,065.92 | 2,127.16 | 2,127.16 | 4,430.27 | 1,298.81 | 87% | |
| 37-701-431 Street Debris Disposal | 4,500 | 0.00 | 0.00 | 0.00 | 3,680.00 | 820.00 | 82% | |

Budget vs Actual

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Period Ending 1/31/2026

| 37 GENERAL FUND | | | | | | | | |
|--|----------|-------------|------------|------------|------------|------------|---------|--|
| Description | Budget | Encumbrance | MTD | QTD | YTD | Variance | Percent | |
| 37-701-500 Capital Outlay over \$5000 | 2,070 | 0.00 | 0.00 | 0.00 | 2,069.50 | 0.50 | 100% | |
| 37-701-895 Mowing | (16,000) | 0.00 | (1,333.00) | (1,333.00) | (9,331.00) | (6,669.00) | 58% | |
| Streets Totals: | 178,721 | 8,542.00 | 22,594.57 | 22,594.57 | 102,305.02 | 67,873.60 | 62% | |
| 37-710-361 Maint & Repair POWELL BILL | 21,915 | 0.00 | 0.00 | 0.00 | 5,100.00 | 16,815.00 | 23% | |
| 37-710-405 Audit Expense POWELL BILL | 100 | 0.00 | 0.00 | 0.00 | 100.00 | 0.00 | 100% | |
| Powell Bill Totals: | 22,015 | 0.00 | 0.00 | 0.00 | 5,200.00 | 16,815.00 | 24% | |
| 37-801-010 Salary - Full Time Sanitation | 58,089 | 0.00 | 6,983.34 | 6,983.34 | 34,750.61 | 23,338.39 | 60% | |
| 37-801-019 Salary - Over Time Sanitation | 517 | 0.00 | 0.00 | 0.00 | 510.75 | 6.25 | 99% | |
| 37-801-020 ER - FICA Sanitation | 4,503 | 0.00 | 528.90 | 528.90 | 2,675.21 | 1,827.79 | 59% | |
| 37-801-030 ER - Retirement - Orbit Sanitation | 12,225 | 0.00 | 1,480.47 | 1,480.47 | 6,451.75 | 5,773.25 | 53% | |
| 37-801-040 ER - Health Insurance | 15,273 | 35.16 | 1,852.44 | 1,852.44 | 7,420.19 | 7,817.65 | 49% | |
| 37-801-050 ER - Life Insurance | 251 | 19.84 | 4.96 | 4.96 | 39.68 | 191.48 | 24% | |
| 37-801-060 Workman's Compensation | 3,665 | 1,363.12 | 0.00 | 0.00 | 2,232.57 | 69.31 | 98% | |
| 37-801-203 Supplies | 430 | 135.10 | 0.00 | 0.00 | 293.95 | 0.95 | 100% | |
| 37-801-204 Uniforms | 1,976 | 189.43 | 373.32 | 373.32 | 1,786.57 | 0.00 | 100% | |
| 37-801-251 Telephone & Postage | 500 | 272.70 | 31.17 | 31.17 | 225.00 | 2.30 | 100% | |
| 37-801-252 Fuel | 3,674 | 300.00 | 416.89 | 416.89 | 1,394.87 | 1,979.13 | 46% | |
| 37-801-350 Landfull Fees | 23,378 | 13,158.28 | 1,871.38 | 1,871.38 | 10,173.36 | 46.36 | 100% | |
| 37-801-352 Vehicle Maintenance | 2,582 | 374.03 | 0.00 | 0.00 | 2,207.05 | 0.65 | 100% | |
| 37-801-400 Liability Insurance | 6,603 | 3,470.98 | 1,829.69 | 1,829.69 | 3,131.76 | 0.26 | 100% | |
| Sanitation Totals: | 133,666 | 19,318.64 | 15,372.56 | 15,372.56 | 73,293.32 | 41,053.77 | 69% | |
| 37-901-034 Transfer Out to Frontier Warren | 1,988 | 0.00 | 0.00 | 0.00 | 0.00 | 1,988.00 | | |
| 37-901-038 Transfer Out to WS for USDA Loan | 7,281 | 0.00 | 0.00 | 0.00 | 7,281.00 | 0.00 | 100% | |
| 37-901-079 Transfer out to USDA Leaf Machine Grant | 2,813 | 0.00 | 0.00 | 0.00 | 2,813.00 | 0.00 | 100% | |
| 37-901-889 Transfer Out to USDA Loan Reserve | 2,169 | 0.00 | 0.00 | 0.00 | 0.00 | 2,169.00 | | |
| Transfers Out Totals: | 14,251 | 0.00 | 0.00 | 0.00 | 10,094.00 | 4,157.00 | 71% | |

Budget vs Actual

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|-------------------------|---------------------------------|-----------|------------|------------|------------|------------|------------|-----|
| Period Ending 1/31/2026 | | | | | | | | |
| Expenses Totals: | | 1,724,408 | 107,472.79 | 163,656.05 | 163,656.05 | 971,930.21 | 645,004.55 | 63% |
| 37 GENERAL FUND | Revenues Over/(Under) Expenses: | | | 132,655.62 | 132,655.62 | 70,354.70 | | |

Budget vs Actual

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Period Ending 1/31/2026

| 38 WATER / SEWER | | | | | | | |
|--|------------------|-------------|-------------------|-------------------|-------------------|---------------------|------------|
| Description | Budget | Encumbrance | MTD | QTD | YTD | Variance | Percent |
| Revenues | | | | | | | |
| 38-351-401 Water Sales | 911,133 | 0.00 | 73,845.77 | 73,845.77 | 503,424.66 | (407,708.34) | 55% |
| 38-351-402 Debt Setoff WATER | 53 | 0.00 | 0.00 | 0.00 | 97.58 | 44.58 | 184% |
| 38-351-404 Sewer Services | 717,364 | 0.00 | 55,325.10 | 55,325.10 | 384,088.85 | (333,275.15) | 54% |
| 38-351-407 Debt Setoff SEWER | 42 | 0.00 | 0.00 | 0.00 | 98.02 | 56.02 | 233% |
| 38-351-408 Town Taps/Connection Fee | 22,000 | 0.00 | 0.00 | 0.00 | 5,701.30 | (16,298.70) | 26% |
| 38-351-416 Dis/Reconnection Fee | 9,960 | 0.00 | 480.00 | 480.00 | 4,148.54 | (5,811.46) | 42% |
| 38-351-417 Fire Sprinkler | 2,620 | 0.00 | 349.50 | 349.50 | 2,310.60 | (309.40) | 88% |
| 38-351-418 Late Fees/Penalty/Cut Off | 20,972 | 0.00 | 2,508.85 | 2,508.85 | 11,501.89 | (9,470.11) | 55% |
| 38-351-419 Returned Check Fee | 987 | 0.00 | 105.00 | 105.00 | 835.00 | (152.00) | 85% |
| 38-351-420 Debt Setoff Late Fees/Penalty/Cut Off | 25 | 0.00 | 0.00 | 0.00 | 55.00 | 30.00 | 220% |
| 38-365-410 Interest/investment Income NCCMT | 13,628 | 0.00 | 0.00 | 0.00 | 6,122.38 | (7,505.62) | 45% |
| 38-365-421 Account Activation Fee | 2,925 | 0.00 | 200.00 | 200.00 | 1,925.00 | (1,000.00) | 66% |
| 38-365-851 Misc Revenue WATER | 0 | 0.00 | 0.00 | 0.00 | 641.89 | 641.89 | |
| 38-381-037 Transfer In From GF | 7,281 | 0.00 | 0.00 | 0.00 | 7,281.00 | 0.00 | 100% |
| 38-395-396 Apropiated Fund Balance (Budget Only) | 60,310 | 0.00 | 0.00 | 0.00 | 0.00 | (60,310.00) | |
| Revenues Totals: | 1,769,300 | 0.00 | 132,814.22 | 132,814.22 | 928,231.71 | (841,068.29) | 52% |
| Expenses | | | | | | | |
| 38-851-010 Salary Full Time | 119,585 | 0.00 | 12,189.17 | 12,189.17 | 69,956.34 | 49,628.66 | 58% |
| 38-851-014 Salary - Part Time | 12,876 | 0.00 | 1,615.93 | 1,615.93 | 8,072.39 | 4,803.61 | 63% |
| 38-851-019 Salary Over-Time | 7,987 | 0.00 | 773.04 | 773.04 | 1,903.88 | 6,083.12 | 24% |
| 38-851-020 ER-FICA Taxes | 11,096 | 0.00 | 1,111.29 | 1,111.29 | 6,092.83 | 5,003.17 | 55% |
| 38-851-030 ER - Retirement Orbit | 25,633 | 0.00 | 2,274.46 | 2,274.46 | 12,823.82 | 12,809.18 | 50% |
| 38-851-040 ER - Health Insurance WATER | 24,997 | 296.06 | 1,738.33 | 1,738.33 | 10,705.04 | 13,995.90 | 44% |
| 38-851-050 ER - Life Insurance | 382 | 129.91 | 32.56 | 32.56 | 245.93 | 6.16 | 98% |
| 38-851-060 ER - Workman's Comp | 1,112 | 304.64 | 0.00 | 0.00 | 730.96 | 76.40 | 93% |

Budget vs Actual

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Period Ending 1/31/2026

| 38 WATER / SEWER | | | | | | | |
|---|---------|-------------|----------|----------|-----------|-----------|---------|
| Description | Budget | Encumbrance | MTD | QTD | YTD | Variance | Percent |
| 38-851-200 Travel Expense | 215 | 0.00 | 0.00 | 0.00 | 0.00 | 215.00 | |
| 38-851-203 Supplies | 35,000 | 5,059.54 | 5,059.33 | 5,059.33 | 27,707.74 | 2,232.72 | 94% |
| 38-851-204 Uniforms | 3,120 | 1,193.01 | 303.48 | 303.48 | 1,926.99 | 0.00 | 100% |
| 38-851-250 Light & Heat & Security | 6,090 | 2,176.63 | 448.33 | 448.33 | 2,559.92 | 1,353.45 | 78% |
| 38-851-251 Telephone & Postage | 10,896 | 5,265.84 | 594.98 | 594.98 | 5,612.40 | 17.76 | 100% |
| 38-851-252 Fuel | 10,000 | 3,917.37 | 630.30 | 630.30 | 3,101.05 | 2,981.58 | 70% |
| 38-851-255 Bldg. Maint/Clean Svs | 6,161 | 884.34 | 28.17 | 28.17 | 4,858.95 | 417.71 | 93% |
| 38-851-260 Electric Tank/Pumps | 3,401 | 1,096.26 | 292.16 | 292.16 | 1,453.74 | 851.00 | 75% |
| 38-851-296 Continuing Education | 1,300 | 0.00 | 50.00 | 50.00 | 880.00 | 420.00 | 68% |
| 38-851-301 Computer Maintenance | 5,819 | 2,515.73 | 436.23 | 436.23 | 3,205.20 | 98.07 | 98% |
| 38-851-302 Software Support | 9,300 | 0.00 | 123.46 | 123.46 | 8,773.26 | 526.74 | 94% |
| 38-851-305 Technology Upgrades | 1,738 | 206.02 | 0.00 | 0.00 | 35.58 | 1,496.40 | 14% |
| 38-851-309 Advertising | 265 | 0.00 | 0.00 | 0.00 | 102.03 | 162.97 | 39% |
| 38-851-310 Dues & Subscriptions | 880 | 87.50 | 0.00 | 0.00 | 219.17 | 573.33 | 35% |
| 38-851-313 State Permits | 1,331 | 0.00 | 0.00 | 0.00 | 1,331.00 | 0.00 | 100% |
| 38-851-345 Water Tank Contract | 21,061 | 5,265.04 | 5,265.04 | 5,265.04 | 15,795.12 | 0.84 | 100% |
| 38-851-347 Lab Analysis | 1,200 | 150.00 | 320.00 | 320.00 | 850.00 | 200.00 | 83% |
| 38-851-351 Maint. & Repair Equip | 8,327 | 0.00 | 50.00 | 50.00 | 5,969.48 | 2,357.52 | 72% |
| 38-851-352 Vehicle Maintenance | 3,750 | 0.00 | 0.00 | 0.00 | 2,381.28 | 1,368.72 | 64% |
| 38-851-400 Town Liability Insurance | 13,253 | 5,710.98 | 2,884.48 | 2,884.48 | 5,927.23 | 1,614.79 | 88% |
| 38-851-405 Audit Expense | 6,559 | 0.00 | 0.00 | 0.00 | 6,350.00 | 209.00 | 97% |
| 38-851-434 WS grant expense | 31,292 | 0.00 | 0.00 | 0.00 | 19.00 | 31,273.00 | 0% |
| 38-851-448 External Contract | 17,018 | 172.50 | 0.00 | 0.00 | 16,844.76 | 0.74 | 100% |
| 38-851-451 Water Purchase | 250,000 | 168,241.63 | 0.00 | 0.00 | 81,758.37 | 0.00 | 100% |
| 38-851-499 Miscellaneous | 2,500 | 0.00 | 2,500.00 | 2,500.00 | 2,500.00 | 0.00 | 100% |
| 38-851-500 Capital Outlay \$5000 and Above | 2,070 | 0.00 | 0.00 | 0.00 | 2,069.50 | 0.50 | 100% |
| 38-851-802 USDA Public Works Trucks - Princ Water | 6,109 | 0.00 | 6,108.52 | 6,108.52 | 6,108.52 | 0.48 | 100% |
| 38-851-803 USDA Town Hall/WS Loan | 29,858 | 0.00 | 0.00 | 0.00 | 2,328.50 | 27,529.50 | 8% |

Budget vs Actual

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| 38 WATER / SEWER | | | | | | | |
|---|---------|-------------|-----------|-----------|------------|------------|---------|
| Description | Budget | Encumbrance | MTD | QTD | YTD | Variance | Percent |
| Principal | | | | | | | |
| 38-851-833 USDA Town Hall/WS Loan Interest | 14,502 | 0.00 | 0.00 | 0.00 | 1,312.00 | 13,190.00 | 9% |
| 38-851-836 USDA Public Works Trucks - Int Water | 856 | 0.00 | 855.96 | 855.96 | 855.96 | 0.04 | 100% |
| 38-851-895 Grass Cutting Expense | 16,000 | 0.00 | 1,333.00 | 1,333.00 | 9,331.00 | 6,669.00 | 58% |
| 38-851-896 WS 25% of GF Expense | 59,399 | 0.00 | 0.00 | 0.00 | 31,599.64 | 27,799.36 | 53% |
| 38-851-998 Contingency | 1,832 | 0.00 | 0.00 | 0.00 | 0.00 | 1,832.00 | |
| Water Totals: | 784,770 | 202,673.00 | 47,018.22 | 47,018.22 | 364,298.58 | 217,798.42 | 72% |
| 38-852-010 Salary - Full Time | 119,585 | 0.00 | 11,904.61 | 11,904.61 | 69,563.94 | 50,021.06 | 58% |
| 38-852-014 Salary - Part Time | 12,876 | 0.00 | 1,615.93 | 1,615.93 | 8,072.05 | 4,803.95 | 63% |
| 38-852-019 Salary - Over Time Sewer | 7,487 | 0.00 | 278.88 | 278.88 | 2,650.85 | 4,836.15 | 35% |
| 38-852-020 ER - FICA Sewer | 11,096 | 0.00 | 1,054.86 | 1,054.86 | 6,136.23 | 4,959.77 | 55% |
| 38-852-030 ER-Retirement Orbit | 25,633 | 0.00 | 2,158.37 | 2,158.37 | 12,934.67 | 12,698.33 | 50% |
| 38-852-040 ER-Health Insurance SEWER | 24,997 | 295.94 | 1,738.31 | 1,738.31 | 10,704.76 | 13,996.30 | 44% |
| 38-852-050 ER-Life Insurance | 382 | 129.95 | 32.56 | 32.56 | 245.89 | 6.16 | 98% |
| 38-852-060 ER-Workman's Comp | 1,112 | 304.65 | 0.00 | 0.00 | 730.95 | 76.40 | 93% |
| 38-852-200 Travel Expense | 215 | 0.00 | 0.00 | 0.00 | 0.00 | 215.00 | |
| 38-852-203 Supplies | 34,124 | 3,709.97 | 905.32 | 905.32 | 29,822.92 | 591.11 | 98% |
| 38-852-204 Uniforms | 3,120 | 1,193.14 | 303.46 | 303.46 | 1,926.86 | 0.00 | 100% |
| 38-852-250 Light & Heat & Security | 7,000 | 2,176.61 | 448.30 | 448.30 | 2,559.87 | 2,263.52 | 68% |
| 38-852-251 Telephone & Postage | 11,312 | 5,229.75 | 613.84 | 613.84 | 5,726.47 | 355.78 | 97% |
| 38-852-252 Fuel | 10,000 | 3,917.40 | 630.31 | 630.31 | 3,101.04 | 2,981.56 | 70% |
| 38-852-255 Bldg. Maint/Clean Svs | 6,161 | 884.34 | 28.17 | 28.17 | 4,858.96 | 417.70 | 93% |
| 38-852-260 Electric Tank/Pumps | 12,000 | 5,732.57 | 965.76 | 965.76 | 6,042.87 | 224.56 | 98% |
| 38-852-296 Continuing Education | 1,300 | 0.00 | 0.00 | 0.00 | 385.00 | 915.00 | 30% |
| 38-852-301 Computer Maint. | 5,819 | 2,515.73 | 436.20 | 436.20 | 3,205.08 | 98.19 | 98% |
| 38-852-302 Software Support | 9,300 | 0.00 | 123.46 | 123.46 | 8,773.25 | 526.75 | 94% |
| 38-852-305 Technology Upgrades | 1,738 | 206.02 | 0.00 | 0.00 | 35.58 | 1,496.40 | 14% |

Budget vs Actual

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Period Ending 1/31/2026

| 38 WATER / SEWER | | | | | | | | |
|--|---------|-------------|----------|----------|------------|------------|---------|--|
| Description | Budget | Encumbrance | MTD | QTD | YTD | Variance | Percent | |
| 38-852-309 Advertising | 500 | 0.00 | 0.00 | 0.00 | 392.45 | 107.55 | 78% | |
| 38-852-310 Dues & Subscriptions | 880 | 87.50 | 0.00 | 0.00 | 219.17 | 573.33 | 35% | |
| 38-852-313 State Permits | 1,500 | 0.00 | 0.00 | 0.00 | 265.00 | 1,235.00 | 18% | |
| 38-852-351 Maint & Repair Equip | 8,327 | 0.00 | 50.00 | 50.00 | 5,969.47 | 2,357.53 | 72% | |
| 38-852-352 Vehicle Maintenance | 3,750 | 0.00 | 0.00 | 0.00 | 2,381.25 | 1,368.75 | 64% | |
| 38-852-400 Liability Insurance | 7,228 | 3,353.99 | 1,705.98 | 1,705.98 | 3,394.50 | 479.51 | 93% | |
| 38-852-405 Audit Expense | 6,559 | 0.00 | 0.00 | 0.00 | 6,350.00 | 209.00 | 97% | |
| 38-852-434 WS Grant Expense | 15,000 | 0.00 | 0.00 | 0.00 | 19.00 | 14,981.00 | 0% | |
| 38-852-435 Purchase of Sewer Services | 434,416 | 0.00 | 0.00 | 0.00 | 198,177.61 | 236,238.39 | 46% | |
| 38-852-448 External Contract | 22,000 | 7,483.11 | 1,027.50 | 1,027.50 | 8,266.65 | 6,250.24 | 72% | |
| 38-852-473 WWTP Rehab Annual Payment | 22,073 | 0.00 | 0.00 | 0.00 | 0.00 | 22,073.00 | | |
| 38-852-499 Miscellaneous | 2,500 | 0.00 | 2,500.00 | 2,500.00 | 2,500.00 | 0.00 | 100% | |
| 38-852-500 Capital Outlay \$5000 and Above | 2,070 | 0.00 | 0.00 | 0.00 | 2,069.50 | 0.50 | 100% | |
| 38-852-802 USDA Public Works Trucks - Princ Sewer | 6,109 | 0.00 | 1,270.72 | 1,270.72 | 1,270.72 | 4,838.28 | 21% | |
| 38-852-803 USDA Town Hall/WS Loan Principal | 29,858 | 0.00 | 4,837.82 | 4,837.82 | 7,166.32 | 22,691.68 | 24% | |
| 38-852-804 NCDEQ Unity, Bute & Battle Sewer Rehab Princ Only | 14,388 | 0.00 | 0.00 | 0.00 | 0.00 | 14,388.00 | | |
| 38-852-809 John Riggans Easement Pmt | 1,000 | 1,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 100% | |
| 38-852-811 NCDEQ Sewer Rehab Annual Loan- Principal | 13,750 | 13,750.00 | 0.00 | 0.00 | 0.00 | 0.00 | 100% | |
| 38-852-833 USDA Town Hall/WS Loan Interest | 14,502 | 0.00 | 0.00 | 0.00 | 1,312.00 | 13,190.00 | 9% | |
| 38-852-836 USDA Public Works Trucks - Int Sewer | 856 | 0.00 | 855.98 | 855.98 | 855.98 | 0.02 | 100% | |
| 38-852-837 NCDEQ Sewer Rehab Annual Loan- Interest | 2,200 | 1,100.00 | 0.00 | 0.00 | 1,100.00 | 0.00 | 100% | |
| 38-852-896 WS 25% of GF Expense | 59,399 | 0.00 | 0.00 | 0.00 | 31,599.67 | 27,799.33 | 53% | |
| 38-852-998 Contingency | 848 | 0.00 | 0.00 | 0.00 | 0.00 | 848.00 | | |

Budget vs Actual

| | | | | | | | | |
|--|-----------|------------|-----------|-----------|------------|------------|-----|--|
| Period Ending 1/31/2026 | | | | | | | | |
| Sewer Expenses Totals: | 974,970 | 53,070.67 | 35,486.34 | 35,486.34 | 450,786.53 | 471,112.80 | 52% | |
| 38-901-889 Transfer Out to USDA Loan Reserve | 9,560 | 0.00 | 0.00 | 0.00 | 0.00 | 9,560.00 | | |
| Transfers Out Totals: | 9,560 | 0.00 | 0.00 | 0.00 | 0.00 | 9,560.00 | | |
| Expenses Totals: | 1,769,300 | 255,743.67 | 82,504.56 | 82,504.56 | 815,085.11 | 698,471.22 | 61% | |
| 38 WATER / SEWER Revenues Over/(Under) Expenses: | | | 50,309.66 | 50,309.66 | 113,146.60 | | | |

Budget vs Actual

Town of Warrenton
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Period Ending 1/31/2026

| 39 WWTP | | | | | | | | |
|------------------------------------|-----------|-------------|-----------|-----------|------------|--------------|---------|--|
| Description | Budget | Encumbrance | MTD | QTD | YTD | Variance | Percent | |
| Revenues | | | | | | | | |
| 39-351-405 Septic Disposal Service | 49,980 | 0.00 | 4,270.00 | 4,270.00 | 40,505.00 | (9,475.00) | 81% | |
| 39-351-470 Town Sewer Revenues | 434,416 | 0.00 | 0.00 | 0.00 | 198,177.61 | (236,238.39) | 46% | |
| 39-351-471 Sewer Revenues - County | 316,092 | 0.00 | 0.00 | 0.00 | 144,199.09 | (171,892.91) | 46% | |
| 39-351-472 Sewer Rev Norlina | 241,310 | 0.00 | 0.00 | 0.00 | 110,083.60 | (131,226.40) | 46% | |
| 39-365-861 Misc Revenue WWTP | 0 | 0.00 | 0.00 | 0.00 | 20.00 | 20.00 | | |
| Revenues Totals: | 1,041,798 | 0.00 | 4,270.00 | 4,270.00 | 492,985.30 | (548,812.70) | 47% | |
| Expenses | | | | | | | | |
| 39-861-010 Salary - Full Time | 250,406 | 0.00 | 25,287.39 | 25,287.39 | 149,340.48 | 101,065.52 | 60% | |
| 39-861-014 Salary - Part Time | 9,455 | 0.00 | 1,076.25 | 1,076.25 | 5,946.25 | 3,508.75 | 63% | |
| 39-861-019 Over-Time | 17,343 | 0.00 | 2,407.22 | 2,407.22 | 9,808.87 | 7,534.13 | 57% | |
| 39-861-020 ER-FICA Taxes | 21,206 | 0.00 | 2,085.83 | 2,085.83 | 11,644.37 | 9,561.63 | 55% | |
| 39-861-030 ER - Retirement Orbit | 53,582 | 0.00 | 5,368.41 | 5,368.41 | 30,796.39 | 22,785.61 | 57% | |
| 39-861-040 ER- Health Insurance | 46,714 | 553.47 | 3,642.53 | 3,642.53 | 22,526.76 | 23,633.77 | 49% | |
| 39-861-050 ER-Life Insurance | 802 | 229.96 | 67.41 | 67.41 | 497.12 | 74.92 | 91% | |
| 39-861-060 ER-Workman's Comp | 1,584 | 36.71 | 0.00 | 0.00 | 1,508.91 | 38.38 | 98% | |
| 39-861-200 Travel Expense | 500 | 0.00 | 0.00 | 0.00 | 0.00 | 500.00 | | |
| 39-861-203 Supplies | 77,930 | 15,103.84 | 4,229.45 | 4,229.45 | 46,021.82 | 16,804.34 | 78% | |
| 39-861-204 Uniforms | 5,460 | 1,631.17 | 617.52 | 617.52 | 3,828.83 | 0.00 | 100% | |
| 39-861-250 Light, Heat & Security | 90,000 | 33,978.73 | 9,428.45 | 9,428.45 | 44,922.67 | 11,098.60 | 88% | |
| 39-861-251 Telephone & Postage | 6,808 | 2,929.88 | 540.53 | 540.53 | 3,883.50 | (5.38) | 100% | |
| 39-861-252 Fuel | 10,250 | 5,445.18 | 535.65 | 535.65 | 3,380.21 | 1,424.61 | 86% | |
| 39-861-296 Continuing Education | 1,500 | 0.00 | 0.00 | 0.00 | 120.00 | 1,380.00 | 8% | |
| 39-861-301 Computer Maint. | 10,289 | 4,309.48 | 635.35 | 635.35 | 5,070.85 | 908.67 | 91% | |
| 39-861-302 Software Support | 3,699 | 314.10 | 159.36 | 159.36 | 3,384.89 | 0.01 | 100% | |
| 39-861-305 Technology Upgrades | 2,000 | 0.00 | 0.00 | 0.00 | 0.00 | 2,000.00 | | |
| 39-861-309 Advertising | 1,000 | 0.00 | 0.00 | 0.00 | 527.63 | 472.37 | 53% | |
| 39-861-310 Dues & Subscriptions | 154 | 0.00 | 0.00 | 0.00 | 0.00 | 154.00 | | |
| 39-861-318 Freight Charges | 2,250 | 0.00 | 0.00 | 0.00 | 1,150.08 | 1,099.92 | 51% | |

Budget vs Actual

Town of Warrenton
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Period Ending 1/31/2026

| 39 WWTP | | | | | | | |
|---|-----------|-------------|-------------|-------------|-------------|------------|---------|
| Description | Budget | Encumbrance | MTD | QTD | YTD | Variance | Percent |
| 39-861-342 Maint & Repair Plant | 120,000 | 6,492.22 | 6,220.27 | 6,220.27 | 94,825.83 | 18,681.95 | 84% |
| 39-861-344 Sludge Removal | 72,000 | 45,407.00 | 0.00 | 0.00 | 26,593.00 | 0.00 | 100% |
| 39-861-345 Beaver Control | 750 | 0.00 | 0.00 | 0.00 | 0.00 | 750.00 | |
| 39-861-346 Lab Material & Supplies | 11,526 | 185.61 | 19.94 | 19.94 | 7,643.39 | 3,697.00 | 68% |
| 39-861-347 Lab Analysis | 27,225 | 11,175.00 | 1,966.00 | 1,966.00 | 16,050.00 | 0.00 | 100% |
| 39-861-348 Tar - Pamlico Dues | 3,000 | 0.00 | 0.00 | 0.00 | 0.00 | 3,000.00 | |
| 39-861-349 OSHAComp/Safety M&S | 1,500 | 0.00 | 0.00 | 0.00 | 150.00 | 1,350.00 | 10% |
| 39-861-352 Vehicle Maintenance | 4,750 | 0.00 | 0.00 | 0.00 | 1,991.80 | 2,758.20 | 42% |
| 39-861-400 Liability Insurance | 25,068 | 11,004.87 | 5,560.44 | 5,560.44 | 10,989.27 | 3,073.86 | 88% |
| 39-861-405 Audit Expense | 13,117 | 0.00 | 0.00 | 0.00 | 12,700.00 | 417.00 | 97% |
| 39-861-434 WWTP Grant Expenst | 30,000 | 0.00 | 0.00 | 0.00 | 0.00 | 30,000.00 | |
| 39-861-441 Certify Lab Services | 1,000 | 0.00 | 0.00 | 0.00 | 282.00 | 718.00 | 28% |
| 39-861-444 Permits & Fees | 15,674 | 4,125.00 | 825.00 | 825.00 | 11,548.08 | 0.92 | 100% |
| 39-861-446 Influent Debris Removal | 7,044 | 2,611.40 | 639.65 | 639.65 | 4,432.60 | 0.00 | 100% |
| 39-861-500 Capital Outlay \$5000 and Over | 2,070 | 0.00 | 0.00 | 0.00 | 2,069.49 | 0.51 | 100% |
| 39-861-810 NCDEQ WWTP Phase 2 Principal | 23,607 | 0.00 | 0.00 | 0.00 | 0.00 | 23,607.00 | |
| 39-861-897 WWTP 25% of GF Exp | 64,003 | 0.00 | 0.00 | 0.00 | 31,851.38 | 32,151.62 | 50% |
| 39-861-998 Contingency | 6,532 | 0.00 | 0.00 | 0.00 | 0.00 | 6,532.00 | |
| WWTP - Expenses Totals: | 1,041,798 | 145,533.62 | 71,312.65 | 71,312.65 | 565,486.47 | 330,777.91 | 68% |
| Expenses Totals: | 1,041,798 | 145,533.62 | 71,312.65 | 71,312.65 | 565,486.47 | 330,777.91 | 68% |
| 39 WWTP Revenues Over/(Under) Expenses: | | | (67,042.65) | (67,042.65) | (72,501.17) | | |

Check Listing

Date From: 1/1/2026 Date To: 1/31/2026
Vendor Range: 1 800 FLAGPOLE.COM - ZIMA CORPORATION

Town of Warrenton
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| Check Number | Bank | Vendor | Date | Amount |
|--------------|------|--|------------|--------------------|
| 69564 | 30 | All American Welding & Machine, LLC | 01/05/2026 | <u>\$6,937.33</u> |
| 69565 | 30 | CNA SURETY DIRECT BILL | 01/05/2026 | <u>\$1,337.60</u> |
| 69566 | 30 | Core & Main | 01/05/2026 | <u>\$2,866.32</u> |
| 69567 | 30 | EMPLOYEE NETWORK, INC. | 01/05/2026 | <u>\$360.00</u> |
| 69568 | 30 | Fastenal Co. | 01/05/2026 | <u>\$142.26</u> |
| 69569 | 30 | GALLS QUARTERMASTER | 01/05/2026 | <u>\$147.50</u> |
| 69570 | 30 | GARY BEYER | 01/05/2026 | <u>\$13.10</u> |
| 69571 | 30 | HAWKINS, INC. | 01/05/2026 | <u>\$3,868.57</u> |
| 69572 | 30 | KONECRANES INC | 01/05/2026 | <u>\$1,697.33</u> |
| 69573 | 30 | MERITECH INC | 01/05/2026 | <u>\$2,286.00</u> |
| 69574 | 30 | NC STATE BUREAU OF INVESTIGATION | 01/05/2026 | <u>\$150.00</u> |
| 69575 | 30 | TRANSUNION RISK AND ALTERNATIVE DATA SOLUTIONS, IN | 01/05/2026 | <u>\$120.00</u> |
| 69576 | 30 | WILSON'S WATER SERVICES | 01/05/2026 | <u>\$825.00</u> |
| 69577 | 30 | AAA GAS AND APPLIANCE CO. | 01/07/2026 | <u>\$540.52</u> |
| 69578 | 30 | AMAZON CAPITAL SERVICES, INC. | 01/07/2026 | <u>\$181.80</u> |
| 69579 | 30 | DOCUMENT SYSTEMS, INC | 01/07/2026 | <u>\$211.86</u> |
| 69580 | 30 | Henderson | 01/07/2026 | <u>\$710.15</u> |
| 69581 | 30 | Jarad Robinson | 01/07/2026 | <u>\$296.00</u> |
| 69582 | 30 | NC DEPARTMENT OF REVENUE | 01/07/2026 | <u>\$69.41</u> |
| 69583 | 30 | WARREN AUTO PARTS, INC. | 01/07/2026 | <u>\$9.61</u> |
| 69584 | 30 | WRIGHT EXPRESS FSC | 01/07/2026 | <u>\$2,673.67</u> |
| 69585 | 30 | AMAZON CAPITAL SERVICES, INC. | 01/08/2026 | <u>\$15.36</u> |
| 69586 | 30 | BLUE RIDGE SPRINGS, INC | 01/08/2026 | <u>\$25.00</u> |
| 69587 | 30 | CAROLINA DIGITAL PHONE INC | 01/08/2026 | <u>\$316.00</u> |
| 69588 | 30 | CITIZENS INSURANCE & BONDING, | 01/08/2026 | <u>\$21,077.00</u> |
| 69589 | 30 | DOCUMENT SYSTEMS, INC | 01/08/2026 | <u>\$335.67</u> |
| 69590 | 30 | INVOICE CLOUD, INC. | 01/08/2026 | <u>\$161.55</u> |
| 69591 | 30 | PITNEY BOWES GLOBAL | 01/08/2026 | <u>\$223.16</u> |
| 69592 | 30 | AMAZON CAPITAL SERVICES, INC. | 01/09/2026 | <u>\$165.33</u> |

Check Listing

Date From: 1/1/2026 Date To: 1/31/2026
Vendor Range: 1 800 FLAGPOLE.COM - ZIMA CORPORATION

Town of Warrenton
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| Check Number | Bank | Vendor | Date | Amount |
|--------------|------|-----------------------------------|------------|--------------------|
| 69593 | 30 | DUKE ENERGY PROGRESS | 01/09/2026 | <u>\$194.24</u> |
| 69594 | 30 | UNIFIRST CORPORATION | 01/09/2026 | <u>\$2,463.48</u> |
| 69595 | 30 | CURTIS WAYNE DANIEL JR. | 01/13/2026 | <u>\$33,475.00</u> |
| 69596 | 30 | DRAWINGBOARD PRINTING | 01/13/2026 | <u>\$199.27</u> |
| 69597 | 30 | PITNEY BOWES GLOBAL | 01/13/2026 | <u>\$120.49</u> |
| 69598 | 30 | DUKE ENERGY PROGRESS | 01/14/2026 | <u>\$2,213.85</u> |
| 69599 | 30 | KATALYST NETWORK GROUP LLC | 01/14/2026 | <u>\$2,378.00</u> |
| 69600 | 30 | QUILL CORPORATION | 01/14/2026 | <u>\$157.46</u> |
| 69601 | 30 | Virginia G. Booker | 01/14/2026 | <u>\$5,000.00</u> |
| 69602 | 30 | FIRST CITIZENS BANK | 01/16/2026 | <u>\$3,166.76</u> |
| 69603 | 30 | Always N Bloom | 01/20/2026 | <u>\$8.92</u> |
| 69604 | 30 | AMAZON CAPITAL SERVICES, INC. | 01/20/2026 | <u>\$83.60</u> |
| 69605 | 30 | Core & Main | 01/20/2026 | <u>\$2,662.97</u> |
| 69606 | 30 | DONNIE MATTHEWS | 01/20/2026 | <u>\$100.00</u> |
| 69607 | 30 | DUKE ENERGY PROGRESS | 01/20/2026 | <u>\$12,008.27</u> |
| 69608 | 30 | GFL ENVIRONMENTAL | 01/20/2026 | <u>\$789.78</u> |
| 69609 | 30 | GUPTON SERVICES, INC | 01/20/2026 | <u>\$130.00</u> |
| 69610 | 30 | INFORMATION TECHNOLOGY SERVICE | 01/20/2026 | <u>\$258.23</u> |
| 69611 | 30 | PETE SMITH TIRE & QUICK LUBE, INC | 01/20/2026 | <u>\$1,076.31</u> |
| 69612 | 30 | RICK EDWARDS ELECTRIC | 01/20/2026 | <u>\$720.00</u> |
| 69613 | 30 | SouthData, Inc | 01/20/2026 | <u>\$11.61</u> |
| 69614 | 30 | SOUTHERN CORROSION, INC. | 01/20/2026 | <u>\$5,265.04</u> |
| 69615 | 30 | TIME WARNER CABLE | 01/20/2026 | <u>\$190.00</u> |
| 69616 | 30 | WARREN COUNTY PUBLIC WORKS | 01/20/2026 | <u>\$1,721.25</u> |
| 69617 | 30 | AMAZON CAPITAL SERVICES, INC. | 01/21/2026 | <u>\$102.44</u> |
| 69618 | 30 | FRONTIER NATURAL GAS | 01/21/2026 | <u>\$322.87</u> |
| 69619 | 30 | FRONTIER NATURAL GAS | 01/21/2026 | <u>\$78.90</u> |
| 69620 | 30 | Teague Campbell Dennis & Gorham | 01/21/2026 | <u>\$315.00</u> |
| 69621 | 30 | WHITCO TERMITE & PEST CONTROL | 01/21/2026 | <u>\$50.00</u> |

Check Listing

Date From: 1/1/2026 Date To: 1/31/2026
Vendor Range: 1 800 FLAGPOLE.COM - ZIMA CORPORATION

Town of Warrenton
02/02/2026 04:07 PM

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| Check Number | Bank | Vendor | Date | Amount |
|--------------|-------------------|-------------------------------------|------------|---------------------|
| 69622 | 30 | AT&T MOBILITY II LLC | 01/22/2026 | <u>\$445.13</u> |
| 69623 | 30 | GALLS QUARTERMASTER | 01/22/2026 | <u>\$59.52</u> |
| 69624 | 30 | NCWTFO CERTIFICATION BOARD | 01/22/2026 | <u>\$50.00</u> |
| 69625 | 30 | BREEDLOVE ELECTRIC, INC | 01/23/2026 | <u>\$6,039.67</u> |
| 69626 | 30 | DUKE ENERGY PROGRESS | 01/23/2026 | <u>\$71.04</u> |
| 69627 | 30 | FLEMING INVESTMENT COMPANY | 01/23/2026 | <u>\$3,000.00</u> |
| 69628 | 30 | KING'S FITNESS & NUTRITION CENTER | 01/23/2026 | <u>\$300.00</u> |
| 69629 | 30 | T-RAZ Inc. Zar Electric | 01/23/2026 | <u>\$73.66</u> |
| 69630 | 30 | WHITCO TERMITE & PEST CONTROL | 01/23/2026 | <u>\$100.00</u> |
| 69631 | 30 | BANZET,THOMPSON, STYERS & MAY, PLLC | 01/28/2026 | <u>\$1,500.00</u> |
| 69632 | 30 | BANZET,THOMPSON, STYERS & MAY, PLLC | 01/28/2026 | <u>\$1,313.00</u> |
| 69633 | 30 | DEPT OF THE SECRETARY OF STATE | 01/28/2026 | <u>\$38.00</u> |
| 69634 | 30 | HUMANA SPECIALTY BENEFITS | 01/28/2026 | <u>\$29.38</u> |
| 69635 | 30 | MUTUAL OF OMAHA | 01/28/2026 | <u>\$1,806.33</u> |
| 69636 | 30 | PRUDENTIAL RETIREMENT | 01/28/2026 | <u>\$2,069.19</u> |
| 69637 | 30 | AMAZON CAPITAL SERVICES, INC. | 01/29/2026 | <u>\$10.66</u> |
| 69638 | 30 | AT&T MOBILITY II LLC | 01/29/2026 | <u>\$778.74</u> |
| 69639 | 30 | COLUMBIAN MUTUAL LIFE INS CO | 01/29/2026 | <u>\$26.09</u> |
| 69640 | 30 | DEBORAH M PATILLO | 01/29/2026 | <u>\$40.12</u> |
| 69641 | 30 | HARRIS INVESTMENTS INC | 01/29/2026 | <u>\$151.85</u> |
| 69642 | 30 | PEAC SOLUTIONS | 01/29/2026 | <u>\$161.85</u> |
| 69643 | 30 | TOPOS UNDERGROUND BORING LLC | 01/29/2026 | <u>\$388.56</u> |
| 69644 | 30 | VERIZON WIRELESS | 01/29/2026 | <u>\$320.08</u> |
| 69645 | 30 | Truist Governmental Finance | 01/30/2026 | <u>\$8,121.00</u> |
| 69646 | 30 | UNIFIRST CORPORATION | 01/30/2026 | <u>\$1,042.61</u> |
| 83 | Checks Totaling - | | | \$150,963.32 |

Totals By Fund

| | Checks | Voids | Total |
|----|-------------|-------|-------------|
| 34 | \$3,531.04 | | \$3,531.04 |
| 36 | \$2,053.84 | | \$2,053.84 |
| 37 | \$47,543.08 | | \$47,543.08 |

Check Listing

Date From: 1/1/2026 Date To: 1/31/2026
Vendor Range: 1 800 FLAGPOLE.COM - ZIMA CORPORATION

Town of Warrenton
02/02/2026 04:07 PM

| Check Number | Bank | Vendor | | Date | Amount |
|--------------|------|--------|--------------|------|--------------|
| | | | Checks | | |
| 38 | | | \$29,312.79 | | \$29,312.79 |
| 39 | | | \$32,234.57 | | \$32,234.57 |
| 77 | | | \$33,475.00 | | \$33,475.00 |
| 79 | | | \$2,813.00 | | \$2,813.00 |
| Totals: | | | \$150,963.32 | | \$150,963.32 |

Memo

To: Town Commissioners
From: Brandon Elliott
CC: Mayor, Town Administrator
Date: February 4, 2025
Re: January 2026 Monthly Activity Report for Public Works

Water and Sewer

- **Water and Sewer System Needs – Unfunded:** (1) Install magnetic flow meter in 14-inch sewer force main where Town of Norlina's and Warren County's Sewer enters Town of Warrenton's sewer system (meter would give us precise measurement of volume of sewer in route to the wastewater treatment plant from our partners thus helping to ensure accurate portioning of monthly wastewater treatment expense between the three partners...Estimated Cost - \$75,000). (2) Purchase water main valve exercising equipment (Estimated Cost – \$30,000). (3) Purchase spare pump for Riggans Sewer Lift Station – (Estimated Cost for pump - \$29,000.00). (4) Purchase spare pump for F&M Sewer Lift Station and install emergency port – (Estimated Cost – \$65,000). (5) Highway 158 Business East Water Customers...From Highway 58 to just past Red Hill Loop Road...Abandon old 2-inch galvanized water main and reconnect active services to 8-inch PVC water main (Estimated Cost - \$50,000.00).

- **Completed Water and Sewer System Maintenance/Repair Related Information:**

(1) Repair – Hauling the John Deere tractor to get repaired. (\$100.00) (2) Emergency Repair – Vac Pump Replacement at F&M pump station. Contractor: Breedlove Electric. Parts provided by the Town. (Labor 630.00) (3) Preventive Maintenance – Crane Inspection & Routine Maintenance. Contractor: Konecranes INC (Labor 397.50).

Total cost for Maintenance and Repair Equipment (Account No. 38-851-351 & 38-852-351) - \$100.00

Total cost for External Contract Maintenance and Repair (Account No. 38-851-448 & 38-852-448) - \$1,027.50

- **Water System Fire Hydrants Out of Service:** No change. We currently have 12 of 171 hydrants that are out of service for various reasons. A status report has been included in the board packet with details.
- **Unaccounted for Water %:** Please note these statistics: **3-Month Average (November 2025 – January 2026) Unaccounted for water is 24%. January 2026 unaccounted for water was 22%.** (4,593,000 gallons purchased and 3,577,000 gallons sold). Please see attached summary for full historical information.

Streets and Sanitation

- **Current Tasks:** Street curb and gutter cleaning. Signs repair/replacement. Loose leaves/debris pick-up. Grass Cutting. Water and sewer line right of ways trimming and cutting. Brick sidewalk power washing. Snow removal.

Memo

To: Town Commissioners

From: Brandon Elliott

CC: Mayor, Town Administrator, Warren County Director of Public Utilities, Norlina Director of Public Works

Date: February 4, 2025

Re: January 2026 Monthly Activity Report for WWTP

-
- **Pending Equipment Maintenance and Repairs:** (1) Effluent filter controls – Safety issue - Replace cylinders and control mechanism for valves located in pit area of filter building. (2) Sand blast and refinish site metal structures. **(Estimated Cost – Refinishing remaining structures - \$58,000)** (3) WWTP Sewer Trunk Line – additional construction work to resolve drainage issues. **(Estimated Cost –\$12,500)** (4) Oxidation Ditch 2 – integrate SCADA system for control of 4 existing mixers. **(Estimated Cost –\$21,000)**

- **Completed Plant Maintenance/Repair Related Information:** (1) Repair – Oxidation Ditch Mixer 1,3 and 4 installed and wired up by Breedlove Electric. (Labor 2,040.00 and Parts 2,567.77) (3) Preventive Maintenance – Crane Inspection & Routine Maintenance on Cranes. (Labor 1,192.50)

Total cost for Repairs (Account No. 39-861-342) - \$6,220.27

- **Plant Discharge Quality:** Our discharge quality remained good throughout the entire month with a total flow of 9.397 million gallons.

Bulk Water Purchased From Warren County

| | FY 2011 - 2012 | FY 2012 - 2013 | FY 2013 - 2014 | FY 2014 - 2015 | FY 2015 - 2016 | FY 2016 - 2017 | FY 2017 - 2018 | FY 2018 - 2019 | FY 2019 - 2020 | FY 2020 - 2021 | FY 2021 - 2022 | FY 2022 - 2023 | FY 2023 - 2024 | FY 2024 - 2025 | FY 2025 - 2026 |
|-----------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Month | Gallons Purchased | Gallons Purchased | Gallons Purchased | Gallons Purchased | Gallons Purchased | Gallons Purchased | Gallons Purchased | Gallons Purchased | Gallons Purchased | Gallons Purchased | Gallons Purchased | Gallons Purchased | Gallons Purchased | Gallons Purchased | Gallons Purchased |
| July | 8,165,930 | 10,236,700 | 5,985,900 | 6,951,000 | 6,030,000 | 6,229,000 | 6,396,000 | 6,936,000 | 7,800,000 | 6,605,000 | 6,658,000 | 4,470,000 | 7,551,167 | 5,808,000 | 4,819,000 |
| August | 8,853,170 | 10,071,600 | 6,082,000 | 5,915,000 | 7,050,000 | 6,787,000 | 6,176,000 | 7,205,000 | 7,438,000 | 6,766,000 | 4,981,333 | 4,160,000 | 6,017,167 | 5,828,000 | 4,503,000 |
| September | 8,055,100 | 9,384,800 | 6,031,000 | 4,848,000 | 6,000,000 | 6,404,000 | 5,996,000 | 7,235,000 | 6,180,000 | 5,282,000 | 4,228,333 | 5,180,000 | 7,272,167 | 6,470,000 | 4,568,000 |
| October | 7,112,400 | 8,593,100 | 5,532,000 | 5,809,000 | 6,130,000 | 4,997,001 | 6,018,000 | 7,437,000 | 6,306,000 | 5,638,000 | 3,961,333 | 5,154,000 | 8,937,167 | 6,660,000 | 4,451,000 |
| November | 6,923,700 | 4,977,400 | 5,677,000 | 5,892,000 | 5,420,000 | 5,744,000 | 5,832,000 | 6,969,000 | 5,910,000 | 5,682,000 | 4,762,333 | 4,886,000 | 9,638,167 | 5,555,000 | 4,003,000 |
| December | 7,166,100 | 5,293,190 | 5,383,000 | 5,037,000 | 5,990,000 | 7,305,000 | 9,051,000 | 8,237,000 | 5,129,000 | 6,756,000 | 4,123,333 | 6,145,000 | 5,316,000 | 5,001,000 | 4,394,000 |
| January | 6,216,600 | 6,086,000 | 6,602,000 | 5,974,000 | 5,747,000 | 6,465,604 | 7,768,000 | 6,389,000 | 5,646,000 | 5,320,000 | 4,509,000 | 4,710,000 | 4,722,000 | 5,233,000 | 4,593,000 |
| February | 5,770,050 | 5,693,400 | 6,890,000 | 6,570,000 | 6,152,000 | 5,947,000 | 5,422,000 | 6,668,000 | 5,376,000 | 4,852,000 | 4,100,000 | 4,282,167 | 3,665,000 | 3,899,000 | |
| March | 8,927,000 | 6,079,500 | 6,928,000 | 7,289,000 | 6,606,000 | 6,023,000 | 6,382,000 | 6,067,000 | 6,120,000 | 4,987,000 | 3,578,000 | 5,123,167 | 4,532,000 | 4,483,000 | |
| April | 8,474,900 | 6,125,000 | 6,494,000 | 6,870,000 | 5,275,000 | 6,246,000 | 5,982,653 | 5,837,000 | 6,161,000 | 4,985,000 | 4,076,000 | 3,855,167 | 5,199,000 | 3,859,000 | |
| May | 9,256,300 | 6,672,640 | 6,582,362 | 6,850,000 | 6,155,000 | 6,039,000 | 5,890,033 | 6,725,000 | 6,605,000 | 4,297,000 | 4,014,000 | 4,511,167 | 5,882,000 | 3,833,000 | |
| June | 9,941,150 | 5,006,600 | 6,656,000 | 6,320,000 | 7,404,000 | 6,419,000 | 6,047,314 | 7,800,000 | 6,766,000 | 4,357,000 | 4,469,000 | 3,334,167 | 6,480,000 | 4,316,000 | |
| Total | 94,862,400 | 84,219,930 | 74,843,262 | 74,325,000 | 73,959,000 | 74,605,605 | 76,961,000 | 83,505,000 | 75,437,000 | 65,527,000 | 53,460,667 | 55,810,835 | 75,211,835 | 60,945,000 | 31,331,000 |

Water Sales - Gallons Billed Out to Town Customers

| | FY 2011 - 2012 | FY 2012 - 2013 | FY 2013 - 2014 | FY 2014 - 2015 | FY 2015 - 2016 | FY 2016 - 2017 | FY 2017 - 2018 | FY 2018 - 2019 | FY 2019 - 2020 | FY 2020 - 2021 | FY 2021 - 2022 | FY 2022 - 2023 | FY 2023 - 2024 | FY 2024 - 2025 | FY 2025 - 2026 |
|-----------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Month | Gallons Sold | Gallons Sold | Gallons Sold | Gallons Sold | Gallons Sold | Gallons Sold | Gallons Sold | Gallons Sold | Gallons Sold | Gallons Sold | Gallons Sold | Gallons Sold | Gallons Sold | Gallons Sold | Gallons Sold |
| July | 5,044,040 | 4,746,009 | 3,983,000 | 4,987,000 | 3,955,000 | 4,478,000 | 3,656,000 | 4,588,000 | 6,318,006 | 4,692,003 | 3,760,000 | 3,360,000 | 3,711,000 | 3,447,000 | 3,265,000 |
| August | 6,226,031 | 5,874,014 | 4,779,000 | 5,304,000 | 5,914,000 | 3,956,000 | 5,043,004 | 4,266,000 | 6,810,003 | 4,553,003 | 3,793,000 | 3,458,000 | 3,261,000 | 3,105,000 | 3,326,000 |
| September | 5,175,024 | 4,242,015 | 4,735,000 | 4,478,000 | 5,627,000 | 5,082,000 | 3,994,000 | 4,369,000 | 5,412,004 | 4,302,001 | 3,658,000 | 3,355,000 | 3,419,000 | 3,318,000 | 3,401,000 |
| October | 4,602,016 | 3,859,012 | 4,270,000 | 3,592,000 | 3,875,000 | 3,815,000 | 3,772,000 | 4,110,000 | 7,454,004 | 3,772,000 | 3,445,000 | 3,516,000 | 3,496,000 | 2,931,000 | 3,191,000 |
| November | 5,403,028 | 3,849,010 | 4,041,000 | 4,466,000 | 4,851,000 | 4,790,000 | 4,557,000 | 4,020,000 | 4,716,004 | 4,041,000 | 3,510,000 | 3,266,000 | 3,253,000 | 3,179,000 | 3,384,000 |
| December | 4,149,021 | 4,348,014 | 3,852,000 | 4,597,000 | 4,237,000 | 3,317,000 | 3,837,000 | 3,764,000 | 4,592,004 | 3,293,007 | 3,703,000 | 3,016,000 | 3,737,100 | 3,011,000 | 2,831,000 |
| January | 4,187,013 | 3,934,009 | 4,773,000 | 3,708,000 | 4,028,000 | 3,543,000 | 4,613,000 | 4,417,000 | 3,769,003 | 3,500,000 | 3,962,000 | 3,422,000 | 3,219,100 | 3,017,000 | 3,577,000 |
| February | 4,785,012 | 4,690,010 | 4,540,000 | 4,529,000 | 4,437,000 | 4,440,000 | 4,374,000 | 3,829,005 | 4,379,008 | 3,751,000 | 3,717,000 | 2,982,000 | 3,131,000 | 3,687,000 | |
| March | 4,159,011 | 4,315,013 | 5,012,000 | 5,543,000 | 4,362,000 | 3,883,000 | 3,811,000 | 3,622,004 | 3,480,004 | 3,280,000 | 3,280,006 | 2,982,000 | 2,784,000 | 2,796,000 | |
| April | 4,201,009 | 3,687,003 | 4,321,000 | 4,965,000 | 4,010,000 | 3,797,000 | 4,041,000 | 5,713,009 | 3,809,003 | 3,650,000 | 4,248,000 | 3,367,000 | 3,072,000 | 3,170,000 | |
| May | 3,987,008 | 3,938,003 | 3,893,000 | 4,056,000 | 4,384,000 | 4,494,000 | 4,286,000 | 5,192,007 | 3,787,003 | 3,988,000 | 3,547,000 | 3,576,000 | 3,270,000 | 3,198,000 | |
| June | 5,473,014 | 5,039,000 | 4,096,000 | 5,871,000 | 4,650,000 | 4,882,000 | 3,843,000 | 3,707,007 | 4,378,003 | 4,190,000 | 3,765,000 | 3,571,000 | 3,808,000 | 3,387,000 | |
| Total | 57,391,227 | 52,521,112 | 52,295,000 | 56,096,000 | 54,330,000 | 50,477,000 | 49,827,004 | 51,597,032 | 58,904,049 | 47,012,014 | 44,388,006 | 39,881,000 | 40,161,200 | 38,246,000 | 22,975,000 |

Unaccounted-For Water (%)

| | FY 2011 - 2012 | FY 2012 - 2013 | FY 2013 - 2014 | FY 2014 - 2015 | FY 2015 - 2016 | FY 2016 - 2017 | FY 2017 - 2018 | FY 2018 - 2019 | FY 2019 - 2020 | FY 2020 - 2021 | FY 2021 - 2022 | FY 2022 - 2023 | FY 2023 - 2024 | FY 2024 - 2025 | FY 2025 - 2026 |
|-----------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Month | | | | | | | | | % | % | % | % | % | % | % |
| July | 38 | 54 | 33 | 28 | 34 | 28 | 43 | 34 | 19 | 29 | 44 | 25 | 51 | 41 | 32 |
| August | 30 | 42 | 21 | 10 | 16 | 42 | 18 | 41 | 8 | 33 | 24 | 17 | 46 | 47 | 26 |
| September | 36 | 55 | 21 | 8 | 6 | 21 | 33 | 40 | 12 | 19 | 13 | 35 | 53 | 49 | 26 |
| October | 35 | 55 | 23 | 38 | 37 | 24 | 37 | 45 | 33 | 33 | 13 | 32 | 61 | 56 | 28 |
| November | 22 | 23 | 29 | 24 | 10 | 17 | 22 | 42 | 20 | 29 | 26 | 33 | 66 | 43 | 15 |
| December | 42 | 18 | 28 | 9 | 29 | 55 | 58 | 54 | 10 | 51 | 10 | 51 | 30 | 40 | 36 |
| January | 33 | 35 | 28 | 38 | 30 | 45 | 41 | 31 | 33 | 34 | 12 | 27 | 32 | 42 | 22 |
| February | 17 | 18 | 34 | 31 | 28 | 25 | 19 | 43 | 19 | 23 | 9 | 30 | 15 | 5 | |
| March | 53 | 29 | 28 | 24 | 34 | 36 | 40 | 40 | 43 | 34 | 8 | 42 | 39 | 38 | |
| April | 50 | 40 | 33 | 28 | 24 | 39 | 32 | 2 | 38 | 27 | 13 | 41 | 41 | 18 | |
| May | 57 | 41 | 41 | 41 | 29 | 26 | 27 | 23 | 43 | 7 | 12 | 21 | 44 | 17 | |
| June | 45 | -1 | 38 | 7 | 37 | 24 | 36 | 52 | 35 | 4 | 16 | -7 | 41 | 22 | |
| Average | 38 | 37 | 30 | 24 | 26 | 32 | 34 | 37 | 26 | 27 | 17 | 27 | 43 | 35 | 26 |

Hydrants Out of Service as of 2-5-26

| Hydrant # | Location | Hydrant Brand | Model | Bury Depth | Year | Description of Problem (vehicle damage, leaking, etc.) | Parts Needed |
|-----------|--------------------------------|---------------|-----------|------------|------|--|--|
| 19 | West Ridgeway & Spring St. | MH | #445310 | ? | 1974 | No water coming out of hydrant. | |
| 47 | Wilcox & Spring | Clow | Medallion | 4 1/2 | 2013 | Inadequate Flow | |
| 31 | 220 Hayley St. | MH | #445310 | 4 1/2 | 1973 | Hydrant assembly is seized. | |
| 33 | Across from 514 W Franklin St. | WATEROUS | W-67U | ? | ? | Hydrant assembly is seized. | |
| 52 | End of Pluto St. | Kennedy | 150` | ? | 1974 | Hydrant assembly is seized. | |
| 66 | 209 Warren St. | USP | 855600 | 5 1/2 | 1984 | Hydrant assembly is seized. | |
| 72 | 204 Red Hill Loop Rd. | USP | 855600 | 5 1/2 | 1984 | Flange is broken - hydrant leaks. | Ordered flange repair kit from Consolidated Pipe 3-5-25 - 5/7/25 - Supplier has not received repair kit. |
| 80 | On Right in front of Armory | Mueller | Centurion | 4 1/2 | 1990 | Hydrant will not cut off. | Valve seat received. |
| 82 | Across from 318 N. Bute St. | Mueller | Centurion | 4 1/2 | ? | Vehicle damage - damage is beyond repair. | |
| 110 | Left of Walgreens E. Macon St. | Mueller | Centurion | 4 1/2 | 1975 | No water coming out of hydrant. | Valve seat received. |
| 139 | Hall Street | MH | #445310 | 4 1/2 | 1974 | Hydrant will not cut off | |
| 91 | S Main St & College St | Mueller | Centurion | 4 1/2 | 1986 | Hydrant or hydrant leg is leaking. | Valve seat received. |



Warrenton Police Department



Board of Commissions Meeting - **February** (reporting period: **January**)

| DATE | EVENT TYPE | STATUS |
|-----------|--|----------|
| 1/6/2026 | Warrant Service | Closed |
| 1/7/2026 | Obtaining a Thing of Value by Financial Transaction Card Fraud | Closed |
| 1/12/2026 | Obtaining Property by False Pretenses | Active |
| 1/17/2026 | Injury to Real Property | Inactive |
| 1/23/2026 | Obtaining Property by False Pretenses | Active |
| 1/30/2026 | Suspicious Death | Inactive |
| | | |
| | | |
| | | |

Activity Log Event Summary (Cumulative Totals)

Warrenton Police Department

(01/01/2026 - 01/31/2026)

| | | | |
|--------------------------------|-----|------------------------------|----|
| Accident | 2 | Alarm Activation | 6 |
| Arrest | 1 | Assist Elderly/Lost person | 3 |
| Assist Fire Dept | 3 | Assist Motorist | 3 |
| Assist WC EMS | 3 | Assist WCSO | 13 |
| Careless and Reckless Driving | 3 | Check Station/ Checkpoint | 1 |
| Child Custody Exchange | 1 | Civil Dispute | 1 |
| Complaint | 3 | Court | 1 |
| Disabled Vehicle | 2 | Dispute | 1 |
| Disturbance | 1 | Escort | 3 |
| Follow up Investigation | 3 | Foot Patrol | 10 |
| Fraud | 3 | Information by Phone | 1 |
| Investigation and/or Interview | 4 | Juvenile Issues | 1 |
| Open Door (Residence) | 1 | Other | 2 |
| Parking Violation | 1 | Patrol | 21 |
| Property Check – Business | 121 | Property Check – Residential | 27 |
| Suspicious Person / Vehicle | 1 | Talk with Officer | 13 |
| Traffic Control | 1 | Traffic Stop | 21 |
| Training | 4 | Welfare Check | 7 |

Total Number Of Events: 293



Walter M. Gardner, Jr. – Mayor
Robert F. Davie, Jr. – Town Administrator

P.O. Box 281
Warrenton, NC 27589-0281
(252) 257-1122 Fax (252) 257-9219
www.warrenton.nc.gov

BOC Meeting January 2026 – Action Items Checklist

1. Make changes to zoning map with Reynolds Tavern change. (cont.)
2. Execute recombination deed with Mayor and submit to Mitch Styers for filing at Register of Deeds.
 - ✓ Awaiting a reply from Mitch Styers
3. Investigate options to opt out of early voting and voting at one location on election day
 - ✓ Contacted Debbie Formyduval. Will follow up when she returns from surgery.
4. Execute Dennis Wilson's Backup ORC agreement
 - ✓ Done
5. Work on Christmas decorations with Dian
 - ✓ Ongoing
6. Determine Dameron building solid waste fee
 - ✓ There is none, they handle own trash.
7. Execute certifications for grant related engineering services
 - ✓ Done
8. Execute resolution for street closure during festivals
 - ✓ Done



Walter M. Gardner, Jr. – Mayor
Robert F. Davie, Jr. – Town Administrator

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STATUS OF GRANTS (Changes are underlined)

NC DEQ Waste Water SRP-W-0224

- Town awarded \$1,000,000 for improvements to the town's sewer lines. (SRP projects limited to \$3MM award every 5 years for both water and sewer.) Engineering plans due to State by December 2025. Possible project bid Spring 2026.

NC DEQ WWTP SRP-W-0220

- \$2,000,000 awarded. Project to replace 44-year-old rotors and clean out oxidation ditch #1, which are currently the most critical issues at the WWTP and bring oxidation ditch #2 online. Engineering plans being developed, due to State by June 2026.

NC DEQ Water Infrastructure Rehab SRF-D-2057

- Town-Wide Water System Improvements: \$1,564,600 (Received award notice.) Engineering plans have been submitted to the State for review. Possible project bid in Winter 2025.

NC DEQ Water AIA Stormwater Planning SRP-SW-0007

- Town awarded \$400,000 for stormwater planning. Town has adopted resolution accepting award. A team has been inspecting all stormwater infrastructure for the past month. No major issues have been found to date.

NCDEQ: WWTP Improvements SRP-W-0044

- Warrenton has been approved grants to receive \$3,000,000. ER will need to be adjusted for \$3,000,000 to utilize grant funds only and not a loan.

FEMA Generator Grant:

- Town on the list to receive funding to establish backup generators at Red Hill Loop and Ridgeway Warrenton pump stations totaling approximately \$170,000. Sent State opt in to State Centric project bidding and management process. A follow up agreement between state and town will be generated. A 5% match is required from the Town, which is lower than usual because this award is part of Helene funding. The Town will also be required to pay for fencing. Once the agreement to manage and bid the project is signed, the state will go out to bid for 30 days. Normally, they seek three bids.

USDA Community Facilities:

- USDA has awarded the Town a grant/loan package for purchase of leaf machine. \$93,000 total, requesting \$50,000 in grant funding and \$43,000 financed over 5 years with annual payment of \$9898. The Town has taken delivery of the leaf machine and a loan closing has been completed.

Golden Leaf Storm Water Grant

- Town awarded \$196,447.50 for stormwater repairs to Brehon Street.
- Survey of affected area is complete.
- Construction began on 5/5/2025. Recently approved 220 feet stormwater piping connecting to the project area has been completed and all reimbursements have been applied for.

FEMA Cybersecurity Grant:

- State and Local Cybersecurity Grant awarded to the town of Warrenton in the amount of \$48,982. Sequentially implementing parts of grant project.

NCDEQ:

- NC Dept of Air Quality grant application for replacement of EV Charging Station in amount of approximately \$141,000. This 100% grant has been awarded to the Town of Warrenton. Awaiting approvals from Warren County before can install electrical, both for the EV Station and for Duke Energy's underground wiring.

NCLM Assistance Grant

- Funded by ARP through NCLM, the League engaged the legal firm of Parker Poe to assist the Town in making changes, at no cost to the Town, to:
 - Compliance of zoning code with any updated requirements from state
 - Review of sign ordinances
 - Recommendations for driveway sizesEstimate items to be presented to Board in Fall 2025

Warrenton Budget Amendments

Date:2/9/2026

Number:#10

Purpose of Amendment:

The purpose of this BA is to purchase new Christmas decorations to replace the wreaths on the electric poles.

Fund Name:

Signs & Lights

Revenue

| Account Title/Number: | Increase Amount | Decrease Amount |
|-----------------------|-----------------|-----------------|
| Approp FB/37-395-396 | 18506.07 | - |
| | - | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

Subtotal18,506-

Total18,506

Grand Total-

Expenditure

| Account Title/Number: | Increase Amount | Decrease Amount |
|----------------------------------|-----------------|-----------------|
| Street Beautification/37-651-333 | 18506.07 | - |
| | - | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

Subtotal18,506-

Total18,506

Warrenton Budget Amendments

Date:2/9/2026

Number:#11

Purpose of Amendment:

The purpose of this BA is to pay for Ginger Booker to review the water/sewer ordinances and make clarifications, revisions and bring ordinances up to date with current laws.

Fund Name:

Water/Sewer

Revenue

| Account Title/Number: | Increase Amount | Decrease Amount |
|-------------------------|-----------------|-----------------|
| Approp FB WS/38-395-396 | 5,000 | - |
| | - | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

Subtotal5,000-

Total5,000

Grand Total-

Expenditure

| Account Title/Number: | Increase Amount | Decrease Amount |
|-----------------------|-----------------|-----------------|
| Water Misc/38-851-499 | 2,500 | - |
| Sewer Misc/38-852-499 | 2,500 | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

Subtotal5,000-

Total5,000



Walter M. Gardner, Jr. – Mayor
Meredith Valentine – Interim Town Administrator

P.O. Box 281
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(252) 257-1122 Fax (252) 257-9219

GRANT PROJECT ORDINANCE
(AIA Stormwater Mapping)

BE IT ORDAINED by the Board of Commissioners of the Town of Warrenton, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following Grant Project Ordinance is hereby adopted:

Section 1: The Grant Project authorized by the Board of Commissioners of the Town of Warrenton is for the purpose of receiving and distributing funds for the Stormwater Mapping Grant funded by the Local Assistance for Stormwater Infrastructure Investments (LASII) grant program of the State of North Carolina.

Section 2: The Board of Commissioners of the Town of Warrenton directs the Town Administrator to proceed with the Grant Project within the terms of the grant documents, the rules and regulations of LASII and the budget contained herein.

Section 3: The following expenditure amounts are appropriated for the project:

| | |
|---|----------------------|
| <u>Engineering Services</u> | |
| Project Management | \$ 20,000.00 |
| GIS Stormwater System Inventory/Mapping | \$ 100,000.00 |
| Stormwater System Inspection/Condition Assess | \$ 150,000.00 |
| Stormwater Management Plan | \$ 50,000.00 |
| 5 -Year Capital Improvement Plan | \$ 30,000.00 |
| Stormwater Operations & Maintenance Plan | \$ 30,000.00 |
| Grant Administration | \$ 20,000.00 |
| Total Project Costs | \$ 400,000.00 |

Section 4: The following financing source is available to complete this project:

| | |
|--------------------|----------------------|
| LASII grant | \$ 400,000.00 |
|--------------------|----------------------|

Section 5: The Town Administrator is hereby directed to maintain within the Grant Project fund sufficient specific detailed accounting records to provide the accounting to the grantor agency required by the grant agreement and Federal and State regulations.

Section 6: The Town Administrator is directed to include a detailed analysis of past and future costs and revenues of this Grant Project in every budget submission made to this Board of Commissioners.

Section 7: The Town Administrator shall be authorized to transfer appropriations within the various line items of this Grant Project ordinance, as he deems necessary, subject to the approval of the Local Government Commission. All such transfers shall be reported to the Board of Commissioners.

Section 8: The Mayor and Town Administrator be authorized to execute all necessary forms related to this project.

Adopted this day of February 9, 2026.

Walter M. Gardner, Jr. - Mayor

Date

Robert Davie - Town Administrator

Date

Town of
Warrenton
NORTH CAROLINA

Walter M. Gardner, Jr. – Mayor
Robert F. Davie, Jr. – Town Administrator

P.O. Box 281
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(252) 257-1122 Fax (252) 257-9219
www.warrenton.nc.gov

APPLICATION FOR ZONING SPECIAL USE PERMIT

* \$300 processing fee is required *

Date: 11/15/26

Name of Applicant: Ruth Reid (Kangaroo Kids) Telephone No. 252-257-9108

Address: 139 South Main St. Warrenton, N.C.

Owner: Ruth Reid Telephone No. 252-820-9651

Address: 157 Oak Rd. Macon, N.C.

Current Zoning: _____ Tax Number of Parcel: _____

Location of Land for which the Special Use is being requested:

139 Main St Warrenton

Specific Zoning ordinance for which the variance is being requested:

111.02

Special Use Request: party venue, arcade,

Use of each adjacent property: barbershop, museum

* Attach additional pages as necessary *

Explain how all applicable specific conditions pertaining to the proposed use have been or will be satisfied;

daytime hours, parking in rear of building, will not affect
adjoining businesses.

Explain how access roads or entrance and exit drives are or will be sufficient in size and properly located to ensure automotive and pedestrian safety and convenience, traffic flow, and control and access in case of fire or other emergency;

main st. parking along with parking in rear of building.

Explain how off-street parking, loading, refuse, and other service areas are located so as to be safe, convenient, allow for access in case of emergency, and to minimize economic, glare, odor, and other impacts on adjoining properties and properties in the general neighborhood;

same as above

Explain how utilities, schools, fire, police, and other necessary public and private facilities and services will be adequate to handle the proposed use;

building inspected by fire marshal, working with library
for children to visit, it is more than adequate.

Explain how the location and arrangement of the use on the site, screening, buffering, landscaping, and pedestrian ways harmonize with adjoining properties and the general area and minimize adverse impacts;

outside & inside window are decorated and pleasing
to the public.

Explain how the type, size, and intensity of the proposed use, including such considerations as the hours of operation and number of people who are likely to utilize or be attracted to the use, will not have significant adverse impacts on adjoining properties or the neighborhood.

Hours Sat 11-6 Sun 12-5

Explain how the use or development is located, designed, and proposed to be operated so as to maintain or enhance the value of contiguous property, or that the use or development is a public necessity; and

The building will be for youth birthday parties.
Provides a safe fun place for families to bring
their children.

* Attach additional pages as necessary *

Explain how the use will not be a detriment or deterrent to economic development;

It will enhance the downtown business area.
It will bring families to downtown Warrenton.

Explain how the use will be in harmony with the existing development and uses within the area in which it is to be located.

The business will in no way interfere with existing businesses,
and will bring a safe entertainment area for children in the area.

Explain how the use or development conforms to the general plans for the physical development of the Town and is consistent with any Town Comprehensive Plan.

The building is part of the buildings along Main St.
Warrenton.

Ruth K. Reid
Signature of Applicant

For Town Staff Use Only

Fee Paid: \$ _____ (\$300.00)

Public Hearing Held on _____ At: _____

Board of Commissioners meeting held on _____ At _____

Approved: _____ Denied: _____

Explanation: _____

Date: _____

Robert F. Davie, Jr.
Town Administrator

Town of
Warrenton
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APPLICATION FOR GAME ROOM PERMIT

DATE: 11/15/2026

The Town of Warrenton requires an investigative background check pursuant to the Town Ordinances regarding Amusements (Chapter 111). The Applicant acknowledges that the Town may now, or at any time while the gaming operation is in existence, perform a background check, which may include but not limited to: driving record, criminal records from Federal, State or Local criminal justice Agency in North Carolina or any other State. The results of this process will be used to determine eligibility for a Game Room in the Town's zoning district. All results will be kept CONFIDENTIAL.

Applicant Name (First Middle Last): Ruth Kathleen Reid

Other Name(s) Used (like Maiden): Robaly

Social Security Number: 156-46-8790 Sex: F Race: W

Driver's License No. and State of Issue: _____

Month, Day and Year of Birth: 10/16/1952

Place of Birth (City, State, Country): Irvington, N.J.

Current Address (street address): 157 Oak Rd.

Current City, State, Zip Code: Macon, NC 27551

Former Address (1): _____

Former City, State, Zip Code: _____

Former Address (2): _____

Former City, State, Zip Code: _____

How many employees does the business have? 1

What are the operating hours of business? Sat. 11-6, Sun. 12-5

How did the applicant become involved in this business? own Bouncehouse business.
Kangaroo Kids Bounce House + Party Rentals

Background Application Page 2

List any other partners and/or shareholders in the business:

N/A

List any other businesses that the applicant is associated with:

N/A

List five (5) character references including address and telephone numbers:

David Erdmann
Sherry Herman
Eric Freeman
Dana Conn

I have carefully read and understand this disclosure and consent form and by my signature consent for the Town of Warrenton Police Department to conduct and prepare an investigative report in conjunction with my application for a Game Room permit. I further understand that this consent will apply during the period that the Game Room is in operation and that such consent will remain in effect until revoked in a written document signed by me. In the event that I wish to refuse or revoke my consent at any time, I understand that I may do so. I further understand that refusing or revoking consent may be cause for revoking my Game Room permit.

I, the undersigned Applicant, do hereby certify that the information provided by me for the purpose of a Game Room permit is true and complete to the best of my knowledge. I understand that if I am granted a permit any false statements will be considered as a cause for revocation of my license to operate a Game Room in the Town of Warrenton.

I authorize the Town of Warrenton Police Department to conduct a background investigation as required by Warrenton Code of Ordinances Chapter 111 and hereby authorize the release of records that may be required to complete this investigation.

Ruth K. Reid
Applicant Signature

1/15/26
Date

Ruth K. Reid
Typed or Printed Name



Walter M. Gardner, Jr. – Mayor
Robert F. Davie, Jr. – Town Administrator

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Water Rate Increases from Warren County

Warren County is a partner in the Kerr Lake Regional Water System (KLRWS). The Town's current purchase contract with Warren County is 5% over the cost that Warren County pays to the KLRWS.

Costs to the Town of Warrenton from Warren County are expected to increase at least 55% from current rates beginning July 1, 2026.

Current rate: \$3.17

Planned rate: \$4.69

Difference: \$1.52

During the Town's budget preparation process, rate increases will need to be considered for all types of users including in-town, out-of-town, super users, etc. This increase would be for water only, though sewer increases may be needed as well.

At this point, the usage rate to users would be the most logical area to increase, by at least the same dollar amount rather than the percentage. So, in-town users who currently pay \$9.49 per thousand gallons, for example, would see an increase to \$11.01 per thousand gallons at a minimum.



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Water Damage at Town Hall

A six-gallon water heater located in the 2nd floor ceiling failed and water came into the kitchen area eventually into the museum area of Town Hall. An insurance claim has been filed and the Town will have a \$2500 deductible.

Remediation is including:

- Replacement of water heater
- Replacement of ceiling tiles
- Replacement of insulation surrounding ductwork
- Dehumidification
- Possible wall deconstruction and mold mitigation

Remediation work is ongoing.