



Walter M. Gardner, Jr. – Mayor  
Robert Davie - Town Administrator

P.O. Box 281  
Warrenton, NC 27589-0281  
(252) 257-1122 Fax (252) 2579219  
[www.warrenton.nc.gov](http://www.warrenton.nc.gov)

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**BOARD OF COMMISSIONERS REGULAR MEETING**  
**6:45 Public Hearing for CDBG Grant Closeout**  
**Public Hearing for Zoning Change**  
**Public Hearing for USDA Grant Application**  
**7:00 PM Board Meeting**  
**August 11, 2025**  
**AGENDA**

Regular Meeting

1. Call to Order, Pledge of Allegiance and Moment of Silence
2. Conflict of Interest Statement, Proposed Agenda
3. Public Comments
4. Minutes of Board Meeting July 14, 2025
5. Consent Agenda
  - a. Mission and Goals
  - b. Year-to-Date Revenue and Expenditure Reports (Budget vs. Actual)
  - c. Monthly Checks Report
  - d. Public Works Monthly Reports
  - e. WWTP Monthly Report
  - f. Police Activity Reports
  - g. Action Items from Prior BOC Meeting
  - h. Response Letter to Dwayne Hicks
6. Committee Reports
  - a. Finance and Administration (Ms. Hunter)
  - b. Public Works (Mr. Blalock)
  - c. Public Safety (Mr. Ayscue)
    - i. Fire Parade September 20 at 10:00AM
  - d. Human Resources/Information Technology (Mr. White)
  - e. Revitalization/Historic District Commission (Mr. Coffman)
  - f. Beautification/Facilities (Ms. Sourelis)
  - g. Planning/Zoning/Annexation (Mr. Young)
7. Old Business
  - a. Status of Grants – for information
8. New Business
  - a. Repair of Siren – for discussion and consideration
  - b. USDA Grant Application – for discussion and consideration
  - c. Request for Parade Approval (homecoming alumni) – for discussion and consideration
9. Announcements
10. Adjournment

**Town of Warrenton**  
**Notice of Close-out Public Hearing**  
**2018 Community Development Block Grant**  
**Neighborhood Revitalization (CDBG-NRP) Program**

The Town of Warrenton will conduct a Close-out Public Hearing on Monday, August 11, 2025 at 6:45 p.m. at the Warrenton Town Hall in the Commissioner's Meeting Room. The Commissioner's Meeting Room is located on the second floor of the Warrenton Town Hall, located at 113 S. Bragg Street, Warrenton, NC. The purpose of this hearing will be to provide information to the citizens of the Town of Warrenton regarding the final accomplishments and expenditures of the 2018 CDBG-Neighborhood Revitalization Program funded by the North Carolina Department Commerce, Rural Economic Development Division. The CDBG grant provided funds to address housing needs of low to moderate-income, owner-occupied households located in the Town. Project details will be provided to the public during the public hearing. All interested citizens are invited to attend.

The Warrenton Town Council's Meeting Room is accessible to persons with disabilities. Anyone requiring special assistance should contact Mr. Robert Davie, Town Administrator (252) 257-1122 at least 48 hours prior to the public hearing. Hearing impaired persons may call TDD 1-800-735-2962.

*This information is available in Spanish or any other language upon request. Please contact Mr. Robert Davie at 252-257-1122 or at 113 S. Bragg St., Warrenton, NC 27589 for accommodations for this request.*

*Esta información está disponible en español o en cualquier otro idioma bajo petición. Por favor, póngase en contacto con Mr. Robert Davie al 252-583-1688 o en 113 S. Bragg St., Warrenton, NC 27589 de alojamiento para esta solicitud.*

Robert Davie, Town Administrator  
Town of Warrenton



WOMACK PUBLISHING  
PO BOX 530  
CHATHAM VA 24531  
(434)432-1654ext

ORDER CONFIRMATION

Salesperson: HEATHER ABBOTT

Printed at 07/16/25 08:12 by hcall-wp

Acct #: 14839

Ad #: 75932

Status: New

TOWN OF WARRENTON  
PO BOX 281  
WARRENTON NC 27589

Start: 07/30/2025 Stop: 08/06/2025  
Times Ord: 2 Times Run: \*\*\*  
STD 3.00 X 3.15 Words: 138  
Total STD 9.45  
Class: 650 Legal Notices  
Rate: LEG Cost: 378.00  
# Affidavits: 1

Contact: ROBERT DAVIE-TOWN ADMINISTRA  
Phone: (252)257-1122  
Fax#:  
Email: townadministrator@warrenton.  
Agency:

Ad Descrpt: PUBLIC HEARING NOTICE THE  
Given by: \*  
P.O. #:  
Created: hcall 07/15/25 16:08  
Last Changed: hcall 07/15/25 16:18

PUB	ZONE	EDT	TP	START	INS	STOP	SMTWTFs
WR	A	99	W	Wed 07/30/25	2	Wed 08/06/25	W

AUTHORIZATION

Under this agreement rates are subject to change with 30 days notice. In the event of a cancellation before schedule completion, I understand that the rate charged will be based upon the rate for the number of insertions used.

Name (print or type)

Name (signature)

Public Hearing Notice

The Town of Warrenton Board of Commissioners will hold a Public Hearing on Monday, August 11, 2025 at 6:45 pm in the Warrenton Town Hall located at 113 S. Bragg Street to discuss the following items:

- A change in the Special Use permit for Breweries, Bars and Distilleries, allowing in areas zoned "Industrial" and pertaining to an existing brewery.

The Warrenton Planning Board will review the proposed changes to zoning related ordinances and Special Use Permits and will make recommendations to the Warrenton Board of Commissioners for approvals at a later date.

Citizens wishing to be heard on these matters may do so at the above-mentioned time and place.

A regularly scheduled Board of Commissioners meeting will be held following the public hearing at 7:00 PM.

Robert Davie  
Town Administrator  
Town of Warrenton  
252-257-1122

WOMACK PUBLISHING  
PO BOX 530  
CHATHAM VA 24531  
(434)432-1654ext

ORDER CONFIRMATION

Salesperson: HEATHER ABBOTT

Printed at 07/31/25 13:24 by hcall-wp

Acct #: 14839

Ad #: 76265

Status: New WHOLD

TOWN OF WARRENTON  
PO BOX 281  
WARRENTON NC 27589

Start: 08/06/2025 Stop: 08/06/2025  
Times Ord: 1 Times Run: \*\*\*  
STD 2.00 X 1.96 Words: 80  
Total STD 3.92  
Class: 380 Public Notice  
Rate: LEG Cost: 80.40  
# Affidavits: 1

Contact: ROBERT DAVIE-TOWN ADMINISTRA  
Phone: (252)257-1122  
Fax#:   
Email: townadministrator@warrenton.  
Agency:

Ad Descrpt: PUBLIC NOTICE PUBLIC NOTI  
Given by: \*  
P.O. #:   
Created: hcall 07/31/25 13:22  
Last Changed: hcall 07/31/25 13:23

PUB	ZONE	EDT	TP	START	INS	STOP	SMTWTF	S
WR	A		99	W Wed 08/06/25	1	Wed 08/06/25	W	

AUTHORIZATION

Under this agreement rates are subject to change with 30 days notice. In the event of a cancellation before schedule completion, I understand that the rate charged will be based upon the rate for the number of insertions used.

Name (print or type)

Name (signature)

**Public Notice**

Public notice is hereby given that the Town of Warrenton will hold a public meeting at 6:45 PM on Monday, August 11, 2025, at Town Hall, 113 S. Bragg Street in Warrenton, to receive comments pertaining to the proposed purchase of a tow-behind leaf loader for the Public Works Department. Funding for the proposed project will be through grant/loan funding provided by USDA Rural Development. Immediately after the Public Hearing, the Town Board will discuss the proposed project.

## **Conflict of Interest Disclaimer**

*"Members of the Town of Warrenton Board of Commissioners are advised, hereby, of their duty under the State Government Ethics Act to avoid conflicts of interest and the appearance of such conflict; and, further, are instructed to refrain from participating in any matter coming before this Town Board of Commissioners with respect to which there is a conflict of interest or appearance of such conflict".*

- **In accordance with the State Government Ethics Act, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict.**
- **Does any Board member have any known conflict of interest or appearance of conflict with respect to any matter coming before this Board tonight? If so, please identify the conflict and refrain from any undue participation in the particular matter involved.**

## **Citizen Comments**

### **Rules for Citizen Comments**

- Please sign up to speak.
- The maximum time allotted to each speaker will be five (5) minutes; The Town Administrator will keep time.
- Any group of people who support or oppose the same position should designate a spokesperson.
  - Please address only those items which might not have been addressed by a previous speaker.
- This is not a question and answer session. If response from the Administrator, Mayor, and/or Board is desired, please leave a copy of your comment(s) with the Town Administrator.
- After the Citizen Comments period, comments from the audience are not appropriate unless recognized by the Mayor or placed as an agenda item.
- Order and decorum will be maintained.

**Town of Warrenton  
Board of Commissioners**



Walter M. Gardner, Jr. – Mayor  
Robert F. Davie, Jr. – Town Administrator

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**BOARD OF COMMISSIONERS REGULAR MONTHLY MEETING**

**July 14, 2025**

**7:00 P.M.**

**Minutes**

Those in attendance were:

Mayor Walter Gardner	Commissioner Mary Hunter
Commissioner Nat White	Commissioner Aaron Ayscue
Commissioner Michael Coffman	Commissioner John Blalock
Robert Davie, Town Administrator	
Bill Perkinson, Public Works Director	
David Elliott, Chief of Police	
Tracy Stevenson, Minute Taker	

**Call to Order – Pledge of Allegiance and Moment of Silence**

Mayor Walter Gardner called the regular monthly meeting of the Town of Warrenton Board of Commissioners to order Monday, July 14, 2025, at 7:00 p.m. A Moment of Silence was held for all who are sick, suffering, and in need. The Pledge of Allegiance was led by Commissioner White.

**Conflict of Interest Statement and Proposed Agenda**

The Conflict-of-Interest statement was reviewed. The Proposed Agenda was presented. Commissioner Coffman made a motion to approve the proposed agenda as presented, with a second by Commissioner White. The motion was approved by unanimous vote.

**Public Comments**

Dwayne Hicks expressed three separate concerns with the Board of Commissioners. Mr. Hicks stated his first concern was a call he received from a Town of Warrenton female police officer at approximately 11:00 p.m. regarding continuous barking by his dog. Mr. Hicks stated that his dogs are fed and secure and do not bark unless there is a reason. Mr. Hicks expressed concern that the officer did not check to see what was causing the dogs to bark. Mr. Hicks stated that his second concern that he had brought before the Board earlier was that the Town of Warrenton Police Department was monitoring his movements. Mr. Hicks stated that his third concern involved the picking up of debris, and he questioned whether or not the Town only picks up debris left out by the property owner.

## **Minutes**

The minutes of both the June 9, 2025, Public Hearing and Board of Commissioners meeting were presented. Commissioner Hunter made a motion to approve the minutes as presented, with a second by Commissioner Blalock. The motion was approved by unanimous vote.

## **Consent Agenda**

- (a) Mission and Goals
- (b) Year-to-date Revenue and Expenditure Reports (Budget vs. Actual)
- (c) Monthly Check Report
- (d) Public Works Monthly Report
- (e) WWTP Monthly Report
- (f) Police Activity Report
- (g) Action Items from Prior BOC Meeting
- (h) Budget Amendment #1 – SCRC Grant Project Extend to new FY.
- (i) Budget Amendment #2 – Revitalization Budget for Quilters Lane Project

Commissioner Hunter made a motion to approve the Consent Agenda as presented, with a second by Commissioner Ayscue. The motion was approved by unanimous vote.

## **Committee Reports**

- (a) Finance and Administration – Commissioner Hunter had no additional report other than agenda items. Town Administrator, Robert Davie informed the Board that the FY 2024/2025 Budget is looking better than expected and the Fund Balance appropriated may not have to be used.
- (b) Public Works – Commissioner Blalock had no additional report other than agenda items. Public Works Director, Bill Perkinson informed the Board that the water leak on Rogers and Rodwell Streets has been repaired.
- (c) Public Safety – Commissioner Ayscue had no additional report other than agenda items. Chief of Police, David Elliott presented the incident summary for the month of June 2025. Chief Elliott requested approval of TLO and Leads Online software. Chief Elliott stated that this software is instrumental in solving cases by locating phone numbers, addresses, and pawn sales. Commissioner Blalock requested that the Police Department monthly reports include information on cases solved using the requested software and FLOCK cameras that are now in place. Commissioner Ayscue made a motion to approve the purchase of the software, to be funded out of reductions in the budget line for Police Department Software Support, with a second by Commissioner White. The motion was approved by unanimous vote.
- (d) Human Resources – Information Technology – Commissioner White informed the Board that a full-time position and a temporary full-time position had been filled at Public Works.
- (e) Revitalization/Historic District Commission – Commissioner Coffman stated that the Historic District Commission approved one Certificate of Appropriateness for a fence to enclose the property at 109 Academy Street and tabled an application for 106 W. Macon Street because of insufficient information. Commissioner Coffman presented a Statement of Interest to Serve for the Revitalization Committee from Candice W. White. Commissioner Blalock made a motion to approve the appointment of Mrs. White to the Revitalization Committee as presented, with a second by Commissioner Ayscue.

Commissioner White recused himself from the vote. The motion was approved by unanimous vote of the remaining Commissioners. Commissioner Coffman informed the Board that plans are being made for the October “Harvest Moon” Festival on October 11, 2025.

(f) Beautification/Facilities – Commissioner Sourelis was not in attendance.

(g) Planning/Zoning/Annexation – Commissioner Young was not in attendance.

## **Old Business**

### **(a) Status of Grants –for information**

**NC DEQ Wastewater** – Town awarded \$1,000,000 for improvements to the town’s sewer lines.

**NC DEQ WWTP** - \$2,000,000 awarded. Project to replace 44-year-old rotors and clean out oxidation ditch #1, which are currently the most critical issues at the WWTP and bring the oxidation ditch #2 online.

**NC DEQ Water Infrastructure Rehab** – Town-wide Water System Improvements: \$1,564,600 (Received award notice.) Resolution to accept award is in Board Packet for April 2025.

**NC DEQ Water AIA Stormwater Planning** – Town awarded \$400,000 for stormwater planning. Town has adopted resolution accepting award.

**Fund 67 – NC Neighborhood Revitalization Program** – CDBG funds to assist in repairing houses owned by citizens of low or moderate incomes. NC Commerce has granted an additional \$200,000 in funding due to inflation. This grant is in its final stages. All funds have been committed. A closeout process will begin in 60 days.

**Golden Leaf Storm Water Grant** – Town awarded \$196,447.50 for stormwater repairs to Brehon Street. Survey of affected area is complete. Bid awarded. Construction began on 5/5/2025. A request to spend remaining funds is being made to Golden Leaf Foundation on 220 feet stormwater piping connecting to the project area, which will repair piping that has separated and caused sinkholes.

### ***Southern Crescent Regional Commission***

This grant is designed to “Foster Entrepreneurial and Business Development Activities.” Budget is \$100,000 of which \$20,000 is in-kind match provided by Research Triangle Foundation, Kerr-Tar COG, Lake Gaston Chamber of Commerce, and Town of Warrenton. Cohort underway. Cohort of eight companies have completed six training sessions, including one-on-one and group trainings. The final event will be held at RTP in July.

### ***NCLM Assistance Grant***

Funded by ARP through NCLM, the League engaged the legal firm of Parker Poe to assist the Town in making changes, at no cost to the Town:

- Compliance of zoning code with any updated requirements from state
- Review of sign ordinances
- Recommendations for driveway sizes
- Estimate items to be presented to Board by May of 2025.

### ***FEMA Cybersecurity Grant***

State and Local Cybersecurity Grant awarded to the Town of Warrenton in the amount of \$48,982. Sequentially implementing parts of grant project.

### ***In Progress Grant Applications***



NC Dept of Air Quality grant application for replacement of EV Charging Station in amount of approximately \$145,000. Received email indicating possible approval and forwarding to selection committee.

***Spring Round of Funding from NC DEQ***

Spring round of funding from NCDEQ has been preliminarily announced. Warrenton is in the list of approved grants, ranking #7 out of fifty-four applicants. More to come as final announcements are made.

**New Business**

- (a) **Repair of Siren - for discussion and consideration** – Town Administrator, Robert Davie presented two quotes for repair to the siren on the roof of Town Hall. Mayor Gardner stated that the Warrenton Rural Volunteer Fire Department does not own the siren but owns the timing mechanism. Commissioner Blalock stated that the fire department no longer needs the siren as firefighters are notified by the E911 Center for fire calls. He further stated that considering the tight budget year, he is against using funds right now for repair of the siren. Commissioner Hunter stated that shew felt the siren needed repairing for three reasons: for years it was an important piece of Warrenton’s history; it is needed to alert people that fire trucks and other emergency vehicles are about to hit the streets; and that it can be used as a vital emergency warning tool should the area be about to be lammed by devastating inclement weather. Commissioner Blalock made a motion to deny repair of the siren based on budget issues, with a second by Commissioner White. The motion to deny repair of the siren was approved by a three-two vote, with Commissioner Hunter and Commissioner Ayscue casting the dissenting votes.
- (b) **CloudPermit – for discussion and consideration** – Town Administrator, Robert Davie presented the Zoning and Permitting Software Transition from the current IWorQ zoning and permitting software to CloudPermit. Funding for this software upgrade is already included in the approved FY 2025-2026 budget, which is the same cost as current software, going forward, but with an initial installation fee. Commissioner White made a motion to approve the agreement with CloudPermit as presented, with a second by Commissioner Blalock. The motion was approved by unanimous vote.
- (c) **Moratorium on Annual Inspections for Double Check Back Flowe Devices – for discussion and consideration** – Town Administrator, Robert Davie presented a proposed moratorium on Double Check Backflow Valves for consideration. Mr. Davie stated that town staff is recommending a temporary suspension of the annual reporting requirement for property owners who have installed Double Check Backflow Prevention Valves as well as temporary suspension on installation of new Double Check Valves. These devices were originally mandated by the North Carolina Department of Environmental Quality (NCDEQ), however, following recent direction from the State Legislature, NCDEQ has been asked to revisit and clarify its definitions of hazardous contamination sources. To date, the State has not provided updated guidance to the Town regarding compliance requirements. Considering this absence of guidance, staff recommend that Warrenton only continue to require Reduced Pressure Zone backflow preventers for high-risk or high-hazard properties, including, but not limited to funeral homes, beauty salons, medical offices, and any facilities where chemicals or hazardous substances are used. Commissioner Blalock made a motion to approve the moratorium

as presented, with a second by Commissioner Coffman. The motion was approved by unanimous vote.

- (d) **Schedule Public Hearing for Closeout of CDBG Neighborhood Revitalization Grant and change in Table of Permitted Uses for August 11, 2025** – Mayor Gardner briefly explained the change in Permitted Uses and announced these public hearings to be held prior to the next regular Town of Warrenton Board of Commissioners meeting at 6:45 p.m. on Monday, August 11, 2025.

**Announcements** – There were none.

With no further business, the meeting was adjourned.

## Mission

### ***"Historically Great – Progressively Strong"***

Five key tenets of the Town's mission are: maintaining small town charm, keeping the business district active, keeping young people excited about living in Warrenton, increasing prosperity and vibrancy, and understanding and capitalizing on a variety of histories while engaging the future.

In the most recent goal setting workshop, the Board identified top priorities for the Town:

#### **GOAL 1: To improve water and sewer Infrastructure.**

##### **Key Strategic Actions**

Work on the \$15 million of improvements already identified

- 1.5M already completed
- Apply for grants every 6 months

Ongoing

#### **GOAL 2: To generate activity in downtown.**

##### **Key Strategic Actions**

Revisualize SpringFest

Short term

Encourage pop-ups, like Lake Gaston coffee

Short term

Explore intern possibilities

Short term

Clean up Storefronts

Short term;

Seek compliance on existing violations.

Ongoing

Develop (options for) job description and salary range for position

Medium term

Fund Start Streetscape Plan (only as oppty presents)

Ongoing

#### **GOAL 3: To add or enhance recreational opportunities.**

##### **Key Strategic Actions**

Secure Parks & Rec Trust Fund grant for appraisal of Church Street 11 acres

Short term

CORE

Ongoing

Eye out for grants for existing park improvements that could include...

Ongoing

#### **GOAL 4: To improve relationships with key partners.**

##### **Key Strategic Actions**

Staff and Elected officials to reach out to Warren County Schools to express Town's interest in supporting schools and solicit their needs that Town can help with

- Explore plans for abandoned elementary school
- Gauge developer interest in redeveloping into teacher housing

Short term

Staff and Elected officials to reply to invitation from Warren County Government to attend joint board meetings and shared interests.

- Possible suggest rotating meetings.
- Develop relationships with other area municipalities

Short term and  
Ongoing

**GOAL 5: To increase the availability and variety of housing options.**

**Key Strategic Actions**

Identify derelict properties. Consider fines or takeover and demolition.	Short term
Explore Main street options. Pay for acquisition or renovation?	Short term
Explore if abandoned elementary school can be converted to teacher housing	Medium Term
Connect with builders to determine their interest in available parcels	Ongoing
Eye out for opptys to add 'above retail' housing in downtown	Ongoing

**GOAL 6: To sustain the work of the organization.**

**Key Strategic Actions**

**Plan for Key Staff Retirements**

Network with area universities for interns (UNC MPA; SOG's Lead for NC; NC State for design) (short term)	Short term
Undertake informal salary study (on behalf of Police Department) by reaching out to NCLM or HRCentral or Warren County	Short term
Consider contracting for certification needs, when/where possible	Medium term
Encourage Kenny to keep getting certifications (ongoing)	Ongoing

## Budget vs Actual

Town of Warrenton  
8/1/2025 3:23:45 PM

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Period Ending 7/31/2025

34 FRONTIER WARREN								
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent	
Revenues								
34-335-340 State Econ & Infra Dev Grant FW Rev	13,333	0.00	0.00	0.00	0.00	(13,333.00)		
34-351-422 Rent Paid to Town Frontier Warren	41,850	0.00	2,340.00	2,340.00	2,340.00	(39,510.00)	6%	
34-381-037 Transfer in from GF	1,988	0.00	0.00	0.00	0.00	(1,988.00)		
Revenues Totals:	57,171	0.00	2,340.00	2,340.00	2,340.00	(54,831.00)	4%	
Expenses								
34-405-203 Supplies	300	0.00	0.00	0.00	0.00	300.00		
34-405-250 Lights/Heat/Security	3,000	1,919.76	255.24	255.24	255.24	825.00	73%	
34-405-251 Telephone/Internet	2,900	2,190.80	190.00	190.00	190.00	519.20	82%	
34-405-255 Bldg Maint/Clean Srvs	2,800	150.00	287.00	287.00	287.00	2,363.00	16%	
34-405-400 Liability Insurance	38	0.00	0.00	0.00	0.00	38.00		
34-405-422 Rent Paid by Town	34,500	27,000.00	6,000.00	6,000.00	6,000.00	1,500.00	96%	
34-405-499 Miscellaneous	300	0.00	0.00	0.00	0.00	300.00		
Non-Departmental Totals:	43,838	31,260.56	6,732.24	6,732.24	6,732.24	5,845.20	87%	
34-432-701 State Econ & Infra Dev Grant FW Exp	13,333	0.00	13,333.33	13,333.33	13,333.33	(0.33)	100%	
Totals:	13,333	0.00	13,333.33	13,333.33	13,333.33	(0.33)	100%	
Expenses Totals:	57,171	31,260.56	20,065.57	20,065.57	20,065.57	5,844.87	90%	
34 FRONTIER WARREN Revenues Over/(Under) Expenses:			(17,725.57)	(17,725.57)	(17,725.57)			

## Budget vs Actual

Town of Warrenton  
8/1/2025 3:23:45 PM

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Period Ending 7/31/2025

37 GENERAL FUND							
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
Revenues							
37-302-301 Ad Valorem Taxes - Current	620,784	0.00	6,770.35	6,770.35	6,770.35	(614,013.65)	1%
37-302-302 Ad Valorem Taxes - Prior Year	5,000	0.00	366.18	366.18	366.18	(4,633.82)	7%
37-302-303 Ad Valorem Taxes - all other prior years	2,000	0.00	45.84	45.84	45.84	(1,954.16)	2%
37-302-304 Ad Valorem Taxes - Penalties & Interest	2,200	0.00	437.08	437.08	437.08	(1,762.92)	20%
37-307-310 Motor Vehicles - Current	41,054	0.00	11,138.93	11,138.93	11,138.93	(29,915.07)	27%
37-320-320 Local Option Sales Tax Monthly	377,000	0.00	32,020.69	32,020.69	32,020.69	(344,979.31)	8%
37-325-325 Utility Franchise Tax Quarterly	88,600	0.00	0.00	0.00	0.00	(88,600.00)	
37-325-328 Refund of Gas Tax paid monthly	1,000	0.00	0.00	0.00	0.00	(1,000.00)	
37-325-330 Solid Waste Disposal Tax Qrly	600	0.00	0.00	0.00	0.00	(600.00)	
37-335-335 Powell Bill	33,916	0.00	0.00	0.00	0.00	(33,916.00)	
37-345-344 Historic District Comm Fees	200	0.00	0.00	0.00	0.00	(200.00)	
37-345-345 Zone Board of Adj	1,800	0.00	50.00	50.00	50.00	(1,750.00)	3%
37-345-346 Code Enforcement	3,500	0.00	75.00	75.00	75.00	(3,425.00)	2%
37-351-353 Landfill Fees Residential	208,926	0.00	17,686.15	17,686.15	17,686.15	(191,239.85)	8%
37-351-355 Cemetery Fees	700	0.00	0.00	0.00	0.00	(700.00)	
37-351-356 Police Rpt Fees	50	0.00	0.00	0.00	0.00	(50.00)	
37-351-357 Court Fees	200	0.00	9.00	9.00	9.00	(191.00)	5%
37-351-360 Cell Tower Rent	64,680	0.00	2,964.50	2,964.50	2,964.50	(61,715.50)	5%
37-351-361 Parking/Ordinance Collections PD	100	0.00	0.00	0.00	0.00	(100.00)	
37-351-401 Debt Setoff Landfill	100	0.00	0.00	0.00	0.00	(100.00)	
37-365-001 Interest Income	60	0.00	0.00	0.00	0.00	(60.00)	
37-365-002 NCCMT Debt Setoff Disbursement	500	0.00	0.00	0.00	0.00	(500.00)	
37-365-351 Revitalization Comm	25,750	0.00	0.00	0.00	0.00	(25,750.00)	
37-365-358 Branded Merchandise for Sale	1,000	0.00	0.00	0.00	0.00	(1,000.00)	
37-365-370 WWTP 25% of GF Exp	64,057	0.00	0.00	0.00	0.00	(64,057.00)	

## Budget vs Actual

Town of Warrenton  
8/1/2025 3:23:45 PM

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Period Ending 7/31/2025

37 GENERAL FUND							
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
37-365-371 WS 25% of GF Exp	122,255	0.00	0.00	0.00	0.00	(122,255.00)	
37-365-374 Insurance Proceeds GF	0	0.00	4,144.20	4,144.20	4,144.20	4,144.20	
37-365-401 Mis/Revenue/License Tags	100	0.00	0.00	0.00	0.00	(100.00)	
37-365-410 Interest Investment NCCMT	24,000	0.00	0.00	0.00	0.00	(24,000.00)	
Revenues Totals:	1,690,132	0.00	75,707.92	75,707.92	75,707.92	(1,614,424.08)	4%
Expenses							
37-401-010 Salary - Full Time	181,117	0.00	14,522.36	14,522.36	14,522.36	166,594.64	8%
37-401-012 Salary - Adm Assistant	56,039	0.00	4,268.80	4,268.80	4,268.80	51,770.20	8%
37-401-020 ER-FICA Taxes	13,856	0.00	1,110.48	1,110.48	1,110.48	12,745.52	8%
37-401-021 ER-FICA Taxes - Adm Assistant	4,287	0.00	326.08	326.08	326.08	3,960.92	8%
37-401-030 ER-Retirement - Orbit	49,257	0.00	3,983.72	3,983.72	3,983.72	45,273.28	8%
37-401-040 ER-Health Insurance	35,000	4,078.12	3,002.51	3,002.51	3,002.51	27,919.37	20%
37-401-050 ER-Life Insurance	570	511.50	46.50	46.50	46.50	12.00	98%
37-401-060 ER-Workman's Comp	400	0.00	0.00	0.00	0.00	400.00	
37-401-200 Travel Expense	2,000	400.00	0.00	0.00	0.00	1,600.00	20%
37-401-203 Supplies	5,000	200.00	102.50	102.50	102.50	4,697.50	6%
37-401-250 Light, Heat & Security	8,500	3,036.00	312.33	312.33	312.33	5,151.67	39%
37-401-251 Telephone & Postage	4,000	2,325.00	254.02	254.02	254.02	1,420.98	64%
37-401-255 Bldg. Maint/ Clean SVS	16,918	2,066.55	1,790.62	1,790.62	1,790.62	13,060.83	23%
37-401-256 Bank Fees/ Petty Cash	3,750	0.00	300.00	300.00	300.00	3,450.00	8%
37-401-295 Training	5,000	0.00	340.00	340.00	340.00	4,660.00	7%
37-401-301 Computer Maint	9,000	7,727.45	1,169.54	1,169.54	1,169.54	103.01	99%
37-401-302 Software Support	1,000	431.76	412.50	412.50	412.50	155.74	84%
37-401-304 Website	800	0.00	0.00	0.00	0.00	800.00	
37-401-305 Technology Upgrades	1,000	0.00	0.00	0.00	0.00	1,000.00	
37-401-306 Awning 25% Fund	500	0.00	0.00	0.00	0.00	500.00	
37-401-307 Special Events	2,500	0.00	0.00	0.00	0.00	2,500.00	
37-401-309 Advertising	2,270	0.00	0.00	0.00	0.00	2,270.00	
37-401-310 Dues & Subscriptions	4,000	426.00	2,083.00	2,083.00	2,083.00	1,491.00	63%

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37 GENERAL FUND							
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
37-401-325 NC Sales/Use Tax Paid (No Tax)	2,000	0.00	1,170.11	1,170.11	1,170.11	829.89	59%
37-401-400 Liability Insurance	7,800	72.45	0.00	0.00	0.00	7,727.55	1%
37-401-401 County Tax Collection Svs	8,000	0.00	114.25	114.25	114.25	7,885.75	1%
37-401-405 Audit Expense	13,117	8,258.20	4,441.80	4,441.80	4,441.80	417.00	97%
37-401-410 Election Cost	8,500	0.00	0.00	0.00	0.00	8,500.00	
37-401-420 Attorney Fees	3,500	1,200.00	1,200.00	1,200.00	1,200.00	1,100.00	69%
37-401-499 Miscellaneous Expense	2,000	0.00	0.00	0.00	0.00	2,000.00	
37-401-802 Truist Parking Lot Loan Principal	10,576	0.00	5,218.99	5,218.99	5,218.99	5,357.01	49%
37-401-832 Truist Parking Lot Loan Interest	5,667	0.00	2,902.01	2,902.01	2,902.01	2,764.99	51%
37-401-998 Contingency	5,000	0.00	0.00	0.00	0.00	5,000.00	
General Government Totals:	472,924	30,733.03	49,072.12	49,072.12	49,072.12	393,118.85	17%
37-402-014 Mayor Part Time Salary	1,500	0.00	125.00	125.00	125.00	1,375.00	8%
37-402-020 ER - FICA TAXES	115	0.00	9.56	9.56	9.56	105.44	8%
37-402-060 Workers Comp Mayor & Council	70	0.00	0.00	0.00	0.00	70.00	
37-402-200 Travel Expense	300	0.00	0.00	0.00	0.00	300.00	
37-402-295 Training	1,500	0.00	0.00	0.00	0.00	1,500.00	
37-402-402 Commission offsite meetings	200	0.00	0.00	0.00	0.00	200.00	
Governing Body Totals:	3,685	0.00	134.56	134.56	134.56	3,550.44	4%
37-405-345 Zoning/Ordinances	7,500	378.00	6,500.00	6,500.00	6,500.00	622.00	92%
37-405-407 Branded Clothing Sales	1,000	0.00	0.00	0.00	0.00	1,000.00	
37-405-423 Quilters Lane	500	0.00	0.00	0.00	0.00	500.00	
37-405-430 Historic District Comm	220	0.00	0.00	0.00	0.00	220.00	
37-405-450 Revitalization Comm	25,750	0.00	0.00	0.00	0.00	25,750.00	
37-405-470 Small Town Maint St	1,500	0.00	0.00	0.00	0.00	1,500.00	
Non-Departmental Totals:	36,470	378.00	6,500.00	6,500.00	6,500.00	29,592.00	19%
37-501-010 SALARY FULL TIME	304,444	0.00	20,781.60	20,781.60	20,781.60	283,662.40	7%
37-501-014 Salary - Part Time	5,000	0.00	360.00	360.00	360.00	4,640.00	7%
37-501-015 Salary-LEO Separation Allowance	15,000	0.00	1,085.94	1,085.94	1,085.94	13,914.06	7%



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37 GENERAL FUND							
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
37-501-016 Salary - Admin Assistant	43,827	0.00	3,329.60	3,329.60	3,329.60	40,497.40	8%
37-501-019 Salary - Over-Time	10,000	0.00	594.72	594.72	594.72	9,405.28	6%
37-501-020 ER-FICA Taxes	26,431	0.00	1,980.63	1,980.63	1,980.63	24,450.37	7%
37-501-030 ER - Retirement Orbit	78,982	0.00	5,607.47	5,607.47	5,607.47	73,374.53	7%
37-501-031 ER - 401K 5%	15,084	0.00	1,068.82	1,068.82	1,068.82	14,015.18	7%
37-501-040 ER - Health Insurance	55,982	2,438.25	3,408.87	3,408.87	3,408.87	50,134.88	10%
37-501-050 ER - Life Insurance	1,152	852.50	77.50	77.50	77.50	222.00	81%
37-501-060 ER - Workman's Comp	4,500	0.00	0.00	0.00	0.00	4,500.00	
37-501-200 Travel Expense	1,500	0.00	0.00	0.00	0.00	1,500.00	
37-501-203 Supplies	5,000	379.00	0.00	0.00	0.00	4,621.00	8%
37-501-204 Uniforms	5,000	0.00	43.95	43.95	43.95	4,956.05	1%
37-501-205 Equipment & Material	4,000	300.00	150.00	150.00	150.00	3,550.00	11%
37-501-206 Ammunition	1,000	0.00	0.00	0.00	0.00	1,000.00	
37-501-250 Light, Heat & Security	9,000	3,036.00	312.33	312.33	312.33	5,651.67	37%
37-501-251 Telephone & Postage	8,106	6,965.66	673.94	673.94	673.94	466.44	94%
37-501-252 Fuel	15,000	0.00	0.00	0.00	0.00	15,000.00	
37-501-255 Bldg Maint/Clean Svs	6,000	2,066.55	1,790.62	1,790.62	1,790.62	2,142.83	64%
37-501-295 Training	2,000	1,275.00	0.00	0.00	0.00	725.00	64%
37-501-301 Computer Maint	9,532	8,082.45	949.54	949.54	949.54	500.01	95%
37-501-302 Software Support	9,200	8,726.00	412.50	412.50	412.50	61.50	99%
37-501-318 Freight Charges	250	0.00	0.00	0.00	0.00	250.00	
37-501-351 Maint & Repair Equip	4,000	0.00	0.00	0.00	0.00	4,000.00	
37-501-370 2019 Dodge Car 100	1,500	500.00	0.00	0.00	0.00	1,000.00	33%
37-501-371 2017 Dodge Car 200	1,500	500.00	117.02	117.02	117.02	882.98	41%
37-501-372 2016 Dodge Car 300	1,500	1,000.00	250.00	250.00	250.00	250.00	83%
37-501-373 2017 Dodge Car 400	1,300	500.00	0.00	0.00	0.00	800.00	38%
37-501-376 2019 Dodge Car 700	1,500	500.00	0.00	0.00	0.00	1,000.00	33%
37-501-377 2023 Dodge Car 125	1,500	500.00	0.00	0.00	0.00	1,000.00	33%
37-501-378 2023 Dodge Car 225	1,500	500.00	0.00	0.00	0.00	1,000.00	33%

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37 GENERAL FUND								
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent	
37-501-400 Liability Insurance	23,797	72.45	0.00	0.00	0.00	23,724.55	0%	
37-501-415 Medical	3,000	0.00	0.00	0.00	0.00	3,000.00		
37-501-420 Attorney Fees	12,500	0.00	0.00	0.00	0.00	12,500.00		
37-501-433 COP Program	3,000	0.00	0.00	0.00	0.00	3,000.00		
37-501-499 Miscellaneous	862	350.00	0.00	0.00	0.00	511.96	41%	
37-501-804 Police 2019 Cars Loan Principal (USDA)	5,268	0.00	0.00	0.00	0.00	5,268.00		
37-501-805 Police 2023 Cars Loan Principle (USDA)	7,651	0.00	0.00	0.00	0.00	7,651.00		
37-501-834 Police 2019 Cars Loan Interest (USDA)	158	0.00	0.00	0.00	0.00	158.00		
37-501-835 Police 2023 Cars Loan Interest (USDA)	1,327	0.00	0.00	0.00	0.00	1,327.00		
Police Department Totals:	707,853	38,543.86	42,995.05	42,995.05	42,995.05	626,314.09	12%	
37-601-014 Salary - Part Time Code Enforcement	2,682	0.00	126.08	126.08	126.08	2,555.92	5%	
37-601-020 ER-FICA Taxes	230	0.00	9.65	9.65	9.65	220.35	4%	
37-601-060 Workers Comp	660	0.00	0.00	0.00	0.00	660.00		
37-601-252 Fuel/Truck Expense/Insurance	456	0.00	0.00	0.00	0.00	456.00		
37-601-352 Vehicle Maintenance	200	0.00	0.00	0.00	0.00	200.00		
37-601-437 Contract Srvs Fire Protection	87,600	0.00	7,300.00	7,300.00	7,300.00	80,300.00	8%	
37-601-475 Donation to Town Fire	1,550	0.00	0.00	0.00	0.00	1,550.00		
37-601-476 Code Enforcement Exp	550	0.00	0.00	0.00	0.00	550.00		
Fire Totals:	93,928	0.00	7,435.73	7,435.73	7,435.73	86,492.27	8%	
37-651-330 Christmas Lights/Santa House	1,750	0.00	0.00	0.00	0.00	1,750.00		
37-651-331 Haley Haywood Park	785	0.00	0.00	0.00	0.00	785.00		
37-651-332 Signs below \$5,000	2,000	0.00	0.00	0.00	0.00	2,000.00		
37-651-333 Street Beautification - Below \$5,000	4,000	0.00	28.94	28.94	28.94	3,971.06	1%	
37-651-335 Street Lighting Electric Bill	32,000	28,325.13	2,674.87	2,674.87	2,674.87	1,000.00	97%	

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Signs and Lights Totals:	40,535	28,325.13	2,703.81	2,703.81	2,703.81	9,506.06	77%
37-701-010 Salary - Full Time	86,007	0.00	5,720.22	5,720.22	5,720.22	80,286.78	7%
37-701-019 Over-Time	1,482	0.00	0.00	0.00	0.00	1,482.00	
37-701-020 ER-FICA Taxes	6,693	0.00	437.58	437.58	437.58	6,255.42	7%
37-701-030 ER - Retirement - Orbit	18,171	0.00	1,212.70	1,212.70	1,212.70	16,958.30	7%
37-701-040 ER-Health Insurance	24,036	802.45	1,304.66	1,304.66	1,304.66	21,928.89	9%
37-701-050 ER-Life Insurance	391	294.91	26.81	26.81	26.81	69.28	82%
37-701-060 ER-Workman's Comp	1,400	0.00	0.00	0.00	0.00	1,400.00	
37-701-203 Supplies	5,500	2,557.44	667.83	667.83	667.83	2,274.73	59%
37-701-204 Uniforms	3,400	3,400.00	0.00	0.00	0.00	0.00	100%
37-701-251 Telephone & Postage	540	0.00	51.00	51.00	51.00	489.00	9%
37-701-252 Fuel	10,000	8,367.68	462.32	462.32	462.32	1,170.00	88%
37-701-312 Tree Removal	1,200	0.00	0.00	0.00	0.00	1,200.00	
37-701-351 Maint & Repair Equip	11,930	0.00	2,120.99	2,120.99	2,120.99	9,809.01	18%
37-701-352 Vehicle Maintenance	5,000	0.00	0.00	0.00	0.00	5,000.00	
37-701-400 Liability Insurance	9,795	0.00	0.00	0.00	0.00	9,795.00	
37-701-431 Street Debris Disposal	4,500	0.00	0.00	0.00	0.00	4,500.00	
37-701-500 Capital Outlay over \$5000	2,070	0.00	2,069.50	2,069.50	2,069.50	0.50	100%
37-701-895 Mowing	(16,000)	0.00	(1,333.00)	(1,333.00)	(1,333.00)	(14,667.00)	8%
Streets Totals:	176,115	15,422.48	12,740.61	12,740.61	12,740.61	147,951.91	16%
37-710-361 Maint & Repair POWELL BILL	15,000	0.00	0.00	0.00	0.00	15,000.00	
37-710-405 Audit Expense POWELL BILL	100	0.00	100.00	100.00	100.00	0.00	100%
Powell Bill Totals:	15,100	0.00	100.00	100.00	100.00	15,000.00	1%
37-801-010 Salary - Full Time Sanitation	58,089	0.00	3,609.86	3,609.86	3,609.86	54,479.14	6%
37-801-019 Salary - Over Time Sanitation	770	0.00	0.00	0.00	0.00	770.00	
37-801-020 ER - FICA Sanitation	4,503	0.00	275.68	275.68	275.68	4,227.32	6%
37-801-030 ER - Retirement - Orbit Sanitation	12,225	0.00	234.24	234.24	234.24	11,990.76	2%
37-801-040 ER - Health Insurance	15,273	96.69	283.38	283.38	283.38	14,892.93	2%
37-801-050 ER - Life Insurance	251	54.56	4.96	4.96	4.96	191.48	24%
37-801-060 Workman's Compensation	3,665	0.00	0.00	0.00	0.00	3,665.00	
37-801-203 Supplies	1,000	335.10	64.90	64.90	64.90	600.00	40%

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37 GENERAL FUND								
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent	
37-801-204 Uniforms	1,976	1,976.00	0.00	0.00	0.00	0.00	0.00	100%
37-801-251 Telephone & Postage	500	0.00	27.70	27.70	27.70	472.30	6%	
37-801-252 Fuel	4,000	2,855.32	244.68	244.68	244.68	900.00	78%	
37-801-350 Landfill Fees	23,112	0.00	0.00	0.00	0.00	23,112.00		
37-801-352 Vehicle Maintenance	1,000	0.00	0.00	0.00	0.00	1,000.00		
37-801-400 Liability Insurance	5,720	0.00	0.00	0.00	0.00	5,720.00		
Sanitation Totals:	132,084	5,317.67	4,745.40	4,745.40	4,745.40	122,020.93	8%	
37-901-034 Transfer Out to Frontier Warren	1,988	0.00	0.00	0.00	0.00	1,988.00		
37-901-038 Transfer Out to WS for USDA Loan	7,281	0.00	0.00	0.00	0.00	7,281.00		
37-901-889 Transfer Out to USDA Loan Reserve	2,169	0.00	0.00	0.00	0.00	2,169.00		
Transfers Out Totals:	11,438	0.00	0.00	0.00	0.00	11,438.00		
Expenses Totals:	1,690,132	118,720.17	126,427.28	126,427.28	126,427.28	1,444,984.55	15%	
37 GENERAL FUND	Revenues Over/(Under) Expenses:		(50,719.36)	(50,719.36)	(50,719.36)			

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38 WATER / SEWER							
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
<b>Revenues</b>							
38-351-401 Water Sales	911,133	0.00	75,403.45	75,403.45	75,403.45	(835,729.55)	8%
38-351-402 Debt Setoff WATER	53	0.00	0.00	0.00	0.00	(53.00)	
38-351-404 Sewer Services	717,364	0.00	61,843.14	61,843.14	61,843.14	(655,520.86)	9%
38-351-407 Debt Setoff SEWER	42	0.00	0.00	0.00	0.00	(42.00)	
38-351-408 Town Taps/Connection Fee	22,000	0.00	1,874.29	1,874.29	1,874.29	(20,125.71)	9%
38-351-416 Dis/Reconnection Fee	9,960	0.00	1,471.20	1,471.20	1,471.20	(8,488.80)	15%
38-351-417 Fire Sprinkler	2,620	0.00	249.60	249.60	249.60	(2,370.40)	10%
38-351-418 Late Fees/Penalty/Cut Off	20,972	0.00	1,766.90	1,766.90	1,766.90	(19,205.10)	8%
38-351-419 Returned Check Fee	987	0.00	70.00	70.00	70.00	(917.00)	7%
38-351-420 Debt Setoff Late Fees/Penalty/Cut Off	25	0.00	0.00	0.00	0.00	(25.00)	
38-365-410 Interest/investment Income NCCMT	13,628	0.00	0.00	0.00	0.00	(13,628.00)	
38-365-421 Account Activation Fee	2,925	0.00	375.00	375.00	375.00	(2,550.00)	13%
38-381-037 Transfer In From GF	7,281	0.00	0.00	0.00	0.00	(7,281.00)	
38-395-396 Apropriated Fund Balance (Budget Only)	60,310	0.00	0.00	0.00	0.00	(60,310.00)	
<b>Revenues Totals:</b>	<b>1,769,300</b>	<b>0.00</b>	<b>143,053.58</b>	<b>143,053.58</b>	<b>143,053.58</b>	<b>(1,626,246.42)</b>	<b>8%</b>
<b>Expenses</b>							
38-851-010 Salary Full Time	124,185	0.00	8,532.88	8,532.88	8,532.88	115,652.12	7%
38-851-014 Salary - Part Time	12,876	0.00	1,030.05	1,030.05	1,030.05	11,845.95	8%
38-851-019 Salary Over-Time	7,987	0.00	209.59	209.59	209.59	7,777.41	3%
38-851-020 ER-FICA Taxes	11,096	0.00	743.93	743.93	743.93	10,352.07	7%
38-851-030 ER - Retirement Orbit	25,633	0.00	1,565.63	1,565.63	1,565.63	24,067.37	6%
38-851-040 ER - Health Insurance WATER	24,997	758.45	1,614.48	1,614.48	1,614.48	22,624.07	9%
38-851-050 ER - Life Insurance	382	344.52	31.32	31.32	31.32	6.16	98%
38-851-060 ER - Workman's Comp	1,112	0.00	0.00	0.00	0.00	1,112.00	
38-851-200 Travel Expense	215	0.00	0.00	0.00	0.00	215.00	

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38 WATER / SEWER							
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
38-851-203 Supplies	35,000	6,546.81	1,055.63	1,055.63	1,055.63	27,397.56	22%
38-851-204 Uniforms	3,120	3,120.00	0.00	0.00	0.00	0.00	100%
38-851-250 Light & Heat & Security	6,090	2,334.86	189.31	189.31	189.31	3,565.83	41%
38-851-251 Telephone & Postage	10,896	4,698.10	496.17	496.17	496.17	5,701.73	48%
38-851-252 Fuel	10,000	7,859.06	240.94	240.94	240.94	1,900.00	81%
38-851-255 Bldg. Maint/Clean Svs	5,113	1,033.27	895.31	895.31	895.31	3,184.42	38%
38-851-260 Electric Tank/Pumps	3,401	2,080.35	69.65	69.65	69.65	1,251.00	63%
38-851-296 Continuing Education	1,300	0.00	0.00	0.00	0.00	1,300.00	
38-851-301 Computer Maintenance	5,319	4,843.78	474.78	474.78	474.78	0.44	100%
38-851-302 Software Support	9,300	8,214.80	206.25	206.25	206.25	878.95	91%
38-851-305 Technology Upgrades	2,250	0.00	0.00	0.00	0.00	2,250.00	
38-851-309 Advertising	265	0.00	0.00	0.00	0.00	265.00	
38-851-310 Dues & Subscriptions	880	137.50	12.50	12.50	12.50	730.00	17%
38-851-313 State Permits	1,270	0.00	0.00	0.00	0.00	1,270.00	
38-851-345 Water Tank Contract	21,061	15,795.12	5,265.04	5,265.04	5,265.04	0.84	100%
38-851-347 Lab Analysis	1,200	0.00	0.00	0.00	0.00	1,200.00	
38-851-351 Maint. & Repair Equip	2,121	0.00	2,121.00	2,121.00	2,121.00	0.00	100%
38-851-352 Vehicle Maintenance	3,750	0.00	319.92	319.92	319.92	3,430.08	9%
38-851-400 Town Liability Insurance	13,253	36.22	0.00	0.00	0.00	13,216.78	0%
38-851-405 Audit Expense	6,559	4,129.10	2,220.90	2,220.90	2,220.90	209.00	97%
38-851-434 WS grant expense	31,292	0.00	19.00	19.00	19.00	31,273.00	0%
38-851-448 External Contract	15,000	2,372.26	11,050.00	11,050.00	11,050.00	1,577.74	89%
38-851-451 Water Purchase	250,000	250,000.00	0.00	0.00	0.00	0.00	100%
38-851-500 Capital Outlay \$5000 and Above	2,070	0.00	2,069.50	2,069.50	2,069.50	0.50	100%
38-851-802 USDA Public Works Trucks - Princ Water	6,109	0.00	0.00	0.00	0.00	6,109.00	
38-851-803 USDA Town Hall/WS Loan Principal	29,858	0.00	0.00	0.00	0.00	29,858.00	
38-851-833 USDA Town Hall/WS Loan	14,502	0.00	0.00	0.00	0.00	14,502.00	

## Budget vs Actual

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38 WATER / SEWER								
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent	
Interest								
38-851-836 USDA Public Works Trucks - Int Water	856	0.00	0.00	0.00	0.00	856.00		
38-851-895 Grass Cutting Expense	16,000	0.00	1,333.00	1,333.00	1,333.00	14,667.00	8%	
38-851-896 WS 25% of GF Expense	59,399	0.00	0.00	0.00	0.00	59,399.00		
38-851-998 Contingency	9,053	0.00	0.00	0.00	0.00	9,053.00		
Water Totals:	784,770	314,304.20	41,766.78	41,766.78	41,766.78	428,699.02	45%	
38-852-010 Salary - Full Time	124,185	0.00	8,531.55	8,531.55	8,531.55	115,653.45	7%	
38-852-014 Salary - Part Time	12,876	0.00	1,030.05	1,030.05	1,030.05	11,845.95	8%	
38-852-019 Salary - Over Time Sewer	7,987	0.00	240.13	240.13	240.13	7,746.87	3%	
38-852-020 ER - FICA Sewer	11,096	0.00	747.79	747.79	747.79	10,348.21	7%	
38-852-030 ER-Retirement Orbit	25,633	0.00	1,588.15	1,588.15	1,588.15	24,044.85	6%	
38-852-040 ER-Health Insurance SEWER	24,997	758.12	1,614.44	1,614.44	1,614.44	22,624.44	9%	
38-852-050 ER-Life Insurance	382	344.52	31.32	31.32	31.32	6.16	98%	
38-852-060 ER-Workman's Comp	1,112	0.00	0.00	0.00	0.00	1,112.00		
38-852-200 Travel Expense	215	0.00	0.00	0.00	0.00	215.00		
38-852-203 Supplies	28,000	6,042.92	5,660.00	5,660.00	5,660.00	16,297.08	42%	
38-852-204 Uniforms	3,120	3,120.00	0.00	0.00	0.00	0.00	100%	
38-852-250 Light & Heat & Security	7,000	2,334.89	189.28	189.28	189.28	4,475.83	36%	
38-852-251 Telephone & Postage	11,312	4,774.78	503.12	503.12	503.12	6,034.10	47%	
38-852-252 Fuel	10,000	7,859.06	240.94	240.94	240.94	1,900.00	81%	
38-852-255 Bldg. Maint/Clean Svs	5,113	1,033.28	895.31	895.31	895.31	3,184.41	38%	
38-852-260 Electric Tank/Pumps	12,000	10,747.52	852.48	852.48	852.48	400.00	97%	
38-852-296 Continuing Education	1,300	0.00	0.00	0.00	0.00	1,300.00		
38-852-301 Computer Maint.	5,319	4,843.67	474.77	474.77	474.77	0.56	100%	
38-852-302 Software Support	9,300	8,214.80	206.25	206.25	206.25	878.95	91%	
38-852-305 Technology Upgrades	2,250	0.00	0.00	0.00	0.00	2,250.00		
38-852-309 Advertising	500	0.00	0.00	0.00	0.00	500.00		
38-852-310 Dues & Subscriptions	880	137.50	12.50	12.50	12.50	730.00	17%	

## Budget vs Actual

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Period Ending 7/31/2025

38 WATER / SEWER							
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
38-852-313 State Permits	1,500	0.00	0.00	0.00	0.00	1,500.00	
38-852-351 Maint & Repair Equip	2,121	0.00	2,120.99	2,120.99	2,120.99	0.01	100%
38-852-352 Vehicle Maintenance	3,750	0.00	319.91	319.91	319.91	3,430.09	9%
38-852-400 Liability Insurance	7,228	36.23	0.00	0.00	0.00	7,191.77	1%
38-852-405 Audit Expense	6,559	4,129.10	2,220.90	2,220.90	2,220.90	209.00	97%
38-852-434 WS Grant Expense	15,000	0.00	19.00	19.00	19.00	14,981.00	0%
38-852-435 Purchase of Sewer Services	434,416	0.00	0.00	0.00	0.00	434,416.00	
38-852-448 External Contract	22,000	7,310.61	0.00	0.00	0.00	14,689.39	33%
38-852-473 WWTP Rehab Annual Payment	22,073	0.00	0.00	0.00	0.00	22,073.00	
38-852-500 Capital Outlay \$5000 and Above	2,070	0.00	2,069.50	2,069.50	2,069.50	0.50	100%
38-852-802 USDA Public Works Trucks - Princ Sewer	6,109	0.00	0.00	0.00	0.00	6,109.00	
38-852-803 USDA Town Hall/WS Loan Principal	29,858	0.00	0.00	0.00	0.00	29,858.00	
38-852-804 NCDEQ Unity, Bute & Battle Sewer Rehab Princ Only	14,388	0.00	0.00	0.00	0.00	14,388.00	
38-852-809 John Riggans Easement Pmt	1,000	0.00	0.00	0.00	0.00	1,000.00	
38-852-811 NCDEQ Sewer Rehab Annual Loan- Principal	13,750	0.00	0.00	0.00	0.00	13,750.00	
38-852-833 USDA Town Hall/WS Loan Interest	14,502	0.00	0.00	0.00	0.00	14,502.00	
38-852-836 USDA Public Works Trucks - Int Sewer	856	0.00	0.00	0.00	0.00	856.00	
38-852-837 NCDEQ Sewer Rehab Annual Loan- Interest	2,200	0.00	0.00	0.00	0.00	2,200.00	
38-852-896 WS 25% of GF Expense	59,399	0.00	0.00	0.00	0.00	59,399.00	
38-852-998 Contingency	11,614	0.00	0.00	0.00	0.00	11,614.00	
Sewer Expenses Totals:	974,970	61,687.00	29,568.38	29,568.38	29,568.38	883,714.62	9%
38-901-889 Transfer Out to USDA Loan Reserve	9,560	0.00	0.00	0.00	0.00	9,560.00	



Budget vs Actual

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Transfers Out Totals:	9,560	0.00	0.00	0.00	0.00	9,560.00		
Expenses Totals:	1,769,300	375,991.20	71,335.16	71,335.16	71,335.16	1,321,973.64	25%	
38 WATER / SEWER	Revenues Over/(Under) Expenses:		71,718.42	71,718.42	71,718.42			

## Budget vs Actual

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Period Ending 7/31/2025

39 WWTP							
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
Revenues							
39-351-405 Septic Disposal Service	49,980	0.00	7,745.00	7,745.00	7,745.00	(42,235.00)	15%
39-351-470 Town Sewer Revenues	434,416	0.00	0.00	0.00	0.00	(434,416.00)	
39-351-471 Sewer Revenues - County	316,092	0.00	0.00	0.00	0.00	(316,092.00)	
39-351-472 Sewer Rev Norlina	241,310	0.00	0.00	0.00	0.00	(241,310.00)	
Revenues Totals:	1,041,798	0.00	7,745.00	7,745.00	7,745.00	(1,034,053.00)	1%
Expenses							
39-861-010 Salary - Full Time	250,406	0.00	17,630.72	17,630.72	17,630.72	232,775.28	7%
39-861-014 Salary - Part Time	9,455	0.00	770.00	770.00	770.00	8,685.00	8%
39-861-019 Over-Time	17,343	0.00	2,012.67	2,012.67	2,012.67	15,330.33	12%
39-861-020 ER-FICA Taxes	21,206	0.00	1,415.93	1,415.93	1,415.93	19,790.07	7%
39-861-030 ER - Retirement Orbit	53,582	0.00	3,840.85	3,840.85	3,840.85	49,741.15	7%
39-861-040 ER- Health Insurance	46,714	1,524.49	3,386.54	3,386.54	3,386.54	41,802.97	11%
39-861-050 ER-Life Insurance	802	666.49	60.59	60.59	60.59	74.92	91%
39-861-060 ER-Workman's Comp	1,584	0.00	0.00	0.00	0.00	1,584.00	
39-861-200 Travel Expense	500	0.00	0.00	0.00	0.00	500.00	
39-861-203 Supplies	77,930	36,711.94	10,474.03	10,474.03	10,474.03	30,744.03	61%
39-861-204 Uniforms	5,460	5,460.00	0.00	0.00	0.00	0.00	100%
39-861-250 Light, Heat & Security	90,000	70,882.85	6,169.15	6,169.15	6,169.15	12,948.00	86%
39-861-251 Telephone & Postage	6,778	2,796.92	427.37	427.37	427.37	3,553.71	48%
39-861-252 Fuel	10,250	9,086.81	113.19	113.19	113.19	1,050.00	90%
39-861-296 Continuing Education	1,500	0.00	0.00	0.00	0.00	1,500.00	
39-861-301 Computer Maint.	9,289	7,884.00	895.59	895.59	895.59	509.41	95%
39-861-302 Software Support	2,781	650.00	412.50	412.50	412.50	1,718.50	38%
39-861-305 Technology Upgrades	2,000	0.00	0.00	0.00	0.00	2,000.00	
39-861-309 Advertising	1,000	0.00	0.00	0.00	0.00	1,000.00	
39-861-310 Dues & Subscriptions	154	0.00	0.00	0.00	0.00	154.00	
39-861-318 Freight Charges	2,250	2,019.71	230.29	230.29	230.29	0.00	100%
39-861-342 Maint & Repair Plant	120,000	10,378.53	7,391.81	7,391.81	7,391.81	102,229.66	15%

## Budget vs Actual

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39 WWTP							
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
39-861-344 Sludge Removal	72,000	63,288.50	8,711.50	8,711.50	8,711.50	0.00	100%
39-861-345 Beaver Control	750	0.00	0.00	0.00	0.00	750.00	
39-861-346 Lab Material & Supplies	11,526	1,188.64	1,989.11	1,989.11	1,989.11	8,348.25	28%
39-861-347 Lab Analysis	26,300	22,909.00	3,391.00	3,391.00	3,391.00	0.00	100%
39-861-348 Tar - Pamlico Dues	3,000	0.00	0.00	0.00	0.00	3,000.00	
39-861-349 OSHAComp/Safety M&S	1,500	0.00	150.00	150.00	150.00	1,350.00	10%
39-861-352 Vehicle Maintenance	4,750	0.00	236.07	236.07	236.07	4,513.93	5%
39-861-400 Liability Insurance	25,068	72.45	0.00	0.00	0.00	24,995.55	0%
39-861-405 Audit Expense	13,117	8,258.20	4,441.80	4,441.80	4,441.80	417.00	97%
39-861-434 WWTP Grant Expenst	30,000	0.00	0.00	0.00	0.00	30,000.00	
39-861-441 Certify Lab Services	1,000	0.00	0.00	0.00	0.00	1,000.00	
39-861-444 Permits & Fees	15,079	9,075.00	1,075.00	1,075.00	1,075.00	4,929.00	67%
39-861-446 Influent Debris Removal	7,044	7,044.00	0.00	0.00	0.00	0.00	100%
39-861-500 Capital Outlay \$5000 and Over	2,070	0.00	2,069.49	2,069.49	2,069.49	0.51	100%
39-861-810 NCDEQ WWTP Phase 2 Principal	23,607	0.00	0.00	0.00	0.00	23,607.00	
39-861-897 WWTP 25% of GF Exp	64,003	0.00	0.00	0.00	0.00	64,003.00	
39-861-998 Contingency	10,000	0.00	0.00	0.00	0.00	10,000.00	
WWTP - Expenses Totals:	1,041,798	259,897.53	77,295.20	77,295.20	77,295.20	704,605.27	32%
Expenses Totals:	1,041,798	259,897.53	77,295.20	77,295.20	77,295.20	704,605.27	32%
39 WWTP Revenues Over/(Under) Expenses:			(69,550.20)	(69,550.20)	(69,550.20)		

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Check Number	Bank	Vendor	Date	Amount
68911	30	BLUE RIDGE SPRINGS, INC	07/02/2025	<u>\$238.55</u>
68912	30	CAROLINA DIGITAL PHONE INC	07/02/2025	<u>\$316.00</u>
68913	30	DUKE ENERGY PROGRESS	07/02/2025	<u>\$112.27</u>
68914	30	Eastern Environmental	07/02/2025	<u>\$27,400.00</u>
68915	30	FLEMING INVESTMENT COMPANY	07/02/2025	<u>\$3,000.00</u>
68916	30	HUMANA SPECIALTY BENEFITS	07/02/2025	<u>\$29.38</u>
68917	30	INVOICE CLOUD, INC.	07/02/2025	<u>\$138.25</u>
68918	30	KATALYST NETWORK GROUP LLC	07/02/2025	<u>\$4,374.08</u>
68919	30	KATALYST NETWORK GROUP LLC	07/02/2025	<u>\$2,538.52</u>
68920	30	KERR-TAR REG COUNCIL OF GOV	07/02/2025	<u>\$142.00</u>
68921	30	KING'S FITNESS & NUTRITION CENTER	07/02/2025	<u>\$330.00</u>
68922	30	Meredith Valentine	07/02/2025	<u>\$5.58</u>
68923	30	MERITECH INC	07/02/2025	<u>\$180.00</u>
68924	30	NC MAYORS ASSOCIATION	07/02/2025	<u>\$100.00</u>
68925	30	PEAC SOLUTIONS	07/02/2025	<u>\$161.85</u>
68926	30	TAR HEEL TIRE SALES/SERVICE	07/02/2025	<u>\$22.39</u>
68927	30	UNIFIRST CORPORATION	07/02/2025	<u>\$914.90</u>
68928	30	USA Bluebook	07/02/2025	<u>\$117.72</u>
68929	30	VC3, Inc.	07/02/2025	<u>\$713.09</u>
68930	30	WHITCO TERMITE & PEST CONTROL	07/02/2025	<u>\$192.00</u>
68931	30	WOMACK PUBLISHING CO. INC.	07/02/2025	<u>\$66.00</u>
68932	30	All American Welding & Machine, LLC	07/08/2025	<u>\$1,041.63</u>
68933	30	DENR/DWR LAB CERTIFICATION	07/08/2025	<u>\$250.00</u>
68934	30	DOCUMENT SYSTEMS, INC	07/08/2025	<u>\$346.36</u>
68935	30	INVOICE CLOUD, INC.	07/08/2025	<u>\$148.85</u>
68936	30	LORD & COMPANY, INC	07/08/2025	<u>\$379.42</u>
68937	30	MERITECH INC	07/08/2025	<u>\$3,391.00</u>
68938	30	NC LEAGUE OF MUNICIPALITIES	07/08/2025	<u>\$1,644.00</u>
68939	30	PETE DUTY AND ASSOCIATES, INC	07/08/2025	<u>\$4,957.48</u>
68940	30	SCOTT ERIC LILES	07/08/2025	<u>\$3,600.00</u>
68941	30	Spectrum Business	07/08/2025	<u>\$169.99</u>
68942	30	TRI-COUNTY POWER EQUIPMENT INC	07/08/2025	<u>\$42.69</u>

## Check Listing

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Check Number	Bank	Vendor	Date	Amount
68943	30	WATER GUARD, INC.	07/08/2025	<u>\$1,742.75</u>
68944	30	A FULL CLEANING SERVICES LLC	07/09/2025	<u>\$1,125.00</u>
68945	30	AMAZON CAPTIAL SERVICES, INC.	07/09/2025	<u>\$260.67</u>
68946	30	GARY BEYER	07/09/2025	<u>\$150.00</u>
68947	30	JOYCE AND COMPANY, CPA	07/09/2025	<u>\$13,325.40</u>
68948	30	NC DEPARTMENT OF REVENUE	07/09/2025	<u>\$1,170.11</u>
68949	30	TRI-COUNTY POWER EQUIPMENT INC	07/09/2025	<u>\$492.52</u>
68950	30	UNIFIRST CORPORATION	07/09/2025	<u>\$820.83</u>
68951	30	WILSON'S WATER SERVICES	07/09/2025	<u>\$825.00</u>
68952	30	WOMACK PUBLISHING CO. INC.	07/09/2025	<u>\$64.00</u>
68953	30	A FULL CLEANING SERVICES LLC	07/11/2025	<u>\$2,340.00</u>
68954	30	AMAZON CAPTIAL SERVICES, INC.	07/11/2025	<u>\$391.00</u>
68955	30	CITIZENS INSURANCE & BONDING,	07/11/2025	<u>\$21,087.48</u>
68956	30	DUKE ENERGY PROGRESS	07/11/2025	<u>\$242.82</u>
68957	30	MARIA PARHAM HOSPITAL	07/11/2025	<u>\$140.00</u>
68958	30	PETE SMITH TIRE & QUICK LUBE, INC	07/11/2025	<u>\$97.40</u>
68959	30	PRO, INC.	07/11/2025	<u>\$4,000.00</u>
68960	30	R&M HARDWARE LLC	07/11/2025	<u>\$40.84</u>
68961	30	SOUTHERN CORROSION, INC.	07/11/2025	<u>\$5,265.04</u>
68962	30	UNITED PARCEL SERVICE	07/11/2025	<u>\$97.44</u>
68963	30	VAUGHAN & SON AUTOBODY	07/11/2025	<u>\$1,000.00</u>
68964	30	WARREN AUTO PARTS, INC.	07/11/2025	<u>\$362.14</u>
68965	30	BURNETT LIME COMPANY, INC	07/15/2025	<u>\$4,690.51</u>
68966	30	DOCUMENT SYSTEMS, INC	07/15/2025	<u>\$41.48</u>
68967	30	DUKE ENERGY PROGRESS	07/15/2025	<u>\$81.09</u>
68968	30	GALLS QUARTERMASTER	07/15/2025	<u>\$46.91</u>
68969	30	GFL ENVIRONMENTAL	07/15/2025	<u>\$157.39</u>
68970	30	GREGORY POOLE EQUIPMENT CO.	07/15/2025	<u>\$430.61</u>
68971	30	PETE SMITH TIRE & QUICK LUBE, INC	07/15/2025	<u>\$880.60</u>
68972	30	PITNEY BOWES GLOBAL	07/15/2025	<u>\$223.16</u>
68973	30	WARREN COUNTY PUBLIC WORKS	07/15/2025	<u>\$1,433.80</u>
68974	30	WHITCO TERMITE & PEST CONTROL	07/15/2025	<u>\$50.00</u>

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Check Number	Bank	Vendor	Date	Amount
68975	30	WHITCO TERMITE & PEST CONTROL	07/15/2025	<u>\$100.00</u>
68976	30	Wireless Research Center of NC	07/15/2025	<u>\$13,333.33</u>
68977	30	WRIGHT EXPRESS FSC	07/15/2025	<u>\$1,678.10</u>
68978	30	FIRST CITIZENS BANK	07/16/2025	<u>\$3,325.38</u>
68979	30	AMAZON CAPTIAL SERVICES, INC.	07/16/2025	<u>\$2,168.57</u>
68980	30	Cloudpermit, Inc	07/16/2025	<u>\$6,500.00</u>
68981	30	DUKE ENERGY PROGRESS	07/16/2025	<u>\$10,369.37</u>
68982	30	GUPTON SERVICES, INC	07/16/2025	<u>\$130.00</u>
68983	30	HARRY M. WILLIAMS, III, PLS	07/16/2025	<u>\$100.00</u>
68984	30	MUTUAL OF OMAHA	07/16/2025	<u>\$1,622.82</u>
68985	30	NORTH CAROLINA 811, INC	07/16/2025	<u>\$25.00</u>
68986	30	NORTH CAROLINA DEPARTMENT OF LABOR	07/16/2025	<u>\$150.00</u>
68987	30	PETE SMITH TIRE & QUICK LUBE, INC	07/16/2025	<u>\$715.03</u>
68988	30	SCOTT ERIC LILES	07/16/2025	<u>\$700.00</u>
68989	30	TRIANGLE BUSINESS JOURNAL	07/16/2025	<u>\$234.85</u>
68990	30	UNC SCHOOL OF GOVERNMENT	07/16/2025	<u>\$131.00</u>
68991	30	UNITED PARCEL SERVICE	07/16/2025	<u>\$43.38</u>
68992	30	VC3, Inc.	07/16/2025	<u>\$1,260.32</u>
68993	30	WATER GUARD, INC.	07/16/2025	<u>\$5,049.59</u>
68994	30	AMAZON CAPTIAL SERVICES, INC.	07/21/2025	<u>\$41.59</u>
68995	30	DRAWINGBOARD PRINTING	07/21/2025	<u>\$109.42</u>
68996	30	DUKE ENERGY PROGRESS	07/21/2025	<u>\$221.91</u>
68997	30	FRONTIER NATURAL GAS	07/21/2025	<u>\$12.42</u>
68998	30	HUMANA SPECIALTY BENEFITS	07/21/2025	<u>\$29.38</u>
68999	30	INFORMATION TECHNOLOGY SERVICE	07/21/2025	<u>\$213.89</u>
69000	30	NORTH CAROLINA DEPARTMENT OF LABOR	07/21/2025	<u>\$200.00</u>
69001	30	SCHOOL OF GOVERNMENT AT UNC	07/21/2025	<u>\$340.00</u>
69002	30	TIME WARNER CABLE	07/21/2025	<u>\$190.00</u>
69003	30	TRI-COUNTY POWER EQUIPMENT INC	07/21/2025	<u>\$8,836.75</u>
69004	30	VC3, Inc.	07/21/2025	<u>\$1,187.33</u>
69005	30	EZTASK	07/22/2025	<u>\$1,650.00</u>
69006	30	FLEMING INVESTMENT COMPANY	07/22/2025	<u>\$3,000.00</u>

## Check Listing

Date From: 7/1/2025 Date To: 7/31/2025  
Vendor Range: 1 800 FLAGPOLE.COM - ZIMA CORPORATION

Town of Warrenton  
08/01/2025 03:26 PM

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Check Number	Bank	Vendor	Date	Amount
69007	30	GABRIELLE DOMINIQUE SEWARD	07/22/2025	<u>\$46.72</u>
69008	30	JUWAN BRANCH	07/22/2025	<u>\$46.72</u>
69009	30	KATRINA CHARLOTTE BRIA	07/22/2025	<u>\$17.22</u>
69010	30	KEVIN WATKINS	07/22/2025	<u>\$150.00</u>
69011	30	STACEY TAYLOR	07/22/2025	<u>\$82.65</u>
69012	30	AMAZON CAPTIAL SERVICES, INC.	07/23/2025	<u>\$682.72</u>
69013	30	BREEDLOVE ELECTRIC, INC	07/23/2025	<u>\$631.76</u>
69014	30	GRANVILLE FARMS, INC.	07/23/2025	<u>\$8,711.50</u>
69015	30	TRI-COUNTY POWER EQUIPMENT INC	07/23/2025	<u>\$3,324.00</u>
69016	30	UNITED PARCEL SERVICE	07/23/2025	<u>\$277.37</u>
69017	30	AMAZON CAPTIAL SERVICES, INC.	07/25/2025	<u>\$61.80</u>
69018	30	AT&T MOBILITY II LLC	07/25/2025	<u>\$428.14</u>
69019	30	BYRD'S GARAGE	07/25/2025	<u>\$250.00</u>
69020	30	Carolina Images by Angela, LLC	07/25/2025	<u>\$144.11</u>
69021	30	NC STATE BUREAU OF INVESTIGATION	07/25/2025	<u>\$150.00</u>
69022	30	PETE SMITH TIRE & QUICK LUBE, INC	07/25/2025	<u>\$60.92</u>
69023	30	TK ELEVATOR CORPORATION	07/25/2025	<u>\$5,422.75</u>
69024	30	WARREN AUTO PARTS, INC.	07/25/2025	<u>\$96.97</u>
69025	30	FRONTIER NATURAL GAS	07/25/2025	<u>\$45.03</u>
69026	30	ABBOTT'S EXCAVATION COMPANY, INC	07/31/2025	<u>\$13,550.00</u>
69027	30	AHNER SECURITY INC.	07/31/2025	<u>\$55.51</u>
69028	30	AMAZON CAPTIAL SERVICES, INC.	07/31/2025	<u>\$112.08</u>
69029	30	AT&T MOBILITY II LLC	07/31/2025	<u>\$775.22</u>
69030	30	BANZET,THOMPSON, STYERS & MAY, PLLC	07/31/2025	<u>\$1,200.00</u>
69031	30	BANZET,THOMPSON, STYERS & MAY, PLLC	07/31/2025	<u>\$300.00</u>
69032	30	DEPT OF THE SECRETARY OF STATE	07/31/2025	<u>\$38.00</u>
69033	30	HACH COMPANY	07/31/2025	<u>\$1,851.62</u>
69034	30	KING'S FITNESS & NUTRITION CENTER	07/31/2025	<u>\$300.00</u>
69035	30	PEAC SOLUTIONS	07/31/2025	<u>\$161.85</u>
69036	30	PRUDENTIAL RETIREMENT	07/31/2025	<u>\$1,671.44</u>
69037	30	RJA FIRE EXTINGUISHERS SALES & SERVICE, INC.	07/31/2025	<u>\$237.00</u>

# Check Listing

Date From: 7/1/2025 Date To: 7/31/2025  
Vendor Range: 1 800 FLAGPOLE.COM - ZIMA CORPORATION

Town of Warrenton  
08/01/2025 03:26 PM

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Check Number	Bank	Vendor	Date	Amount
69038	30	SouthData, Inc	07/31/2025	<u>\$769.44</u>
69039	30	TRI-COUNTY POWER EQUIPMENT INC	07/31/2025	<u>\$3,099.11</u>
69040	30	Truist Governmental Finance	07/31/2025	<u>\$8,121.00</u>
69041	30	UNITED PARCEL SERVICE	07/31/2025	<u>\$75.15</u>
69042	30	VERIZON WIRELESS	07/31/2025	<u>\$320.08</u>
69043	30	WRIGHT EXPRESS FSC	07/31/2025	<u>\$1,316.73</u>
133	Checks Totaling -			<b>\$238,394.03</b>

## Totals By Fund

	Checks	Voids	Total
34	\$21,198.97		\$21,198.97
36	\$3,879.93		\$3,879.93
37	\$66,131.66		\$66,131.66
38	\$52,207.65		\$52,207.65
39	\$59,178.32		\$59,178.32
67	\$31,700.00		\$31,700.00
78	\$4,097.50		\$4,097.50
Totals:	\$238,394.03		\$238,394.03



# Memo

**To:** Town Commissioners  
**From:** Bill Perkinson  
**CC:** Mayor, Town Administrator  
**Date:** August 5, 2025  
**Re:** July 2025 Monthly Activity Report for Public Works

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## Water and Sewer

- **Water and Sewer System Needs – Unfunded:** (1) Install magnetic flow meter in 14-inch sewer force main where Town of Norlina's and Warren County's Sewer enters Town of Warrenton's sewer system (meter would give us precise measurement of volume of sewer in route to the wastewater treatment plant from our partners thus helping to ensure accurate portioning of monthly wastewater treatment expense between the three partners...Estimated Cost - \$75,000). (2) Purchase water main valve exercising equipment (Estimated Cost – \$30,000). (3) Purchase spare pump for Riggans Sewer Lift Station – (Estimated Cost for pump - \$29,000.00). (4) Purchase spare pump for F&M Sewer Lift Station and install emergency port – (Estimated Cost – \$65,000). (5) Highway 158 Business East Water Customers...From Highway 58 to just past Red Hill Loop Road...Abandon old 2-inch galvanized water main and reconnect active services to 8-inch PVC water main (Estimated Cost - \$50,000.00). (6) North Main Street Elevated Tank – Repair level/pump controls. (Estimated Cost – \$2,533.00). (7) 2-Inch Water Main Valve – Located at Wilcox and Rodwell Street Intersection. Repair leaking valve, replace additional valve, repair segment near Hazelwood Rd. that is leaking. (Estimated Cost – \$11,000.00). (8) Red Hill Loop Road Sewer Lift Station. Replace two 2 HP grinder pumps. (Estimated Cost – \$5,500.00).
- **Completed Water and Sewer System Maintenance/Repair Related Information:** (1) Repair – 2 Toro Grand Stand Mowers and 2 Stihl Trimmers. Shop: Tri-County Power Equipment Company... (Labor and Materials - \$4,241.99). (2) Repair – 3 Water Main Segments. Repaired ruptured pipe at intersection of Wilcox and Rodwell Street...Repaired ruptured pipe and replaced valve at intersection of Rodwell and Hazelwood Street...Repaired leak at 206 Ridgecrest DR. Contractor: Abbott's Excavation Company... (Labor, Mobilization, and Materials - \$11,050.00).

**Total cost for Maintenance and Repair Equipment (Account No. 38-851-351 & 38-852-351) - \$4,241.99.00**

**Total cost for External Contract Maintenance and Repair (Account No. 38-851-448 & 38-852-448) - \$11,050.00**

- **Water System Fire Hydrants Out of Service:** No change. We currently have 12 of 171 hydrants that are out of service for various reasons. A status report has been included in the board packet with details.

- **Unaccounted for Water %:** Please note these statistics: **3-Month Average (May – July, 2025) Unaccounted for water is 24%. July 2025 unaccounted for water was 32%.** (4,819,000 gallons purchased and 3,265,000 gallons sold). Please see attached summary for full historical information.
- **Water and Sewer Adjustment Request:** For consideration at the August 11, 2025, meeting of the Board of Commissioners. **Donald Henderson** – 121 Deer Run DR, Apt 103, Account #004-0002090-2. Billing Period: December 16, 2024 – January 15, 2025. Leak between meter box and residence. Normal usage 1,000 gallons. Request is for sewer adjustment of 53,000 gallons at \$18.06/1000. Total \$957.18. Adjustment recommended by staff. **Donna and Craig Hahn** – 109 West Ridgeway St., Account #006-0000010-2. Billing Period: June 16, 2025 – July 15, 2025. Hot water heater leak. Normal usage 7,000 gallons. Request is for sewer adjustment of 28,000 gallons at \$13.41/1000. Total \$375.48. Adjustment recommended by staff.

#### Streets and Sanitation

- **Current Tasks:** Tree pruning. Street curb and gutter cleaning. Signs repair/replacement. Loose leaves/debris pick-up. Grass Cutting. Water and sewer line right of ways trimming and cutting. Brick sidewalk power washing. Town welcome signs (3) power washing.

# Memo

**To:** Town Commissioners  
**From:** Bill Perkinson  
**CC:** Mayor, Town Administrator, Warren County Director of Public Utilities, Norlina Director of Public Works  
**Date:** August 5, 2025  
**Re:** July 2025 Monthly Activity Report for WWTP

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- **Pending Equipment Maintenance and Repairs:** (1) Effluent filter controls – Safety issue – Replace cylinders and control mechanism for valves located in pit area of filter building. (2) Sand blast and refinish site metal structures. **(Estimated Cost – Refinishing remaining structures - \$58,000)** (3) Replace Influent Pump 3 Double Mechanical Seal. **(Estimated Parts and Labor Cost –\$4,000)** (4) WWTP Sewer Trunk Line – additional construction work to resolve drainage issues. **(Estimated Cost –\$12,500)** (5) Oxidation Ditch 2 – integrate SCADA system for control of 4 existing mixers. **(Estimated Cost –\$21,000)** (6) Replace Influent Pump 3 Impeller. **(Estimated Parts and Labor Cost – Gathering Information)** (7) Pull floating mixers from oxidation ditch no.1, remove vegetation, and reinstall in ditch. Requires crane service and commercial electrical contractor. **(Estimated Cost – \$14,500.00)**
- **Completed Plant Maintenance/Repair Related Information:** (1) Emergency Repair – Sludge Recirculation Pump No. 2. Shop repair; replaced bearings and back head. Contractor: Scott Liles...(Labor - \$3,400.00, Miscellaneous Materials - \$200.00, Major Parts supplied by Plant). (2) Repair – Influent Pump No. 1. Installed new drive sheaves and belts. Contractor: Scott Liles...(Labor and Parts - \$700.00). (3) Emergency Repair – Plant Headworks. Repaired leak in 2-inch water supply line. Contractor: Abbott's Excavation Company...(Labor and Materials - \$2,500.00). (4) Emergency Repair – Digester 2. Replaced motor control breaker. Contractor: Breedlove Electric...(Labor - \$300.00, Materials - \$291.81).

**Total cost for Repairs (Account No. 39-861-342) - \$7,391.81**

- **Plant Discharge Quality:** Our discharge quality remained good throughout the entire month with a total flow of 14.95 million gallons.

### Bulk Water Purchased From Warren County

	FY 2011 - 2012	FY 2012 - 2013	FY 2013 - 2014	FY 2014 - 2015	FY 2015 - 2016	FY 2016 - 2017	FY 2017 - 2018	FY 2018 - 2019	FY 2019 - 2020	FY 2020 - 2021	FY 2021 - 2022	FY 2022 - 2023	FY 2023 - 2024	FY 2024 - 2025	FY 2025 - 2026
Month	Gallons Purchased	Gallons Purchased	Gallons Purchased	Gallons Purchased	Gallons Purchased	Gallons Purchased	Gallons Purchased	Gallons Purchased	Gallons Purchased	Gallons Purchased	Gallons Purchased	Gallons Purchased	Gallons Purchased	Gallons Purchased	Gallons Purchased
July	8,165,930	10,236,700	5,985,900	6,951,000	6,030,000	6,229,000	6,396,000	6,936,000	7,800,000	6,605,000	6,658,000	4,470,000	7,551,167	5,808,000	4,819,000
August	8,853,170	10,071,600	6,082,000	5,915,000	7,050,000	6,787,000	6,176,000	7,205,000	7,438,000	6,766,000	4,981,333	4,160,000	6,017,167	5,828,000	
September	8,055,100	9,384,800	6,031,000	4,848,000	6,000,000	6,404,000	5,996,000	7,235,000	6,180,000	5,282,000	4,228,333	5,180,000	7,272,167	6,470,000	
October	7,112,400	8,593,100	5,532,000	5,809,000	6,130,000	4,997,001	6,018,000	7,437,000	6,306,000	5,638,000	3,961,333	5,154,000	8,937,167	6,660,000	
November	6,923,700	4,977,400	5,677,000	5,892,000	5,420,000	5,744,000	5,832,000	6,969,000	5,910,000	5,682,000	4,762,333	4,886,000	9,638,167	5,555,000	
December	7,166,100	5,293,190	5,383,000	5,037,000	5,990,000	7,305,000	9,051,000	8,237,000	5,129,000	6,756,000	4,123,333	6,145,000	5,316,000	5,001,000	
January	6,216,600	6,086,000	6,602,000	5,974,000	5,747,000	6,465,604	7,768,000	6,389,000	5,646,000	5,320,000	4,509,000	4,710,000	4,722,000	5,233,000	
February	5,770,050	5,693,400	6,890,000	6,570,000	6,152,000	5,947,000	5,422,000	6,668,000	5,376,000	4,852,000	4,100,000	4,282,167	3,665,000	3,899,000	
March	8,927,000	6,079,500	6,928,000	7,289,000	6,606,000	6,023,000	6,382,000	6,067,000	6,120,000	4,987,000	3,578,000	5,123,167	4,532,000	4,483,000	
April	8,474,900	6,125,000	6,494,000	6,870,000	5,275,000	6,246,000	5,982,653	5,837,000	6,161,000	4,985,000	4,076,000	3,855,167	5,199,000	3,859,000	
May	9,256,300	6,672,640	6,582,362	6,850,000	6,155,000	6,039,000	5,890,033	6,725,000	6,605,000	4,297,000	4,014,000	4,511,167	5,882,000	3,833,000	
June	9,941,150	5,006,600	6,656,000	6,320,000	7,404,000	6,419,000	6,047,314	7,800,000	6,766,000	4,357,000	4,469,000	3,334,167	6,480,000	4,316,000	
Total	94,862,400	84,219,930	74,843,262	74,325,000	73,959,000	74,605,605	76,961,000	83,505,000	75,437,000	65,527,000	53,460,667	55,810,835	75,211,835	60,945,000	4,819,000

### Water Sales - Gallons Billed Out to Town Customers

	FY 2011 - 2012	FY 2012 - 2013	FY 2013 - 2014	FY 2014 - 2015	FY 2015 - 2016	FY 2016 - 2017	FY 2017 - 2018	FY 2018 - 2019	FY 2019 - 2020	FY 2020 - 2021	FY 2021 - 2022	FY 2022 - 2023	FY 2023 - 2024	FY 2024 - 2025	FY 2025 - 2026
Month	Gallons Sold	Gallons Sold	Gallons Sold	Gallons Sold	Gallons Sold	Gallons Sold	Gallons Sold	Gallons Sold	Gallons Sold	Gallons Sold	Gallons Sold	Gallons Sold	Gallons Sold	Gallons Sold	Gallons Sold
July	5,044,040	4,746,009	3,983,000	4,987,000	3,955,000	4,478,000	3,656,000	4,588,000	6,318,006	4,692,003	3,760,000	3,360,000	3,711,000	3,447,000	3,265,000
August	6,226,031	5,874,014	4,779,000	5,304,000	5,914,000	3,956,000	5,043,004	4,266,000	6,810,003	4,553,003	3,793,000	3,458,000	3,261,000	3,105,000	
September	5,175,024	4,242,015	4,735,000	4,478,000	5,627,000	5,082,000	3,994,000	4,369,000	5,412,004	4,302,001	3,658,000	3,355,000	3,419,000	3,318,000	
October	4,602,016	3,859,012	4,270,000	3,592,000	3,875,000	3,815,000	3,772,000	4,110,000	7,454,004	3,772,000	3,445,000	3,516,000	3,496,000	2,931,000	
November	5,403,028	3,849,010	4,041,000	4,466,000	4,851,000	4,790,000	4,557,000	4,020,000	4,716,004	4,041,000	3,510,000	3,266,000	3,253,000	3,179,000	
December	4,149,021	4,348,014	3,852,000	4,597,000	4,237,000	3,317,000	3,837,000	3,764,000	4,592,004	3,293,007	3,703,000	3,016,000	3,737,100	3,011,000	
January	4,187,013	3,934,009	4,773,000	3,708,000	4,028,000	3,543,000	4,613,000	4,417,000	3,769,003	3,500,000	3,962,000	3,422,000	3,219,100	3,017,000	
February	4,785,012	4,690,010	4,540,000	4,529,000	4,437,000	4,440,000	4,374,000	3,829,005	4,379,008	3,751,000	3,717,000	2,982,000	3,131,000	3,687,000	
March	4,159,011	4,315,013	5,012,000	5,543,000	4,362,000	3,883,000	3,811,000	3,622,004	3,480,004	3,280,000	3,280,006	2,992,000	2,784,000	2,796,000	
April	4,201,009	3,687,003	4,321,000	4,965,000	4,010,000	3,797,000	4,041,000	5,713,009	3,809,003	3,650,000	4,248,000	3,367,000	3,072,000	3,170,000	
May	3,987,008	3,938,003	3,893,000	4,056,000	4,384,000	4,494,000	4,286,000	5,192,007	3,787,003	3,988,000	3,547,000	3,576,000	3,270,000	3,198,000	
June	5,473,014	5,039,000	4,096,000	5,871,000	4,650,000	4,882,000	3,843,000	3,707,007	4,378,003	4,190,000	3,765,000	3,571,000	3,808,000	3,387,000	
Total	57,391,227	52,521,112	52,295,000	56,096,000	54,330,000	50,477,000	49,827,004	51,597,032	58,904,049	47,012,014	44,388,006	39,881,000	40,161,200	38,246,000	3,265,000

### Unaccounted-For Water (%)

	FY 2011 - 2012	FY 2012 - 2013	FY 2013 - 2014	FY 2014 - 2015	FY 2015 - 2016	FY 2016 - 2017	FY 2017 - 2018	FY 2018 - 2019	FY 2019 - 2020	FY 2020 - 2021	FY 2021 - 2022	FY 2022 - 2023	FY 2023 - 2024	FY 2024 - 2025	FY 2025 - 2026
Month									%	%	%	%	%	%	%
July	38	54	33	28	34	28	43	34	19	29	44	25	51	41	32
August	30	42	21	10	16	42	18	41	8	33	24	17	46	47	
September	36	55	21	8	6	21	33	40	12	19	13	35	53	49	
October	35	55	23	38	37	24	37	45	33	13	32	61	56		
November	22	23	29	24	10	17	22	20	29	26	33	66	43		
December	42	18	28	9	29	55	58	54	10	51	10	51	30	40	
January	33	35	28	38	30	45	41	31	33	34	12	27	32	42	
February	17	18	34	31	28	25	19	43	19	23	9	30	15	5	
March	53	29	28	24	34	36	40	40	43	34	8	42	39	38	
April	50	40	33	28	24	39	32	2	38	27		13	41	18	
May	57	41	41	41	29	26	27	23	43	7	12	21	44	17	
June	45	-1	38	7	37	24	36	52	35	4	16	-7	41	22	
Average	38	37	30	24	26	32	34	37	26	27	17	27	43	35	

### Hydrants Out of Service as of 8-5-25

Hydrant #	Location	Hydrant Brand	Model	Bury Depth	Year	Description of Problem (vehicle damage, leaking, etc.)	Parts Needed
19	West Ridgeway & Spring St.	MH	#445310	?	1974	No water coming out of hydrant.	
47	Wilcox & Spring	Clow	Medallion	4 1/2	2013	Inadequate Flow	
31	220 Hayley St.	MH	#445310	4 1/2	1973	Hydrant assembly is seized.	
33	Across from 514 W Franklin St.	WATEROUS	W-67U	?	?	Hydrant assembly is seized.	
52	End of Pluto St.	Kennedy	150`	?	1974	Hydrant assembly is seized.	
66	209 Warren St.	USP	855600	5 1/2	1984	Hydrant assembly is seized.	
72	204 Red Hill Loop Rd.	USP	855600	5 1/2	1984	Flange is broken - hydrant leaks.	Ordered flange repair kit from Consolidated Pipe 3-5-25 - 5/7/25 - Supplier has not received repair kit.
80	On Right in front of Armory	Mueller	Centurion	4 1/2	1990	Hydrant will not cut off.	Valve seat received.
82	Across from 318 N. Bute St.	Mueller	Centurion	4 1/2	?	Vehicle damage - damage is beyond repair.	
110	Left of Walgreens E. Macon St.	Mueller	Centurion	4 1/2	1975	No water coming out of hydrant.	Valve seat received.
139	Hall Street	MH	#445310	4 1/2	1974	Hydrant will not cut off	
91	S Main St & College St	Mueller	Centurion	4 1/2	1986	Hydrant or hydrant leg is leaking.	Valve seat received.

# Activity Log Event Summary (Cumulative Totals)

## Warrenton Police Department

(07/01/2025 - 07/31/2025)

911 Hang-up	4	Accident	5
Alarm Activation	5	Assist Elderly/Lost person	1
Assist Fire Dept	2	Assist Highway Patrol	1
Assist NPD	2	Assist WC EMS	3
Assist WCSO	8	B & E	1
Complaint	2	Disabled Vehicle	1
Disturbance	3	Domestic	1
Escort	2	Found Property/Item	1
Investigation and/or Interview	3	Larceny	4
Loitering	1	Mental Patient	2
Non-Law Enforcement Issue	1	Open Door (Business)	1
Parking Violation	1	Patrol	1
Property Check – Business	55	Property Check – Residential	33
Shots fired	1	Suspicious Person / Vehicle	3
Talk with Officer	7	Traffic Control	1
Traffic Stop	20	Trespassing	3
Vehicle Lockout	1	Welfare Check	1

**Total Number Of Events: 181**

# Warrenton PD

Board of Commissions Meeting - **August 2025** (reporting period: July)

DATE	EVENT TYPE	STATUS
7/14/2025	Involuntary Commitment	Closed
7/14/2025	Larceny	Closed
7/29/2025	Larceny	Closed by Arrest
7/29/2025	Break/Enter Motor Vehicle	Active
	Damage to Personal Property	
7/29/2025	Larceny	Inactive



Walter M. Gardner, Jr. – Mayor  
Robert F. Davie, Jr. – Town Administrator

P.O. Box 281  
Warrenton, NC 27589-0281  
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### **BOC Meeting July 2025 – Action Items Checklist**

1. Make changes to zoning map with Reynolds Tavern change. (cont.)
2. Execute recombination deed with Mayor and submit to Mitch Styers for filing at Register of Deeds.
  - ✓ Awaiting a reply from Mitch Styers
3. Compose response letter to Dwayne Hicks
  - ✓ Done
4. Include in monthly Board Packet the usage situations of Flock Cameras and TSO and leads software and services
  - ✓ In process
5. Execute agreement for TSO
  - ✓ Underway
6. Execute agreement for Cloud Permit
  - ✓ Done
7. Verify that all Reduce Pressure valves have been installed in hazardous situations/sites
  - ✓ Underway
8. Implement moratorium on Double Check valve installation and annual reporting
  - ✓ Recorded and done.
9. Advertise Public Hearings for August 11 (CDBG & Bars, Breweries)
  - ✓ Breweries, CDBG, USDA ads sent to Womack, proofs approved.





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July 15, 2025

Mr. Dwayne Hicks  
107 Hall Street  
Warrenton, NC 27589

Dear Mr. Hicks:

Thank you for bringing your concerns to the attention of the Town Board during the recent meeting. You raised the following issues:

- A phone call from a Town police officer regarding a barking dog at your residence
- Concerns about local law enforcement monitoring your movements
- Questions about debris pickup within the Town

#### **Barking Dog Incident**

On June 22, 2025, a Town police officer observed a dog barking continuously for approximately twenty minutes at your residence on S. Hall Street. This incident followed several prior observations by officers who had noted persistent barking in the area but were previously unable to confirm the source. In accordance with Town ordinances, it is the responsibility of the Police Department to notify property owners when continuous animal noise is determined to be a nuisance.

As outlined in **§90.04 Animals Causing Nuisance** of the Town Code:

*It shall be unlawful to maintain any animal that, through loud, continuous (5–10 minutes), and habitual noise such as barking, whining, or howling, constitutes a public or neighborhood nuisance or interferes with the reasonable enjoyment of neighboring premises. Failure to abate such nuisance after a warning from the Chief of Police or his authorized representative shall be unlawful. (Ord. passed 4-10-2023)*

The officer's notification was a standard enforcement action pursuant to this ordinance.

#### **Concern About Monitoring**

With regard to your concern about law enforcement monitoring your movements, the Town does not monitor individuals. If desired, you may file a formal complaint directly with the Chief of Police, who will personally review the matter and take any appropriate steps following an internal investigation.

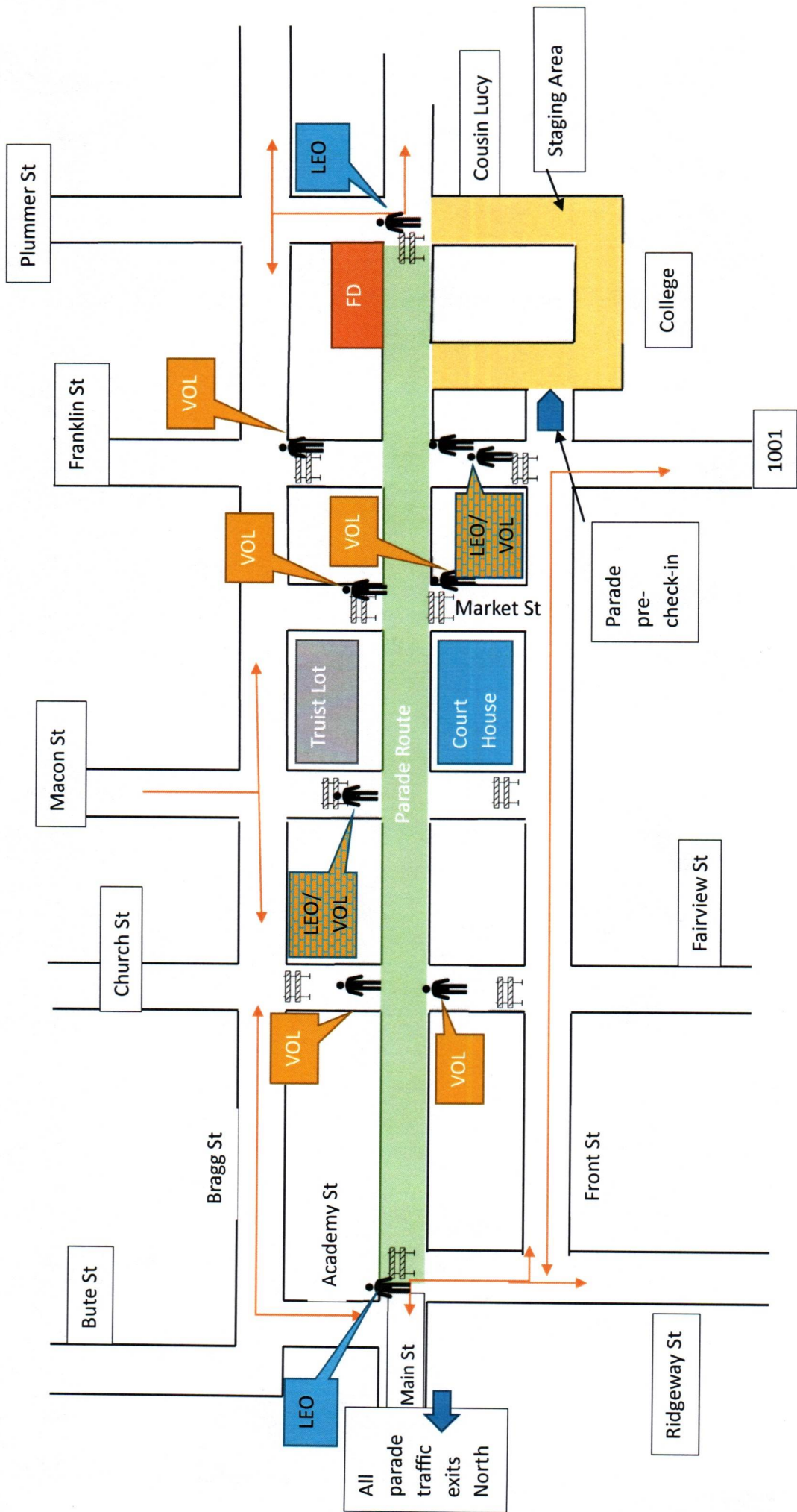
#### **Debris Pickup**

The Town provides weekly debris pickup services for residents within Town limits year-round. If debris at your residence has been missed or delayed, please report it to Town Hall, and staff will ensure it is addressed promptly.

Please don't hesitate to contact me directly at Town Hall if you have additional questions or concerns. We appreciate your engagement and are committed to addressing your needs.

Best regards,

Robert Davie





Walter M. Gardner, Jr. – Mayor  
Robert F. Davie, Jr. – Town Administrator

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## **STATUS OF GRANTS**

### **NC DEQ Waste Water SRP-W-0224**

- Town awarded \$1,000,000 for improvements to the town's sewer lines.

### **NC DEQ WWTP SRP-W-0220**

- \$2,000,000 awarded. Project to replace 44-year-old rotors and clean out oxidation ditch #1, which are currently the most critical issues at the WWTP and bring oxidation ditch #2 online.

### **NC DEQ Water Infrastructure Rehab SRF-D-2057**

- Town-Wide Water System Improvements: \$1,564,600 (Received award notice.)  
Awaiting further direction/meetings from Municipal Engineering.

### **NC DEQ Water AIA Stormwater Planning SRP-SW-0007**

- Town awarded \$400,000 for stormwater planning. Town has adopted resolution accepting award. Awaiting further direction/meetings from Municipal Engineering.

### **(Fund 67) NC Neighborhood Revitalization Program**

- CDBG funds to assist in repairing houses owned by citizens of low or moderate incomes.
- NC Commerce has granted an additional \$20,000 in funding due to inflation.
- Closeout Public Hearing on August 11, 2025.

### **Golden Leaf Storm Water Grant**

- Town awarded \$196,447.50 for stormwater repairs to Brehon Street.
- Survey of affected area is complete.
- Construction began on 5/5/2025. Recently approved is a request to spend remaining funds by Golden Leaf Foundation on 220 feet stormwater piping connecting to the project area, which will repair piping that has separated and caused sinkholes.

### **Southeast Crescent Regional Commission**

- This grant is designed to "Foster Entrepreneurial and Business Development Activities". Budget is \$100,000 of which \$20,000 is in-kind match provided by Research Triangle Foundation, Kerr-Tar COG, Lake Gaston Chamber of Commerce and Town of Warrenton.

Cohort of 8 companies have completed 6 training sessions, including one-on-one and group trainings. A final event was held at RTP on July 29 with funding representatives from NC Rural Center, NCIDEA and others.

#### **NCLM Assistance Grant**

- Funded by ARP through NCLM, the League engaged the legal firm of Parker Poe to assist the Town in making changes, at no cost to the Town, to:
  - Compliance of zoning code with any updated requirements from state
  - Review of sign ordinances
  - Recommendations for driveway sizes

Estimate items to be presented to Board in Fall 2025

#### **FEMA Cybersecurity Grant:**

- State and Local Cybersecurity Grant awarded to the town of Warrenton in the amount of \$48,982. Sequentially implementing parts of grant project.

#### **In Progress Grant Applications:**

- NC Dept of Air Quality grant application for replacement of EV Charging Station in amount of approximately \$141,000. This 100% grant has been awarded to the Town of Warrenton. Contract from NCDEQ is forthcoming.
- Spring round of funding from NCDEQ has been preliminarily announced. Warrenton is in the list of approved grants, ranking #7 out of 54 applicants. More to come as final announcements are made.



## North Carolina General Assembly House of Representatives

REPRESENTATIVE RODNEY D. PIERCE  
DISTRICT 27

OFFICE: 1421 LEGISLATIVE BUILDING  
16 W. JONES STREET  
RALEIGH, NC 27601-2808  
PHONE: (919) 733-5662  
EMAIL: [rodney.pierce@ncleg.gov](mailto:rodney.pierce@ncleg.gov)  
DISTRICT: HALIFAX, NORTHAMPTON AND  
WARREN COUNTIES

### COMMITTEES:

APPROPRIATIONS  
APPROPRIATIONS, GENERAL GOVERNMENT  
HOMELAND SECURITY AND MILITARY AND  
VETERANS AFFAIRS  
INSURANCE

July 30, 2025

Mr. Robert Davie  
Town Administrator  
Town of Warrenton  
Post Office Box 281  
Warrenton, NC 27589

Dear Mr. Davie:

I would like to take this opportunity to congratulate you on your recent award in the amount of \$10,000,000 from the NC State Water Infrastructure Authority (SWIA) to fund Phase IV Improvements to the Wastewater Treat Plant. In my short time as a legislator, I have become keenly aware of the crisis of aging infrastructure in small jurisdictions and will continue to support and advocate for increased funding to SWIA and all funding sources within its authority.

Again, congratulations and please do not hesitate to contact our office if we can be of assistance in any way.

Sincerely,

A handwritten signature in black ink, appearing to read "Rodney D. Pierce".

Representative Rodney D. Pierce  
NC House of Representatives  
District 27 – Halifax, Northampton & Warren Counties





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### **Siren Repair Investigation and Repair**

Going direct to Holland Industrial in Henderson, NC, the cost of repair would be \$2800, assuming no crane is necessary. If a crane is required the cost would most likely more than double.

General Fund contingency could be used. There is a total of \$5000 in contingency in the new FY budget.

Because the siren is owned by the Warrenton Rural Fire Department (WRFD), the Town would need a letter stating that WRFD is donating the siren to the Town. The Town has solicited funds from WRFD for repair on numerous occasions, but requests are not being considered.

**JOSH STEIN**  
Governor

**D. REID WILSON**  
Secretary

**MICHAEL ABRACZINSKAS**  
Director



**NORTH CAROLINA**  
**Environmental Quality**

July 3, 2025

Robert Davie  
Town of Warrenton  
PO BOX 281  
Warrenton, NC 27589  
DAQ Grant Management System Number: 1000024169

Dear Robert Davie:

I am pleased to inform you that the North Carolina Department of Environmental Quality is awarding your proposed Volkswagen Settlement EV Charging Station - Courthouse Square project in the amount of \$141,742.00. We are excited about your project entitled EV Charging Station - Courthouse Square.

**Project Details:**

<b>Project Location</b>	EV Charging Station - Courthouse Square 113 W. Market Street Warrenton, NC 27589	
<b>Number of Ports</b>	<b>Total Site kW</b>	<b>Number of Parking Spaces</b>
2	180	2

Using the information provided in your application, we have determined the cost share percentage you will be obligated to contribute to your project. Your cost share is determined from the total cost for the station and the amount of voluntary or involuntary matching funds you included on your application. The amount reimbursed after completion of your project will be calculated from the paid invoices included in your claim submittal.

The cost share amount for application 1000024169 is shown below:

<b>Total Project Cost</b>	<b>Applicant Matching Funds</b>	<b>VW Awarded Amount</b>	<b>Applicant Cost Share Percentage</b>	<b>VW Cost Share Percentage</b>
\$141,742.00	\$0.00	\$141,742.00	0%	100%

Dave Willis from my staff will contact you with the necessary forms required for the Division of Air Quality (DAQ) to begin the State contract process. **Please do not start any work on this project until there is a fully executed (signed by representatives of both organizations) contract in place.** We cannot reimburse for work performed or items purchased before a contract is in place. Should you have



North Carolina Department of Environmental Quality | Division of Air Quality  
217 West Jones Street | 1641 Mail Service Center | Raleigh, North Carolina 27699-1641  
919.707.8400



Robert Davie  
Town of Warrenton  
July 3, 2025  
Page 2

any questions or need further information, you may contact Dave Willis via telephone at 919-733-1482 or email at [dave.willis@ncdenr.gov](mailto:dave.willis@ncdenr.gov).

Applicants must log into the NC DAQ Grant Management System to upload required forms for contract processing, submit invoices and documents for reimbursement, and view claim status. **A completed and signed NC DEQ Grant Award Acceptance Form (sent separately) must be signed via DocuSign within 15 business days of receipt.**

Thank you for your interest in reducing emissions in North Carolina. We look forward to working with you on this worthwhile endeavor and receiving reports on the success of this project.

Sincerely,



D. Reid Wilson, Secretary  
Department of Environmental Quality

DRW/wdw  
cc: Dave Willis



North Carolina Department of Environmental Quality | Division of Air Quality  
217 West Jones Street | 1641 Mail Service Center | Raleigh, North Carolina 27699-1641  
919.707.8400

Robert Davie  
Town of Warrenton  
PO BOX 281  
Warrenton, NC 27589  
DAQ Grant Management System Number: 1000024169

Please check the corresponding box if you accept or decline the award. Email a signed and dated copy to [svc.NCVWApplication@ncdenr.gov](mailto:svc.NCVWApplication@ncdenr.gov) within **15 business days of letter receipt**. **If NCDEQ does not receive your acceptance of the award within that time, your award will be forfeited.** This acceptance is non-binding until such time as the contract is fully executed.

☐ Accept ☐ Decline

Signature of Authorized Representative	Date
<div><div>Signed by:</div><div>Robert Davie</div></div>	7/16/2025
Print Name	Title
Robert Davie	Town Administrator





Walter M. Gardner, Jr. – Mayor  
Robert F. Davie, Jr. – Town Administrator

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### **Leaf Machine Purchase Justification**

Age of leaf machine: 22 years

Repair expenses for past 3 years:

2024-25: \$16,048

2023-24: \$11,426

2022-23: \$7,527

- Cost of new leaf machine: \$92,412.66 (round up to \$100,000)
- USDA grant portion estimated at \$50,000-\$60,000
- Assuming \$50,000 loan portion from USDA for 7 years at 4.875% interest = **\$8,445/year**

Staff Recommendation: Pursue USDA Grant as soon as possible.



# ODB- LCT650 Tow Behind Leaf Loader- Town of Warrenton

**Town of Warrenton Public Works**

113 S Bragg Street  
Warrenton, NC 27589

**Bill Perkinson**

publicworksdirector@warrenton.nc.gov  
+12522133180

Reference: 20250519-145911941  
Quote created: May 19, 2025  
Quote expires: July 18, 2025

**Infrastructure Solutions Group, Inc.**

505 East Plaza Drive  
Mooresville, NC 28115  
  
(704) 833-8048

**Prepared by: Adam**

Territory Manager  
adam@weareisg.com  
+19194515415

**Total** **\$92,412.66**

EQUIPMENT & SERVICES	QUANTITY	PRICE
NCSA- ODB LCT600 Tow-Behind Leaf Loader	1	\$76,915.71
NCSA OPTION- ODB LCT650 Tow-Behind Leaf Loader ILO LCT600	1	\$13,397.84
NCSA OPTION- Remote Electric Throttle	1	\$1,380.27
NCSA OPTION- 30" CCW SHRED MASTER Fan	1	\$718.84
SUMMARY		
One-time subtotal		\$92,412.66

Total	\$92,412.66
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**Comments**

NCSA Contract Number: 26-10-0422

NCSA 6% Discount Applied To Base Model And Options

NCSA Includes Freight, PDI, Delivery, And Training

TAXES ARE NOT INCLUDED. TAXES WILL BE ASSESSED AT LOCAL DMV WHEN THE TRAILER IS TAGGED AND TITLED.

**Purchase terms**

# LCT650

## FEATURES

- John Deere 4-cylinder 74HP diesel engine.
- Belt Drive, 4-groove power band
- 28 inch diameter Impeller made of T-1 AR steel
- Complete instrument panel
- Rear pickup for vacuuming on both sides of the unit



## QUICK SPECS

LCT650	Xtreme Vac LCT650
Engine	John Deere 4-cylinder 74HP diesel engine.
Impeller	28" diameter with 6 blades
Blower Housing	Constructed of 11 gauge steel with 1/4" thick steel liners
Suction Inlet	Rear, vacuum on either side of unit
Drive Type	4-groove power band.

## DETAILED SPECS

Section	Detailed Specifications
Engine	John Deere 4045TFC03 4-cylinder 74HP diesel engine Final T4
Air Cleaner	Dry element with pre-cleaner.
Radiator	Pressurized, heavy duty. Trash style with 6-blade fan.
Radiator Screen	Boxed perforated steel screen is bottom hinged to allow for cleaning without powering down the engine. Face of screen is corrugated for maximum surface area and air flow.
Engine Controls	Engine monitoring and controls are housed in a compact, powerful display system. There is a full display which shows engine temperature, RPM, oil pressure, battery volts, fuel level and engine hours. Full throttle control and fault code displays are also included
Engine Sheet Metal	16-gauge steel sheet metal enclosure fully encloses the engine, battery, hydraulic pump and drive belt to protect from debris. Unit has accordion styles doors on the left and right sides of the machine for complete access to the engine. The doors are louvered for proper air circulation. Two doors are provided on top of enclosure for convenient access to the radiator cap and the bearing/drive belt assembly.
PTO	Heavy duty 13" automotive style PTO with a 2.25" shaft.
Drive Type	4-groove power band.
Trailer Bed	One-piece construction, 1/4" formed steel plate. 48" wide x 66" long.
Axle	Tandem 2.5 inch Torflex rubber axles rated at 4,500 pounds each with electric brakes.

Section	Detailed Specifications
Tires	ST225-75R15 radial tires mounted on steel white spoke rims.
Pintle Hook	Heavy duty pintle eye that is height adjustable without the use of tools.
Tow Tongue	89" long tongue constructed of 4" square steel tubing.
Parking Jack	Heavy duty top wind jack with steel wheel.
Trailer Lighting	LED stop and turn signals with turn signal indicators. LED strobe is mounted in the rear.
Impeller	28" diameter with 6 gusseted blades constructed of 3/8" thick abrasive resistant T-1 steel with a Brinell hardness exceeding 400. Each blade is gusseted on the back side and welded to a 1/4" thick backing plate. Impeller blades are flat with serrated tips for increased wear. Impeller is secured to the shaft via a taper lock bushing.
Impeller Bearings	Two 2" diameter double roller 4 bolt flange type bearings.
Impeller Shaft	2" diameter precision machined steel.
Blower Housing	Outer housing is constructed of 3/16" thick welded steel, front and back plates are 10-gauge steel. A safety kill switch shuts down the engine when the hose is disconnected.
Liners	Slip-in style which requires no bolts. Made of 0.25" steel.
Suction Inlet	Located in the rear and incorporates quick access via removable rods.
Intake Hose	16" diameter x 120" long. Heavy duty rubber hose.
Hose Boom	Hydraulically controlled with an electric operated hydraulic pump. Boom pivots in a greaseable tube for effortless movement. Hydraulic cylinder is 1.5" diameter, with a minimum stroke length of 12".
Boom Controls	Push button style switch located on the intake hose nozzle.
Intake Nozzle	16" diameter nozzle with handle constructed of 12 gauge steel.
Exhaust Duct	Constructed of 12-gauge steel and centered directly over the tongue for a balanced unit.
Fuel Tank	44-gallon capacity constructed of 1/4" thick polyethylene.
G.V.W.	5,160 lbs.
Paint	All metal parts are thoroughly cleaned, primed, painted and dried separately. Each part is primed with a rust inhibitor primer and is painted with two coats of automotive quality paint. The parts are then assembled on the unit so that bolts, nuts, cables and grease fittings are not painted. Standard Color is White.
Options	<ul style="list-style-type: none"> <li>• Self-cleaning rotary radiator screen</li> <li>• Hydraulic parking jack with caster wheel</li> <li>• Remote electric engine throttle with controls on the suction hose handle</li> </ul>

## Section

## Detailed Specifications

- Fluid drive coupler in lieu of standard clutch
- Remote electric clutch for engine
- 45 degree intake hose flange
- Urethane suction hose
- Urethane coated liners for blower housing
- Driver's side (street) pick up

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\*Specifications are based on published information at the time of publication. Specifications are subject to change without notice. Not responsible for typographical errors.











(Units may be shown with optional features and/or colors)

The LCT650 is a powerful, heavy duty debris collector designed for the toughest jobs. The loader uses the powerful Kubota 4-cylinder 87HP gasoline engine to outlast and outperform any debris collector on the market.

[Download Literature \(PDF\)](#)

[Download Dimensions \(PDF\)](#)



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**Warrenton Parade Application (Sponsor)**

Sponsoring Organization Warren County High Athletics  
Contact Person Name: Jennifer Sims OR Victor Hunt Jr.  
Address: 139 Campus Way Warrenton, NC 27589  
Phone: 252-213-6343 (JS) 252-767-3980 (VH)  
Email: jsims@warrenk12nc.org / vhunt@warrenk12nc.org  
Description of parade: Homecoming parade for WCHS Football

**Prohibitions** The following are strictly prohibited in any parade:

- All unregistered off-road vehicles, except for tractors or farm equipment
- 4-wheelers
- Dirt bikes
- Burnouts
- Alcohol
- Firearms
- Dogs
- Throwing of candy from moving vehicles
- Rain dates

**Requirements**

- Safety plan/map showing parade route
- Vehicle registration for each vehicle in parade
- Driver information for each vehicle
- Proof of insurance by each driver
- Proof of insurance by sponsor (NCDOT \$1 million per incident)
- Children under 15 must be accompanied by an adult
- Tow vehicles must not exceed towing capacity
- A minimum of 12 volunteers to assist the Town in blocking streets and managing traffic
- For livestock entries, two additional volunteers with appropriate equipment required to follow behind for proper excrement clean-up/removal

The Town recommends holding parades during daylight hours for safety purposes.

## **WCHS 2025 Homecoming**

### **Parade Details**

The WCHS 2025 Homecoming Parade will consist of various floats, the Warren County High band, the WCH Alumni band, county and municipal elected official, various club members, the Warren County High football team and any other participating organization who registers.

Participants will line up at Mariam Boyd Elementary School at 4 pm. To start, participant will exit Cousin Lucy's Lane and turn left to proceed north on Main street. The parade will travel approx. 1 mile before dispersing in the Cast Stone parking lot.

This will require Main Street to be closed for approx. 1 hour from Cousin Lucy's Lane to Cast Stone.


**CERTIFICATE OF COVERAGE  
AFFORDED BY  
THE NORTH CAROLINA SCHOOL BOARDS TRUST  
(NCSBT)**

NCSBT Member:     Warren County Board of Education

<b>TYPE OF COVERAGE</b>	<b>AGREEMENT NUMBER</b>	<b>FUND YEAR</b>	<b>LIMITS OF LIABILITY</b>
<u>X</u> General Liability	2025/2026-EOGL-930	07/01/25-06/30/26	General Liability Coverage – \$1,000,000 each claim made/ \$3,150,000 coverage period aggregate  Errors And Omissions Coverage – \$1,000,000 each claim made/ \$3,150,000 coverage period aggregate

Purpose of Certificate: This certificate is issued only as a matter of information and as evidence of the above named Board of Education's participation in NCSBT, subject to the terms, definitions, conditions, exclusions, and limits of the applicable NCSBT Coverage Agreement. Issuance of this certificate does not alter, amend, or extend any of the terms of coverage, including but not limited to coverage exclusions contained within the applicable NCSBT Coverage Agreement. This certificate should not be read as providing coverage for any particular risk, event, activity, person, or entity for which coverage is not otherwise provided within the applicable NCSBT Coverage Agreement.

**This certificate is valid only without alteration and only when and as maintained on file with NCSBT.**

Issued By: 

Issue Date: August 5, 2025

FOR PARTICIPANTS

**Warrenton Parade Application (Entrant)**

Type of Entry (car, float) \_\_\_\_\_

Sponsoring Organization \_\_\_\_\_

Contact Person Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

If driver:

Vehicle Registration Number (license plate):

Driver's License Number

If group:

Number of Adults (age 16+) \_\_\_\_\_ Number of Children under the age of 15

\_\_\_\_\_

Playing Music: Y\_\_\_\_ N\_\_\_\_ If so, what type \_\_\_\_\_