

Walter M. Gardner, Jr. – Mayor Robert Davie - Town Administrator P.O. Box 281 Warrenton, NC 27589-0281 (252) 257-1122 Fax (252)2579219 www.warrenton.nc.gov

BOARD OF COMMISSIONERS REGULAR MEETING 7:00 PM FEBRUARY 10, 2025 AGENDA

Regular Meeting

- 1. Call to Order, Pledge of Allegiance and Moment of Silence
- 2. Conflict of Interest Statement, Proposed Agenda
- 3. Public Comments
- 4. Minutes Board Meeting of January 13, 2025
- 5. Consent Agenda
 - a. Mission and Goals
 - b. Year-to-Date Revenue and Expenditure Reports (Budget vs. Actual)
 - c. Monthly Checks Report
 - d. Public Works Monthly Report
 - e. WWTP Monthly Report
 - f. Police Activity Reports
 - g. Action Items from Prior BOC Meeting
- 6. Committee Reports
 - a. Finance and Administration (Ms. Hunter)
 - b. Public Works (Mr. Blalock)
 - c. Public Safety (Mr. Ayscue)
 - d. Human Resources/Information Technology (Mr. White)
 - e. Revitalization/Historic District Commission (Mr. Coffman)
 - i. Statement of Interest to Serve Rose Ponton for consideration
 - f. Beautification/Facilities (Ms. Sourelis)
 - i. Banner Design Update
 - ii. Tourism Development Authority Update
 - g. Planning/Zoning/Annexation (Mr. Young)
- 7. Old Business
 - a. Status of Grants for information
 - b. Surplus of Crown Vic Patrol Car for consideration
 - c. Update Water Discussion with Warren County for information
 - d. Planning Board Recommendation for Subdivision Ordinances (contingent on legal review). Schedule Advertisements, Public Hearing for consideration
- 8. New Business
 - a. Projects for Legislative Assistance for discussion
- 9. Announcements
 - a. Main Street Conference March 11-13 in Mooresville, NC
- 10. Adjournment

Conflict of Interest Disclaimer

"Members of the Town of Warrenton Board of Commissioners are advised, hereby, of their duty under the State Government Ethics Act to avoid conflicts of interest and the appearance of such conflict; and, further, are instructed to refrain from participating in any matter coming before this Town Board of Commissioners with respect to which there is a conflict of interest or appearance of such conflict".

- In accordance with the State Government Ethics Act, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict.
- > Does any Board member have any known conflict of interest or appearance of conflict with respect to any matter coming before this Board tonight? If so, please identify the conflict and refrain from any undue participation in the particular matter involved.

Citizen Comments

Rules for Citizen Comments

- Please sign up to speak.
- The maximum time allotted to each speaker will be five (5) minutes; The Town Administrator will keep time.
- Any group of people who support or oppose the same position should designate a spokesperson.
- Please address only those items which might not have been addressed by a previous speaker.
 - This is not a question and answer session. If response from the Administrator, Mayor, and/or Board is desired, please leave a copy of your comment(s) with the Town Administrator.
 - After the Citizen Comments period, comments from the audience are not appropriate unless recognized by the Mayor or placed as an agenda item.
 - Order and decorum will be maintained.

Town of Warrenton
Board of Commissioners



Walter M. Gardner, Jr. – Mayor Robert F. Davie, Jr. – Town Administrator P.O. Box 281 Warrenton, NC 27589-0281 (252) 257-1122 Fax (252) 257-9219 www.warrenton.nc.gov

BOARD OF COMMISSIONERS REGULAR MONTHLY MEETING

7:00 P.M. Minutes

Those in attendance were:

Mayor Walter Gardner Commissioner Mary Hunter
Commissioner John Blalock Commissioner Nat White
Commissioner Jason Young Commissioner Dian Sourelis

Commissioner Michael Coffman Robert Davie, Town Administrator Bill Perkinson, Public Works Director David Elliott, Chief of Police

Tracy Stevenson, Minute Taker

<u>Call to Order – Pledge of Allegiance and Moment of Silence</u>

Mayor Walter Gardner called the regular monthly meeting of the Town of Warrenton Board of Commissioners to order Monday, January 13, 2025, at 7:00 p.m. A Moment of Silence was held for all who are sick, suffering, and in need, especially with the freezing temperatures we have been experiencing. The Pledge of Allegiance was led by Commissioner Blalock.

Conflict of Interest Statement and Proposed Agenda

The Conflict-of-Interest statement was reviewed. The Proposed Agenda was presented. Commissioner Coffman made a motion to approve the proposed agenda as presented, with a second by Commissioner Hunter. The motion was approved by unanimous vote.

Public Comments

There were none.

Minutes

The minutes of the December 9, 2024, board meeting were presented. Commissioner Young made a motion to approve the minutes as presented, with a second by Commissioner White. The motion was approved by unanimous vote.

Consent Agenda

- (a) Mission and Goals
- (b) Year-to-date Revenue and Expenditure Reports (Budget vs. Actual)

- (c) Monthly Check Report
- (d) Public Works Monthly Report
- (e) WWTP Monthly Report
- (f) Police Activity Report
- (g) Action Items from Prior BOC meeting
- (h) Budget Amendments #3, #4, #5

Commissioner Coffman made a motion to approve the Consent Agenda as presented, with a second by Commissioner Young. The motion was approved by unanimous vote.

Committee Reports

- (a) Finance and Administration Commissioner Hunter had no additional report other than agenda items.
- (b) Public Works Commissioner Blalock had no additional report other than agenda items. Public Works Director, Bill Perkinson informed the Board of a correction in the number of fire hydrants that are currently out of service, which is fourteen not sixteen as listed in the December 2024 Monthly Activity Report. Commissioner Blalock stated that North Carolina Rural Water is surveying our water system for leaks using acoustic water leak detector technology at no charge to the Town.
- (c) Public Safety Commissioner Ayscue was not in attendance. Chief of Police, David Elliott presented the incident summary for the month of December 2024 and informed the Board that William Pryler has been hired as a full-time police officer, awaiting approval from Training and Standards.
- (d) Human Resources Information Technology Commissioner White had no additional report other than agenda items. Town Administrator, Robert Davie informed the Board that the cyber security testing is set to begin soon, and the Board agreed for the Commissioners to be included in the testing.
- (e) Revitalization/Historic District Commission Commissioner Coffman had no additional report other than agenda items. Commissioner Coffman stated that the Christmas Parade was a huge success and praised Chief Elliott for how smoothly things went especially with this being Chief Elliott's first year.
- (f) Beautification/Facilities Commissioner Sourelis had no additional report other than agenda items.
- (g) Planning/Zoning/Annexation Commissioner Young had no additional report other than agenda items.

Old Business

(a) Status of Grants –for information

NC DEQ Wastewater – Town awarded \$1,000,000 for improvements to the town's sewer lines.

NC DEQ WWTP - \$2,000,000 awarded. Project to replace 44-year-old rotors and clean out oxidation ditch #1, which are currently the most critical issues at the WWTP and bring the oxidation ditch #2 online.

NC DEQ Water Infrastructure Rehab – Town-wide Water System Improvements: \$1,564,600 (Received award notice.)

NC DEQ Water AIA Stormwater Planning – Town awarded \$400,000 for stormwater planning. Town has adopted resolution accepting award.

Fund 67 – NC Neighborhood Revitalization Program – CDBG funds to assist in repairing houses owned by citizens of low or moderate incomes. NC Commerce has granted an additional \$200,000 in funding due to inflation. Second phase rehab of two homes on Bute and S. Bragg Streets is nearing completion. Third of the three replacement houses are now complete and Fairlane Drive resident moving in shortly.

Fund 71 – Brownfield Grant – This \$300,000 grant to analyze environmental issues on properties in Warrenton. EPA approved funding for a Landmark status application to the National Parks Service for All Saints Episcopal Church. In process of closing out grant.

Golden Leaf Storm Water Grant – Town awarded \$196,447.50 for stormwater repairs to Brehon Street. Survey of affected area is complete. Engineer soliciting informal bids.

Southern Crescent Regional Commission

The Town has been invited to submit a full application for the State Economic and Infrastructure Development (SEID) Grant Program. This grant is designed to "Foster Entrepreneurial and Business Development Activities." Application budget will be \$100,000 of which \$20,000 is in-kind match provided by Research Triangle Foundation, Kerr-Tar COG, Lake Gaston Chamber of Commerce, and Town of Warrenton. Town has executed an agreement.

NCLM Assistance Grant

The Town was awarded an in-kind grant from NC League of Municipalities to evaluate and recommend changes to the Town's zoning ordinances. Funding by ARP, the League will engage the legal firm of Parker Poe to assist the Town in making changes at no cost to the Town. Scope of work to include:

- Compliance of zoning code with any updated requirements from state
- Review of sign ordinances
- Review of Special Use permit process
- Recommendations for driveway sizes
- Creation of basic subdivision ordinance

In Progress Grant Applications:

- State and Local Cybersecurity Grant awarded to the town of Warrenton in the amount of \$48,982. Grant agreement in Board packet for consideration.
- **(b)** Thank you from CDBG Recipient for information Town Administrator Robert Davie read a thank you note from CDBG recipient, Betty Rollinson, for the work done on her home on Bragg Street.
- (c) <u>Episcopal Diocese of NC (All Saints six-minute video) for information Town</u>
 Administrator Robert Davie presented a video presentation from the Episcopal Diocese of NC detailing the progress toward and funding for roof replacement at All Saints Episcopal Church of Warrenton.
- (d) <u>SLCGP MOA (Cyber Security Grant) for consideration Town Administrator Robert</u>
 Davie presented the State and Local Cybersecurity Grant Program Memorandum of
 Agreement to establish responsibilities and procedures to implement the terms and
 conditions of the grant. Commissioner Blalock made a motion to approve the MOA as
 presented, with a second by Commissioner Young. The motion was approved by
 unanimous vote.
- (e) <u>Grant Project Resolution and Ordinance- for consideration</u> Town Administrator Robert Davie presented the Resolution Accepting Grant Funds from NC Department of Emergency Management for Cyber Security Improvements. Commissioner Coffman made

- a motion to approve the resolution as presented, with a second by Commissioner Young. The motion was approved by unanimous vote.
- (f) EV Charging Station Grant Application Request for consideration Town Administrator Robert Davie presented the Phase 2, Zero-Emission Vehicle (ZEV) Charging Infrastructure Program Grant seeking Board approval to apply for same. The grant would replace the current and existing EV charging station located at W. Market Street with a more up to date, faster, charging station. No match from the Town is required. Commissioner Blalock made a motion to approve application with a second by Commissioner Sourelis. The motion was approved by unanimous vote.

New Business

- (a) <u>UNCG Marketing Plan for Warrenton for information -</u> Town Administrator Robert Davie presented a slideshow presentation of a marketing plan developed for the Town by the Department of Marketing, Entrepreneurship, Hospitality, and Tourism of the Bryan School of Business and Economics led by Dr. Sara MacSween from UNCG. Suggestions from this plan include possible QR codes to take customers directly to Trip Advisor for comments on local businesses and logos for possible use on refrigerator magnets.
- **(b)** Warren County CORE Analysis for information Town Administrator Robert Davie presented the Warren County CORE Analysis, conducted by NC Growth and providing data and information to facilitate and increase outdoor recreation in Warrenton and Warren County.

<u>Announcements</u> – Mayor Gardner announced that registration for the North Carolina Main Street 2025 Conference will officially open on January 10, 2025.

With no further business, the meeting was adjourned.

Mission

"Historically Great - Progressively Strong"

Five key tenets of the Town's mission are: maintaining small town charm, keeping the business district active, keeping young people excited about living in Warrenton, increasing prosperity and vibrancy, and understanding and capitalizing on a variety of histories while engaging the future.

In the most recent goal setting workshop, the Board identified top priorities for the Town:

GOAL 1: To improve water and sewer Infrastructure.

Key Strategic Actions

Work on the \$15 million of improvements already identified

- o 1.5M already completed
- Apply for grants every 6 months

Ongoing

GOAL 2: To generate activity in downtown.

Key Strategic Actions

Revisualize SpringFest	Short term
Encourage pop-ups, like Lake Gaston coffee	Short term
Explore intern possibilities	Short term
Clean up Storefronts	Short term;
Seek compliance on existing violations.	Ongoing
Develop (options for) job description and salary range for position	Medium term
Fund Start Streetscape Plan (only as oppty presents)	Ongoing
	Ongoing

GOAL 3: To add or enhance recreational opportunities.

Key Strategic Actions

Secure Parks & Rec Trust Fund grant for appraisal of Church Street 11 acres	Short term
CORE	Ongoing
Eye out for grants for existing park improvements that could include	Ongoing

GOAL 4: To improve relationships with key partners.

Key Strategic Actions

Staff and Elected officials to reach out to Warren County Schools to express Town's interest in supporting schools and solicit their needs that Town can help with

- Explore plans for abandoned elementary school
- Guage developer interest in redeveloping into teacher housing

Short term

Staff and Elected officials to reply to invitation from Warren County Government to attend joint board meetings and shared interests.

Possible suggest rotating meetings.
 Develop relationships with other area municipalities

Short term and Ongoing

GOAL 5: To increase the availability and variety of housing options.

Key Strategic Actions

Identify derelict properties. Consider fines or takeover and demolition. Short term Explore Main street options. Pay for acquisition or renovation? Short term Explore if abandoned elementary school can be converted to teacher

housing Medium Term Connect with builders to determine their interest in available parcels Ongoing Ongoing

Eye out for opptys to add 'above retail' housing in downtown

GOAL 6: To sustain the work of the organization.

Encourage Kenny to keep getting certifications (ongoing)

Key Strategic Actions

Plan for Key Staff Retirements

Network with area universities for interns (UNC MPA; SOG's Lead for NC; NC State for design) (short term) Short term Undertake informal salary study (on behalf of Police Department) by reaching out to NCLM or HRCentral or Warren County Short term Consider contracting for certification needs, when/where possible Medium term

Ongoing

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34 FRONTIER WARREN							
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
Revenues							
34-351-422 Rent Paid to Town Frontier Warren	48,540	0.00	3,960.00	3,960.00	26,930.00	(21,610.00)	55%
Revenues To	otals: 48,540	0.00	3,960.00	3,960.00	26,930.00	(21,610.00)	55%
Expenses							
34-405-203 Supplies	500	0.00	0.00	0.00	44.99	455.01	9%
34-405-250 Lights/Heat/Security	3,000	207.67	295.35	295.35	1,512.87	1,279.46	57%
34-405-251 Telephone/Internet	3,000	993.10	197.18	197.18	1,645.06	361.84	88%
34-405-255 Bldg Maint/Clean Srvs	3,000	955.00	770.00	770.00	1,635.00	410.00	86%
34-405-400 Liability Insurance	170	0.00	0.00	0.00	37.50	132.50	22%
34-405-422 Rent Paid by Town	36,000	0.00	3,000.00	3,000.00	24,000.00	12,000.00	67%
34-405-499 Miscellaneous	2,870	0.00	0.00	0.00	0.00	2,870.00)
Non-Departmental To	otals: 48,540	2,155.77	4,262.53	4,262.53	28,875.42	17,508.81	64%
Expenses To	otals: 48,540	2,155.77	4,262.53	4,262.53	28,875.42	17,508.81	64%
34 FRONTIER WARREN R	Revenues Over/(Under)	Expenses:	(302.53)	(302.53)	(1,945.42)		

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37 GENERAL FUND							
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
Revenues							
37-302-301 Ad Valorem Taxes - Current	482,907	0.00	173,352.07	173,352.07	385,621.62	(97,285.38	80%
37-302-302 Ad Valorem Taxes - Prior Year	5,000	0.00	252.69	252.69	4,765.57	(234.43	95%
37-302-303 Ad Valorem Taxes - all other prior years	2,000	0.00	484.73	484.73	574.15	(1,425.85) 29%
37-302-304 Ad Valorem Taxes - Penalties & Interest	2,200	0.00	148.44	148.44	904.83	(1,295.17) 41%
37-307-310 Motor Vehicles - Current	54,180	0.00	9,289.84	9,289.84	24,655.43	(29,524.57	46%
37-320-320 Local Option Sales Tax Monthly	377,000	0.00	29,933.01	29,933.01	126,269.11	(250,730.89)	33%
37-320-321 Annual Refund of Sales Tax the Town paid	0	0.00	0.00	0.00	21,034.93	21,034.93	3
37-325-325 Utility Franchise Tax Quarterly	86,000	0.00	0.00	0.00	24,228.47	(61,771.53)	28%
37-325-328 Refund of Gas Tax paid monthly	1,000	0.00	339.48	339.48	883.26	(116.74	88%
37-325-330 Solid Waste Disposal Tax Qrly	600	0.00	0.00	0.00	324.02	(275.98	54%
37-335-335 Powell Bill	31,826	0.00	0.00	0.00	33,916.20	2,090.20	107%
37-345-344 Historic District Comm Fees	0	0.00	0.00	0.00	25.00	25.00)
37-345-345 Zone Board of Adj	3,000	0.00	50.00	50.00	300.00	(2,700.00	10%
37-345-346 Code Enforcement	3,000	0.00	275.00	275.00	3,075.00	75.00	103%
37-351-353 Landfill Fees Residential	208,224	0.00	16,782.70	16,782.70	119,730.94	(88,493.06	58%
37-351-356 Police Rpt Fees	50	0.00	0.00	0.00	10.00	(40.00	20%
37-351-357 Court Fees	250	0.00	0.00	0.00	38.29	(211.71) 15%
37-351-360 Cell Tower Rent	32,340	0.00	2,695.00	2,695.00	18,865.00	(13,475.00)	58%
37-351-361 Parking/Ordinance Collections PD	500	0.00	0.00	0.00	0.00	(500.00)
37-351-401 Debt Setoff Landfill	100	0.00	0.00	0.00	58.03	(41.97	58%
37-365-001 Interest Income	50	0.00	2.77	2.77	29.09	(20.91	58%
37-365-351 Revitalization Comm	10,080	0.00	0.00	0.00	8,176.00	(1,904.00	81%
37-365-366 Surplus Property	4,000	0.00	0.00	0.00	0.00	(4,000.00)
37-365-370 WWTP 25% of GF Exp	61,428	0.00	0.00	0.00	31,211.63	(30,216.37	51%
37-365-371 WS 25% of GF Exp	110,354	0.00	0.00	0.00	61,530.23	(48,823.77) 56%

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37 GENERAL FUND							
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance F	Percent
37-365-401 Mis/Revenue/License Tags	0	0.00	0.00	0.00	290.00	290.00	
37-365-410 Interest Investment NCCMT	28,000	0.00	0.00	0.00	14,147.58	(13,852.42)	51%
37-365-501 Misc Revenue POLICE	0	0.00	0.00	0.00	13.50	13.50	
37-395-396 Appropriated Fund Balance (Budget Only)	47,712	0.00	0.00	0.00	0.00	(47,712.00)	
Revenues Totals:	1,551,801	0.00	233,605.73	233,605.73	880,677.88	(671,123.12)	57%
Expenses							
37-401-010 Salary - Full Time	175,867	0.00	16,891.76	16,891.76	105,378.32	70,488.68	60%
37-401-012 Salary - Adm Assistant	54,432	0.00	6,216.00	6,216.00	33,702.00	20,730.00	62%
37-401-020 ER-FICA Taxes	13,454	0.00	1,291.31	1,291.31	8,056.58	5,397.42	60%
37-401-021 ER-FICA Taxes - Adm Assistant	4,164	0.00	474.63	474.63	2,573.44	1,590.56	62%
37-401-030 ER-Retirement - Orbit	47,096	0.00	4,725.53	4,725.53	28,441.90	18,654.10	60%
37-401-040 ER-Health Insurance	22,730	900.00	2,496.33	2,496.33	20,530.08	1,299.92	94%
37-401-050 ER-Life Insurance	576	192.00	48.00	48.00	384.00	0.00	100%
37-401-060 ER-Workman's Comp	302	0.00	0.00	0.00	302.07	0.00	100%
37-401-200 Travel Expense	681	0.00	0.00	0.00	680.24	0.76	100%
37-401-203 Supplies	4,975	591.14	374.84	374.84	2,010.42	2,373.44	52%
37-401-250 Light, Heat & Security	6,446	1,642.81	459.99	459.99	4,663.20	139.99	98%
37-401-251 Telephone & Postage	4,000	1,027.19	384.70	384.70	1,815.04	1,157.77	71%
37-401-255 Bldg. Maint/ Clean SVS	9,000	2,931.34	540.00	540.00	3,413.77	2,654.89	71%
37-401-256 Bank Fees/ Petty Cash	3,750	0.00	300.00	300.00	2,100.00	1,650.00	56%
37-401-295 Training	2,000	0.00	0.00	0.00	215.00	1,785.00	11%
37-401-301 Computer Maint	4,800	1,676.62	415.29	415.29	2,761.60	361.78	92%
37-401-302 Software Support	2,500	465.88	35.98	35.98	1,752.62	281.50	89%
37-401-304 Website	800	0.00	0.00	0.00	412.50	387.50	52%
37-401-305 Technology Upgrades	1,000	300.00	0.00	0.00	0.00	700.00	30%
37-401-306 Awning 25% Fund	500	0.00	0.00	0.00	500.00	0.00	100%
37-401-307 Special Events	2,225	100.00	158.62	158.62	1,106.62	1,018.38	54%
37-401-309 Advertising	2,270	0.00	0.00	0.00	0.00	2,270.00	

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Description	Budget	Encumbrance	MTD	QTD	YTD	Variance F	Percent
37-401-310 Dues & Subscriptions	3,500	370.00	140.00	140.00	2,887.93	242.07	93%
37-401-325 NC Sales/Use Tax Paid (No Tax)	1,069	0.00	340.14	340.14	1,068.14	0.86	100%
37-401-400 Liability Insurance	7,500	72.45	1,337.60	1,337.60	2,310.83	5,116.72	32%
37-401-401 County Tax Collection Svs	8,000	0.00	2,613.57	2,613.57	5,915.49	2,084.51	74%
37-401-405 Audit Expense	12,084	0.00	0.00	0.00	11,500.00	584.00	95%
37-401-420 Attorney Fees	3,500	1,200.00	0.00	0.00	1,200.00	1,100.00	69%
37-401-497 Sales & Uses Tax Expense	0	0.00	2,452.43	2,452.43	24,959.63	(24,959.63)	
37-401-499 Miscellaneous Expense	4,524	0.00	0.00	0.00	997.39	3,526.54	22%
37-401-802 Truist Parking Lot Loan Principal	10,035	0.00	5,085.00	5,085.00	10,039.46	(4.46)	100%
37-401-832 Truist Parking Lot Loan Interest	6,203	0.00	3,036.00	3,036.00	6,202.55	0.45	100%
37-401-998 Contingency	15,965	0.00	0.00	0.00	0.00	15,965.00	
General Government Totals:	435,948	11,469.43	49,817.72	49,817.72	287,880.82	136,597.75	69%
37-402-014 Mayor Part Time Salary	1,500	0.00	125.00	125.00	875.00	625.00	58%
37-402-020 ER - FICA TAXES	115	0.00	9.56	9.56	66.92	48.08	58%
37-402-060 Workers Comp Mayor & Council	70	0.00	0.00	0.00	0.00	70.00	
37-402-200 Travel Expense	300	0.00	0.00	0.00	0.00	300.00	
37-402-295 Training	100	0.00	0.00	0.00	0.00	100.00	
37-402-402 Commission offsite meetings	200	0.00	0.00	0.00	0.00	200.00	
Governing Body Totals:	2,285	0.00	134.56	134.56	941.92	1,343.08	41%
37-405-345 Zoning/Ordinances	20,200	4,500.00	4,500.00	4,500.00	5,500.00	10,200.00	50%
37-405-407 Branded Clothing Sales	500	0.00	0.00	0.00	0.00	500.00	
37-405-423 Quilters Lane	500	0.00	0.00	0.00	0.00	500.00	
37-405-430 Historic District Comm	220	0.00	0.00	0.00	0.00	220.00	
37-405-450 Revitalization Comm	10,080	2,500.00	0.00	0.00	6,250.44	1,329.56	87%
37-405-470 Small Town Maint St	2,500	2,244.00	0.00	0.00	0.00	256.00	90%
Non-Departmental Totals:	34,000	9,244.00	4,500.00	4,500.00	11,750.44	13,005.56	62%
37-501-010 SALARY FULL TIME	188,294	0.00	15,445.82	15,445.82	76,634.37	111,659.63	41%
37-501-014 Salary - Part Time	49,400	0.00	7,335.00	7,335.00	35,160.00	14,240.00	71%
37-501-015 Salary-LEO Separation Allowance	14,396	0.00	1,085.94	1,085.94	7,601.58	6,794.42	53%

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37 GENERAL FUND							
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance I	Percent
37-501-016 Salary - Admin Assistant	42,566	0.00	4,848.00	4,848.00	26,406.00	16,160.00	62%
37-501-018 Salary PD Weekend	6,435	0.00	0.00	0.00	6,435.00	0.00	100%
37-501-019 Salary - Over-Time	10,000	0.00	246.00	246.00	5,040.15	4,959.85	50%
37-501-020 ER-FICA Taxes	24,200	0.00	2,194.81	2,194.81	11,927.03	12,272.97	49%
37-501-030 ER - Retirement Orbit	68,792	0.00	4,032.51	4,032.51	19,114.72	49,677.28	28%
37-501-031 ER - 401K 5%	13,688	9,605.78	784.59	784.59	4,082.22	0.00	100%
37-501-040 ER - Health Insurance	50,712	10,752.83	1,615.97	1,615.97	10,546.05	29,413.12	42%
37-501-050 ER - Life Insurance	1,010	224.00	64.00	64.00	352.00	434.00	57%
37-501-060 ER - Workman's Comp	5,520	0.00	0.00	0.00	5,517.81	2.19	100%
37-501-200 Travel Expense	1,000	0.00	0.00	0.00	111.06	888.94	11%
37-501-203 Supplies	5,000	1,291.88	1,369.40	1,369.40	3,435.75	272.37	95%
37-501-204 Uniforms	5,000	3,455.43	319.99	319.99	1,508.81	35.76	99%
37-501-205 Equipment & Material	4,000	1,310.00	701.26	701.26	1,606.07	1,083.93	73%
37-501-250 Light, Heat & Security	6,600	1,731.21	459.98	459.98	4,734.80	133.99	98%
37-501-251 Telephone & Postage	8,110	2,881.43	832.46	832.46	4,276.16	952.41	88%
37-501-252 Fuel	20,000	9,665.63	999.62	999.62	5,334.37	5,000.00	75%
37-501-255 Bldg Maint/Clean Svs	6,344	2,931.34	540.00	540.00	2,250.27	1,162.39	82%
37-501-295 Training	2,000	0.00	0.00	0.00	207.10	1,792.90	10%
37-501-301 Computer Maint	5,951	1,404.62	278.29	278.29	3,415.00	1,131.38	81%
37-501-302 Software Support	6,655	120.00	489.60	489.60	6,212.55	322.45	95%
37-501-305 Technology Upgrades	3,000	1,084.00	1,916.00	1,916.00	1,916.00	0.00	100%
37-501-318 Freight Charges	250	0.00	0.00	0.00	0.00	250.00	
37-501-351 Maint & Repair Equip	4,000	0.00	31.49	31.49	31.49	3,968.51	1%
37-501-370 2019 Dodge Car 100	1,500	0.00	0.00	0.00	0.00	1,500.00	
37-501-371 2017 Dodge Car 200	1,500	0.00	0.00	0.00	729.69	770.31	49%
37-501-372 2016 Dodge Car 300	1,500	486.40	0.00	0.00	19.60	994.00	34%
37-501-373 2017 Dodge Car 400	1,500	500.00	77.71	77.71	77.71	922.29	39%
37-501-376 2019 Dodge Car 700	1,500	0.00	772.09	772.09	772.09	727.91	51%
37-501-377 2023 Dodge Car 125	1,500	457.94	0.00	0.00	91.24	950.82	37%

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Description	Budget	Encumbrance	MTD	QTD	YTD	Variance P	ercent
37-501-378 2023 Dodge Car 225	1,500	0.00	0.00	0.00	13.60	1,486.40	 1%
37-501-400 Liability Insurance	16,500	72.45	0.00	0.00	2,047.71	14,379.84	13%
37-501-415 Medical	3,000	140.00	200.00	200.00	1,195.00	1,665.00	45%
37-501-420 Attorney Fees	15,000	11,565.00	0.00	0.00	3,435.00	0.00	100%
37-501-433 COP Program	2,100	0.00	0.00	0.00	873.84	1,226.16	42%
37-501-499 Miscellaneous	1,000	302.23	75.00	75.00	541.02	156.75	84%
37-501-500 Capital Outlay \$5,000 and over	14,000	0.00	0.00	0.00	0.00	14,000.00	
37-501-802 Police 2017 Cars Loan Principal (USDA)	4,630	0.00	0.00	0.00	4,629.14	0.86	100%
37-501-804 Police 2019 Cars Loan Principal (USDA)	4,965	0.00	0.00	0.00	4,964.39	0.61	100%
37-501-805 Police 2023 Cars Loan Principle (USDA)	7,410	0.00	0.00	0.00	0.00	7,410.00	
37-501-832 Police 2017 Cars Loan Interest (USDA)	151	0.00	0.00	0.00	150.86	0.14	100%
37-501-834 Police 2019 Cars Loan Interest (UDSA)	462	0.00	0.00	0.00	461.61	0.39	100%
37-501-835 Police 2023 Cars Loan Interest (USDA)	1,568	0.00	0.00	0.00	0.00	1,568.00	
Police Department Totals:	634,209	59,982.17	46,715.53	46,715.53	263,858.86	310,367.97	51%
37-601-014 Salary - Part Time Code Enforcement	2,682	0.00	252.16	252.16	1,837.40	844.60	69%
37-601-020 ER-FICA Taxes	230	0.00	19.30	19.30	140.59	89.41	61%
37-601-060 Workers Comp	660	0.00	0.00	0.00	617.19	42.81	94%
37-601-252 Fuel/Truck Expense/Insurance	456	0.00	0.00	0.00	0.00	456.00	
37-601-352 Vehicle Maintenance	200	0.00	0.00	0.00	0.00	200.00	
37-601-437 Contract Srvs Fire Protection	87,600	0.00	7,300.00	7,300.00	51,100.00	36,500.00	58%
37-601-475 Donation to Town Fire	1,550	0.00	0.00	0.00	0.00	1,550.00	
37-601-476 Code Enforcement Exp	550	0.00	0.00	0.00	0.00	550.00	
Fire Totals:	93,928	0.00	7,571.46	7,571.46	53,695.18	40,232.82	57%

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37-651-330 Christmas Lights/Santa House 1,747 0.00 720.00 720.00 1,747.00 0.00 10 37-651-331 Haley Haywood Park 768 0.00 0.00 0.00 0.00 0.00 768.00 765.03 13-24 313.24 516.02 1,483.98 2 75-651-332 Signs below \$5,000 0.00 0.00 0.00 0.00 0.00 1,754.21 2,245.79 6 75-651-333 Street Beautification - Below 4,000 0.00 0.00 0.00 0.00 1,754.21 2,245.79 6 75-651-335 Street Lighting Electric Bill 30,500 12,420.50 4,965.85 4,965.85 18,079.50 0.00 10 10 10 10 10 10 10 10 10 10 10 10 1	37 GENERAL FUND		_		0.70	\ (T D		
37-651-331 Haley Haywood Park 768 0.00 0.00 0.00 0.00 768.00 37-651-332 Signs below \$5,000 2,000 0.00 313.24 313.24 516.02 1,483.98 3 37-651-333 Street Beautification - Below 4,000 0.00 0.00 0.00 1,754.21 2,245.79 4 85,000 37-651-335 Street Lighting Electric Bill 30,500 12,420.50 5,990.99 5,999.09 22,096.73 4,497.77 8 37-701-010 Salary - Full Time 61,826 0.00 7,634.83 7,634.83 39,736.43 22,086.73 4,497.77 8 37-701-010 Salary - Full Time 61,826 0.00 7,634.83 7,634.83 39,736.43 22,086.73 4,497.77 8 37-701-019 Over-Time 1,366 0.00 0.00 0.00 400.90 965.10 2 37-701-020 ER-FICA Taxes 6,299 0.00 739.83 3,981.15 2,317.85 6 37-701-030 ER - Retirement - Orbit 16,840 0.00 1,727.77 1,727.77	Description	Budget	Encumbrance	MTD	QTD	YTD	Variance F	Percent
37-651-332 Signs below \$5,000	37-651-330 Christmas Lights/Santa House	1,747	0.00	720.00	720.00	1,747.00	0.00	100%
37-651-333 Street Beautification - Below \$4,000 0.00 0.00 0.00 1,754.21 2,245.79 455.000 \$5.000 0.00 1,754.21 2,245.79 455.000 0.00 1,754.31 2,245.79 455.000 0.00 1,754.31 2,245.79 455.000 0.00 1,754.31 2,245.79 455.000 0.00 1,754.31 2,245.79 455.000 0.000 0.00 0.00 0.0	37-651-331 Haley Haywood Park	768	0.00	0.00	0.00	0.00	768.00	
\$5,000 37-651-335 Street Lighting Electric Bill 30,500 12,420.50 4,965.85 4,965.85 18,079.50 0.00 10 Signs and Lights Totals: 39,015 12,420.50 5,999.09 5,999.09 22,096.73 4,497.77 8 37-701-010 Salary - Full Time 61,826 0.00 7,634.83 7,634.83 39,736.43 22,089.57 8 37-701-014 Salary - Part Time 19,140 0.00 2,059.35 2,059.35 12,026.72 7,113.28 8 37-701-019 Over-Time 1,366 0.00 0.00 0.00 400.90 965.10 2 37-701-020 ER-FICA Taxes 6,299 0.00 739.83 739.83 3,981.15 2,317.85 8 37-701-030 ER - Retirement - Orbit 16,840 0.00 1,727.77 1,727.77 8,278.62 8,561.33 4 37-701-030 ER-Health Insurance 17,626 4,641.86 1,267.23 1,267.23 10,008.46 2,975.68 3 37-701-060 ER-Workman's Comp 1,762 0.00 0.00 0.00 0.00 1,399.22 362.78 3 37-701-203 Supplies 4,484 37.03 24.80 24.80 4,445.38 1.59 10 37-701-204 Uniforms 3,900 1,607.18 72.56 72.56 2,292.82 0.00 10 37-701-251 Telephone & Postage 925 520.92 57.73 57.73 404.08 0.00 1,200.00 37-701-325 Fuel 13,000 708.00 1,737.52 1,737.52 5,213.66 7,078.34 4 37-701-352 Fuel 13,000 708.00 1,737.52 1,737.52 5,213.66 7,078.34 4 37-701-352 Vehicle Maintenance 7,149 0.00 770.18 770.18 3,996.25 3,152.75 5,37.701-400 Liability Insurance 7,416 0.00 0.00 0.00 0.00 15,25.70 5,890.30 1,37-701-895 Mowing (16,000) 0.00 (1,333.00) (1,333.00) (9,331.00) (6,669.00) 5 Streets Totals: 164,156 7,618.03 15,235.00 15,235.00 101,356.26 55,181.71 6	37-651-332 Signs below \$5,000	2,000	0.00	313.24	313.24	516.02	1,483.98	26%
Signs and Lights Totals: 39,015 12,420.50 5,999.09 5,999.09 22,096.73 4,497.77 8 37-701-010 Salary - Full Time 61,826 0.00 7,634.83 7,634.83 39,736.43 22,089.57 6 37-701-014 Salary - Part Time 19,140 0.00 2,059.35 2,059.35 12,026.72 7,113.28 6 37-701-019 Over-Time 1,366 0.00 0.00 0.00 400.90 965.10 2 37-701-020 ER-FICA Taxes 6,299 0.00 1,727.77 1,727.77 8,278.62 3,561.38 4 37-701-030 ER - Retirement - Orbit 16,840 0.00 1,727.77 1,727.77 8,278.62 3,561.38 4 37-701-040 ER-Health Insurance 17,626 4,641.86 1,267.23 10,008.46 2,975.68 8 37-701-050 ER-Life Insurance 468 103.04 31.20 31.20 223.36 141.60 7 37-701-203 Supplies 4,484 37.03 24.80 24.80 4,445.38 1.59 10		4,000	0.00	0.00	0.00	1,754.21	2,245.79	44%
37-701-010 Salary - Full Time 61,826 0.00 7,634.83 7,634.83 39,736.43 22,089.57 6 37-701-014 Salary - Part Time 19,140 0.00 2,059.35 2,059.35 12,026.72 7,113.28 6 37-701-019 Over-Time 1,366 0.00 0.00 0.00 0.00 400.90 965.10 2 37-701-020 ER-FICA Taxes 6,299 0.00 739.83 739.83 3,981.15 2,317.85 6 37-701-030 ER - Retirement - Orbit 16,840 0.00 1,727.77 1,727.77 8,278.62 8,561.38 4 37-701-040 ER-Health Insurance 17,626 4,641.86 1,267.23 1,267.23 10,008.46 2,975.68 8 37-701-050 ER-Life Insurance 468 103.04 31.20 31.20 22.336 141.60 37-701-050 ER-Workman's Comp 1,762 0.00 0.00 0.00 1,399.22 362.78 7 37-701-203 Supplies 4,484 37.03 24.80 24.80 4,445.38 1.59 10 37-701-204 Uniforms 3,900 1,607.18 72.56 72.56 2,292.82 0.00 10 37-701-251 Telephone & Postage 925 520.92 57.73 57.73 404.08 0.00 10 37-701-352 Fuel 13,000 708.00 1,737.52 1,737.52 5,213.66 7,078.34 4 37-701-351 Maint & Repair Equip 11,861 0.00 445.00 445.00 445.00 11,860.51 0.49 10 37-701-352 Vehicle Maintenance 7,149 0.00 770.18 770.18 3,996.25 3,152.75 5 37-701-431 Street Debris Disposal 4,894 0.00 0.00 0.00 0.00 4,894.00 0.00 0.00 37-701-895 Mowing (16,000) 0.00 (1,333.00) (1,333.00) (9,331.00) (6,669.00) 5 55,181.71 6	37-651-335 Street Lighting Electric Bill	30,500	12,420.50	4,965.85	4,965.85	18,079.50	0.00	100%
37-701-014 Salary - Part Time 19,140 0.00 2,059.35 2,059.35 12,026.72 7,113.28 6 37-701-019 Over-Time 1,366 0.00 0.00 0.00 400.90 965.10 2 37-701-020 ER-FICA Taxes 6,299 0.00 739.83 739.83 3,981.15 2,317.85 6 37-701-030 ER - Retirement - Orbit 16,840 0.00 1,727.77 1,727.77 8,278.62 8,561.38 4 37-701-040 ER-Health Insurance 17,626 4,641.86 1,267.23 1,267.23 10,008.46 2,975.68 8 37-701-050 ER-Life Insurance 468 103.04 31.20 223.36 141.60 7 37-701-060 ER-Workman's Comp 1,762 0.00 0.00 0.00 1,399.22 362.78 37 37-701-203 Supplies 4,484 37.03 24.80 24.80 4,445.38 1.59 10 37-701-251 Telephone & Postage 925 520.92 57.73 57.73 404.08 0.00 1 37-70	Signs and Lights Totals:	39,015	12,420.50	5,999.09	5,999.09	22,096.73	4,497.77	88%
37-701-019 Over-Time 1,366 0.00 0.00 0.00 400.90 965.10 237-701-020 ER-FICA Taxes 6,299 0.00 739.83 739.83 3,981.15 2,317.85 6 37-701-030 ER - Retirement - Orbit 16,840 0.00 1,727.77 1,727.77 8,278.62 8,561.38 4 37-701-040 ER-Health Insurance 17,626 4,641.86 1,267.23 10,008.46 2,975.68 8 37-701-050 ER-Life Insurance 468 103.04 31.20 31.20 223.36 141.60 7 37-701-060 ER-Workman's Comp 1,762 0.00 0.00 0.00 1,399.22 362.78 7 37-701-203 Supplies 4,484 37.03 24.80 24.80 4,445.38 1.59 10 37-701-204 Uniforms 3,900 1,607.18 72.56 72.56 2,292.82 0.00 10 37-701-251 Telephone & Postage 925 52.092 57.73 57.73 404.08 0.00 10 10 37-701-312 Tree Removal 1,200 <	37-701-010 Salary - Full Time	61,826	0.00	7,634.83	7,634.83	39,736.43	22,089.57	64%
37-701-020 ER-FICA Taxes 6,299 0.00 739.83 739.83 3,981.15 2,317.85 6 37-701-030 ER - Retirement - Orbit 16,840 0.00 1,727.77 1,727.77 8,278.62 8,561.38 4 37-701-040 ER-Health Insurance 17,626 4,641.86 1,267.23 10,008.46 2,975.68 8 37-701-050 ER-Life Insurance 468 103.04 31.20 31.20 223.36 141.60 7 37-701-060 ER-Workman's Comp 1,762 0.00 0.00 0.00 1,399.22 362.78 7 37-701-203 Supplies 4,484 37.03 24.80 24.80 4,445.38 1.59 10 37-701-204 Uniforms 3,900 1,607.18 72.56 72.56 2,292.82 0.00 10 37-701-251 Telephone & Postage 925 520.92 57.73 57.73 404.08 0.00 10 37-701-312 Tree Removal 1,200 0.00 0.00 0.00 0.00 0.00 1,200.00 37-701-351 Maint &	37-701-014 Salary - Part Time	19,140	0.00	2,059.35	2,059.35	12,026.72	7,113.28	63%
37-701-030 ER - Retirement - Orbit 16,840 0.00 1,727.77 1,727.77 8,278.62 8,561.38 4 37-701-040 ER-Health Insurance 17,626 4,641.86 1,267.23 1,267.23 10,008.46 2,975.68 8 37-701-050 ER-Life Insurance 468 103.04 31.20 31.20 223.36 141.60 7 37-701-060 ER-Workman's Comp 1,762 0.00 0.00 0.00 1,399.22 362.78 7 37-701-203 Supplies 4,484 37.03 24.80 24.80 4,445.38 1.59 10 37-701-204 Uniforms 3,900 1,607.18 72.56 72.56 2,292.82 0.00 10 37-701-251 Telephone & Postage 925 520.92 57.73 57.73 404.08 0.00 10 37-701-312 Tree Removal 13,000 708.00 1,737.52 1,737.52 5,213.66 7,078.34 4 37-701-351 Maint & Repair Equip 11,861 0.00 445.00 445.00 11,860.51 0.49 10 37-701-400 Liability Insurance 7,416 0.00 0.00 0.00	37-701-019 Over-Time	1,366	0.00	0.00	0.00	400.90	965.10	29%
37-701-040 ER-Health Insurance 17,626 4,641.86 1,267.23 1,267.23 10,008.46 2,975.68 8 37-701-050 ER-Life Insurance 468 103.04 31.20 31.20 223.36 141.60 7 37-701-060 ER-Workman's Comp 1,762 0.00 0.00 0.00 1,399.22 362.78 7 37-701-203 Supplies 4,484 37.03 24.80 24.80 4,445.38 1.59 10 37-701-204 Uniforms 3,900 1,607.18 72.56 72.56 2,292.82 0.00 10 37-701-251 Telephone & Postage 925 520.92 57.73 57.73 404.08 0.00 10 37-701-312 Tree Removal 13,000 708.00 1,737.52 1,737.52 5,213.66 7,078.34 4 37-701-351 Maint & Repair Equip 11,861 0.00 0.00 0.00 0.00 1,860.51 0.49 10 37-701-400 Liability Insurance 7,416 0.00 0.00 0.00 1,525.70 5,890.30 2	37-701-020 ER-FICA Taxes	6,299	0.00	739.83	739.83	3,981.15	2,317.85	63%
37-701-050 ER-Life Insurance 468 103.04 31.20 31.20 223.36 141.60 37-701-060 ER-Workman's Comp 1,762 0.00 0.00 0.00 1,399.22 362.78 37-701-203 Supplies 4,484 37.03 24.80 24.80 4,445.38 1.59 10 37-701-204 Uniforms 3,900 1,607.18 72.56 72.56 2,292.82 0.00 10 37-701-251 Telephone & Postage 925 520.92 57.73 57.73 404.08 0.00 10 37-701-252 Fuel 13,000 708.00 1,737.52 1,737.52 5,213.66 7,078.34 4 37-701-312 Tree Removal 1,200 0.00 0.00 0.00 0.00 1,200.00 37-701-351 Maint & Repair Equip 11,861 0.00 445.00 445.00 11,860.51 0.49 10 37-701-352 Vehicle Maintenance 7,149 0.00 770.18 770.18 3,996.25 3,152.75 5 37-701-400 Liability Insurance 7,416 0.00 0.00 0.00 1,525.70 5,890.30 2 37-701-895 Mowing <t< td=""><td>37-701-030 ER - Retirement - Orbit</td><td>16,840</td><td>0.00</td><td>1,727.77</td><td>1,727.77</td><td>8,278.62</td><td>8,561.38</td><td>49%</td></t<>	37-701-030 ER - Retirement - Orbit	16,840	0.00	1,727.77	1,727.77	8,278.62	8,561.38	49%
37-701-060 ER-Workman's Comp 1,762 0.00 0.00 0.00 1,399.22 362.78 737-701-203 Supplies 4,484 37.03 24.80 24.80 4,445.38 1.59 10 37-701-204 Uniforms 3,900 1,607.18 72.56 72.56 2,292.82 0.00 10 37-701-251 Telephone & Postage 925 520.92 57.73 57.73 404.08 0.00 10 37-701-252 Fuel 13,000 708.00 1,737.52 1,737.52 5,213.66 7,078.34 4 37-701-312 Tree Removal 1,200 0.00 0.00 0.00 0.00 0.00 1,200.00 37-701-351 Maint & Repair Equip 11,861 0.00 445.00 445.00 11,860.51 0.49 10 37-701-352 Vehicle Maintenance 7,149 0.00 770.18 770.18 3,996.25 3,152.75 5 37-701-400 Liability Insurance 7,416 0.00 0.00 0.00 1,525.70 5,890.30 2 37-701-895 Mowing (16,000) <td>37-701-040 ER-Health Insurance</td> <td>17,626</td> <td>4,641.86</td> <td>1,267.23</td> <td>1,267.23</td> <td>10,008.46</td> <td>2,975.68</td> <td>83%</td>	37-701-040 ER-Health Insurance	17,626	4,641.86	1,267.23	1,267.23	10,008.46	2,975.68	83%
37-701-203 Supplies 4,484 37.03 24.80 24.80 4,445.38 1.59 10 37-701-204 Uniforms 3,900 1,607.18 72.56 72.56 2,292.82 0.00 10 37-701-251 Telephone & Postage 925 520.92 57.73 57.73 404.08 0.00 10 37-701-252 Fuel 13,000 708.00 1,737.52 1,737.52 5,213.66 7,078.34 4 37-701-312 Tree Removal 1,200 0.00 0.00 0.00 0.00 0.00 1,200.00 37-701-351 Maint & Repair Equip 11,861 0.00 445.00 445.00 11,860.51 0.49 10 37-701-352 Vehicle Maintenance 7,149 0.00 770.18 770.18 3,996.25 3,152.75 5 37-701-400 Liability Insurance 7,416 0.00 0.00 0.00 1,525.70 5,890.30 2 37-701-431 Street Debris Disposal 4,894 0.00 0.00 0.00 4,894.00 0.00 1,333.00 (9,331.00) (6,669.00) 5 Streets Totals: Totals: 164,156 7,618.03	37-701-050 ER-Life Insurance	468	103.04	31.20	31.20	223.36	141.60	70%
37-701-204 Uniforms 3,900 1,607.18 72.56 72.56 2,292.82 0.00 10 37-701-251 Telephone & Postage 925 520.92 57.73 57.73 404.08 0.00 10 37-701-252 Fuel 13,000 708.00 1,737.52 1,737.52 5,213.66 7,078.34 4 37-701-312 Tree Removal 1,200 0.00 0.00 0.00 0.00 0.00 11,860.51 0.49 10 37-701-351 Maint & Repair Equip 11,861 0.00 445.00 445.00 11,860.51 0.49 10 37-701-352 Vehicle Maintenance 7,149 0.00 770.18 770.18 3,996.25 3,152.75 5 37-701-400 Liability Insurance 7,416 0.00 0.00 0.00 1,525.70 5,890.30 2 37-701-431 Street Debris Disposal 4,894 0.00 0.00 0.00 4,894.00 0.00 1 37-701-895 Mowing (16,000) 0.00 (1,333.00) (1,333.00) (9,331.00) (6,669.00) 5 Streets Totals: 164,156 7,618.03 15,235.00	37-701-060 ER-Workman's Comp	1,762	0.00	0.00	0.00	1,399.22	362.78	79%
37-701-251 Telephone & Postage 925 520.92 57.73 57.73 404.08 0.00 10 37-701-252 Fuel 13,000 708.00 1,737.52 1,737.52 5,213.66 7,078.34 4 37-701-312 Tree Removal 1,200 0.00 0.00 0.00 0.00 0.00 1,200.00 37-701-351 Maint & Repair Equip 11,861 0.00 445.00 445.00 11,860.51 0.49 10 37-701-352 Vehicle Maintenance 7,149 0.00 770.18 770.18 3,996.25 3,152.75 5 37-701-400 Liability Insurance 7,416 0.00 0.00 0.00 1,525.70 5,890.30 2 37-701-431 Street Debris Disposal 4,894 0.00 0.00 0.00 4,894.00 0.00 1 37-701-895 Mowing (16,000) 0.00 (1,333.00) (1,333.00) (9,331.00) (6,669.00) 5 Streets Totals: 164,156 7,618.03 15,235.00 15,235.00 101,356.26 55,181.71 6	37-701-203 Supplies	4,484	37.03	24.80	24.80	4,445.38	1.59	100%
37-701-252 Fuel 13,000 708.00 1,737.52 1,737.52 5,213.66 7,078.34 4 37-701-312 Tree Removal 1,200 0.00 0.00 0.00 0.00 0.00 1,200.00 37-701-351 Maint & Repair Equip 11,861 0.00 445.00 445.00 11,860.51 0.49 10 37-701-352 Vehicle Maintenance 7,149 0.00 770.18 770.18 3,996.25 3,152.75 5 37-701-400 Liability Insurance 7,416 0.00 0.00 0.00 1,525.70 5,890.30 2 37-701-431 Street Debris Disposal 4,894 0.00 0.00 0.00 4,894.00 0.00 1 37-701-895 Mowing (16,000) 0.00 (1,333.00) (1,333.00) (9,331.00) (6,669.00) 5 Streets Totals: 164,156 7,618.03 15,235.00 15,235.00 101,356.26 55,181.71 6	37-701-204 Uniforms	3,900	1,607.18	72.56	72.56	2,292.82	0.00	100%
37-701-312 Tree Removal 1,200 0.00 0.00 0.00 0.00 1,200.00 37-701-351 Maint & Repair Equip 11,861 0.00 445.00 445.00 11,860.51 0.49 10 37-701-352 Vehicle Maintenance 7,149 0.00 770.18 770.18 3,996.25 3,152.75 5 37-701-400 Liability Insurance 7,416 0.00 0.00 0.00 1,525.70 5,890.30 2 37-701-431 Street Debris Disposal 4,894 0.00 0.00 0.00 4,894.00 0.00 10 37-701-895 Mowing (16,000) 0.00 (1,333.00) (1,333.00) (9,331.00) (6,669.00) 5 Streets Totals: 164,156 7,618.03 15,235.00 15,235.00 101,356.26 55,181.71 6	37-701-251 Telephone & Postage	925	520.92	57.73	57.73	404.08	0.00	100%
37-701-351 Maint & Repair Equip 11,861 0.00 445.00 445.00 11,860.51 0.49 10 37-701-352 Vehicle Maintenance 7,149 0.00 770.18 770.18 3,996.25 3,152.75 5 37-701-400 Liability Insurance 7,416 0.00 0.00 0.00 1,525.70 5,890.30 2 37-701-431 Street Debris Disposal 4,894 0.00 0.00 0.00 4,894.00 0.00 10 37-701-895 Mowing (16,000) 0.00 (1,333.00) (1,333.00) (9,331.00) (6,669.00) 5 Streets Totals: 164,156 7,618.03 15,235.00 15,235.00 101,356.26 55,181.71 6	37-701-252 Fuel	13,000	708.00	1,737.52	1,737.52	5,213.66	7,078.34	46%
37-701-352 Vehicle Maintenance 7,149 0.00 770.18 770.18 3,996.25 3,152.75 5 37-701-400 Liability Insurance 7,416 0.00 0.00 0.00 1,525.70 5,890.30 2 37-701-431 Street Debris Disposal 4,894 0.00 0.00 0.00 4,894.00 0.00 10 37-701-895 Mowing (16,000) 0.00 (1,333.00) (1,333.00) (9,331.00) (6,669.00) 5 Streets Totals: 164,156 7,618.03 15,235.00 15,235.00 101,356.26 55,181.71 6	37-701-312 Tree Removal	1,200	0.00	0.00	0.00	0.00	1,200.00	
37-701-400 Liability Insurance 7,416 0.00 0.00 0.00 1,525.70 5,890.30 2 37-701-431 Street Debris Disposal 4,894 0.00 0.00 0.00 4,894.00 0.00 10 37-701-895 Mowing (16,000) 0.00 (1,333.00) (1,333.00) (9,331.00) (6,669.00) 5 Streets Totals: 164,156 7,618.03 15,235.00 15,235.00 101,356.26 55,181.71 6	37-701-351 Maint & Repair Equip	11,861	0.00	445.00	445.00	11,860.51	0.49	100%
37-701-431 Street Debris Disposal 4,894 0.00 0.00 0.00 4,894.00 0.00 10.00 37-701-895 Mowing (16,000) 0.00 (1,333.00) (1,333.00) (9,331.00) (6,669.00) 5 Streets Totals: 164,156 7,618.03 15,235.00 15,235.00 101,356.26 55,181.71 6	37-701-352 Vehicle Maintenance	7,149	0.00	770.18	770.18	3,996.25	3,152.75	56%
37-701-895 Mowing (16,000) 0.00 (1,333.00) (1,333.00) (9,331.00) (6,669.00) 5 (6,669.00) 5 (1,333.00) (1,333.0	37-701-400 Liability Insurance	7,416	0.00	0.00	0.00	1,525.70	5,890.30	21%
Streets Totals: 164,156 7,618.03 15,235.00 15,235.00 101,356.26 55,181.71 6	37-701-431 Street Debris Disposal	4,894	0.00	0.00	0.00	4,894.00	0.00	100%
	37-701-895 Mowing	(16,000)	0.00	(1,333.00)	(1,333.00)	(9,331.00)	(6,669.00)	58%
27 740 204 Maint 9 Danair DOWELL DILL 45 000 0.00 0.00 0.00 4.405 00 4.05 00 4.05 00	Streets Totals:	164,156	7,618.03	15,235.00	15,235.00	101,356.26	55,181.71	66%
37-710-361 Maint & Repair POWELL BILL 15,000 0.00 0.00 0.00 4,425.00 10,575.00	37-710-361 Maint & Repair POWELL BILL	15,000	0.00	0.00	0.00	4,425.00	10,575.00	30%
37-710-405 Audit Expense POWELL BILL 100 0.00 0.00 0.00 0.00 100.00	37-710-405 Audit Expense POWELL BILL	100	0.00	0.00	0.00	0.00	100.00	
Powell Bill Totals: 15,100 0.00 0.00 0.00 4,425.00 10,675.00 2	Powell Bill Totals:	15,100	0.00	0.00	0.00	4,425.00	10,675.00	29%

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Town of Warrenton 2/4/2025 9:26:32 AM

Period Ending 1/31/2025

Transfers Out Totals:

37 GENERAL FUND

Expenses Totals:

9,928

1,551,801

Revenues Over/(Under) Expenses:

37 GENERAL FUND							
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance F	Percent
37-801-010 Salary - Full Time Sanitation	54,337	0.00	5,506.20	5,506.20	30,947.34	23,389.66	57%
37-801-019 Salary - Over Time Sanitation	734	0.00	0.00	0.00	318.19	415.81	43%
37-801-020 ER - FICA Sanitation	4,213	0.00	415.80	415.80	2,365.34	1,847.66	56%
37-801-030 ER - Retirement - Orbit Sanitation	11,262	0.00	1,126.02	1,126.02	3,706.25	7,555.75	33%
37-801-040 ER - Health Insurance	13,808	2,969.27	1,027.81	1,027.81	7,086.55	3,752.18	73%
37-801-050 ER - Life Insurance	259	106.80	21.60	21.60	151.20	1.00	100%
37-801-060 Workman's Compensation	4,415	0.00	0.00	0.00	3,664.92	750.08	83%
37-801-203 Supplies	1,000	0.00	0.00	0.00	385.32	614.68	39%
37-801-204 Uniforms	2,912	1,868.38	28.89	28.89	1,043.62	0.00	100%
37-801-251 Telephone & Postage	500	284.71	30.76	30.76	215.29	0.00	100%
37-801-252 Fuel	3,978	382.30	417.70	417.70	1,517.58	2,078.12	48%
37-801-350 Landfull Fees	20,250	8,469.61	1,736.64	1,736.64	11,049.44	730.95	96%
37-801-352 Vehicle Maintenance	1,022	0.00	200.85	200.85	1,021.05	0.95	100%
37-801-400 Liability Insurance	4,542	0.00	0.00	0.00	985.26	3,556.74	22%
Sanitation Totals:	123,232	14,081.07	10,512.27	10,512.27	64,457.35	44,693.58	64%
37-901-038 Transfer Out to WS for USDA Loan	7,281	0.00	0.00	0.00	7,281.00	0.00	100%
37-901-889 Transfer Out to USDA Loan Reserve	2,647	0.00	0.00	0.00	0.00	2,647.00	

0.00

114,815.20

0.00

140,485.63

93,120.10

0.00

140,485.63

93,120.10

7,281.00

817,743.56

62,934.32

2,647.00

619,242.24

73%

60%

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38-351-402 Debt Setoff WATER 224 0.00 0.00 53.00 (171.00) 24% 38-351-404 Sewer Services 695,580 0.00 56,368.86 56,368.86 341,593.17 (353,986.83) 49% 38-351-407 Debt Setoff SEWER 196 0.00 0.00 0.00 41.40 (154.60) 21% 38-351-408 Town Taps/Connection Fee 32,711 0.00 0.00 0.00 18,657.42 (14,053.58) 57% 38-351-417 Fire Sprinkler 2,337 0.00 240.54 240.54 1,417.38 (919.62) 61% 38-351-419 Returned Check Fee 900 0.00 75.00 2,861.70 2,559.04 (10,182.96) 55% 38-351-419 Returned Check Fee 900 0.00 75.00 75.00 325.00 (575.00) 36% 38-351-420 Debt Setoff Late 200 0.00 0.00 0.00 25.00 (175.00) 13% Fees/Penalty/Cut Off 325.00 15 0.00 0.00 0.00 0.00 15 0.00 <td< th=""><th>38 WATER / SEWER</th><th></th><th></th><th></th><th></th><th></th><th></th><th></th></td<>	38 WATER / SEWER							
38-351-401 Water Sales 821,313 0.00 69,725.50 69,725.50 430,047.65 (391,265.35) 52% 38-351-402 Debt Setoff WATER 224 0.00 0.00 0.00 53.00 (171.00) 24% 38-351-402 Debt Setoff SEWER 196 0.00 0.00 0.00 0.00 41.40 (154.60) 21% 38-351-407 Debt Setoff SEWER 196 0.00 0.00 0.00 0.00 41.40 (154.60) 21% 38-351-408 Town Taps/Connection Fee 32,711 0.00 0.00 0.00 0.00 41.40 (154.60) 21% 38-351-408 Town Taps/Connection Fee 9,468 0.00 510.00 510.00 4.610.00 4.858.00 49% 38-351-416 Dis/Reconnection Fee 9,468 0.00 510.00 510.00 4.610.00 (4.858.00) 49% 38-351-418 Late Fees/Penalty/Cut Off 22,742 0.00 2.861.70 2.861.70 12,559.04 (10,182.96) 55% 38-351-418 Late Fees/Penalty/Cut Off 22,742 0.00 2.861.70 2.861.70 12,559.04 (10,182.96) 55% 38-351-419 Returned Check Fee 900 0.00 75.00 75.00 325.00 (575.00) 38% 38-351-420 Debt Setoff Late 200 0.00 0.00 0.00 0.00 25.00 (175.00) 13% Fees/Penalty/Cut Off 38-365-001 Interest Income 15 0.00 0.00 0.00 0.00 0.00 (25.00) (155.00) Difference) 38-365-373 Insurance Proceeds W/S 0 0.00 0.00 0.00 0.00 (25.00) (25.00) Difference) NCCMT 38-365-421 Account Activation Fee 2,513 0.00 0.00 0.00 0.00 1,750.00 (763.00) 70% 38-365-331 Insurance Proceeds W/S 0 0.00 0.00 0.00 0.00 1,750.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0	Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
38-351-402 Debt Setoff WATER 224 0.00 0.00 53.00 (171.00) 24% 38-351-404 Sewer Services 695,580 0.00 56,368.86 56,368.86 341,593.17 (353,986.83) 49% 38-351-407 Debt Setoff SEWER 196 0.00 0.00 0.00 41.40 (154.60) 21% 38-351-408 Town Taps/Connection Fee 32,711 0.00 0.00 0.00 18,657.42 (14,053.58) 57% 38-351-417 Fire Sprinkler 2,337 0.00 240.54 240.54 1,417.38 (919.62) 61% 38-351-419 Returned Check Fee 900 0.00 75.00 2,861.70 2,559.04 (10,182.96) 55% 38-351-419 Returned Check Fee 900 0.00 75.00 75.00 325.00 (575.00) 36% 38-351-420 Debt Setoff Late 200 0.00 0.00 0.00 25.00 (175.00) 13% Fees/Penalty/Cut Off 38-365-310 Interest Income 15 0.00 0.00 0.00 0.00 (15.00)	Revenues							
38-351-404 Sewer Services 695,580 0.00 56,368.86 56,368.86 341,593.17 (353,986.83) 49% 38-351-407 Debt Setoff SEWER 196 0.00 0.00 0.00 0.00 41.40 (154.60) 21% 38-351-408 Town Taps/Connection Fee 32,711 0.00 0.00 0.00 0.00 18,657.42 (14,053.58) 57% 38-351-416 Dis/Reconnection Fee 9,468 0.00 510.00 510.00 4,610.00 (4,858.00) 49% 38-351-416 Dis/Reconnection Fee 9,468 0.00 510.00 510.00 510.00 4,610.00 (4,858.00) 49% 38-351-417 Fire Sprinkler 2,337 0.00 240.54 240.54 1,417.38 (919.62) 61% 38-351-418 Late Fees/Penalty/Cut Off 22,742 0.00 2,861.70 2,861.70 12,559.04 (10,182.96) 55% 38-351-418 Returned Check Fee 900 0.00 75.00 75.00 325.00 (575.00) 36% 38-351-420 Debt Setoff Late 200 0.00 0.00 0.00 0.00 25.00 (175.00) 13% Fees/Penalty/Cut Off 38-365-001 Interest Income 15 0.00 0.00 0.00 0.00 0.00 (25.00) (175.00) 38-365-014 Cash Over and Short (Daily 0 0 0.00 0.00 0.00 0.00 (25.00) Difference) 38-365-373 Insurance Proceeds W/S 0 0.00 0.00 0.00 0.00 0.00 1,157.69 1,157.69 38-365-373 Insurance Proceeds W/S 0 0.00 0.00 0.00 0.00 7,069.28 (7,254.72) 49% NCCMT 38-365-341 Account Activation Fee 2,513 0.00 20.00 0.00 0.00 7,069.28 (7,254.72) 49% NCCMT 38-365-341 Misc Revenue WATER 0 0.00 0.00 0.00 0.00 7,281.00 0.00 0.00 38-381-037 Transfer In From GF 7,281 0.00 0.00 0.00 0.00 7,281.00 0.00 100% 38-395-396 Apropriated Fund Balance 197,097 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0	38-351-401 Water Sales	821,313	0.00	69,725.50	69,725.50	430,047.65	(391,265.35)	52%
38-351-407 Debt Setoff SEWER 196 0.00 0.00 0.00 41.40 (154.60) 21% 38-351-408 Town Taps/Connection Fee 32,711 0.00 0.00 0.00 18,657.42 (14,053.58) 57% 38-351-416 Dis/Reconnection Fee 9,468 0.00 510.00 510.00 4,610.00 (4,858.00) 49% 38-351-417 Fire Sprinkler 2,337 0.00 240.54 240.54 1,417.38 (919.62) 61% 38-351-417 Fire Sprinkler 2,337 0.00 2,861.70 2,861.70 12,559.04 (10,182.96) 55% 38-351-419 Returned Check Fee 900 0.00 75.00 75.00 325.00 (575.00) 36% 38-351-419 Returned Check Fee 900 0.00 75.00 75.00 325.00 (575.00) 36% 38-351-419 Returned Check Fee 900 0.00 0.00 0.00 0.00 25.00 (175.00) 13% Fees/Penalty/Cut Off 38-365-420 Debt Setoff Late 200 0.00 0.00 0.00 0.00 0.00 0.00 (25.00) (175.00) 38-365-014 Cash Over and Short (Daily 0.00 0.00 0.00 0.00 0.00 0.00 (25.00) (25.0	38-351-402 Debt Setoff WATER	224	0.00	0.00	0.00	53.00	(171.00)	24%
38-351-408 Town Taps/Connection Fee 32,711 0.00 0.00 0.00 18,657.42 (14,053.58) 57% 38-351-416 Dis/Reconnection Fee 9,468 0.00 510.00 510.00 4,610.00 (4,858.00) 49% 38-351-417 Fire Sprinkler 2,337 0.00 240.54 240.54 1,417.38 (919.62) 61% 38-351-417 Fire Sprinkler 22,742 0.00 2,861.70 2,861.70 12,559.04 (10,182.96) 55% 38-351-419 Returned Check Fee 900 0.00 75.00 75.00 325.00 (575.00) 36% 38-351-420 Debt Setoff Late 200 0.00 0.00 0.00 0.00 25.00 (175.00) 13% Fees/Penalty/Cut Off 38-365-010 Interest Income 15 0.00 0.00 0.00 0.00 0.00 (25.00) (25.00) Difference) 0.00 0.00 0.00 0.00 0.00 0.00 (25.00) (25.00) Difference 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.	38-351-404 Sewer Services	695,580	0.00	56,368.86	56,368.86	341,593.17	(353,986.83)	49%
38-351-416 Dis/Reconnection Fee 9,468 0.00 510.00 510.00 4,610.00 (4,858.00) 49% 38-351-417 Fire Sprinkler 2,337 0.00 240.54 240.54 1,417.38 (919.62) 61% 38-351-418 Late Fees/Penalty/Cut Off 22,742 0.00 2,861.70 2,861.70 12,559.04 (10,182.96) 55% 38-351-418 Late Fees/Penalty/Cut Off 22,742 0.00 75.00 75.00 75.00 325.00 (575.00) 36% 38-351-419 Returned Check Fee 900 0.00 75.00 75.00 75.00 325.00 (575.00) 13% Fees/Penalty/Cut Off 38-365-401 Interest Income 15 0.00 0.00 0.00 0.00 0.00 (15.00) 13% Fees/Penalty/Cut Off 38-365-901 Interest Income 15 0.00 0.00 0.00 0.00 0.00 (25.00) (25.00) 13% Fees/Penalty/Cut Off 38-365-373 Insurance Proceeds W/S 0 0 0.00 0.00 0.00 0.00 (25.00) (25.00) 13% Fees/Penalty/Cut Off 38-365-410 Interest/investment Income 14,324 0.00 0.00 0.00 0.00 1,157.69 1,157.69 1.00 NCCMT 38-365-421 Account Activation Fee 2,513 0.00 200.00 0.00 0.00 1,750.00 (763.00) 70% 38-365-851 Misc Revenue WATER 0 0.00 0.00 0.00 0.00 1,750.00 (763.00) 70% 38-365-851 Misc Revenue WATER 0 0.00 0.00 0.00 0.00 0.00 0.00 0.00	38-351-407 Debt Setoff SEWER	196	0.00	0.00	0.00	41.40	(154.60)	21%
38-351-417 Fire Sprinkler 2,337 0.00 240.54 240.54 1,417.38 (919.62) 61% 38-351-418 Late Fees/Penalty/Cut Off 22,742 0.00 2,861.70 2,861.70 12,559.04 (10,182.96) 55% 38-351-419 Returned Check Fee 900 0.00 75.00 75.00 325.00 (575.00) 36% 38-351-4420 Debt Setoff Late 200 0.00 0.00 0.00 0.00 25.00 (175.00) 13% Fees/Penalty/Cut Off 38-365-042 Debt Setoff Late 200 0.00 0.00 0.00 0.00 0.00 0.00 (15.00) 38-365-041 Roter Income 15 0.00 0.00 0.00 0.00 0.00 (25.00) (25.00) 0.00 1.00 0.00 0.00 0.00 0.00 0.00	38-351-408 Town Taps/Connection Fee	32,711	0.00	0.00	0.00	18,657.42	(14,053.58)	57%
38-351-418 Late Fees/Penalty/Cut Off 22,742 0.00 2,861.70 2,861.70 12,559.04 (10,182.96) 55% 38-351-419 Returned Check Fee 900 0.00 75.00 75.00 325.00 (575.00) 36% 38-351-420 Debt Setoff Late 200 0.00 0.00 0.00 0.00 25.00 (175.00) 13% Fees/Penalty/Cut Off 38-365-001 Interest Income 15 0.00 0.00 0.00 0.00 0.00 (25.00) (25.00) Difference) 0.00 0.00 0.00 0.00 0.00 0.00 (25.00) (25.00) Difference) 0.00 0.00 0.00 0.00 0.00 0.00 0.00 (25.00) (25.00) Difference) 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.	38-351-416 Dis/Reconnection Fee	9,468	0.00	510.00	510.00	4,610.00	(4,858.00)	49%
38-351-419 Returned Check Fee 900 0.00 75.00 75.00 325.00 (575.00) 36% 38-351-420 Debt Setoff Late 200 0.00 0.00 0.00 0.00 25.00 (175.00) 13% Fees/Penalty/Cut Off 38-365-001 Interest Income 15 0.00 0.00 0.00 0.00 0.00 (25.00) (25.00) Difference) 38-365-014 Cash Over and Short (Daily 0 0.00 0.00 0.00 0.00 0.00 0.00 (25.00) Difference) 38-365-373 Insurance Proceeds W/S 0 0.00 0.00 0.00 0.00 0.00 1,157.69 1,157.69 38-365-373 Insurance Proceeds W/S 0 0.00 0.00 0.00 0.00 0.00 0.00 1,157.69 1,157.69 38-365-410 Interest/investment Income 14,324 0.00 0.00 0.00 0.00 7,069.28 (7,254.72) 49% NCCMT 38-365-421 Account Activation Fee 2,513 0.00 200.00 200.00 1,750.00 (763.00) 70% 38-365-851 Misc Revenue WATER 0 0.00 0.00 0.00 0.00 30.00 30.00 38-381-037 Transfer In From GF 7,281 0.00 0.00 0.00 0.00 7,281.00 0.00 100% 38-395-396 Apropriated Fund Balance 197,097 0.00 0.00 0.00 0.00 0.00 0.00 (197,097.00) (Budget Only) Revenues Totals: 1,806,901 0.00 129,981.60 129,981.60 826,592.03 (980,308.97) 46% Expenses 38-851-010 Salary Full Time 110,766 0.00 1,895.61 1,895.61 10,486.15 7,638.85 58% 38-851-019 Salary Over-Time 7,754 0.00 432.07 432.07 4,977.41 2,776.59 64%	38-351-417 Fire Sprinkler	2,337	0.00	240.54	240.54	1,417.38	(919.62)	61%
38-351-420 Debt Setoff Late 200 0.00 0.00 0.00 25.00 (175.00) 13% Fees/Penalty/Cut Off 38-365-001 Interest Income 15 0.00 0.00 0.00 0.00 0.00 0.00 (15.00) 38-365-014 Cash Over and Short (Daily 0 0.00 0.00 0.00 0.00 0.00 0.00 (25.00) Difference) 38-365-373 Insurance Proceeds W/S 0 0.00 0.00 0.00 0.00 1,157.69 1,157.69 38-365-373 Insurance Proceeds W/S 0 0.00 0.00 0.00 0.00 0.00 1,157.69 1,157.69 38-365-410 Interest/investment Income 14,324 0.00 0.00 0.00 0.00 0.00 1,769.28 (7,254.72) 49% NCCMT 38-365-421 Account Activation Fee 2,513 0.00 200.00 200.00 1,750.00 (763.00) 70% 38-365-851 Misc Revenue WATER 0 0.00 0.00 0.00 0.00 30.00 30.00 38-381-037 Transfer In From GF 7,281 0.00 0.00 0.00 0.00 7,281.00 0.00 100% 38-395-396 Apropriated Fund Balance 197,097 0.00 0.00 0.00 0.00 0.00 (197,097.00) (Budget Only) Revenues Totals: 1,806,901 0.00 129,981.60 129,981.60 826,592.03 (980,308.97) 46% Expenses 38-851-010 Salary Full Time 110,766 0.00 1,895.61 1,895.66 70,036.06 40,729.94 63% 38-851-019 Salary Over-Time 7,754 0.00 432.07 432.07 4,977.41 2,776.59 64%	38-351-418 Late Fees/Penalty/Cut Off	22,742	0.00	2,861.70	2,861.70	12,559.04	(10,182.96)	55%
Fees/Penalty/Cut Off 38-365-001 Interest Income 15 0.00 0.00 0.00 0.00 0.00 (15.00) 38-365-014 Cash Over and Short (Daily 0 0.00 0.00 0.00 0.00 0.00 (25.00) (25.00) Difference 0.00 0.0	38-351-419 Returned Check Fee	900	0.00	75.00	75.00	325.00	(575.00)	36%
38-365-014 Cash Over and Short (Daily 0 0.00 0.00 0.00 0.00 (25.00) (25.00) Difference) 38-365-373 Insurance Proceeds W/S 0 0.00 0.00 0.00 0.00 1,157.69 1,157.69 38-365-410 Interest/investment Income 14,324 0.00 0.00 0.00 0.00 7,069.28 (7,254.72) 49% NCCMT 38-365-421 Account Activation Fee 2,513 0.00 200.00 200.00 1,750.00 (763.00) 70% 38-365-851 Misc Revenue WATER 0 0.00 0.00 0.00 30.00 30.00 38-381-037 Transfer In From GF 7,281 0.00 0.00 0.00 7,281.00 0.00 100% 38-395-396 Apropriated Fund Balance 197,097 0.00 0.00 0.00 0.00 7,281.00 0.00 100% (Budget Only) Revenues Totals: 1,806,901 0.00 129,981.60 129,981.60 826,592.03 (980,308.97) 46% Expenses 38-851-010 Salary Full Time 110,766 0.00 11,895.66 11,895.66 70,036.06 40,729.94 63% 38-851-014 Salary - Part Time 18,125 0.00 1,895.61 1,895.61 10,486.15 7,638.85 58% 38-851-019 Salary Over-Time 7,754 0.00 432.07 432.07 4,977.41 2,776.59 64%	38-351-420 Debt Setoff Late Fees/Penalty/Cut Off	200	0.00	0.00	0.00	25.00	(175.00)	13%
Difference Sa-365-373 Insurance Proceeds W/S 0 0.00 0.00 0.00 0.00 1,157.69 1,157.69 38-365-410 Interest/investment Income 14,324 0.00 0.00 0.00 0.00 0.00 7,069.28 (7,254.72) 49% NCCMT 38-365-421 Account Activation Fee 2,513 0.00 200.00 200.00 1,750.00 (763.00) 70% 38-365-851 Misc Revenue WATER 0 0.00 0.00 0.00 0.00 30.00 30.00 30.00 38-381-037 Transfer In From GF 7,281 0.00 0.00 0.00 0.00 7,281.00 0.00 100% 38-395-396 Apropriated Fund Balance 197,097 0.00 0.00 0.00 0.00 0.00 (197,097.00) (Budget Only) Revenues Totals: 1,806,901 0.00 129,981.60 129,981.60 826,592.03 (980,308.97) 46% Expenses S8-851-010 Salary Full Time 110,766 0.00 1,895.61 11,895.66 70,036.06 40,729.94 63% 38-851-019 Salary Part Time 18,125 0.00 1,895.61 1,895.61 10,486.15 7,638.85 58% 38-851-019 Salary Over-Time 7,754 0.00 432.07 432.07 4,977.41 2,776.59 64%	38-365-001 Interest Income	15	0.00	0.00	0.00	0.00	(15.00)	
38-365-410 Interest/investment Income 14,324 0.00 0.00 0.00 7,069.28 (7,254.72) 49% NCCMT 38-365-421 Account Activation Fee 2,513 0.00 200.00 200.00 1,750.00 (763.00) 70% 38-365-851 Misc Revenue WATER 0 0.00 0.00 0.00 30.00 30.00 30.00 38-381-037 Transfer In From GF 7,281 0.00 0.00 0.00 0.00 7,281.00 0.00 100% 38-395-396 Apropriated Fund Balance 197,097 0.00 0.00 0.00 0.00 0.00 (197,097.00) (Budget Only) Revenues Totals: 1,806,901 0.00 129,981.60 129,981.60 826,592.03 (980,308.97) 46% Expenses 38-851-010 Salary Full Time 110,766 0.00 1,895.61 1,895.66 70,036.06 40,729.94 63% 38-851-014 Salary - Part Time 18,125 0.00 1,895.61 1,895.61 10,486.15 7,638.85 58% 38-851-019 Salary Over-Time 7,754 0.00 432.07 432.07 4,977.41 2,776.59 64%	38-365-014 Cash Over and Short (Daily Difference)	0	0.00	0.00	0.00	(25.00)	(25.00)	
NCCMT 38-365-421 Account Activation Fee 2,513 0.00 200.00 200.00 1,750.00 (763.00) 70% 38-365-851 Misc Revenue WATER 0 0.00 0.00 0.00 30.00 30.00 30.00 38-381-037 Transfer In From GF 7,281 0.00 0.00 0.00 7,281.00 0.00 100% 38-395-396 Apropriated Fund Balance 197,097 0.00 0.00 0.00 0.00 0.00 (197,097.00) (Budget Only) Revenues Totals: 1,806,901 0.00 129,981.60 129,981.60 826,592.03 (980,308.97) 46% Expenses 38-851-010 Salary Full Time 110,766 0.00 11,895.66 11,895.66 70,036.06 40,729.94 63% 38-851-014 Salary - Part Time 18,125 0.00 1,895.61 1,895.61 10,486.15 7,638.85 58% 38-851-019 Salary Over-Time 7,754 0.00 432.07 432.07 4,977.41 2,776.59 64%	38-365-373 Insurance Proceeds W/S	0	0.00	0.00	0.00	1,157.69	1,157.69)
38-365-851 Misc Revenue WATER 0 0.00 0.00 0.00 30.00 30.00 30.00 30.00 30.00 38-381-037 Transfer In From GF 7,281 0.00 0.00 0.00 0.00 7,281.00 0.00 100% 38-395-396 Apropriated Fund Balance 197,097 0.00 0.00 0.00 0.00 0.00 0.00 (197,097.00) (Budget Only) Revenues Totals: 1,806,901 0.00 129,981.60 129,981.60 826,592.03 (980,308.97) 46% Expenses 38-851-010 Salary Full Time 110,766 0.00 11,895.66 11,895.66 70,036.06 40,729.94 63% 38-851-014 Salary - Part Time 18,125 0.00 1,895.61 1,895.61 10,486.15 7,638.85 58% 38-851-019 Salary Over-Time 7,754 0.00 432.07 432.07 4,977.41 2,776.59 64%	38-365-410 Interest/investment Income NCCMT	14,324	0.00	0.00	0.00	7,069.28	(7,254.72)	49%
38-381-037 Transfer In From GF 7,281 0.00 0.00 0.00 7,281.00 0.00 100% 38-395-396 Apropriated Fund Balance (Budget Only) 0.00 129,981.60 129,981.60 826,592.03 (980,308.97) 46% Expenses 110,766 0.00 11,895.66 11,895.66 70,036.06 40,729.94 63% 38-851-014 Salary - Part Time 18,125 0.00 1,895.61 1,895.61 10,486.15 7,638.85 58% 38-851-019 Salary Over-Time 7,754 0.00 432.07 432.07 4,977.41 2,776.59 64%	38-365-421 Account Activation Fee	2,513	0.00	200.00	200.00	1,750.00	(763.00)	70%
38-395-396 Apropriated Fund Balance 197,097 0.00 0.00 0.00 0.00 0.00 (197,097.00) (Budget Only) Revenues Totals: 1,806,901 0.00 129,981.60 129,981.60 826,592.03 (980,308.97) 46% Expenses 38-851-010 Salary Full Time 110,766 0.00 11,895.66 11,895.66 70,036.06 40,729.94 63% 38-851-014 Salary - Part Time 18,125 0.00 1,895.61 1,895.61 10,486.15 7,638.85 58% 38-851-019 Salary Over-Time 7,754 0.00 432.07 432.07 4,977.41 2,776.59 64%	38-365-851 Misc Revenue WATER	0	0.00	0.00	0.00	30.00	30.00)
(Budget Only) Revenues Totals: 1,806,901 0.00 129,981.60 129,981.60 826,592.03 (980,308.97) 46% Expenses 38-851-010 Salary Full Time 110,766 0.00 11,895.66 11,895.66 70,036.06 40,729.94 63% 38-851-014 Salary - Part Time 18,125 0.00 1,895.61 1,895.61 10,486.15 7,638.85 58% 38-851-019 Salary Over-Time 7,754 0.00 432.07 432.07 4,977.41 2,776.59 64%	38-381-037 Transfer In From GF	7,281	0.00	0.00	0.00	7,281.00	0.00	100%
Expenses 38-851-010 Salary Full Time 110,766 0.00 11,895.66 11,895.66 70,036.06 40,729.94 63% 38-851-014 Salary - Part Time 18,125 0.00 1,895.61 1,895.61 10,486.15 7,638.85 58% 38-851-019 Salary Over-Time 7,754 0.00 432.07 432.07 4,977.41 2,776.59 64%	38-395-396 Apropriated Fund Balance (Budget Only)	197,097	0.00	0.00	0.00	0.00	(197,097.00)	
38-851-010 Salary Full Time 110,766 0.00 11,895.66 11,895.66 70,036.06 40,729.94 63% 38-851-014 Salary - Part Time 18,125 0.00 1,895.61 1,895.61 10,486.15 7,638.85 58% 38-851-019 Salary Over-Time 7,754 0.00 432.07 432.07 4,977.41 2,776.59 64%	Revenues Totals:	1,806,901	0.00	129,981.60	129,981.60	826,592.03	(980,308.97)	46%
38-851-014 Salary - Part Time 18,125 0.00 1,895.61 1,895.61 10,486.15 7,638.85 58% 38-851-019 Salary Over-Time 7,754 0.00 432.07 432.07 4,977.41 2,776.59 64%	Expenses							
38-851-019 Salary Over-Time 7,754 0.00 432.07 432.07 4,977.41 2,776.59 64%	38-851-010 Salary Full Time	110,766	0.00	11,895.66	11,895.66	70,036.06	40,729.94	63%
	38-851-014 Salary - Part Time	18,125	0.00	1,895.61	1,895.61	10,486.15	7,638.85	58%
38-851-020 ER-FICA Taxes 10,453 0.00 1,043.57 1,043.57 6,303.35 4,149.65 60%	38-851-019 Salary Over-Time	7,754	0.00	432.07	432.07	4,977.41	2,776.59	64%
	38-851-020 ER-FICA Taxes	10,453	0.00	1,043.57	1,043.57	6,303.35	4,149.65	60%

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38 WATER / SEWER							
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
38-851-030 ER - Retirement Orbit	21,886	0.00	2,131.48	2,131.48	13,197.62	8,688.38	60%
38-851-040 ER - Health Insurance WATER	20,220	7,674.97	1,502.18	1,502.18	12,446.63	98.40	100%
38-851-050 ER - Life Insurance	500	186.56	33.60	33.60	263.68	49.76	90%
38-851-060 ER - Workman's Comp	1,112	0.00	0.00	0.00	825.36	286.64	74%
38-851-200 Travel Expense	215	0.00	0.00	0.00	0.00	215.00)
38-851-203 Supplies	34,498	4,612.20	1,266.05	1,266.05	18,496.70	11,389.10	67%
38-851-204 Uniforms	2,600	958.68	50.92	50.92	1,641.32	0.00	100%
38-851-250 Light & Heat & Security	6,090	1,734.80	445.19	445.19	3,326.15	1,029.05	83%
38-851-251 Telephone & Postage	9,754	4,103.61	995.18	995.18	5,635.44	14.95	100%
38-851-252 Fuel	10,300	1,129.10	873.51	873.51	4,731.06	4,439.84	57%
38-851-255 Bldg. Maint/Clean Svs	3,117	1,465.70	270.00	270.00	1,125.19	526.11	83%
38-851-260 Electric Tank/Pumps	3,401	1,278.17	412.79	412.79	1,487.09	635.74	81%
38-851-296 Continuing Education	1,300	0.00	0.00	0.00	362.50	937.50	28%
38-851-301 Computer Mantenance	3,500	1,507.06	231.27	231.27	1,986.07	6.87	7 100%
38-851-302 Software Support	9,000	231.79	304.63	304.63	8,479.64	288.57	97%
38-851-305 Technology Upgrades	2,066	0.00	0.00	0.00	12.50	2,053.50	1%
38-851-309 Advertising	265	0.00	0.00	0.00	0.00	265.00)
38-851-310 Dues & Subscriptions	501	75.00	0.00	0.00	425.22	0.78	3 100%
38-851-313 State Permits	1,270	0.00	0.00	0.00	1,270.00	0.00	100%
38-851-345 Water Tank Contract	20,567	5,141.64	5,141.64	5,141.64	15,424.92	0.44	100%
38-851-347 Lab Analysis	2,210	1,290.00	145.00	145.00	710.00	210.00	90%
38-851-351 Maint. & Repair Equip	3,584	250.00	427.41	427.41	3,333.22	0.78	3 100%
38-851-352 Vehicle Maintenance	3,750	0.00	133.04	133.04	1,967.83	1,782.17	7 52%
38-851-400 Town Liability Insurance	11,145	36.22	0.00	0.00	2,318.25	8,790.53	3 21%
38-851-405 Audit Expense	5,750	0.00	0.00	0.00	5,750.00	0.00	100%
38-851-408 Town Tap Expense	6,865	0.00	0.00	0.00	6,865.00	0.00	100%
38-851-448 External Contract	13,370	0.00	6,608.50	6,608.50	13,369.18	0.82	100%
38-851-451 Water Purchase	230,000	105,897.03	104,070.12	104,070.12	124,102.97	0.00	100%
38-851-500 Capital Outlay \$5000 and Above	55,952	0.00	0.00	0.00	55,952.00	0.00	100%

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38 WATER / SEWER							
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance F	Percent
38-851-802 USDA Public Works Trucks - Princ Water	8,623	0.00	5,947.82	5,947.82	8,772.85	(149.85)	102%
38-851-803 USDA Town Hall/WS Loan Principal	29,300	0.00	0.00	0.00	2,300.00	27,000.00	8%
38-851-833 USDA Town Hall/WS Loan Interest	14,863	0.00	0.00	0.00	1,340.50	13,522.50	9%
38-851-836 USDA Public Works Trucks - Int Water	1,109	0.00	1,016.66	1,016.66	1,108.62	0.38	100%
38-851-895 Grass Cutting Expense	16,000	0.00	1,333.00	1,333.00	9,331.00	6,669.00	58%
38-851-896 WS 25% of GF Expense	55,177	0.00	0.00	0.00	30,765.10	24,411.90	56%
38-851-998 Contingency	232	0.00	0.00	0.00	0.00	232.00	
Water Totals:	757,190	137,572.53	148,606.90	148,606.90	450,926.58	168,690.89	78%
38-852-010 Salary - Full Time	110,766	0.00	11,880.69	11,880.69	70,169.19	40,596.81	63%
38-852-014 Salary - Part Time	18,125	0.00	1,895.61	1,895.61	10,323.34	7,801.66	57%
38-852-019 Salary - Over Time Sewer	7,754	0.00	796.52	796.52	3,420.64	4,333.36	44%
38-852-020 ER - FICA Sewer	10,453	0.00	1,109.46	1,109.46	6,390.67	4,062.33	61%
38-852-030 ER-Retirement Orbit	21,886	0.00	2,183.83	2,183.83	12,968.21	8,917.79	59%
38-852-040 ER-Health Insurance SEWER	20,220	7,692.57	1,502.18	1,502.18	12,474.46	52.97	100%
38-852-050 ER-Life Insurance	500	186.56	33.60	33.60	263.68	49.76	90%
38-852-060 ER-Workman's Comp	826	0.00	0.00	0.00	825.35	0.65	100%
38-852-200 Travel Expense	204	0.00	0.00	0.00	0.00	204.00	
38-852-203 Supplies	25,794	2,039.57	1,893.24	1,893.24	23,750.78	3.65	100%
38-852-204 Uniforms	2,600	958.76	50.92	50.92	1,641.24	0.00	100%
38-852-250 Light & Heat & Security	7,000	1,734.88	445.19	445.19	3,326.07	1,939.05	72%
38-852-251 Telephone & Postage	10,611	4,225.63	1,333.61	1,333.61	6,365.36	20.01	100%
38-852-252 Fuel	10,275	1,129.15	873.49	873.49	4,705.50	4,440.35	57%
38-852-255 Bldg. Maint/Clean Svs	3,117	1,465.71	270.00	270.00	1,125.18	526.11	83%
38-852-260 Electric Tank/Pumps	12,000	4,388.56	963.47	963.47	6,611.44	1,000.00	92%
38-852-296 Continuing Education	800	0.00	0.00	0.00	320.00	480.00	40%
38-852-301 Computer Maint.	3,500	1,507.08	231.26	231.26	1,986.03	6.89	100%

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38 WATER / SEWER							
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance I	Percent
38-852-302 Software Support	9,000	231.79	304.62	304.62	8,479.64	288.57	97%
38-852-305 Technology Upgrades	13	0.00	0.00	0.00	12.48	0.52	96%
38-852-309 Advertising	503	0.00	0.00	0.00	502.50	0.50	100%
38-852-310 Dues & Subscriptions	501	75.00	0.00	0.00	425.20	0.80	100%
38-852-313 State Permits	1,500	0.00	0.00	0.00	200.00	1,300.00	13%
38-852-351 Maint & Repair Equip	3,584	250.00	427.39	427.39	3,333.20	0.80	100%
38-852-352 Vehicle Maintenance	1,692	0.00	133.04	133.04	1,380.95	311.05	82%
38-852-400 Liability Insurance	5,455	36.23	0.00	0.00	1,141.82	4,276.95	22%
38-852-405 Audit Expense	5,750	0.00	0.00	0.00	5,750.00	0.00	100%
38-852-408 Town Tap Expense	23,070	0.00	0.00	0.00	21,511.00	1,559.00	93%
38-852-435 Purchase of Sewer Services	402,384	0.00	0.00	0.00	218,195.17	184,188.83	54%
38-852-448 External Contract	16,961	0.00	720.00	720.00	16,960.51	0.49	100%
38-852-473 WWTP Rehab Annual Payment	21,935	0.00	0.00	0.00	0.00	21,935.00	
38-852-500 Capital Outlay \$5000 and Above	36,537	24,039.87	0.00	0.00	9,622.55	2,874.58	92%
38-852-802 USDA Public Works Trucks - Princ Sewer	8,623	0.00	5,947.84	5,947.84	8,772.88	(149.88)	102%
38-852-803 USDA Town Hall/WS Loan Principal	29,300	0.00	0.00	0.00	2,300.00	27,000.00	8%
38-852-804 NCDEQ Unity, Bute & Battle Sewer Rehab Princ Only	14,388	0.00	0.00	0.00	0.00	14,388.00	
38-852-809 John Riggans Easement Pmt	1,000	0.00	1,000.00	1,000.00	1,000.00	0.00	100%
38-852-811 NCDEQ Sewer Rehab Annual Loan- Principal	13,750	0.00	0.00	0.00	0.00	13,750.00	•
38-852-833 USDA Town Hall/WS Loan Interest	14,863	0.00	0.00	0.00	1,340.50	13,522.50	9%
38-852-836 USDA Public Works Trucks - Int Sewer	1,109	0.00	1,016.68	1,016.68	1,108.65	0.35	100%
38-852-837 NCDEQ Sewer Rehab Annual Loan- Interest	2,475	0.00	0.00	0.00	1,237.50	1,237.50	50%
38-852-896 WS 25% of GF Expense	55,177	0.00	0.00	0.00	30,765.13	24,411.87	56%

Budget vs Actual

Town of Warrenton

2/4/2025 9:26:32 AM						Page 13 Of	15
Period Ending 1/31/2	2025						
Sewer Expenses Totals:	936,001	49,961.36	35,012.64	35,012.64	500,706.82	385,332.82	59%
38-901-902 Transfer Out to Water Treatment Plant	113,710	0.00	0.00	0.00	0.00	113,710.00	
Transfers Out Totals:	113,710	0.00	0.00	0.00	0.00	113,710.00	
Expenses Totals:	1,806,901	187,533.89	183,619.54	183,619.54	951,633.40	667,733.71	63%
38 WATER / SEWER Revenue	es Over/(Under) I	Expenses:	(53,637.94)	(53,637.94)	(125,041.37)		

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39 WWTP							
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance F	Percent
Revenues							
39-351-405 Septic Disposal Service	42,074	0.00	5,345.00	5,345.00	31,795.00	(10,279.00)	76%
39-351-470 Town Sewer Revenues	402,384	0.00	0.00	0.00	218,195.17	(184,188.83)	54%
39-351-471 Sewer Revenues - County	322,189	0.00	0.00	0.00	174,709.62	(147,479.38)	54%
39-351-472 Sewer Rev Norlina	218,881	0.00	0.00	0.00	118,689.99	(100,191.01)	54%
39-365-373 Insurance Proceeds WWTP	0	0.00	0.00	0.00	1,157.69	1,157.69	
39-381-038 Transfer In from Water/Sewer	113,710	0.00	0.00	0.00	0.00	(113,710.00)	
39-381-055 Transfer in from WWTP Grant	10,834	0.00	0.00	0.00	10,833.61	0.00	100%
Revenues Totals:	1,110,072	0.00	5,345.00	5,345.00	555,381.08	(554,690.53)	50%
Expenses							
39-861-010 Salary - Full Time	221,987	0.00	23,972.37	23,972.37	134,513.74	87,473.26	61%
39-861-014 Salary - Part Time	20,450	0.00	2,198.53	2,198.53	14,780.56	5,669.44	72%
39-861-019 Over-Time	16,838	0.00	1,929.28	1,929.28	7,848.18	8,989.82	47%
39-861-020 ER-FICA Taxes	19,835	0.00	1,946.82	1,946.82	10,786.11	9,048.89	54%
39-861-030 ER - Retirment Orbit	49,205	0.00	4,697.56	4,697.56	25,131.50	24,073.50	51%
39-861-040 ER- Health Insurance	38,067	11,271.63	3,152.00	3,152.00	24,435.27	2,360.10	94%
39-861-050 ER-Life Insurance	668	72.32	72.00	72.00	527.68	68.00	90%
39-861-060 ER-Workman's Comp	2,121	0.00	0.00	0.00	1,583.40	537.60	75%
39-861-200 Travel Expense	500	0.00	0.00	0.00	0.00	500.00	
39-861-203 Supplies	74,285	17,777.22	9,596.25	9,596.25	47,127.66	9,380.12	87%
39-861-204 Uniforms	4,420	1,136.62	102.76	102.76	3,283.38	0.00	100%
39-861-250 Light, Heat & Security	125,000	69,298.27	6,664.39	6,664.39	43,367.23	12,334.50	90%
39-861-251 Telephone & Postage	6,690	2,951.23	319.85	319.85	3,317.21	421.56	94%
39-861-252 Fuel	10,250	1,614.50	731.01	731.01	5,538.82	3,096.68	70%
39-861-296 Continuing Education	1,500	0.00	0.00	0.00	402.50	1,097.50	27%
39-861-301 Computer Maint.	7,000	1,473.12	330.92	330.92	3,383.06	2,143.82	69%
39-861-302 Software Support	4,208	451.79	304.62	304.62	1,047.57	2,708.64	36%
39-861-305 Technology Upgrades	2,000	0.00	0.00	0.00	25.00	1,975.00	1%
39-861-309 Advertising	1,000	0.00	0.00	0.00	506.50	493.50	51%

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39 WWTP							
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance P	ercent
39-861-310 Dues & Subscriptions	154	0.00	0.00	0.00	0.00	154.00	
39-861-318 Freight Charges	2,250	1,202.22	230.04	230.04	1,047.78	0.00	100%
39-861-342 Maint & Repair Plant	120,000	11.00	14,319.89	14,319.89	59,662.00	60,327.00	50%
39-861-344 Sludge Removal	72,000	32,631.00	9,334.50	9,334.50	36,369.00	3,000.00	96%
39-861-345 Beaver Control	750	0.00	0.00	0.00	0.00	750.00	
39-861-346 Lab Material & Supplies	11,526	0.00	7.00	7.00	8,902.57	2,623.43	77%
39-861-347 Lab Analysis	24,400	6,361.00	2,980.00	2,980.00	16,439.00	1,600.00	93%
39-861-348 Tar - Pamlico Dues	3,000	0.00	0.00	0.00	0.00	3,000.00	
39-861-349 OSHAComp/Safety M&S	1,500	0.00	0.00	0.00	1,125.00	375.00	75%
39-861-352 Vehicle Maintenance	4,750	0.00	0.00	0.00	2,303.77	2,446.23	49%
39-861-400 Liability Insurance	20,082	72.45	0.00	0.00	4,078.79	15,930.76	21%
39-861-405 Audit Expense	11,500	0.00	0.00	0.00	11,500.00	0.00	100%
39-861-441 Certify Lab Services	1,000	0.00	100.00	100.00	100.00	900.00	10%
39-861-444 Permits & Fees	15,079	4,125.00	825.00	825.00	10,953.33	0.67	100%
39-861-446 Influent Debris Removal	6,654	2,786.65	550.61	550.61	3,867.35	0.00	100%
39-861-500 Capital Outlay \$5000 and Over	119,265	0.00	0.00	0.00	119,235.88	29.12	100%
39-861-810 NCDEQ WWTP Phase 2 Principal	23,607	0.00	0.00	0.00	0.00	23,607.00	
39-861-897 WWTP 25% of GF Exp	61,428	0.00	0.00	0.00	31,211.63	30,216.37	51%
39-861-998 Contingency	5,103	0.00	0.00	0.00	0.00	5,102.61	
WWTP - Expenses Totals:	1,110,072	153,236.02	84,365.40	84,365.40	634,401.47	322,434.12	71%
Expenses Totals:	1,110,072	153,236.02	84,365.40	84,365.40	634,401.47	322,434.12	71%
39 WWTP Revenue	s Over/(Under)	Expenses:	(79,020.40)	(79,020.40)	(79,020.39)		

Date From: 1/1/2025 Date To: 1/31/2025 Vendor Range: 1 800 FLAGPOLE.COM - ZIMA CORPORATION

Town of Warrenton 02/04/2025 09:32 AM

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Amount	Date	Vendor	eck Number B
\$36.8	01/02/2025	COLUMBIAN MUTUAL LIFE INS CO	3330
\$161.8	01/02/2025	Marlin Leasing Corporation	3331
\$28,250.0	01/02/2025	MUNICIPAL ENGINEERING INC	3332
\$223.1	01/02/2025	PITNEY BOWES GLOBAL	3333
\$409.8	01/02/2025	UNIFIRST CORPORATION	3334 3
\$35.7	01/02/2025	UNITED PARCEL SERVICE	3335
\$1,629.8	01/02/2025	WRIGHT EXPRESS FSC	3336
\$192.7	01/07/2025	DOCUMENT SYSTEMS, INC	3337
\$9,334.5	01/07/2025	GRANVILLE FARMS, INC.	3338
\$340.1	01/07/2025	NC DEPARTMENT OF REVENUE	3339
\$907.1	01/07/2025	PETE SMITH TIRE & QUICK LUBE, INC	3340
\$535.9	01/07/2025	ULINE	3341 3
\$38.6	01/07/2025	UNITED PARCEL SERVICE	3342 3
\$320.0	01/07/2025	VERIZON WIRELESS	3343
\$160.9	01/07/2025	WARREN AUTO PARTS, INC.	3344 3
\$2,398.5	01/08/2025	DUKE ENERGY PROGRESS	3345
\$12.5	01/08/2025	BLUE RIDGE SPRINGS, INC	3346
\$194.2	01/08/2025	Brimar Industries	347 3
\$316.0	01/08/2025	CAROLINA DIGITAL PHONE INC	348 3
\$152.3	01/08/2025	Community Eye Care	3349 3
\$114.2	01/08/2025	DUKE ENERGY PROGRESS	3350 3
\$480.0	01/08/2025	GARY V. WILLIAMS	3351 30
\$146.1	01/08/2025	INVOICE CLOUD, INC.	3352 30
\$150.0	01/08/2025	Purchase Power (Pitney Bowes)	3353
\$169.9	01/08/2025	Spectrum Business	3354 30
\$38.6	01/08/2025	UNITED PARCEL SERVICE	3355 3
\$825.0	01/08/2025	WILSON'S WATER SERVICES	3356 3
\$999.6	01/08/2025	WRIGHT EXPRESS FSC	3357 3
\$720.0	01/10/2025	A FULL CLEANING SERVICES LLC	3358 3
\$12.5	01/10/2025	BLUE RIDGE SPRINGS, INC	3359 3
\$2,254.0	01/10/2025	BURNETT LIME COMPANY, INC	3360 3
Ψ29237.0	_		

Date From: 1/1/2025 Date To: 1/31/2025 Vendor Range: 1 800 FLAGPOLE.COM - ZIMA CORPORATION

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02/04/2025 09:32 /				Page: 2 of 4
Check Number	Bank	Vendor	Date	Amount
68362	30	GFL ENVIRONMENTAL	01/10/2025	\$550.61
68363	30	PETE SMITH TIRE & QUICK LUBE, INC	01/10/2025	\$1,753.90
68364	30	PITNEY BOWES GLOBAL	01/10/2025	\$223.16
68365	30	SOUTHERN CORROSION, INC.	01/10/2025	\$5,141.64
68366	30	WILSON'S WATER SERVICES	01/10/2025	\$150.00
68367	30	INFORMATION TECHNOLOGY SERVICE	01/13/2025	\$277.61
68368	30	READ'S UNIFORMS, LLC	01/13/2025	\$341.59
68369	30	AAA GAS AND APPLIANCE CO.	01/15/2025	\$469.04
68370	30	CNA SURETY DIRECT BILL	01/15/2025	\$1,337.60
68371	30	DOCUMENT SYSTEMS, INC	01/15/2025	\$313.02
68372	30	DUKE ENERGY PROGRESS	01/15/2025	\$2,069.18
68373	30	ENVIRONMENTAL SAFETY PROFESSIONALS, INC.	01/15/2025	\$100.00
68374	30	KERR-TAR REG COUNCIL OF GOV	01/15/2025	\$140.00
68375	30	MERITECH INC	01/15/2025	\$3,125.00
68376	30	PROFESSIONAL MAIL SERVICES, INC	01/15/2025	\$160.04
68377	30	PROFESSIONAL MAIL SERVICES, INC	01/15/2025	\$522.63
68378	30	QUILL CORPORATION	01/15/2025	\$372.66
68379	30	VC3, Inc.	01/15/2025	\$612.75
68380	30	WALKER AUTO STORES	01/15/2025	\$44.79
68381	30	WATER GUARD, INC.	01/15/2025	\$2,517.13
68382	30	FIRST CITIZENS BANK	01/16/2025	\$3,770.01
68383	30	Angela S. Manning Inc.	01/16/2025	\$4,500.00
68384	30	KnowBe4	01/16/2025	\$8,539.61
68385	30	STEVEN HEWETT	01/16/2025	\$51.24
68386	30	TIME WARNER CABLE	01/16/2025	\$189.98
68387	30	VC3, Inc.	01/16/2025	\$1,253.78
68388	30	WARREN AUTO PARTS, INC.	01/16/2025	\$23.15
68389	30	Wash Depot	01/16/2025	\$100.00
68390	30	WARREN COUNTY PUBLIC UTILITIES	01/17/2025	\$104,070.12
68391	30	SCOTT ERIC LILES	01/17/2025	\$5,168.50
68392	30	A FULL CLEANING SERVICES LLC	01/21/2025	\$1,620.00

Date From: 1/1/2025 Date To: 1/31/2025 Vendor Range: 1 800 FLAGPOLE.COM - ZIMA CORPORATION

Town of Warrenton 02/04/2025 09:32 AM

Town of Warrentor 02/04/2025 09:32				Page: 3 of 4
Check Number	Bank	Vendor	Date	Amount
68393	30	AMAZON CAPTIAL SERVICES, INC.	01/21/2025	\$896.52
68394	30	AT&T MOBILITY II LLC	01/21/2025	\$440.80
68395	30	BOWERS & BURROWS INC	01/21/2025	\$2,188.57
68396	30	Brimar Industries	01/21/2025	\$140.18
68397	30	DUKE ENERGY PROGRESS	01/21/2025	\$9,118.21
68398	30	FRONTIER NATURAL GAS	01/21/2025	\$89.37
68399	30	GUPTON SERVICES, INC	01/21/2025	\$130.00
68400	30	KING'S FITNESS & NUTRITION CENTER	01/21/2025	\$375.00
68401	30	MUNICIPAL INSURANCE TRUST	01/21/2025	\$850.17
68402	30	PETE SMITH TIRE & QUICK LUBE, INC	01/21/2025	\$680.15
68403	30	PROFESSIONAL MAIL SERVICES, INC	01/21/2025	\$118.49
68404	30	SOUTHERN WATER SERVICE, LLC	01/21/2025	\$5,182.01
68405	30	UNUM LIFE INSURANCE COMPANY OF AMERICA	01/21/2025	\$563.14
68406	30	WARREN AUTO PARTS, INC.	01/21/2025	\$382.15
68407	30	WARREN COUNTY PUBLIC WORKS	01/21/2025	\$1,736.64
68408	30	AETNA	01/24/2025	\$13,953.51
68409	30	AT&T MOBILITY II LLC	01/24/2025	\$773.44
68410	30	BREEDLOVE ELECTRIC, INC	01/24/2025	\$11,964.95
68411	30	DUKE ENERGY PROGRESS	01/24/2025	\$68.19
68412	30	FRONTIER NATURAL GAS	01/24/2025	\$112.84
68413	30	HUMANA SPECIALTY BENEFITS	01/24/2025	\$29.38
68414	30	INFORMATION TECHNOLOGY SERVICE	01/24/2025	\$277.59
68415	30	JENA RIGGAN	01/24/2025	\$21.52
68416	30	Mission Communications, LLC	01/24/2025	\$1,026.11
68417	30	PETE SMITH TIRE & QUICK LUBE, INC	01/24/2025	\$214.41
68418	30	RICHARD WESTER	01/24/2025	\$119.87
68419	30	RICK EDWARDS ELECTRIC	01/24/2025	\$720.00
68420	30	SANFORD ELECTRICAL CONTRACTORS, LLC	01/24/2025	\$2,305.80
68421	30	SHAWN MINCEY	01/24/2025	\$96.74
68422	30	SOUTHERN SOFTWARE, INC.	01/24/2025	\$302.49
68423	30	UNITED PARCEL SERVICE	01/24/2025	\$38.86
68424	30	WARREN AUTO PARTS, INC.	01/24/2025	\$426.06

Date From: 1/1/2025 Date To: 1/31/2025 Vendor Range: 1 800 FLAGPOLE.COM - ZIMA CORPORATION

Town of Warrenton 02/04/2025 09:32 AM

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Check Number	Bank	Vendor	Date	Amount
68425	30	COLUMBIAN MUTUAL LIFE INS CO	01/29/2025	\$36.88
68426	30	Company Wrench	01/29/2025	\$137.03
68427	30	FLEMING INVESTMENT COMPANY	01/29/2025	\$3,000.00
68428	30	GUPTON SERVICES, INC	01/29/2025	\$170.80
68429	30	JOHN W RIGGAN	01/29/2025	\$1,000.00
68430	30	JUST FLOWERS LLC	01/29/2025	· · · · · · · · · · · · · · · · · · ·
			•	\$74.73
68431	30	MARIA PARHAM HOSPITAL	01/29/2025	\$55.00
68432	30	Marlin Leasing Corporation	01/29/2025	\$161.85
68433	30	PRUDENTIAL RETIREMENT	01/29/2025	\$1,087.21
68434	30	Truist Governmental Finance	01/29/2025	\$8,121.00
68435	30	UNITED PARCEL SERVICE	01/29/2025	\$39.09
68436	30	VC3, Inc.	01/29/2025	\$1,113.16
68437	30	WRIGHT EXPRESS FSC	01/29/2025	\$1,249.50
68438	30	Core & Main	01/31/2025	\$160.54
68439	30	DUKE ENERGY PROGRESS	01/31/2025	\$124.22
68440	30	GESCO2LLC	01/31/2025	\$907.38
68441	30	Spectrum Business	01/31/2025	\$169.98
68442	30	UNITED PARCEL SERVICE	01/31/2025	\$39.09
68443	30	VERIZON WIRELESS	01/31/2025	\$320.08
68444	30	WARREN AUTO PARTS, INC.	01/31/2025	\$23.06
68445	30	WHITCO TERMITE & PEST CONTROL	01/31/2025	\$50.00
116	Che	cks Totaling -		\$274,740.63

Totals By Fund

•			
	Checks	Voids	Total
34	\$4,262.53		\$4,262.53
36	\$2,465.59		\$2,465.59
37	\$45,487.53		\$45,487.53
38	\$133,762.87		\$133,762.87
39	\$52,239.31		\$52,239.31
77	\$28,250.00		\$28,250.00
78	\$8,272.80		\$8,272.80
Totals:	\$274,740.63		\$274,740.63

Town Of Warrenton - Public Works

Memo

To: Town Commissioners

From: Bill Perkinson

CC: Mayor, Town Administrator

Date: February 6, 2025

Re: January 2025 Monthly Activity Report for Public Works

Water and Sewer

• Water and Sewer System Needs – Unfunded: (1) Install magnetic flow meter in 14-inch sewer force main where Town of Norlina's and Warren County's Sewer enters Town of Warrenton's sewer system (meter would give us precise measurement of volume of sewer in route to the wastewater treatment plant from our partners thus helping to ensure accurate portioning of monthly wastewater treatment expense between the three partners...Estimated Cost - \$75,000). (2) Purchase water main valve exercising equipment (Estimated Cost – \$30,000). (3) Purchase spare pump for Riggans Sewer Lift Station – (Estimated Cost for pump - \$20,000.00). (4) Purchase spare pump for F&M Sewer Lift Station and install emergency port – (Estimated Cost – \$45,000). (5) Highway 158 Business East Water Customers...From Highway 58 to just past Red Hill Loop Road...Abandon old 2-inch galvanized water main and reconnect active services to 8-inch PVC water main (Estimated Cost - \$50,000.00). (6) Replace two 6-inch master water meters (Estimated Shared Cost with Warren County - \$7,000.00). (7) North Main Street Elevated Tank – Repair level/pump controls. (Estimated Cost – Still Gathering Information). (8) 2-Inch Water Main Valve – Located at Wilcox and Rodwell Street Intersection. Replace Leaking valve. (Estimated Cost – \$3,500.00).

Completed Water and Sewer System Maintenance/Repair Related Information:

(1) Repair – JCB Backhoe. Replaced motor block heater. Contractor: Gary Williams (Labor - \$480.00, and Materials – Provided by Town). (2) Repair – Kioti Tractor. Replaced battery. Supplier: Warren Auto Parts (Materials - \$246.23). (3) Repair Parts – JCB Backhoe. Cylinder repair kit. Supplier: Company Wrench (Materials - \$64.19). (4) Repair – N. Main Street Elevated Water Tank. Booster Pump 2 rebuild. Contractor: Liles Pump Company (Labor - \$2,910.00, Materials - \$2,258.50). (5) Repair – Water System PRV Vault and Riggans Sewer Lift Station. Replaced 4 transducers for Mission Communications SCADA system. Contractor: Sanford Electrical Contractors (Labor - \$2,160.00, Materials – Provided by Town).

Total cost for Maintenance and Repair Equipment (Account No. 38-851-351 & 38-852-351) - \$854.80

Total cost for External Contract Maintenance and Repair (Account No. 38-851-448 & 38-852-448) - \$7,328.50

• Water System Fire Hydrants Out of Service: We currently have 14 of 171 hydrants that are out of service for various reasons. We have repair parts ordered for 5 of the out-of-service hydrants. A status report has been included in the board packet with details.

• Water Leak Detection Survey: With the aid of North Carolina Rural Water association, we are progressively surveying our water system for leaks using acoustical water leak detector technology. We have surveyed approximately 75% of the Town's system. A status report has been included in the board packet with details. Please note: The Town's bulk water usage for January was 5,233,000 gallons which included water loss in a water main break on January 13th on King Street (estimated water loss - 381,000 gallons).

Streets and Sanitation

• <u>Current Tasks:</u> Tree pruning. Street curb and gutter cleaning. Signs repair/replacement. Loose leaves/debris pick-up. Grass Cutting. Water and sewer line right of ways trimming and cutting. Clean public trash can liners in business district.

Memo

To: Town Commissioners

From: Bill Perkinson

CC: Mayor, Town Administrator, Warren County Director of Public Utilites, Norlina Director of Public

Works

Date: February 6, 2025

Re: January 2025 Monthly Activity Report for WWTP

- Pending Equipment Maintenance and Repairs: (1) Effluent filter controls Safety issue Replace cylinders and control mechanism for valves located in pit area of filter building. (2) Sand blast and refinish site metal structures. (Estimated Cost Refinishing remaining structures \$58,000) (3) Replace Influent Pump 2 and 3 Double Mechanical Seal. (Estimated Parts and Labor Cost –\$22,500) (4) WWTP Sewer Trunk Line additional construction work to resolve drainage issues. (Estimated Cost –\$10,000) (5) Oxidation Ditch 2 integrate SCADA system for control of 4 existing mixers. (Estimated Cost –\$21,000) (6) Mechanical Bar Screen Replace main chain, upper and lower drive sprockets, bearings, and rakes. (Estimated Cost –\$38,000)
- Completed Plant Maintenance/Repair Related Information: (1) Annual Preventative Maintenance Liquid Lime Feed System. Contractor: Burnett Lime Company...(Labor \$1,273.00, Materials \$839.50). (2) Emergency Repair Influent Pump Station. Replaced lead float switch. Contractor: Wilson's Water Services...(Labor \$150.00, Materials provided by Plant staff). (3) Emergency Repair Oxidation Ditch No. 2. Mixer No. 3, Installed temporary motor starter and eventually replaced with new motor starter once it was available. Contractor: Breedlove Electric...(Labor \$2,485.00, Materials \$3,163.96). (4) Emergency Repair Oxidation Ditch No. 2. Mixer No. 3, Removed mixer motor for shop overhaul and reinstalled after motor repair. Contractor: Breedlove Electric...(Labor \$1,625.00, Materials \$3,934.43). (5) Repair Plant Wash Water System Control. Replaced PLC and control screen. Contractor: GESCO2LLC...(Labor \$210.00, Materials \$640.00).

Total cost for Repairs (Account No. 39-861-342) - \$14,319.89

• Plant Backflow Preventer: The current backflow preventer assembly installed at WWTP on the 2-inch water service is 20 years old and is a testable 2-inch RP assembly. It has developed multiple leaks and cannot be repaired. It is also located in a pit. Current guidelines require that when replacing it, it be relocated to an above ground freeze proof enclosure with proper valving. A second situation that we have with the plant's water service is that part of the water consumed at the plant is not metered. This goes back to the original construction design of the plant. To correct both conditions, we will be installing a two-inch meter yoke and a Neptune 2-inch Mach 10 meter in the existing vault that currently houses the backflow preventer. A

new backflow preventer with a proper above ground enclosure and proper valves will be installed downstream of the new 2-inch meter. Construction costs and material costs for this repair will total approximately \$16,000.

• <u>Plant Discharge Quality</u>: Our discharge quality remained good throughout the entire month. 10.55 million gallons were treated.

Hydrants Out of Service as of 1/7/25

						Description of Problem (vehicle	
Hydrant #	Location	Hydrant Brand	Model	Bury Depth	Year	damage, leaking, etc.)	Parts Needed
19	West Ridgeway & Spring St.	МН	#445310	?	1974	No water coming out of hydrant.	
47	Wilcox & Spring	Clow	Medallion	4 1/2	2013	Inadequate Flow	
31	220 Hayley St.	мн	#445310	4 1/2	1973	Hydrant assembly is seized.	
33	Across from 514 W Franklin St.	WATEROUS	W-67U	?	?	Hydrant assembly is seized.	
41	320 N. Main Street	Mueller	Centurion	4 1/2	2002	Vehicle Damage	Flange and large pumper nozzle cap. Parts in stock.
52	End of Pluto St.	Kennedy	150`	?	1974	Hydrant assembly is seized.	
66	209 Warren St.	USP	855600	5 1/2	1984	Hydrant assembly is seized.	
72	204 Red Hill Loop Rd.	USP	855600	5 1/2	1984	Flange is broken - hydrant leaks.	Flange repair kit. Parts ordered 1-30-25
80	On Right in front of Armory	Mueller	Centurion	4 1/2	1990	Hydrant will not cut off.	
82	Across from 318 N. Bute St.	Mueller	Centurion	4 1/2	?	Vehicle damage - damage is beyond repair.	Valve seat ordered 2-4-25
99	531 S. Main St.	Mueller	Centurion	4 1/2	2002	Vehicle damage	Flange repair kit. Parts ordered 1-30-25
110	Left of Walgreens E. Macon St.	Mueller	Centurion	4 1/2	1975	No water coming out of hydrant.	Valve seat ordered 2-4-25
139	Hall Street	МН	#445310	4 1/2	1974	Hydrant will not cut off	
91	S Main St & College St	Mueller	Centurion	4 1/2	1986	Hydrant or hydrant leg is leaking.	Valve seat ordered 2-4-25

Water Leak Detection Survey Status Report

	NCRWA Rep	Time NCRWA Rep		
Date	Name	On Site	Hydrants and/or Waterlines Surveyed	General Findings
12/16/2024	Rodney Darr	10:15 AM - 1:00 PM	Line between King St Complex & Hwy 401	No leak detected
п	п	ıı .	Checked Elevated Tanks	No sign that they have been overflowing.
н	п	"	Checked Hydrants - Battle Ave & White Street- 118, 120, 121, 122	122 slight leak detected-corrected by tightening operating nut . No other leaks detected.
п	п	"	Checked Hydrants - Eaton Ave - 115, 117, 118, 119	115 slight leak detected-corrected by tightening operating nut. No other leaks detected.
п	п	"	Checked Hydrants - Marshall St & Halifax St - 116, 127, 128	128 slight leak detected-could not correct by tightening operating nut. No other leaks.
ш	п	II .	Checked Hydrants Arrington & Westside St -127A, 127B, 129, 130	No leaks detected
п	п	"	Checked Hydrants - Baltimore Rd - 133, 134, 134A	133 will not cut off completely. Barrell is full of water.
ш	п	"	Checked Hydrants - Lemuel Bullock Rd 131	No leaks detected
ш	п	II .	Checked Hydrants - Gilliland St - 131A, 131B, 131C, 132	No leaks detected
ш	п	"	Checked Hydrants - Hall St - 126, 136, 137, 138 (139 out of service)	No leaks detected
ш	п	"	Checked Hydrants - Bragg St - 111, 112, 113	No leaks detected
12/17/2024	Rodney Darr	8:45 AM - 2:30 PM	Checked Hydrants - College St - 38, 91	91 showed signs of a significant leak (approx. 90,000 per month). Hydrant is now out of service.
ш	п	"	Checked Hydrant - Front St - 29	No leak detected
ıı .	п	"	Checked Hydrants - W Franklin St. 30, 31, 31A, 33, 35, 36	35 behind DOT was not cut off completely. Tightened the operating nut to correct.
n n	п	"	Checked Hydrant - Hawkins School 32	No leak detected
ш	п	II .	Checked Hydrants - Ridgecrest 140, 141, 142, 143, 144, 145	140 had unusual noise level. This one needs to be revisited. No other leaks detected.
ш	п	"	Checked Hydrants - Curren Ln 146, 147	No leaks detected
ш	п	ıı .	Checked Hydrants - Hwy 58 - 149, 150, 151, 152	No leaks detected
н	п	ш	Checked Hydrants - Rafters Ln 153, 154	No leaks detected
п	п	ш	Checked Hydrants - S Main St - 90, 92, 93, 94, 95, 96, 98	No leaks detected
"	п	II .	Checked Hydrants - Dowtin St - 99, 100, 101	No leaks detected
12/16/2024	Paul Langfield	9:15 AM - 2:15 PM	Checked Water Line - Red Hill Loop Rd	No leaks detected
"	п	II .	Checked Water Line & Hydrants 69, 70, 71 - Warren Street	No leaks detected
п	п	II .	Checked Water Line - Old Depot St	No leaks detected
"	п	II .	Checked Water Line - From Ridgecrest to Hwy 58 - across pasture	No leaks detected
п	п	ш	Checked Water Line - Fairview St	No leaks detected
"	"	· ·	Checked Water Line & Hydrants 25 & 26 - Graham St	No leaks detected
п	п	п	Checked Water Line - Rogers Street	No leaks detected
12/17/2024	Paul Langfield	9:15 AM - 1:30 PM	Checked Water Line - Airport Rd	No leaks detected
"	u u	· ·	Checked Water Line & Hydrant #48 - Wilcox St	No leaks detected
u u	п	п	Checked Water Line & Hydrant #48 - Hazelwood St	No leaks detected
ıı .	ıı ı	"	Checked Water Line & Hydrant #56 - Horse Creek	No leaks detected
II	п	н	Checked Water Line & Hydrant #34 - Holland Bland Rd	No leaks detected
II	п	ш	Checked Water Line - Folly Spring Ln	No leaks detected
11	ıı ı	"	Checked Water Line - Church St to E Macon St	No leaks detected
12/20/2024	Paul Langfield	8:30 AM - 11:00 AM	Checked Water 50% of Lines - F&M Mobile Home Park	No leaks detected
				Acoustical noise was detected on hydrant closest to warehouse. Hydrant operating nut was
				tightened, which lowered the acoustical noise. No isolation valve is visible. Valve may be in
ıı .	"	"	Checked Fire Flow Lines at Elberta Crate	driveway. More investigating will be necessary to locate isolation valve.
ıı .	"	"	Checked Meters for Elberta Crate	No leaks detected

Water Leak Detection Survey Status Report

	NCRWA Rep	Time NCRWA Rep		
Date	Name	On Site	Hydrants and/or Waterlines Surveyed	General Findings
1/2/2025	Paul Langfield	9:00 AM - 2:00 PM	Checked Line - Harper to Fire Flow at Old Peck Mfg.	No leaks detected
ıı .	"	п	Checked Lines - Crestwood Mobile Home Park	No leaks detected
ıı .	ш	п	Checked Line - Connell Rd	No leaks detected
ıı .	ш	п	Checked Remainder of Lines at F&M Mobile Home Park	No leaks detected
ıı .	ш	п	Checked Line - Baltimore Rd	Leak detected on Baltimore Rd near Westside Dr. Leak was repaired on 1-8-25
1/2/2025	Rodney Darr	10:00 AM - 1:30 PM	Rechecked Hydrant #38 to make sure noise level was normal	No leak detected
ıı .	ш	п	Checked 2" Meters & Hydrant at Mariam Boyd School	The meter for the cafeteria had water movement sounds but 0.00 GPM registering.
ıı .	ш	п	Checked 2" Meter Dialysis Center	Center was closed. GPM was 0 - 0.60. Meter noise as if internal parts were not moving freely.
"	ıı .	"	Checked 2" Meter Fresenius/Warren Hills Nursing Home	Flow sounded normal. Meters registering.
ıı .	ш	п	Checked 2" Meter Colonial Lodge	Meter noise was very strange, as if internal parts were not moving freely.
ıı .	ш	п	Checked 2" Meter Baptist Church Apartments	Meter noise was very strange, as if internal parts were not moving freely.
ıı .	ш	п	Checked 2" Meter Cast Stone	Meter noise was normal. Registers seemed to be working properly.
ıı .	II II	п	Revisited Elberta Crate to see if Rodney's findings were the same as Paul's	Confirmed original findings on 12/20/24
1/9/2025	Paul Langfield	9:00 AM - 1:30 PM	Checked Line off Connell Rd in back of Wilker Lane	No leaks detected
ıı .	ш	п	Checked Lines in Bynum's Place Subdivision	No leaks detected
"	"	"	Checked Line 158 Business West from Bynum's Place to Warren Corners	No leaks detected
u u	"	п	Checked Line 158 Business West from Connell Rd to Bynum's Place	No leaks detected
· ·	"	п	Checked Line Ridgeway Warrenton Rd to the last hydrant (end of line).	No leaks detected
			Used GPR (ground penetrating radar) to locate valve for King Street & Battle	
1/16/2025	Rodney Darr	10:00 AM - 12:00 PM	Intersection	
п	"	п	Checked creek crossing on Franklin Street	No leaks detected
	"		Used GPR (ground penetrating radar) to locate isolation valve for fire line at Elberta Crate	
			Town employees excavated the area where the GPR (ground penetrating radar)	
			indicated the isolation valve was located on the fire flow line at Elberta Crate.	
			The isolation valve box was broken and was under approx. 2' of rock. The valve	The fire hydrant was opened to verify that the water supply had been turned off. No water came
2/3/2025			box assembly was replaced and the isolation valve was turned off.	out of the hydrant. No leaks detected.
			,	200 - 10 200



Warrenton Police Department

Monthly Summary/ February BOC 2025

Incident Briefs

1/5/2025	Damage to Property	Closed
1/6/2025	Acquire/Obtain possession of Controlled Substance	Closed
1/8/2025	Injury to Real Property- Town Hall Cap Stones	Closed
1/12/2025	Injury to Real Property	Closed
1/14/2025	Obtaining Property by False Pretense	Unfounded
1/14/2025	Second Degree	Closed
1/16/2025	Obtaining Property by False Pretense	Unfounded
1/21/2025	Larceny by Employee	Active
1/22/2025	Larceny- Misdemeanor	Active
1/28/2025	Injury to Real Property – Town Hall Cap Stones	Active
1/30/2025	Second Degree Trespass Injury to Real Property	Active
1/31/2025	Civil Dispute	Closed

Activity Log Event Summary (Cumulative Totals)

Warrenton Police Department (01/01/2025 - 01/31/2025)

<no event="" specified="" type=""></no>		
Accident	2	
Assist Fire Dept	2	
Assist Other Department	2	
Assist WC EMS	7	
Civil Dispute	2	
Complaint	1	
DWI	2	
Follow up Investigation	4	
Found Property/Item	1	
Injury to Personal Property	3	
Investigation and/or Interview	2	
Lost property	1	
Patrol	12	
Shots fired	1	
Talk with Officer	10	
Trespassing	3	

911 Hang-up	3
Alarm Activation	6
Assist NPD	2
Assist VCSO	1
Assist WCSO	11
Communicating Threats	2
Disturbance	3
Escort	3
Foot Patrol	2
Fraud	3
Injury to Real Property	4
Larceny	2
Mental Patient	1
Property Check – Business	31
Suspicious Person / Vehicle	4
Traffic Stop	10
Welfare Check	1

Total Number Of Events: 146



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BOC Meeting January 2025 - Action Items Checklist

- 1. Make changes to zoning map with Reynolds Tavern change. (cont.)
- 2. Execute recombination deed with Mayor and submit to Mitch Styers for filing at Register of Deeds.
 - ✓ Awaiting reply from Mitch Styers
- 3. Pursue four new security cameras (Flock).
 - ✓ Underway
- 4. Send marketing reports from UNCG and NC Growth to board members and Mayor.
 - ✓ Done
- 5. Contact Mitch Styers/Angela about trash at Mill Hill.
 - ✓ Angela checking at 5PM today
- 6. Add Board member email addresses to cyber security testing.
 - ✓ Done

TOWN OF WARRENTON

"Historically Great - Progressively Strong"

P. O. Box 281

Warrenton, NC 27589-0281 PHONE (252) 257-3315 FAX (252) 257-9219 www.warrenton.nc.gov

STATEMENT OF INTEREST TO SERVE

If you are a Town of Warrenton or Warren County resident and would like to be appointed or volunteer your time and expertise to your community, please complete and return to:

Warrenton Board of Commissioners c/o Town Administrator P O Box 281 Warrenton, NC 27589

Please list in order of preference the Boards and Commissions for which you would be willing to serve:
1. Warrenton Revitalization 3.
2 4
Your full name: Amunda Rose Ponton
Date of Birth: 02 07 1983 Sex F Race White
Mailing Street Address: NS W:1cox St
City and Zip Code Warrufm NC 27589
Home Phone <u>252.257.3439</u> Work Phone <u>252.257.3115</u> Cell Phone <u>919.819.4101</u>
Job Title Community Development Manager
Company or Agency Warran Courty Comment
Email Address vosepontine warmeontyne. go OR vosapontona Cogn
Are you a full time resident of the Town of Warrenton YESNO
Educational Background
Name of High School Attended NCSSM + Manteo High School
Name of College Attended Warren Wilson Cologe + Roston University
Degree Received RA Risland
Please list any military experience and rank when discharged

com

If you are presently serving or have previously served as an elected or appointed official, please explain: $ \underline{\gamma} $
Please list all past employers and volunteer experience you have had which may be beneficial in evaluating your qualifications. Please feel free to attach a resume if so desired.
Work Experience See resume affached
Volunteer Experience See visume attached
How did you become aware of Town of Warrenton volunteer or appointment opportunities? (Please circle appropriate response) Newspaper Current Town of Warrenton Volunteer Web Site Staff Other
I affirm that the above statements are true and if appointed, I will serve to the best of my ability. Signature Date 1/21/25



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STATUS OF GRANTS

NC DEQ Waste Water

• Town awarded \$1,000,000 for improvements to the town's sewer lines.

NC DEQ WWTP

• \$2,000,000 awarded. Project to replace 44-year-old rotors and clean out oxidation ditch #1, which are currently the most critical issues at the WWTP and bring oxidation ditch #2 online.

NC DEQ Water Infrastructure Rehab

Town-Wide Water System Improvements: \$1,564,600 (Received award notice.)

NC DEQ Water AIA Stormwater Planning

• Town awarded \$400,000 for stormwater planning. Town has adopted resolution accepting award.

(Fund 67) NC Neighborhood Revitalization Program

- CDBG funds to assist in repairing houses owned by citizens of low or moderate incomes.
- NC Commerce has granted an additional \$200.000 in funding due to inflation.
- Soliciting bids for final grant recipient on Brehon St. for roof replacement and painting.

(Fund 71) Brownfield Grant

- This \$300,000 grant to analyze environmental issues on properties in Warrenton.
- EPA approved funding for a Landmark status application to the National Parks Service for All Saints Episcopal Church.
- In process of closing out grant.

Golden Leaf Storm Water Grant

- Town awarded \$196,447.50 for stormwater repairs to Brehon Street.
- Survey of affected area is complete.
- Single bid received which is over budget. Expect that bidder will reduce bid to within budget.

Southeast Crescent Regional Commission

This grant is designed to "Foster Entrepreneurial and Business Development Activities".
 Budget is \$100,000 of which \$20,000 is in-kind match provided by Research Triangle
 Foundation, Kerr-Tar COG, Lake Gaston Chamber of Commerce and Town of Warrenton.
 Recruiting of cohort to begin in 1st quarter of 2025.

NCLM Assistance Grant

- Town awarded an in-kind grant from the NC League of Municipalities to evaluate and recommend changes to Town's zoning ordinances. Funded by ARP, the League will engage the legal firm of Parker Poe to assist the Town in making changes at no cost to the Town. Scope of work to include:
 - o Compliance of zoning code with any updated requirements from state
 - o Review of sign ordinances
 - Review of Special Use permit process
 - o Recommendations for driveway sizes
 - o Creation of basic subdivision ordinance

In Progress Grant Applications:

• State and Local Cybersecurity Grant awarded to the town of Warrenton in the amount of \$48,982. Sequentially implementing parts of grant project.



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Surplus of Patrol Car

Make: Ford

Model: Crown Vic Mileage: 137,900

Vehicle assigned number: C600

Seeking Board Approval to surplus patrol vehicle via auction on Govdeals. Any auction fees will be paid by buyer. A revenue figure of \$4000, as an anticipated sale price, is already in the current FY budget.



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Update on Water Purchase Discussions with Warren County

The Town has received revised invoices for water usage from the County, in the current Fiscal Year, which are consistent with our existing agreement from 1979. These revised invoices are corrected to show cost plus 5%.

The 1979 agreement will have minor updating in the form of an addendum that spells out how cost is specifically calculated (a percentage of a flat monthly fee combined with usage fees). This new change in billing calculation is a result of the changes made from the Kerr Lake Regional Water System.

Also, the County has sent the Town invoices for differences in billing for last year, FY 2023-2024, showing calculations properly applied to the last Fiscal Year. The net result is that the Town must pay approximately \$13,000 out of the current budget for the revised calculations of the last Fiscal Year.

With proper billing, according to the 1979 agreement, going forward the Town is saving a significant amount than what was originally attempted by the County.

FY24 - July 2023-June 2024

Town of Warrenton

Totals	June	May	April	March	February	January	December	November	October	September	August	July	Month
	978,000	1 868 000	2,279,000	3,218,000	3,585,000	3,028,000	2,434,000	-		227,833	1,732,833	198,833	Warrenton Fixed Gallons
\$29,050.56	\$1,453.31	\$2,775.85	\$3,386.59	\$4,781.95	\$5,327.31	\$4,499.61	\$3,616.92	\$0.00	\$0.00	\$338.56	\$2,574.99	\$295.47	Warrenton Fixed Cost (\$1.486)
75,275,835	6,522,000 \$	5,882,000 \$	5,221,000 \$ 2.80	4,532,000	3,665,000	4,722,000 \$ 2.80	5,316,000	9,638,167	8,937,167 \$ 2.324	7,272,167 \$ 2.324	6,017,167	7,551,167 \$ 2.324	Warrenton Usage
	\$ 2.80		\$ 2.	\$ 2.80	\$ 2.80	\$ 2.	\$ 2.80	\$ 2.324	\$ 2.3	\$ 2.3	\$ 2.324	\$ 2.3	Warrento n Rate
ni i	80	2.80	8	88	80	80	80	24	24	24	24	24	e ito
\$192,010.40	\$18,261.60	\$16,469.60	\$14,618.80	\$12,689.60	\$10,262.00	\$13,221.60	\$14,884.80	\$22,399.10	\$20,769.98	\$16,900.52	\$13,983.90	\$17,548.91	Warrenton USED Costs
\$221,060.96	\$19,714.91	\$19,245.45	\$18,005.39	\$17,471.55	\$15,589.31	\$17,721.21	\$18,501.72	\$22,399.10	\$20,769.98	\$17,239.08	\$16,558.89	\$17,844.38	TOTAL PAID BY
\$3.03	\$2.57	\$2.95	\$3.26	\$3.44	\$3.64	\$3.36	\$3.28	\$3.02	\$2.81	\$2.84	\$2.65	\$2.57	Warren County Usage Rate from KLRWS
\$3.18	\$2.70	\$3.10	\$3.42	\$3.61	\$3.82	\$3.53	\$3.44	\$3.17	\$2.95	\$2.98	\$2.78	\$2.70	USAGE RATE + 5%
\$234,772.26	\$17,599.62	\$18,219.50	\$17,871.48	\$16,369.58	\$14,007.63	\$16,659.22	\$18,308.30	\$30,562.63	\$26,369.11	\$21,685.60	\$16,742.77	\$20,376.82	TOW SHOULD HAVE PAID
\$234,772.26 -\$13,711.31	\$2,115.29	\$1,025.95	\$133.91	\$1,101.96	\$1,581.68	\$1,061.99	\$193.42	-\$8,163.53	-\$5,599.14	-\$4,446.53	-\$183.88	-\$2,532.45	Difference / WC Loss

May-24
ERROR FOUND IN FIXED GALLONS



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Planning Board February 5, 2025 Minutes

Chairperson, Cynthia Jenkins called to order a meeting of the Planning Board at 5:00 PM at the Warrenton Town Hall. Attending were board members Dian Sourelis, George Humphries, Carlos Verdaguer, Steve White, Town Administrator, Robert Davie, Commissioner Jason Young, and Tracy Stevenson. A quorum was present.

Dian Sourelis made a motion to approve the January 15, 2025, minutes with a second by Carlos Verdaguer. The minutes were approved by unanimous vote.

Town Administrator, Robert Davie introduced Angie Manning with CodeWright who joined the meeting via Zoom and presented the board with the Subdivision Ordinance Project Final Draft Review. George Humphries made a motion to recommend approval, pending legal review, of the Subdivision Ordinance as presented to the Warrenton Town Board of Commissioners, with a second by Dian Sourelis. The motion was approved by unanimous vote.

With no further business, the meeting was adjourned.



PLANNING BOARD MEETING FEBRUARY 5, 2025

PROCESS REVIEW AND UPDATE

• OCTOBER 2, 2024 PLANNING BOARD

• DECEMBER 31, 2024 - DRAFT SUBMITTED TO STAFF

JANUARY 15, 2025 PLANNING BOARD

CHANGES IN 7 TOPIC AREAS

NEXT STEPS

REVIEW BY TOPIC

1 PRELIMINARY PLAT DEFINITION

• Clarified that preliminary plats are required for minor subdivisions when the plan includes proposed infrastructure improvements.

2 COMPOSITION OF TRC

Removed reference to Planning Board – 160.2.2.A

3 EXPEDITED SUBDIVISIONS

Added language regarding 10-year lookback from 160D

4 COMPLIANCE with EXISTING ORDINANCES

• Replaced one sentence referencing both Tree Canopy Ordinance and Historic District Ordinance with two sentences — 160.4.1.D.

REVIEW CONTINUED

5 CURB AND GUTTER

- Threshold increased from 30 lots to 50 lots
- Language added that curb and gutter are "required when the new street is a continuation of a street which is developed with curb and gutter irrespective of the number of lots."

6 SIDEWALKS AND TRAILS

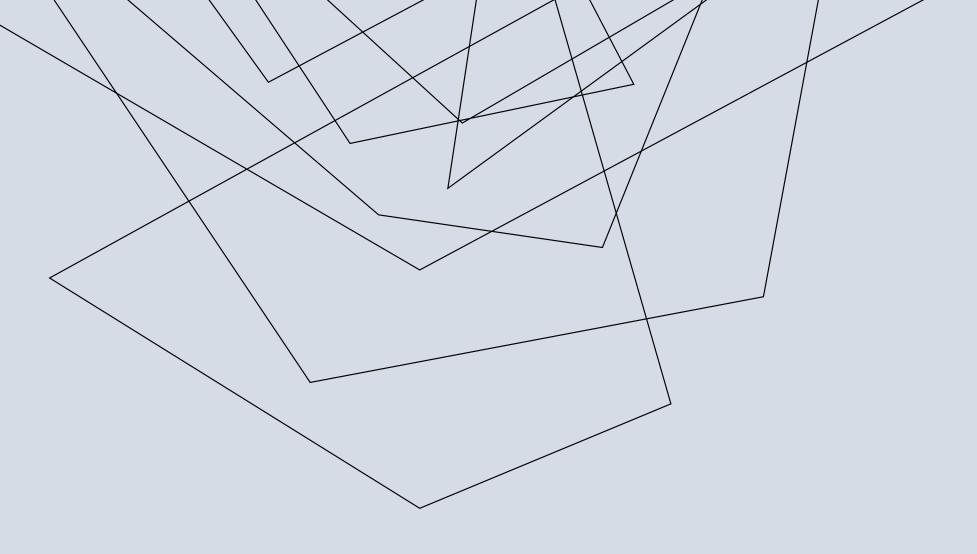
- Paragraph was replaced with numbered statements.
- Drainage pitch 160.4.4.C.3. The sidewalk or trail shall be pitched towards the street with a consistent slope of ¼ inch per foot of surface width to ensure proper drainage.

REVIEW CONTINUED

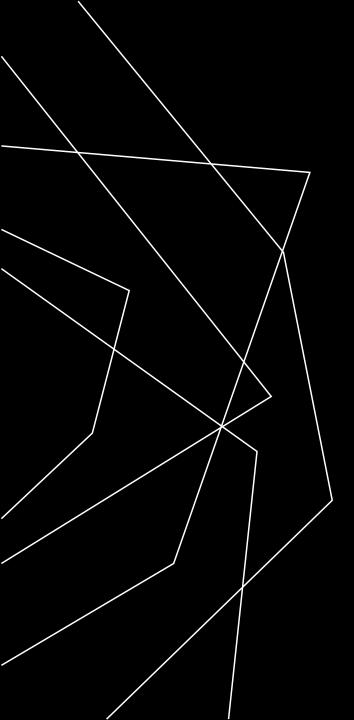
7 PUBLIC SANITARY SEWER

Each lot in a subdivision shall be provided with a connection to a
public sanitary sewer system at the subdivider's expense if the
proposed development meets the distance thresholds according to
the number of lots as outlined in the table below. Distances shall
be measured from the closest point of the property to an existing
gravity sewer main.

Proposed Number of Lots	Distance from Public System
Fewer than 10	200 feet
11-20	300 feet
21-50	600 feet
51-100	1,000 feet
101 or more	1,500 feet



ADDITIONAL ISSUES FOR DISCUSSION?



NEXT STEPS

Planning Board recommendation

Schedule Public Hearing for Town Council

Hold Public Hearing

Town Council adoption



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Representative Wray and Senator Hanig:

Please accept Warrenton's change in priorities and requests for funding. Because Warrenton was not awarded any Water, Sewer or Waste-Water grants on two separate occasions based on technicalities and because DEQ has severely reduced award amounts in current funding rounds, we are asking to change our priorities to the below list. With funding severely reduced in current DEQ cycles, the Town can only qualify for a maximum of \$500,000 in grant funding though our projects total \$14,289,933. Given that these same projects previously scored above the award threshold and given that the Town was placed in the Viable Utility Program as a vulnerable utility, we believe these priorities are reasonable and justified.

Priority #1 Waste-Water Treatment Plant Rehabilitation

A forty-three-year-old treatment plant requiring immediate attention in multiple areas. (Details attached.)

Total cost: \$5,744,670

Priority #2 Sewer System Rehabilitation

Replacement of lead pipe and vitrified clay sewer piping, dating over 70 years old. (Details attached.)

Total cost: \$4,096,663

Priority #3 Water System Rehabilitation

22,100 linear feet of water lines and other qualified needs. (Details attached.)

Total cost: \$4,448,600

Priority #4 – Macon & Main Park

For the same parcel of land where Representative Wray worked on the Town's behalf to secure NCDOT funds to expand a narrow intersection of two state highways, we are requesting a small amount to construct a pocket park. This funding will complete the overall project on this parcel, located in the center of the business district.

Total cost: \$95,000

Priority #5

Funding for three murals on commercial buildings including Town Hall at a cost of \$7500 each.

Total cost: \$22,500



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Critical Needs for Town of Warrenton

- 1. **Infrastructure.** Warrenton operates the Waste Water treatment for the entire county while operating the largest water and sewer systems in terms of volume out of all the municipalities and the county. The most critical Water, Sewer and Waste-Water critical needs as identified in two recent Asset Inventory Analyses amount to \$14,300,000.
- **2. Downtown revitalization.** To jumpstart downtown revitalization, the Town established a streetscape/revitalization plan in 2017 which recommended underground power lines, bicycle lanes, tree plantings, etc. Implementing the comprehensive downtown revitalization plan totaled \$2,300,000 in 2017.
- **3. Repurposing blighted buildings.** Furthering the revitalization of downtown, the Town must acquire and repurpose three privately-owned buildings, one of which served, historically, as the African American professional building. \$2,200,000 in estimated acquisition and renovation costs.
- **4. Street repaving.** Warrenton streets have suffered for decades because of insufficient funds to address critical needs. Based on typical regrading and resurfacing and curb and gutter estimates from NC Department of Transportation for approximately 5 miles of length, the cost would be \$2,500,000.
- **5. Equipment.** Equipment needs include the replacement of a 20-year-old backhoe for public works and 20-year-old leaf machine, used for leaf pickup. Estimated cost \$325,000.