



Walter M. Gardner, Jr. – Mayor
Robert Davie - Town Administrator

P.O. Box 281
Warrenton, NC 27589-0281
(252) 257-1122 Fax (252)2579219
www.warrenton.nc.gov

BOARD OF COMMISSIONERS REGULAR MEETING
6:45 PM Public Hearing
7:00 PM July 8, 2024
AGENDA

Regular Meeting

1. Call to Order, Pledge of Allegiance and Moment of Silence
2. Conflict of Interest Statement, Proposed Agenda
3. Public Comments
4. Minutes Board Meeting of June 10, 2024, Minutes of Public Hearing of June 10, 2024
5. Consent Agenda
 - a. Mission and Goals
 - b. Monthly Checks Report
 - c. Public Works Monthly Report
 - d. WWTP Monthly Report
 - e. Police Activity Reports
 - f. Action Items from Prior BOC Meeting
6. Committee Reports
 - a. Finance and Administration (Ms. Hunter)
 - i. Year-to-Date Revenue and Expenditure Reports (Budget vs. Actual)
 - b. Public Works (Mr. Blalock)
 - c. Public Safety (Mr. Ayscue)
 - d. Human Resources/Information Technology (Mr. White)
 - e. Revitalization/Historic District Commission (Mr. Coffman)
 - f. Beautification/Facilities (Ms. Sourelis)
 - g. Planning/Zoning/Annexation (Mr. Young)
7. Old Business
 - a. Status of Grants – for information
8. New Business
 - a. Budget Amendment for Fund 38, various emergency needs – for consideration
 - b. Warren County (KLRWS) Water Price Increase – for information
 - c. Nomination of representative to serve on Warren County Tourism Development Authority – for discussion and consideration
9. Announcements
10. Adjournment

WOMACK PUBLISHING
PO BOX 530
CHATHAM VA 24531
(434)432-1654ext

ORDER CONFIRMATION

Salesperson: Not Applicable

Printed at 06/19/24 10:01 by aelli-wp

Acct #: 14839

Ad #: 65546

Status: New

TOWN OF WARRENTON
PO BOX 281
WARRENTON NC 27589

Start: 06/26/2024 Stop: 06/26/2024
Times Ord: 1 Times Run: ***
STD 3.00 X 5.38 Words: 376
Total STD 16.14

Class: 380 Public Notice

Rate: CL Cost: 212.55

Ad Descrpt: 8 JUL TOWN CDBG MEETING

Contact: ROBERT DAVIE-TOWN ADMINISTRA

Descr Cont: TOWN OF WARRENTON PUBLIC

Phone: (252)257-1122

Given by: *

Fax#:

P.O. #:

Email: townadministrator@warrenton.

Created: aelli 06/19/24 09:54

Agency:

Last Changed: aelli 06/19/24 10:01

PUB ZONE EDT TP RUN DATES
WR A 99 S 06/26

AUTHORIZATION

Under this agreement rates are subject to change with 30 days notice. In the event of a cancellation before schedule completion, I understand that the rate charged will be based upon the rate for the number of insertions used.

Name (print or type)

Name (signature)

(CONTINUED ON NEXT PAGE)

WOMACK PUBLISHING
PO BOX 530
CHATHAM VA 24531
(434)432-1654ext

ORDER CONFIRMATION (CONTINUED)

Salesperson: Not Applicable

Printed at 06/19/24 10:01 by aelli-wp

Acct #: 14839

Ad #: 65546

Status: New

TOWN OF WARRENTON PUBLIC HEARING NOTICE

Notice is hereby given that the Town of Warrenton will hold a public hearing on the closeout of the 2016 Community Development Block Grant (CDBG) Project on Monday, July 8, 2024 at 6:45 p.m. at the Town Hall at 113 S. Bragg Street, Warrenton, NC 27589. The Town received \$500,000 representing 93.7% of project costs to renovate the building at 107 N. Main Street in Warrenton.

The purpose of this hearing is to invite citizen comment on the project and activities that have been accomplished through the 2016 CDBG Milano's of Warrenton Grant No. 15-E-2768. The activities are complete, and the Town is in the process of closing out the 2016 CDBG Grant. The budget for the CDBG expenditures for the Milano's of Warrenton Project was: 53-400-000 - \$500,000; 53-400-001- \$5,000; 53-400-002 - \$28,600; Administration - \$0.0. None of the activities resulted in the permanent displacement of families and the construction renovation project primarily benefited low to moderate income people. No households were connected to the new sewer lines.

In addition, information will be provided regarding state and federal fair housing laws in accordance with CDBG regulations and the Town's efforts to promote fair housing. Citizens are encouraged to attend and participate in the discussion of these items. Anyone having questions about the public hearing may contact Robert Davie, Town Administrator, at PO Box 281, Warrenton, NC 27589, (252)257-1122. Written comments may be submitted prior to the public hearing to the attention of Robert Davie, Town Administrator at PO Box 281, Warrenton, NC 27589, for which a written response will be provided withing ten days.

Persons with disabilities or who otherwise need assistance should contact Robert Davie, Town Administrator, at townadministrator@warrenton.nc.gov at least three working days before the meeting. Accommodation will be made for all who request assistance with participating in the meeting. Town of Warrenton is an equal opportunity employer and service provider. This information is available in Spanish or any other language upon request. Esta información está disponible en español o en cualquier otro idioma bajo petición. Por favor, póngase en contacto con Robert Davie, administrador de la ciudad, al (252)257-1122 o en Warrenton Town Hall, 113 S Bragg St, Warrenton, NC 27589, de alojamiento para esta solicitud.



Walter M. Gardner, Jr. – Mayor
Robert F. Davie, Jr. – Town Administrator

P.O. Box 281
Warrenton, NC 27589-0281
(252) 257-1122 Fax (252) 257-9219
www.warrenton.nc.gov

TOWN OF WARRENTON PUBLIC HEARING NOTICE

Notice is hereby given that the Town of Warrenton will hold a public hearing on the closeout of the 2016 Community Development Block Grant (CDBG) Project on Monday, July 8, 2024 at 6:45 p.m. at the Town Hall at 113 S. Bragg Street, Warrenton, NC 27589.

The Town received \$500,000 representing 93.7% of project costs to renovate the building at 107 N. Main Street in Warrenton.

The purpose of this hearing is to invite citizen comment on the project and activities that have been accomplished through the 2016 CDBG Milano's of Warrenton Grant No. 15-E-2768. The activities are complete, and the Town is in the process of closing out the 2016 CDBG Grant. The budget for the CDBG expenditures for the Milano's of Warrenton Project was: 53-400-000 - \$500,000; 53-400-001- \$5,000; 53-400-002 - \$28,600; Administration - \$0.0. None of the activities resulted in the permanent displacement of families and the construction renovation project primarily benefited low to moderate income people. No households were connected to the new sewer lines.

In addition, information will be provided regarding state and federal fair housing laws in accordance with CDBG regulations and the Town's efforts to promote fair housing. Citizens are encouraged to attend and participate in the discussion of these items. Anyone having questions about the public hearing may contact Robert Davie, Town Administrator, at PO Box 281, Warrenton, NC 27589, (252)257-1122. Written comments may be submitted prior to the public hearing to the attention of Robert Davie, Town Administrator at PO Box 281, Warrenton, NC 27589, for which a written response will be provided withing ten days.

Persons with disabilities or who otherwise need assistance should contact Robert Davie, Town Administrator, at townadministrator@warrenton.nc.gov at least three working days before the meeting. Accommodation will be made for all who request assistance with participating in the meeting. Town of Warrenton is an equal opportunity employer and service provider. This information is available in Spanish or any other language upon request. Esta información está disponible en español o en cualquier otro idioma bajo petición. Por favor, póngase en contacto con Robert Davie, administrador de la ciudad, al (252)257-1122 o en Warrenton Town Hall, 113 S Bragg St, Warrenton, NC 27589, de alojamiento para esta solicitud.

Conflict of Interest Disclaimer

“Members of the Town of Warrenton Board of Commissioners are advised, hereby, of their duty under the State Government Ethics Act to avoid conflicts of interest and the appearance of such conflict; and, further, are instructed to refrain from participating in any matter coming before this Town Board of Commissioners with respect to which there is a conflict of interest or appearance of such conflict”.

- **In accordance with the State Government Ethics Act, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict.**
- **Does any Board member have any known conflict of interest or appearance of conflict with respect to any matter coming before this Board tonight? If so, please identify the conflict and refrain from any undue participation in the particular matter involved.**

Citizen Comments

Rules for Citizen Comments

- Please sign up to speak.
- The maximum time allotted to each speaker will be five (5) minutes; The Town Administrator will keep time.
- Any group of people who support or oppose the same position should designate a spokesperson.
 - Please address only those items which might not have been addressed by a previous speaker.
 - This is not a question and answer session. If response from the Administrator, Mayor, and/or Board is desired, please leave a copy of your comment(s) with the Town Administrator.
 - After the Citizen Comments period, comments from the audience are not appropriate unless recognized by the Mayor or placed as an agenda item.
 - Order and decorum will be maintained.

Town of Warrenton
Board of Commissioners



Walter M. Gardner, Jr. – Mayor
Robert F. Davie, Jr. – Town Administrator

P.O. Box 281
Warrenton, NC 27589-0281
(252) 257-1122 Fax (252) 257-9219
www.warrenton.nc.gov

BOARD OF COMMISSIONERS REGULAR MONTHLY MEETING

June 10, 2024

7:00 P.M.

Minutes

Those in attendance were:

| | |
|---------------------------------------|----------------------------|
| Mayor Walter Gardner | Commissioner Mary Hunter |
| Commissioner John Blalock | Commissioner Nat White |
| Commissioner Michael Coffman | Commissioner Dian Sourelis |
| Commissioner Aaron Ayscue | Commissioner Jason Young |
| Chief Goble Lane, Police Department | |
| Bill Perkinson, Public Works Director | |
| Tracy Stevenson, Minute Taker | |

Call to Order – Pledge of Allegiance and Moment of Silence

Mayor Walter Gardner called the regular monthly meeting of the Town of Warrenton Board of Commissioners to order Monday, June 10, 2024, at 7:00 p.m. A Moment of Silence was held for all who are sick, suffering, and in need. The Pledge of Allegiance was led by Commissioner Coffman.

Conflict of Interest Statement and Proposed Agenda

The Conflict-of-Interest statement was reviewed. The Proposed Agenda was presented. Mayor Gardner requested that the following addition be made to the agenda:

Closed Session - pursuant to NC GS§ 143-318.11 (A)(6) .

Commissioner Coffman made a motion to approve the proposed agenda with the addition as requested, with a second by Commissioner White. The motion was approved by unanimous vote.

Public Comments

Vielka Maria Gabriel-Alston addressed the board. She stated that she appreciated the Town's quick response to her concerns voiced during the April 2024 Board of Commissioners meeting. She again expressed her concern for the trash in the area of her N. Main Street residence. Mayor Gardner informed Ms. Gabriel-Alston that her residence was not within the Town's

jurisdiction for trash pickup and that the County had Convenience Centers available as well as the Warren County Landfill for County residents.

Minutes

The minutes of the May 13, 2024, board meeting were presented. Commissioner Blalock made a motion to approve the minutes as presented, with a second by Commissioner Sourelis. The motion was approved by unanimous vote.

Consent Agenda

- (a) Mission and Goals
- (b) Year-to-Date Revenue and Expenditure Reports (Budget vs. Actual)
- (c) Monthly Check Report
- (d) Public Works Monthly Report
- (e) WWTP Monthly Report
- (f) Police Activity Report
- (g) Action Items from Prior BOC meeting
- (h) Budget Amendment #20

Commissioner Young made a motion to approve the Consent Agenda as presented, with a second by Commissioner Hunter. The motion was approved by unanimous vote.

Committee Reports

- (a) Finance and Administration –Commissioner Hunter had no additional report other than agenda items. Town Administrator, Robert Davie presented the revisions to the proposed FY 2024/2025 Town of Warrenton Budget which include a 3% salary increase for all employees and \$0.76 ad valorem tax rate. Mr. Davie informed the board of the age and status of failing WWTP and W/S infrastructure. He further stated that the grants the Town is awarded are not enough to cover the much-needed repairs required of the forty-six-year-old Waste Water Treatment Plant. Commissioner Blalock suggested meeting with the County and the Town of Norlina to discuss the issues and determine a plan for moving forward. Commissioner Blalock made a motion to approve the FY 2024/2025 Budget Ordinance as presented, with a second by Commissioner Coffman. The motion was approved by unanimous vote.
- (b) Public Works – Commissioner Blalock had no additional report other than agenda items. He questioned Public Works Director, Bill Perkinson, on the status of the sewer meter at the Town of Norlina. Town Administrator, Robert Davie stated that County Attorney, Mitch Styers, had reviewed the operating agreement and determined that the Town can install a sewer meter, but it is questionable whether or not the Town of Norlina would pay for the increase an accurate meter may entail. The board agreed that discussions should take place with the Town of Norlina and Warrenton elected officials before moving forward.
- (c) Public Safety – Commissioner Ayscue had no additional report other than agenda items. He informed the Board that the positions of Police Officers and the Chief of Police have been posted. Commissioner Ayscue presented a Resolution Awarding a Service Firearm to a Retiring Police Chief of Warrenton allowing Chief Goble Lane to retain his badge and a Glock Model 17 service firearm for \$1.00.

Commissioner Ayscue made a motion to approve the resolution as presented, with a second by Commissioner Young. The motion was approved by unanimous vote.

Tracy Stevenson presented the Board of Commissioners with \$1.00.

- (d) Human Resources – Information Technology – Commissioner White had no additional report other than agenda items.
- (e) Revitalization/Historic District Commission – Commissioner Coffman stated that two Movie Nights had been held on the Courthouse Square with approximately thirty people in attendance.
- (f) Beautification/Facilities – Commissioner Sourelis had no additional report other than agenda items.
- (g) Planning/Zoning/Annexation – Commissioner Young presented three recommendations from the Planning Board for Special Use Permits. David and Evelyn Woodson, property owners at 305 Halifax Street, submitted a Special Use Permit application to operate an Air B and B at this location. Commissioner Sourelis made a motion to approve the Special Use Permit, with a second by Commissioner Blalock. The motion was approved by unanimous vote. A Special Use Permit was submitted by Milton Fuentes to serve alcohol at 139 S. Main Street. The applicant proposes to operate a Mexican restaurant at this location. The applicant included a copy of the lease with the application. Commissioner Young made a motion to approve the Special Use Permit, with a second by Commissioner Sourelis. The motion was approved by unanimous vote. Applicant Javon Fleming submitted a Special Use Permit application to operate a car dealership at 201 S. Main Street. Commissioner White questioned the available parking at this location. Commissioner Sourelis stated that Mr. Fleming was just starting out and planned to have only two to three cars at the location, with no repairs to be done on site. Commissioner Ayscue made a motion to approve the Special Use Permit with a second by Commissioner Hunter. The motion was approved by unanimous vote.

Old Business

(a) Status of Grants and Presentation on CDBG Grant Project Presentation –

NC DEQ Water Infrastructure WWTP – \$750,000 awarded. Received award letter. To replace 44-year-old rotors and clean out oxidation ditch #1, which are currently the most critical issues at the WWTP. Awaiting approval from NCDEQ with revised commitments.

Fund 67 – NC Neighborhood Revitalization Program – CDBG funds to assist in repairing houses owned by citizens of low or moderate incomes. NC Commerce has granted an additional \$200,000 in funding due to inflation. Second phase rehab of two homes. Revised bids and scope determined. Renovation contracts before BOC this month.

Fund 68 – Building Reuse Grant – Town awarded \$50,000 from NC Commerce for Warrenton Veterinary Clinic. NC Commerce sent paperwork for claw back of approximately \$20,000. Paperwork submitted to NC Commerce. Two repayments due six months apart. The first of two repayments was made to Commerce and reimbursed by Warrenton Veterinary Clinic.

Fund 71 – Brownfield Grant – This \$300,000 grant will be used to analyze the environmental issues with multiple properties in Warrenton. EPA approved funding for a Landmark status application to the National Parks Service for All Saints Episcopal Church. Asbestos analysis is underway at All Saints. Two additional properties, along W. Franklin Street, have undergone Phase 1s.

Golden Leaf Storm Water Grant – Town awarded \$196,447.50 for stormwater repairs to Brehon Street. The survey of affected areas is complete. Easements prepared by the town attorney have been completed.

Southern Crescent Regional Commission

The Town has been invited to submit a full application for the State Economic and Infrastructure Development (SEID) Grant Program. This grant is designed to “Foster Entrepreneurial and Business Development Activities.” Application budget will be \$120,000 of which \$20,000 is in-kind match provided by Research Triangle Foundation, Kerr-Tar COG, Lake Gaston Chamber of Commerce and Town of Warrenton. Town has received preliminary notice of award. Expecting official notice of award.

NCLM Assistance Grant

The Town was awarded an in-kind grant from NC League of Municipalities to evaluate and recommend changes to the Town’s zoning ordinances. Funding by ARP, the League will engage the legal firm of Parker Poe to assist the Town in making changes at no cost to the Town. Scope of work to include:

- Compliance of zoning code with any updated requirements from state
- Review of sign ordinances
- Review of Special Use permit process
- Recommendations for driveway sizes

In Progress Grant Applications:

- Town-wide Water System Improvements: \$1,564,600 (Received award notice)
- PARTF Grant application submitted for park parcels along Church and N. Hall Streets.
- NCDEQ applications for Wastewater and WWTP submitted for spring round of funding (award notification in Fall of 2024).

(b). Contracts for Substantial Rehabilitation – Neighborhood Revitalization Grant (homes for Rollinson and Patsy Boyd) – for consideration – Town Administrator Robert Davie

presented contracts for Substantial Rehabilitation – Neighborhood Revitalization Grant for homes for Bettie Rollinson and Patsy Boyd with Contractor George Humphries. Mr. Davie informed the board that the contracts have been reviewed by County Attorney, Mitch Styers. Commissioner Blalock made a motion to approve the contracts as presented with a second by Commissioner Hunter. The motion was approved by unanimous vote.

New Business

(a) Gregory Poole Contract for Town Hall Generator - Town Administrator Robert Davie presented a contract with Gregory Poole for multi-year maintenance on the generator at Town Hall for \$10,274.82. Commissioner Blalock made a motion to approve the contract as presented with a second by Commissioner Sourelis. The motion was approved by unanimous vote.

(b) NCDOT installing ADA ramps in Historic District – Mayor Gardner briefly discussed plans by NCDOT to install ADA ramps at seven intersections within the Town of Warrenton’s Historic District.

Announcements – Mayor Gardner announced there will be a Floating Retirement Celebration for Public Utilities employee, Greg Beyrent, and Chief of Police, Goble Lane, on Friday, June 14, 2024, from 11:00 AM to 2:00 PM in the lobby of the second floor at Town Hall.

Closed Session for Personnel Matter NC GS§ 143-318.11 (A)(6) - Mayor Gardner announced that the Board would enter into closed session. Commissioner Blalock made a motion to proceed with closed session, with a second by Commissioner Hunter. The motion was approved by unanimous vote. Commissioner Blalock made a motion to resume open session, with a second by Commissioner Young. The motion was approved by unanimous vote.

A motion was made by Commissioner Ayscue to adjourn the regular meeting, with a second by Commissioner Hunter. The motion was approved by unanimous vote.



Walter M. Gardner, Jr. – Mayor
Robert F. Davie, Jr. – Town Administrator

P.O. Box 281
Warrenton, NC 27589-0281
(252) 257-1122 Fax (252) 257-9219
www.warrenton.nc.gov

PUBLIC HEARING
Proposed FY 2024/2025 Budget Ordinance
June 10, 2024
6:45 PM

Mayor Gardner called the Public Hearing of the Town of Warrenton Board of Commissioners to order on Monday, June 10, 2024, at 6:45 p.m. The purpose of this public hearing is to receive comments on the proposed FY 2024/2025 Budget Ordinance. Those attending were Mayor Walter Gardner, Town Administrator, Robert Davie, Commissioners Mary Hunter, John Blalock, Michael Coffman, Nat White, Dian Sourelis, Aaron Ayscue, Jason Young and Chief Goble Lane.

Mayor Gardner asked for public comments.

There were no public comments, so the meeting was adjourned.



Walter M. Gardner, Jr. – Mayor
Robert F. Davie, Jr. – Town Administrator

P.O. Box 281
Warrenton, NC 27589-0281
(252) 257-1122 Fax (252) 257-9219
www.warrenton.nc.gov

PUBLIC HEARING
Special Use Permit for Car Dealership
June 10, 2024
6:45 PM

Mayor Gardner called the Public Hearing of the Town of Warrenton Board of Commissioners to order on Monday, June 10, 2024, at 6:45 p.m. The purpose of this public hearing is to receive comments on allowing a Special Use Permit for a car dealership at 201 S. Main Street. Those attending were Mayor Walter Gardner, Town Administrator, Robert Davie, Commissioners Mary Hunter, John Blalock, Michael Coffman, Nat White, Dian Sourelis, Aaron Ayscue, Jason Young and Chief Goble Lane.

Mayor Gardner asked for public comments.

There were no public comments, so the meeting was adjourned.

Mission

“Historically Great – Progressively Strong”

Five key tenets of the Town’s mission are: maintaining small town charm, keeping the business district active, keeping young people excited about living in Warrenton, increasing prosperity and vibrancy, and understanding and capitalizing on a variety of histories while engaging the future.

In the most recent goal setting workshop, the Board identified top priorities for the Town:

GOAL 1: To improve water and sewer Infrastructure.

Key Strategic Actions

Work on the \$15 million of improvements already identified

- 1.5M already completed
- Apply for grants every 6 months

Ongoing

GOAL 2: To generate activity in downtown.

Key Strategic Actions

Revisualize SpringFest

Short term

Encourage pop-ups, like Lake Gaston coffee

Short term

Explore intern possibilities

Short term

Clean up Storefronts

Short term;

Seek compliance on existing violations.

Ongoing

Develop (options for) job description and salary range for position

Medium term

Fund Start Streetscape Plan (only as oppty presents)

Ongoing

GOAL 3: To add or enhance recreational opportunities.

Key Strategic Actions

Secure Parks & Rec Trust Fund grant for appraisal of Church Street 11 acres

Short term

CORE

Ongoing

Eye out for grants for existing park improvements that could include...

Ongoing

GOAL 4: To improve relationships with key partners.

Key Strategic Actions

Staff and Elected officials to reach out to Warren County Schools to express Town's interest in supporting schools and solicit their needs that Town can help with

- Explore plans for abandoned elementary school
- Gauge developer interest in redeveloping into teacher housing

Short term

Staff and Elected officials to reply to invitation from Warren County Government to attend joint board meetings and shared interests.

- Possible suggest rotating meetings.
- Develop relationships with other area municipalities

Short term and
Ongoing

GOAL 5: To increase the availability and variety of housing options.

Key Strategic Actions

| | |
|--|-------------|
| Identify derelict properties. Consider fines or takeover and demolition. | Short term |
| Explore Main street options. Pay for acquisition or renovation? | Short term |
| Explore if abandoned elementary school can be converted to teacher housing | Medium Term |
| Connect with builders to determine their interest in available parcels | Ongoing |
| Eye out for opptys to add 'above retail' housing in downtown | Ongoing |

GOAL 6: To sustain the work of the organization.

Key Strategic Actions

Plan for Key Staff Retirements

| | |
|--|-------------|
| Network with area universities for interns (UNC MPA; SOG's Lead for NC; NC State for design) (short term) | Short term |
| Undertake informal salary study (on behalf of Police Department) by reaching out to NCLM or HRCentral or Warren County | Short term |
| Consider contracting for certification needs, when/where possible | Medium term |
| Encourage Kenny to keep getting certifications (ongoing) | Ongoing |

Check Listing

Date From: 6/1/2024 Date To: 6/30/2024
Vendor Range: 1 800 FLAGPOLE.COM - ZIMA CORPORATION

Town of Warrenton
07/02/2024 11:47 AM

Page: 1 of 3

| Check Number | Bank | Vendor | Date | Amount |
|--------------|------|--------------------------------|------------|--------------------|
| 67532 | 30 | Always N Bloom | 06/03/2024 | <u>\$19.20</u> |
| 67533 | 30 | BREEDLOVE ELECTRIC, INC | 06/03/2024 | <u>\$176.14</u> |
| 67534 | 30 | HACH COMPANY | 06/03/2024 | <u>\$66.50</u> |
| 67535 | 30 | UNIFIRST CORPORATION | 06/03/2024 | <u>\$2,494.64</u> |
| 67536 | 30 | WARREN AUTO PARTS, INC. | 06/03/2024 | <u>\$21.59</u> |
| 67537 | 30 | AMAZON CAPTIAL SERVICES, INC. | 06/05/2024 | <u>\$119.18</u> |
| 67538 | 30 | BLUE RIDGE SPRINGS, INC | 06/05/2024 | <u>\$12.50</u> |
| 67539 | 30 | HOLLAND INDUSTRIAL | 06/05/2024 | <u>\$192.49</u> |
| 67540 | 30 | Purchase Power (Pitney Bowes) | 06/05/2024 | <u>\$150.00</u> |
| 67541 | 30 | TRI-COUNTY POWER EQUIPMENT INC | 06/05/2024 | <u>\$125.54</u> |
| 67542 | 30 | WARREN COUNTY PUBLIC UTILITIES | 06/05/2024 | <u>\$18,282.73</u> |
| 67543 | 30 | WILSON'S WATER SERVICES | 06/05/2024 | <u>\$825.00</u> |
| 67544 | 30 | Amwell | 06/05/2024 | <u>\$2,285.00</u> |
| 67545 | 30 | CAROLINA DIGITAL PHONE INC | 06/05/2024 | <u>\$316.00</u> |
| 67546 | 30 | FOSTER SEPTIC TANK CLEANING | 06/05/2024 | <u>\$625.00</u> |
| 67547 | 30 | INVOICE CLOUD, INC. | 06/05/2024 | <u>\$133.15</u> |
| 67548 | 30 | Marlin Leasing Corporation | 06/05/2024 | <u>\$161.85</u> |
| 67549 | 30 | Mission Communications, LLC | 06/05/2024 | <u>\$816.36</u> |
| 67550 | 30 | MUNICIPAL INSURANCE TRUST | 06/05/2024 | <u>\$743.80</u> |
| 67551 | 30 | Spectrum Business | 06/05/2024 | <u>\$169.98</u> |
| 67552 | 30 | TAR HEEL TIRE SALES/SERVICE | 06/05/2024 | <u>\$30.08</u> |
| 67553 | 30 | WARREN AUTO PARTS, INC. | 06/05/2024 | <u>\$33.08</u> |
| 67554 | 30 | AMAZON CAPTIAL SERVICES, INC. | 06/07/2024 | <u>\$124.60</u> |
| 67555 | 30 | DOCUMENT SYSTEMS, INC | 06/07/2024 | <u>\$332.09</u> |
| 67556 | 30 | DUKE ENERGY PROGRESS | 06/07/2024 | <u>\$2,345.80</u> |
| 67557 | 30 | U.S. POSTAL SERVICE | 06/07/2024 | <u>\$246.00</u> |
| 67558 | 30 | UNITED PARCEL SERVICE | 06/07/2024 | <u>\$116.26</u> |
| 67559 | 30 | PLATTERIFIC CATERING, LLC | 06/10/2024 | <u>\$306.37</u> |
| 67560 | 30 | Community Eye Care | 06/11/2024 | <u>\$135.20</u> |
| 67561 | 30 | DUKE ENERGY PROGRESS | 06/11/2024 | <u>\$169.42</u> |
| 67562 | 30 | FOSTER SEPTIC TANK CLEANING | 06/11/2024 | <u>\$1,375.00</u> |
| 67563 | 30 | Joe Barr | 06/11/2024 | <u>\$135.00</u> |

Check Listing

Date From: 6/1/2024 Date To: 6/30/2024
Vendor Range: 1 800 FLAGPOLE.COM - ZIMA CORPORATION

Town of Warrenton
07/02/2024 11:47 AM

Page: 2 of 3

| Check Number | Bank | Vendor | Date | Amount |
|--------------|------|-----------------------------------|------------|--------------------|
| 67564 | 30 | OLIVIA CASHAW | 06/11/2024 | <u>\$90.15</u> |
| 67565 | 30 | SONITROL INTEGRATED SECURITY | 06/11/2024 | <u>\$1,395.00</u> |
| 67566 | 30 | UNITED PARCEL SERVICE | 06/11/2024 | <u>\$32.90</u> |
| 67567 | 30 | WRIGHT EXPRESS FSC | 06/11/2024 | <u>\$1,262.19</u> |
| 67568 | 30 | ZIMA CORPORATION | 06/11/2024 | <u>\$2,405.28</u> |
| 67569 | 30 | DUKE ENERGY PROGRESS | 06/17/2024 | <u>\$10,649.16</u> |
| 67570 | 30 | GFL ENVIRONMENTAL | 06/17/2024 | <u>\$561.39</u> |
| 67571 | 30 | GRANVILLE FARMS, INC. | 06/17/2024 | <u>\$8,445.50</u> |
| 67572 | 30 | GUPTON SERVICES, INC | 06/17/2024 | <u>\$130.00</u> |
| 67573 | 30 | HACH COMPANY | 06/17/2024 | <u>\$119.86</u> |
| 67574 | 30 | LAKE GASTON SIGNS & GRAPHIC CO. | 06/17/2024 | <u>\$38.00</u> |
| 67575 | 30 | Meredith Valentine | 06/17/2024 | <u>\$52.87</u> |
| 67576 | 30 | WARREN COUNTY PUBLIC WORKS | 06/17/2024 | <u>\$1,637.48</u> |
| 67577 | 30 | WOMACK PUBLISHING CO. INC. | 06/17/2024 | <u>\$58.00</u> |
| 67578 | 30 | FRONTIER NATURAL GAS | 06/18/2024 | <u>\$12.42</u> |
| 67579 | 30 | QUICK PRINT | 06/18/2024 | <u>\$240.19</u> |
| 67580 | 30 | TIME WARNER CABLE | 06/18/2024 | <u>\$189.98</u> |
| 67581 | 30 | FIRST CITIZENS BANK | 06/19/2024 | <u>\$2,070.80</u> |
| 67582 | 30 | AMAZON CAPTIAL SERVICES, INC. | 06/19/2024 | <u>\$149.98</u> |
| 67583 | 30 | AT&T MOBILITY II LLC | 06/19/2024 | <u>\$772.88</u> |
| 67584 | 30 | DUKE ENERGY PROGRESS | 06/19/2024 | <u>\$231.33</u> |
| 67585 | 30 | FRONTIER NATURAL GAS | 06/19/2024 | <u>\$8.28</u> |
| 67586 | 30 | MONCURE HOMES | 06/19/2024 | <u>\$1,607.14</u> |
| 67587 | 30 | PETE SMITH TIRE & QUICK LUBE, INC | 06/19/2024 | <u>\$13.47</u> |
| 67588 | 30 | PRO, INC. | 06/19/2024 | <u>\$4,000.00</u> |
| 67589 | 30 | MUNICIPAL INSURANCE TRUST | 06/20/2024 | <u>\$4.10</u> |
| 67590 | 30 | AMAZON CAPTIAL SERVICES, INC. | 06/20/2024 | <u>\$289.28</u> |
| 67591 | 30 | NORTH CAROLINA 811, INC | 06/20/2024 | <u>\$25.00</u> |
| 67592 | 30 | PETE SMITH TIRE & QUICK LUBE, INC | 06/20/2024 | <u>\$109.33</u> |
| 67593 | 30 | AT&T MOBILITY II LLC | 06/20/2024 | <u>\$798.20</u> |
| 67594 | 30 | BARBARA MEDLIN KOEHN | 06/20/2024 | <u>\$86.39</u> |
| 67595 | 30 | PROFESSIONAL MAIL SERVICES, INC | 06/26/2024 | <u>\$155.10</u> |

Check Listing

Date From: 6/1/2024 Date To: 6/30/2024
Vendor Range: 1 800 FLAGPOLE.COM - ZIMA CORPORATION

Town of Warrenton
07/02/2024 11:47 AM

Page: 3 of 3

| Check Number | Bank | Vendor | Date | Amount |
|--------------|-------------------|---------------------------------|------------|--------------------|
| 67596 | 30 | PROFESSIONAL MAIL SERVICES, INC | 06/26/2024 | <u>\$484.61</u> |
| 67597 | 30 | PRUDENTIAL RETIREMENT | 06/26/2024 | <u>\$1,211.72</u> |
| 67598 | 30 | SCHOOL OF GOVERNMENT AT UNC | 06/26/2024 | <u>\$3,850.00</u> |
| 67599 | 30 | TAR HEEL TIRE SALES/SERVICE | 06/26/2024 | <u>\$239.02</u> |
| 67600 | 30 | COLUMBIAN MUTUAL LIFE INS CO | 06/28/2024 | <u>\$36.89</u> |
| 67601 | 30 | DUKE ENERGY PROGRESS | 06/28/2024 | <u>\$105.64</u> |
| 67602 | 30 | GREGORY POOLE EQUIPMENT CO. | 06/28/2024 | <u>\$1,635.22</u> |
| 67603 | 30 | INFORMATION TECHNOLOGY SERVICE | 06/28/2024 | <u>\$237.94</u> |
| 67604 | 30 | Marlin Leasing Corporation | 06/28/2024 | <u>\$161.85</u> |
| 67605 | 30 | POINTE REALTY GROUP | 06/28/2024 | <u>\$76.50</u> |
| 67606 | 30 | VC3, Inc. | 06/28/2024 | <u>\$1,085.07</u> |
| 67607 | 30 | VERIZON WIRELESS | 06/28/2024 | <u>\$320.08</u> |
| 67608 | 30 | WARREN AUTO PARTS, INC. | 06/28/2024 | <u>\$548.60</u> |
| 77 | Checks Totaling - | | | \$80,720.34 |

Totals By Fund

| | Checks | Voids | Total |
|---------|-------------|-------|-------------|
| 34 | \$379.02 | | \$379.02 |
| 36 | \$566.60 | | \$566.60 |
| 37 | \$16,059.63 | | \$16,059.63 |
| 38 | \$29,343.47 | | \$29,343.47 |
| 39 | \$28,764.48 | | \$28,764.48 |
| 67 | \$5,607.14 | | \$5,607.14 |
| Totals: | \$80,720.34 | | \$80,720.34 |

Memo

To: Town Commissioners
From: Bill Perkinson
CC: Mayor, Town Administrator
Date: July 3, 2024
Re: June 2024 Monthly Activity Report for Public Works

Water and Sewer

- **Water and Sewer System Needs – Unfunded:** (1) Install magnetic flow meter in 14-inch sewer force main where Town of Norlina's and Warren County's Sewer enters Town of Warrenton's sewer system (meter would give us precise measurement of volume of sewer in route to the wastewater treatment plant from our partners thus helping to ensure accurate portioning of monthly wastewater treatment expense between the three partners... Estimated Cost - \$75,000). (2) Purchase water main valve exercising equipment (Estimated Cost – \$30,000). (3) Replace water system pressure reducing valve (Estimated Cost for Labor and Materials - \$12,000.00). (4) Purchase spare pump for Riggans Sewer Lift Station – (Estimated Cost for pump - \$20,000.00). (5) Purchase spare pump for F&M Sewer Lift Station and install emergency port – (Estimated Cost – \$45,000). (6) Highway 158 Business East Water Customers... From Highway 58 to just past Red Hill Loop Road... Abandon old 2-inch galvanized water main and reconnect active services to 8-inch PVC water main (Estimated Cost - \$50,000.00). (7) Replace two 6-inch master water meters (Estimated Shared Cost with Warren County - \$7,000.00). (8) North Main Street Elevated Tank – Repair level/pump controls. (Estimated Cost – Still Gathering Information).
- **Completed Water and Sewer System Maintenance/Repair Related Information:**
(1) Repair – Woods Batwing Mower. Replaced tire. Repair Shop: Tarheel Tire (Labor and Materials - \$223.00). (2) Repair Parts – Mission SCADA units. Purchased 3 transducers (0 – 75 PSI). Vendor: Mission Communications (Parts - \$816.36). (3) Emergency Repair – Red Hill Loop Road Sewer Lift Station. Replaced 2 wet well level floats. Contractor: Breedlove Electric (Labor – \$165.00, Parts provided by Town). (4) Preventative Maintenance – Town Operated Sewer Lift Stations (4). Cleaned grease and scum from wet wells. Contractor: Foster Septic Tank Service (Labor and Mobilization - \$625.00). (5) Repair Parts – Riggans Sewer Lift Station Generator. Purchased replacement fuel actuator/governor. Supplier: Gregory Poole (Parts - \$1,524.69).

Total cost for Maintenance and Repair Equipment (Account No. 38-851-351 & 38-852-351) - \$1,037.36

Total cost for External Contract Maintenance and Repair (Account No. 38-851-448 & 38-852-448) - \$2,314.69

- **High Priority Unfunded Repair - No. 1:** Water System Pressure Reducing Valves Replacement. Note: These valves are approximately 45 years old and are no longer functioning properly. They are critical for the proper operation of the water system. **(Total cost to replace the 8-inch PRV and the 4-inch PRV – \$24,150.00)**
- **High Priority Unfunded Repair – No. 2:** Fairlane Elevated Tank Altitude Valve. Note: This valve is approximately 56 years old and is no longer functioning properly. It is critical for the proper operation of the tank. **(Total Cost to replace the altitude valve and associated isolation valves – \$22,700.00)**
- **High Priority Unfunded Repair – No. 3:** Additional Cost to complete Mission SCADA units' installation at three of the Town operated sewer lift stations. The auto-dialer has failed at one of these stations. These units are critical for compliance and proper operation of our sewer lift stations. **(Additional Cost –\$7,484.00)**
- **Water and Sewer Adjustment Request:** For consideration at the July 8, 2024, meeting of the Board of Commissioners. **Grain Hustle/Angela Whitney** – 112 Madison St., Account #004-0000910-2. Billing Period: May 15, 2024 – June 17, 2024. Leak occurred between meter box and structure. Normal usage 3,000 gallons. Request is for sewer adjustment of 34,000 gallons at \$14.65/1000. Total \$498.10. Adjustment recommended by staff.

Streets and Sanitation

- **Current Tasks:** Tree pruning. Street curb and gutter cleaning. Signs repair/replacement. Loose leaves/debris pick-up. Grass Cutting. Water and sewer line right of ways trimming and cutting.

Memo

To: Town Commissioners
From: Bill Perkinson
CC: Mayor, Town Administrator, Warren County Director of Public Works, Norlina Director of Public Works
Date: July 3, 2024
Re: June 2024 Monthly Activity Report for WWTP

- **Pending Equipment Maintenance and Repairs:** (1) Effluent filter controls – Safety issue - Replace cylinders and control mechanism for valves located in pit area of filter building. (2) Sand blast and refinish site metal structures. **(Estimated Cost – Refinishing remaining structures - \$58,000)** (3) Rebuild Sludge Recirculation Pump 2. **(Estimated Labor Cost – \$8,000)** (4) Replace Influent Pump 1 and 2 Double Mechanical Seal. **(Estimated Parts and Labor Cost –\$22,500)** (5) WWTP Sewer Trunk Line – additional construction work to resolve drainage issues. **(Estimated Cost –\$7,000)** (6) Oxidation Ditch 2 – integrate SCADA system for control of 4 existing mixers. **(Estimated Cost –\$21,000)** (7) Mechanical Bar Screen – Replace main chain, upper and lower drive sprockets, bearings, and rakes. **(Estimated Cost –\$38,000)** (8) Plant Collection System – Repair manhole invert. This manhole serves drain lines from the filter building, sludge recirculation building, and Clarifier No. 2. **(Estimated Cost –\$5,000)**
- **High Priority Unfunded Repair:** Rotor 2C and Complete Drive Train Replacement. Note: This rotor is no longer functional and is critical to the plant's operation. **(Estimated Parts and Labor Cost –\$115,000)**
- **Completed Plant Maintenance/Repair Related Information:** (1) Survey to Troubleshoot Equipment Issue. Influent Works - Mechanical Bar Rake. Contractor: Zima Corporation (Labor and Travel - \$2,405.28) (2) Preventative Maintenance. Oxidation Ditch No. 2. Removed scum. Contractor: Foster Septic Tank Service (Labor and Mobilization - \$1,375.00)

Total cost for Repairs (Account No. 39-861-342) - \$3,780.28

- **Plant Discharge Quality:** Our discharge quality remained good throughout the entire month. 8.81 million gallons were treated.



Warrenton Police Department

Monthly Summary/ July 2024

Incident Briefs

| | | |
|-----------|---|-----------------------|
| 6/2/2024 | Injury to Real Property Larceny-Misdemeanor | Closed by Other Means |
| 6/16/2024 | Damage to Personal Property | Closed by Other Means |
| 6/23/2024 | Found Property- Same has been returned | Closed |
| 6/29/2024 | Assault w/Deadly Weapon Inflicting Serious Injury | Active |

Activity Log Event Summary (Cumulative Totals)

Warrenton Police Department

(06/01/2024 - 06/30/2024)

| | | | |
|-----------------------------|---|--------------------------------|----|
| 911 Hang-up | 1 | Accident | 2 |
| Alarm Activation | 5 | Assault-Physical | 1 |
| Assist Fire Dept | 1 | Assist Motorist | 2 |
| Assist NPD | 1 | Assist WC EMS | 7 |
| Assist WCSO | 9 | Complaint | 1 |
| Disabled Vehicle | 1 | Disturbance | 3 |
| Domestic | 1 | Escort | 1 |
| False Report | 1 | Follow up Investigation | 4 |
| Found Property/Item | 1 | Funeral Escort | 2 |
| Injury to Personal Property | 1 | Investigation and/or Interview | 1 |
| Larceny | 1 | Other | 1 |
| Patrol | 3 | Property Check – Business | 12 |
| Stolen Vehicle | 1 | Suspected Drunk Driver | 1 |
| Suspicious Person / Vehicle | 5 | Talk with Officer | 2 |
| Traffic Control | 1 | Traffic Stop | 1 |
| Trespassing | 2 | | |

Total Number Of Events: 76



Walter M. Gardner, Jr. – Mayor
Robert F. Davie, Jr. – Town Administrator

P.O. Box 281
Warrenton, NC 27589-0281
(252) 257-1122 Fax (252) 257-9219
www.warrenton.nc.gov

BOC Meeting June 2024 – Action Items Checklist

1. Execute annexation resolution, file copy of resolution with Register of Deeds, update Ordinance Book as addition to Table 1. (cont.)
 - ✓ Done for Hayley Haywood property. Mayor reviewing other annexed properties.
2. Make changes to zoning map with Reynolds Tavern change. (cont.)
3. Vacant Building Ordinance letters... work with Commissioner Sourelis (cont.)
4. Evaluate mobile bathroom rental requirements and costs (cont.)
5. Send adopted budget to printer.
 - ✓ Done
6. Discuss with County Manager funding for WWTP, including loans and federal or state legislative appropriations.
 - ✓ County Manager taking concerns to her Board. Also put on agenda for joint meeting scheduled for August 21, 2024
7. Work with Mayor and Commissioners on meeting with Norlina elected officials.
 - ✓ Waiting till after discussion with County Manager of WWTP needs.
8. Execute resolution for award of service firearm.
 - ✓ Done
9. Issue special use permits for approved applications.
 - ✓ 2 of 3 done. Third applicant has not submitted his application fee.
10. Execute agreements for Neighborhood Revitalization rehab of Bute and S. Bragg houses.
 - ✓ Done
11. Execute service agreement for generator with Gregory Poole. Cancel agreement with National Power.
 - ✓ Sent termination email to National Power. Waiting until new FY to generate PO and execute agreement with Gregory Poole.

Budget vs Actual

Town of Warrenton
7/2/2024 10:38:14 AM

Page 1 Of 16

Period Ending 6/30/2024

| 34 FRONTIER WARREN | | | | | | | | |
|--|--|-------------|----------|----------|------------|------------|---------|--|
| Description | Budget | Encumbrance | MTD | QTD | YTD | Variance | Percent | |
| Revenues | | | | | | | | |
| 34-351-422 Rent Paid to Town Frontier Warren | 31,000 | 0.00 | 2,660.00 | 7,510.00 | 27,630.00 | (3,370.00) | 89% | |
| 34-381-037 Transfer in from GF | 14,870 | 0.00 | 0.00 | 0.00 | 14,870.00 | 0.00 | 100% | |
| Revenues Totals: | 45,870 | 0.00 | 2,660.00 | 7,510.00 | 42,500.00 | (3,370.00) | 93% | |
| Expenses | | | | | | | | |
| 34-405-203 Supplies | 178 | 0.00 | 0.00 | 0.00 | 66.46 | 111.54 | 37% | |
| 34-405-250 Lights/Heat/Security | 3,000 | 0.00 | 181.84 | 479.58 | 2,383.99 | 616.01 | 79% | |
| 34-405-251 Telephone/Internet | 3,000 | 93.38 | 197.18 | 591.54 | 2,691.44 | 215.18 | 93% | |
| 34-405-255 Bldg Maint/Clean Svcs | 3,522 | 710.00 | 0.00 | 230.00 | 2,812.00 | 0.00 | 100% | |
| 34-405-400 Liability Insurance | 170 | 37.50 | 0.00 | 0.00 | 112.50 | 20.00 | 88% | |
| 34-405-422 Rent Paid by Town | 36,000 | 0.00 | 0.00 | 6,000.00 | 36,000.00 | 0.00 | 100% | |
| Non-Departmental Totals: | 45,870 | 840.88 | 379.02 | 7,301.12 | 44,066.39 | 962.73 | 98% | |
| Expenses Totals: | 45,870 | 840.88 | 379.02 | 7,301.12 | 44,066.39 | 962.73 | 98% | |
| 34 FRONTIER WARREN | Revenues Over/(Under) Expenses: | | 2,280.98 | 208.88 | (1,566.39) | | | |

Budget vs Actual

Town of Warrenton
7/2/2024 10:38:14 AM

Page 2 Of 16

Period Ending 6/30/2024

| 37 GENERAL FUND | | | | | | | | |
|---|---------|-------------|-----------|-----------|------------|--------------|---------|--|
| Description | Budget | Encumbrance | MTD | QTD | YTD | Variance | Percent | |
| Revenues | | | | | | | | |
| 37-302-301 Ad Valorem Taxes - Current | 456,502 | 0.00 | 3,370.72 | 15,907.76 | 425,010.09 | (31,491.91) | 93% | |
| 37-302-302 Ad Valorem Taxes - Prior Year | 4,000 | 0.00 | 16.56 | 498.15 | 4,961.59 | 961.59 | 124% | |
| 37-302-303 Ad Valorem Taxes - all other prior years | 4,000 | 0.00 | 78.83 | 78.83 | 1,232.44 | (2,767.56) | 31% | |
| 37-302-304 Ad Valorem Taxes - Penalties & Interest | 4,000 | 0.00 | 280.96 | 990.38 | 2,576.93 | (1,423.07) | 64% | |
| 37-307-310 Motor Vehicles - Current | 43,259 | 0.00 | 4,335.20 | 11,021.72 | 43,440.39 | 181.39 | 100% | |
| 37-320-320 Local Option Sales Tax Monthly | 385,000 | 0.00 | 32,312.29 | 88,531.21 | 283,613.00 | (101,387.00) | 74% | |
| 37-320-321 Annual Refund of Sales Tax the Town paid | 25,000 | 0.00 | 0.00 | 0.00 | 27,233.70 | 2,233.70 | 109% | |
| 37-325-325 Utility Franchise Tax Quarterly | 86,000 | 0.00 | 27,403.96 | 27,403.96 | 69,267.44 | (16,732.56) | 81% | |
| 37-325-326 Beer & Wine Tax Annual | 3,400 | 0.00 | 0.00 | 4,143.02 | 4,143.02 | 743.02 | 122% | |
| 37-325-328 Refund of Gas Tax paid monthly | 1,200 | 0.00 | 0.00 | 106.66 | 640.97 | (559.03) | 53% | |
| 37-325-329 PD Narcotics Tax | 154 | 0.00 | 0.00 | 0.00 | 0.00 | (154.00) | | |
| 37-325-330 Solid Waste Disposal Tax Qrly | 600 | 0.00 | 0.00 | 161.52 | 675.21 | 75.21 | 113% | |
| 37-335-335 Powell Bill | 29,013 | 0.00 | 0.00 | 0.00 | 31,826.31 | 2,813.31 | 110% | |
| 37-345-344 Historic District Comm Fees | 0 | 0.00 | 0.00 | 25.00 | 175.00 | 175.00 | | |
| 37-345-345 Zone Board of Adj | 1,800 | 0.00 | 300.00 | 800.00 | 3,525.00 | 1,725.00 | 196% | |
| 37-345-346 Code Enforcement | 2,750 | 0.00 | 325.00 | 700.00 | 3,155.00 | 405.00 | 115% | |
| 37-351-350 Run Warrenton 5K | 2,500 | 0.00 | 0.00 | 0.00 | 0.00 | (2,500.00) | | |
| 37-351-353 Landfill Fees Residential | 208,224 | 0.00 | 16,910.87 | 51,479.72 | 203,486.91 | (4,737.09) | 98% | |
| 37-351-355 Cemetery Fees | 700 | 0.00 | 0.00 | 0.00 | 0.00 | (700.00) | | |
| 37-351-356 Police Rpt Fees | 55 | 0.00 | 0.00 | 15.00 | 45.00 | (10.00) | 82% | |
| 37-351-357 Court Fees | 200 | 0.00 | 0.00 | 36.71 | 269.89 | 69.89 | 135% | |
| 37-351-360 Cell Tower Rent | 32,340 | 0.00 | 0.00 | 5,390.00 | 26,950.00 | (5,390.00) | 83% | |
| 37-351-361 Parking/Ordinance Collections PD | 700 | 0.00 | 0.00 | 0.00 | 360.00 | (340.00) | 51% | |
| 37-351-401 Debt Setoff Landfill | 100 | 0.00 | 0.00 | 44.08 | 123.58 | 23.58 | 124% | |
| 37-365-001 Interest Income | 50 | 0.00 | 0.00 | 6.47 | 55.44 | 5.44 | 111% | |

Budget vs Actual

Town of Warrenton
7/2/2024 10:38:14 AM

Page 3 Of 16

Period Ending 6/30/2024

| 37 GENERAL FUND | | | | | | | | |
|---|-----------|-------------|-----------|------------|--------------|--------------|---------|--|
| Description | Budget | Encumbrance | MTD | QTD | YTD | Variance | Percent | |
| 37-365-345 HDC Debt Setoff | 0 | 0.00 | 604.00 | 604.00 | 604.00 | 604.00 | | |
| 37-365-351 Revitalization Comm | 11,285 | 0.00 | 0.00 | 6,755.00 | 11,285.00 | 0.00 | 100% | |
| 37-365-358 Branded Merchandise for Sale | 0 | 0.00 | 0.00 | 0.00 | 200.00 | 200.00 | | |
| 37-365-366 Surplus Property | 6,833 | 0.00 | 0.00 | 0.00 | 6,832.06 | (0.76) | 100% | |
| 37-365-370 WWTP 25% of GF Exp | 60,675 | 0.00 | 0.00 | 9,681.88 | 55,931.67 | (4,743.33) | 92% | |
| 37-365-371 WS 25% of GF Exp | 107,630 | 0.00 | 0.00 | 16,671.24 | 102,662.50 | (4,967.50) | 95% | |
| 37-365-374 Insurance Proceeds GF | 0 | 0.00 | 0.00 | 2,137.41 | 2,137.41 | 2,137.41 | | |
| 37-365-401 Mis/Revenue/License Tags | 2,000 | 0.00 | 110.00 | 112.97 | 40.97 | (1,959.03) | 2% | |
| 37-365-410 Interest Investment NCCMT | 20,000 | 0.00 | 0.00 | 4,912.39 | 26,507.03 | 6,507.03 | 133% | |
| 37-365-501 Misc Revenue POLICE | 500 | 0.00 | 20.50 | 20.50 | 20.50 | (479.50) | 4% | |
| 37-381-032 Transfer In from Parking Lot Fund | 4,369 | 0.00 | 0.00 | 0.00 | 4,369.20 | 0.00 | 100% | |
| 37-395-396 Appropriated Fund Balance (Budget Only) | 94,236 | 0.00 | 0.00 | 0.00 | 0.00 | (94,236.36) | | |
| Revenues Totals: | 1,599,075 | 0.00 | 86,068.89 | 248,235.58 | 1,343,357.25 | (255,718.13) | 84% | |
| Expenses | | | | | | | | |
| 37-401-010 Salary - Full Time | 170,770 | 0.00 | 13,687.80 | 41,063.40 | 166,687.23 | 4,082.77 | 98% | |
| 37-401-012 Salary - Adm Assistant | 52,868 | 0.00 | 4,024.00 | 12,072.00 | 50,850.00 | 2,018.00 | 96% | |
| 37-401-020 ER-FICA Taxes | 13,064 | 0.00 | 1,046.52 | 3,139.56 | 12,589.91 | 474.09 | 96% | |
| 37-401-021 ER-FICA Taxes - Adm Assistant | 4,045 | 0.00 | 307.24 | 921.72 | 4,036.20 | 8.80 | 100% | |
| 37-401-030 ER-Retirement - Orbit | 44,057 | 0.00 | 3,489.22 | 10,467.66 | 42,854.78 | 1,202.22 | 97% | |
| 37-401-040 ER-Health Insurance | 38,375 | 435.51 | 77.49 | 6,271.47 | 36,702.11 | 1,237.38 | 97% | |
| 37-401-050 ER-Life Insurance | 576 | 0.00 | 48.00 | 96.00 | 576.00 | 0.00 | 100% | |
| 37-401-060 ER-Workman's Comp | 283 | 0.00 | 0.00 | 0.00 | 283.28 | 0.00 | 100% | |
| 37-401-200 Travel Expense | 250 | 0.00 | 0.00 | 0.00 | 191.82 | 58.18 | 77% | |
| 37-401-203 Supplies | 4,520 | 334.43 | 480.14 | 749.13 | 3,101.31 | 1,084.62 | 76% | |
| 37-401-250 Light, Heat & Security | 8,856 | 125.64 | 1,040.02 | 2,131.01 | 8,730.73 | 0.00 | 100% | |
| 37-401-251 Telephone & Postage | 4,515 | 187.50 | 281.10 | 751.47 | 2,898.75 | 1,428.75 | 68% | |
| 37-401-255 Bldg. Maint/ Clean SVS | 6,070 | 609.99 | 0.00 | 219.99 | 4,634.70 | 825.31 | 86% | |
| 37-401-256 Bank Fees/ Petty Cash | 3,750 | 0.00 | 300.00 | 900.00 | 3,610.00 | 140.00 | 96% | |

Budget vs Actual

Town of Warrenton
7/2/2024 10:38:14 AM

Page 4 Of 16

Period Ending 6/30/2024

| 37 GENERAL FUND | | | | | | | | |
|---|---------|-------------|-------------|-------------|------------|-------------|---------|--|
| Description | Budget | Encumbrance | MTD | QTD | YTD | Variance | Percent | |
| 37-401-295 Training | 1,140 | 0.00 | 770.00 | 855.00 | 987.08 | 152.92 | 87% | |
| 37-401-301 Computer Maint | 4,815 | 602.68 | 271.27 | 1,167.74 | 4,212.31 | 0.01 | 100% | |
| 37-401-302 Software Support | 3,478 | 473.20 | 35.98 | 107.94 | 2,994.70 | 9.76 | 100% | |
| 37-401-304 Website | 1,600 | 0.00 | 0.00 | 0.00 | 812.50 | 787.50 | 51% | |
| 37-401-305 Technology Upgrades | 1,880 | 0.00 | 0.00 | 0.00 | 1,861.91 | 18.09 | 99% | |
| 37-401-306 Awning 25% Fund | 500 | 0.00 | 0.00 | 0.00 | 0.00 | 500.00 | | |
| 37-401-307 Special Events | 2,285 | 0.00 | 221.37 | 331.37 | 2,259.56 | 25.00 | 99% | |
| 37-401-309 Advertising | 2,270 | 636.60 | 0.00 | 363.40 | 1,284.90 | 348.50 | 85% | |
| 37-401-310 Dues & Subscriptions | 2,956 | 0.00 | 0.00 | 140.00 | 2,950.00 | 6.00 | 100% | |
| 37-401-325 NC Sales/Use Tax Paid (No Tax) | 900 | 0.00 | 0.00 | 103.34 | 728.89 | 171.11 | 81% | |
| 37-401-400 Liability Insurance | 7,000 | 973.23 | 0.00 | 0.00 | 5,489.36 | 537.41 | 92% | |
| 37-401-401 County Tax Collection Svs | 7,994 | 0.00 | 56.20 | 262.10 | 6,583.95 | 1,410.05 | 82% | |
| 37-401-405 Audit Expense | 11,500 | 0.00 | 0.00 | 0.00 | 11,500.00 | 0.00 | 100% | |
| 37-401-410 Election Cost | 7,356 | 0.00 | 0.00 | 0.00 | 7,355.56 | 0.00 | 100% | |
| 37-401-420 Attorney Fees | 3,500 | 1,200.00 | 0.00 | 0.00 | 1,200.00 | 1,100.00 | 69% | |
| 37-401-448 External Contract | 1,350 | 0.00 | 0.00 | 1,350.00 | 1,350.00 | 0.00 | 100% | |
| 37-401-497 Sales & Uses Tax Expense | 0 | 0.00 | 0.00 | 2,358.32 | 18,301.79 | (18,301.79) | | |
| 37-401-499 Miscellaneous Expense | 155 | 0.00 | (10,000.00) | (10,000.00) | (9,845.00) | 10,000.00 | -6352% | |
| 37-401-500 Capital Outlay \$5000 and Above | 15,000 | 0.00 | 0.00 | 0.00 | 15,000.00 | 0.00 | 100% | |
| 37-401-801 Town Hall Roof Loan-Principal | 1,389 | 0.00 | 0.00 | 0.00 | 1,388.67 | 0.22 | 100% | |
| 37-401-802 Truist Parking Lot Loan Principal | 4,827 | 0.00 | 0.00 | 0.00 | 4,827.25 | 0.00 | 100% | |
| 37-401-831 Town Hall Roof Loan - Interest Admin | 28 | 0.00 | 0.00 | 0.00 | 28.11 | 0.00 | 100% | |
| 37-401-832 Truist Parking Lot Loan Interest | 3,294 | 0.00 | 0.00 | 0.00 | 3,293.75 | 0.00 | 100% | |
| 37-401-998 Contingency | 684 | 0.00 | 0.00 | 0.00 | 0.00 | 684.15 | | |
| General Government Totals: | 437,900 | 5,578.78 | 16,136.35 | 75,822.62 | 422,312.11 | 10,009.05 | 98% | |
| 37-402-014 Mayor Part Time Salary | 1,500 | 0.00 | 125.00 | 375.00 | 1,500.00 | 0.00 | 100% | |
| 37-402-020 ER - FICA TAXES | 115 | 0.00 | 9.56 | 28.68 | 114.72 | 0.28 | 100% | |
| 37-402-060 Workers Comp Mayor & Council | 70 | 0.00 | 0.00 | 0.00 | 57.68 | 12.32 | 82% | |

Budget vs Actual

Town of Warrenton
7/2/2024 10:38:14 AM

Page 5 Of 16

Period Ending 6/30/2024

| 37 GENERAL FUND | | | | | | | | |
|--|---------|-------------|----------|-----------|------------|-----------|---------|--|
| Description | Budget | Encumbrance | MTD | QTD | YTD | Variance | Percent | |
| 37-402-295 Training | 930 | 0.00 | 192.50 | 192.50 | 892.50 | 37.50 | 96% | |
| 37-402-402 Commission offsite meetings | 200 | 0.00 | 0.00 | 0.00 | 158.00 | 42.00 | 79% | |
| Governing Body Totals: | 2,815 | 0.00 | 327.06 | 596.18 | 2,722.90 | 92.10 | 97% | |
| 37-405-345 Zoning/Ordinances | 200 | 0.00 | 0.00 | 0.00 | 0.00 | 200.00 | | |
| 37-405-407 Branded Clothing Sales | 500 | 0.00 | 0.00 | 0.00 | 0.00 | 500.00 | | |
| 37-405-423 Quilters Lane | 2,453 | 0.00 | 0.00 | 0.00 | 2,449.44 | 3.78 | 100% | |
| 37-405-430 Historic District Comm | 220 | 0.00 | 0.00 | 0.00 | 0.00 | 220.00 | | |
| 37-405-440 Run Warrenton 5K | 2,500 | 0.00 | 0.00 | 0.00 | 0.00 | 2,500.00 | | |
| 37-405-450 Revitalization Comm | 10,440 | 3,000.00 | 38.00 | 6,142.47 | 6,874.81 | 565.59 | 95% | |
| 37-405-470 Small Town Maint St | 2,500 | 0.00 | 0.00 | 625.14 | 1,706.69 | 793.31 | 68% | |
| Non-Departmental Totals: | 18,814 | 3,000.00 | 38.00 | 6,767.61 | 11,030.94 | 4,782.68 | 75% | |
| 37-501-010 SALARY FULL TIME | 172,396 | 0.00 | 9,532.84 | 28,531.50 | 153,960.15 | 18,435.60 | 89% | |
| 37-501-014 Salary - Part Time | 105,000 | 0.00 | 5,085.00 | 20,310.00 | 99,197.42 | 5,802.58 | 94% | |
| 37-501-016 Salary - Admin Assistant | 37,100 | 0.00 | 2,811.20 | 8,433.60 | 35,690.00 | 1,410.00 | 96% | |
| 37-501-019 Salary - Over-Time | 17,000 | 0.00 | 0.00 | 394.23 | 15,360.63 | 1,639.37 | 90% | |
| 37-501-020 ER-FICA Taxes | 24,438 | 0.00 | 1,329.12 | 4,399.10 | 23,157.46 | 1,280.54 | 95% | |
| 37-501-030 ER - Retirement Orbit | 52,203 | 340.00 | 2,545.22 | 7,704.01 | 42,167.52 | 9,695.48 | 81% | |
| 37-501-031 ER - 401K 5% | 13,618 | 4,927.53 | 476.64 | 1,446.29 | 8,690.47 | 0.00 | 100% | |
| 37-501-040 ER - Health Insurance | 41,120 | 2,179.14 | 63.56 | 1,994.41 | 21,085.54 | 17,855.32 | 57% | |
| 37-501-050 ER - Life Insurance | 1,010 | 0.00 | 48.00 | 80.00 | 675.79 | 334.21 | 67% | |
| 37-501-060 ER - Workman's Comp | 6,420 | 0.00 | 0.00 | 0.00 | 4,736.63 | 1,683.37 | 74% | |
| 37-501-200 Travel Expense | 1,000 | 0.00 | 86.39 | 86.39 | 490.31 | 509.69 | 49% | |
| 37-501-203 Supplies | 5,400 | 526.88 | 646.97 | 1,597.04 | 4,862.39 | 10.73 | 100% | |
| 37-501-204 Uniforms | 5,000 | 36.11 | 213.89 | 423.88 | 2,395.47 | 2,568.42 | 49% | |
| 37-501-205 Equipment & Material | 7,200 | 81.08 | 0.00 | 783.55 | 6,911.93 | 206.99 | 97% | |
| 37-501-250 Light, Heat & Security | 9,500 | 125.64 | 835.38 | 1,465.69 | 6,894.32 | 2,480.04 | 74% | |
| 37-501-251 Telephone & Postage | 9,237 | 1,873.10 | 1,082.60 | 1,943.60 | 7,099.31 | 264.59 | 97% | |
| 37-501-252 Fuel | 23,000 | 0.00 | 1,262.19 | 4,437.46 | 20,908.77 | 2,091.23 | 91% | |
| 37-501-255 Bldg Maint/Clean Svs | 6,320 | 610.00 | 0.00 | 219.99 | 4,778.68 | 931.32 | 85% | |

Budget vs Actual

Town of Warrenton
7/2/2024 10:38:14 AM

Page 6 Of 16

Period Ending 6/30/2024

| 37 GENERAL FUND | | | | | | | | |
|---|--------|-------------|----------|----------|-----------|----------|---------|--|
| Description | Budget | Encumbrance | MTD | QTD | YTD | Variance | Percent | |
| 37-501-295 Training | 2,000 | 0.00 | 0.00 | 44.60 | 891.56 | 1,108.44 | 45% | |
| 37-501-301 Computer Maint | 5,990 | 602.69 | 271.27 | 1,363.74 | 4,863.81 | 523.50 | 91% | |
| 37-501-302 Software Support | 8,553 | 601.78 | 0.00 | 500.00 | 7,127.57 | 823.65 | 90% | |
| 37-501-305 Technology Upgrades | 5,000 | 0.00 | 0.00 | 0.00 | 4,650.20 | 349.80 | 93% | |
| 37-501-318 Freight Charges | 500 | 0.00 | 0.00 | 0.00 | 233.99 | 266.01 | 47% | |
| 37-501-351 Maint & Repair Equip | 7,680 | 0.00 | 0.00 | 491.50 | 6,642.55 | 1,037.45 | 86% | |
| 37-501-370 2019 Dodge Car 100 | 3,000 | 384.91 | 0.00 | 1,139.28 | 1,717.62 | 897.47 | 70% | |
| 37-501-371 2017 Dodge Car 200 | 4,350 | 500.00 | 0.00 | 138.11 | 3,575.38 | 274.62 | 94% | |
| 37-501-372 2016 Dodge Car 300 | 1,500 | 300.00 | 0.00 | 0.00 | 989.75 | 210.25 | 86% | |
| 37-501-373 2017 Dodge Car 400 | 5,500 | 672.41 | 0.00 | 788.25 | 4,530.11 | 297.48 | 95% | |
| 37-501-374 2010 Ford Car 500 | 406 | 0.00 | 0.00 | 0.00 | 406.11 | 0.00 | 100% | |
| 37-501-375 2008 Ford Car 600 | 1,594 | 0.00 | 0.00 | 0.00 | 637.88 | 956.01 | 40% | |
| 37-501-376 2019 Dodge Car 700 | 7,075 | 2,000.67 | 0.00 | 3,193.07 | 3,862.60 | 1,211.73 | 83% | |
| 37-501-377 2023 Dodge Car 125 | 1,500 | 176.13 | 0.00 | 0.00 | 387.14 | 936.73 | 38% | |
| 37-501-378 2023 Dodge Car 225 | 4,479 | 478.70 | 0.00 | 0.00 | 3,205.54 | 795.01 | 82% | |
| 37-501-400 Liability Insurance | 18,000 | 2,047.68 | 0.00 | 0.00 | 10,475.62 | 5,476.70 | 70% | |
| 37-501-415 Police Shots Medical | 1,000 | 0.00 | 0.00 | 0.00 | 110.00 | 890.00 | 11% | |
| 37-501-433 COP Program | 1,500 | 0.00 | 0.00 | 35.00 | 277.89 | 1,222.11 | 19% | |
| 37-501-436 PD Narcotics Tax/Proceeds | 154 | 0.00 | 0.00 | 0.00 | 0.00 | 154.00 | | |
| 37-501-499 Miscellaneous | 2,923 | 461.38 | 1,201.12 | 1,845.12 | 2,274.57 | 186.87 | 94% | |
| 37-501-801 Town Hall Roof Loan Principal | 1,389 | 0.00 | 0.00 | 0.00 | 1,388.67 | 0.22 | 100% | |
| 37-501-802 Police 2017 Cars Loan Principal (USDA) | 4,484 | 0.00 | 0.00 | 0.00 | 4,483.83 | 0.17 | 100% | |
| 37-501-803 Police Security Camera Loan Principal (USDA) | 1,303 | 0.00 | 0.00 | 0.00 | 1,302.18 | 0.82 | 100% | |
| 37-501-804 Police 2019 Cars Loan Principal (USDA) | 4,822 | 0.00 | 0.00 | 0.00 | 4,821.02 | 0.98 | 100% | |
| 37-501-805 Police 2023 Cars Loan Principle (USDA) | 7,177 | 0.00 | 0.00 | 0.00 | 7,176.50 | 0.50 | 100% | |
| 37-501-831 Town Hall Roof Loan - Interest PD | 28 | 0.00 | 0.00 | 0.00 | 28.11 | 0.00 | 100% | |

Budget vs Actual

Town of Warrenton
7/2/2024 10:38:14 AM

Page 7 Of 16

Period Ending 6/30/2024

| 37 GENERAL FUND | | | | | | | | |
|--|---------|-------------|-----------|-----------|------------|-----------|---------|--|
| Description | Budget | Encumbrance | MTD | QTD | YTD | Variance | Percent | |
| 37-501-832 Police 2017 Cars Loan Interest (USDA) | 297 | 0.00 | 0.00 | 0.00 | 296.17 | 0.83 | 100% | |
| 37-501-833 Police Security Camera Loan Interest (USDA) | 31 | 0.00 | 0.00 | 0.00 | 30.82 | 0.18 | 99% | |
| 37-501-834 Police 2019 Cars Loan Interest (USDA) | 605 | 0.00 | 0.00 | 0.00 | 604.98 | 0.02 | 100% | |
| 37-501-835 Police 2023 Cars Loan Interest (USDA) | 1,801 | 0.00 | 0.00 | 0.00 | 1,800.50 | 0.50 | 100% | |
| Police Department Totals: | 641,603 | 18,925.83 | 27,491.39 | 93,789.41 | 537,855.46 | 84,821.53 | 87% | |
| 37-601-014 Salary - Part Time Code Enforcement | 2,682 | 0.00 | 306.00 | 657.90 | 2,459.77 | 222.23 | 92% | |
| 37-601-020 ER-FICA Taxes | 230 | 0.00 | 23.40 | 50.31 | 188.13 | 41.87 | 82% | |
| 37-601-060 Workers Comp | 660 | 0.00 | 0.00 | 0.00 | 620.56 | 39.44 | 94% | |
| 37-601-252 Fuel/Truck Expense/Insurance | 456 | 0.00 | 0.00 | 0.00 | 456.00 | 0.00 | 100% | |
| 37-601-352 Vehicle Maintenance | 200 | 0.00 | 0.00 | 0.00 | 0.00 | 200.00 | | |
| 37-601-437 Contract Srvs Fire Protection | 70,000 | 0.00 | 0.00 | 11,666.66 | 64,166.63 | 5,833.37 | 92% | |
| 37-601-475 Donation to Town Fire | 1,547 | 0.00 | 0.00 | 0.00 | 1,546.30 | 0.35 | 100% | |
| 37-601-476 Code Enforcement Exp | 550 | 0.00 | 0.00 | 0.00 | 544.00 | 6.35 | 99% | |
| Fire Totals: | 76,325 | 0.00 | 329.40 | 12,374.87 | 69,981.39 | 6,343.61 | 92% | |
| 37-651-330 Christmas Lights/Santa House | 1,746 | 0.00 | 0.00 | 0.00 | 1,644.95 | 101.05 | 94% | |
| 37-651-331 Haley Haywood Park | 769 | 0.00 | 0.00 | 0.00 | 156.00 | 613.00 | 20% | |
| 37-651-332 Signs below \$5,000 | 650 | 0.00 | 0.00 | 0.00 | 650.00 | 0.00 | 100% | |
| 37-651-333 Street Beautification - Below \$5,000 | 4,778 | 164.66 | 0.00 | 977.74 | 4,612.43 | 0.91 | 100% | |
| 37-651-335 Street Lighting Electric Bill | 28,807 | 0.00 | 2,593.14 | 7,642.38 | 28,683.82 | 123.18 | 100% | |
| Signs and Lights Totals: | 36,750 | 164.66 | 2,593.14 | 8,620.12 | 35,747.20 | 838.14 | 98% | |
| 37-701-010 Salary - Full Time | 57,445 | 0.00 | 3,939.61 | 12,968.81 | 56,816.37 | 628.63 | 99% | |
| 37-701-014 Salary - Part Time | 17,161 | 0.00 | 1,249.32 | 3,942.84 | 15,636.77 | 1,524.23 | 91% | |
| 37-701-019 Over-Time | 1,338 | 0.00 | 0.00 | 409.70 | 532.61 | 805.39 | 40% | |
| 37-701-020 ER-FICA Taxes | 5,964 | 0.00 | 395.77 | 1,321.49 | 5,567.83 | 396.17 | 93% | |

Budget vs Actual

Town of Warrenton
7/2/2024 10:38:14 AM

Page 8 Of 16

Period Ending 6/30/2024

| 37 GENERAL FUND | | | | | | | | |
|---|----------|-------------|------------|------------|-------------|-----------|---------|--|
| Description | Budget | Encumbrance | MTD | QTD | YTD | Variance | Percent | |
| 37-701-030 ER - Retirement - Orbit | 14,858 | 0.00 | 1,022.22 | 3,412.30 | 13,989.25 | 868.75 | 94% | |
| 37-701-040 ER-Health Insurance | 21,680 | 246.85 | 36.31 | 3,455.53 | 20,791.05 | 642.10 | 97% | |
| 37-701-050 ER-Life Insurance | 468 | 0.00 | 27.20 | 54.40 | 468.00 | 0.00 | 100% | |
| 37-701-060 ER-Workman's Comp | 1,762 | 0.00 | 0.00 | 0.00 | 1,761.51 | 0.00 | 100% | |
| 37-701-203 Supplies | 4,904 | 117.00 | 208.99 | 620.62 | 4,786.86 | 0.63 | 100% | |
| 37-701-204 Uniforms | 4,212 | 858.38 | 403.70 | 822.88 | 3,353.62 | 0.00 | 100% | |
| 37-701-251 Telephone & Postage | 925 | 0.00 | 57.71 | 173.13 | 692.55 | 232.45 | 75% | |
| 37-701-252 Fuel | 12,043 | 632.85 | 32.64 | 1,517.07 | 9,497.44 | 1,912.71 | 84% | |
| 37-701-312 Tree Removal | 2,500 | 0.00 | 0.00 | 0.00 | 2,500.00 | 0.00 | 100% | |
| 37-701-351 Maint & Repair Equip | 12,128 | 0.00 | 0.00 | 978.35 | 12,127.33 | 0.67 | 100% | |
| 37-701-352 Vehicle Maintenance | 7,140 | 89.68 | 0.00 | 0.00 | 7,049.90 | 0.42 | 100% | |
| 37-701-400 Liability Insurance | 6,899 | 1,525.70 | 0.00 | 0.00 | 5,372.91 | 0.39 | 100% | |
| 37-701-431 Street Debris Disposal | 1,152 | 0.00 | 0.00 | 0.00 | 1,000.00 | 152.00 | 87% | |
| 37-701-895 Mowing | (16,000) | 0.00 | (1,333.00) | (3,999.00) | (15,996.00) | (4.00) | 100% | |
| Streets Totals: | 156,579 | 3,470.46 | 6,040.47 | 25,678.12 | 145,948.00 | 7,160.54 | 95% | |
| 37-710-361 Maint & Repair POWELL BILL | 15,913 | 0.00 | 0.00 | 2,715.86 | 2,715.86 | 13,197.14 | 17% | |
| 37-710-405 Audit Expense POWELL BILL | 100 | 0.00 | 0.00 | 0.00 | 0.00 | 100.00 | | |
| Powell Bill Totals: | 16,013 | 0.00 | 0.00 | 2,715.86 | 2,715.86 | 13,297.14 | 17% | |
| 37-801-010 Salary - Full Time Sanitation | 48,988 | 0.00 | 3,922.08 | 11,766.24 | 49,768.50 | (780.50) | 102% | |
| 37-801-019 Salary - Over Time Sanitation | 380 | 0.00 | 0.00 | 262.50 | 365.90 | 14.10 | 96% | |
| 37-801-020 ER - FICA Sanitation | 3,954 | 0.00 | 293.44 | 900.41 | 3,749.51 | 204.49 | 95% | |
| 37-801-030 ER - Retirement - Orbit Sanitation | 10,185 | 0.00 | 772.64 | 2,317.92 | 9,817.49 | 367.51 | 96% | |
| 37-801-040 ER - Health Insurance | 17,048 | 196.07 | 27.76 | 2,696.94 | 16,037.49 | 814.44 | 95% | |
| 37-801-050 ER - Life Insurance | 260 | 0.00 | 21.60 | 43.20 | 259.20 | 0.80 | 100% | |
| 37-801-060 Workman's Compensation | 4,415 | 0.00 | 0.00 | 0.00 | 4,414.84 | 0.16 | 100% | |
| 37-801-203 Supplies | 1,000 | 0.00 | 284.50 | 284.50 | 741.99 | 258.01 | 74% | |
| 37-801-204 Uniforms | 2,808 | 628.74 | 251.22 | 510.30 | 2,179.26 | 0.00 | 100% | |
| 37-801-251 Telephone & Postage | 720 | 0.00 | 30.74 | 92.22 | 368.88 | 351.12 | 51% | |
| 37-801-252 Fuel | 3,645 | 232.44 | 0.00 | 517.56 | 2,620.18 | 792.38 | 78% | |

Budget vs Actual

Town of Warrenton
7/2/2024 10:38:14 AM

Period Ending 6/30/2024

| 37 GENERAL FUND | | | | | | | |
|--|-----------|-------------|-----------|------------|--------------|------------|---------|
| Description | Budget | Encumbrance | MTD | QTD | YTD | Variance | Percent |
| 37-801-350 Landfull Fees | 20,250 | 1,202.48 | 1,637.48 | 4,750.97 | 18,797.52 | 250.00 | 99% |
| 37-801-352 Vehicle Maintenance | 1,000 | 0.00 | 0.00 | 0.00 | 680.09 | 319.91 | 68% |
| 37-801-400 Liability Insurance | 4,368 | 985.26 | 0.00 | 0.00 | 3,382.04 | 0.70 | 100% |
| Sanitation Totals: | 119,021 | 3,244.99 | 7,241.46 | 24,142.76 | 113,182.89 | 2,593.12 | 98% |
| 37-901-032 Transfer out to Capital Project Parking Lot | 55,324 | 0.00 | 0.00 | 0.00 | 55,324.00 | 0.00 | 100% |
| 37-901-034 Transfer Out to Frontier Warren | 14,870 | 0.00 | 0.00 | 0.00 | 14,870.00 | 0.00 | 100% |
| 37-901-038 Transfer Out to WS for USDA Loan | 7,281 | 0.00 | 0.00 | 0.00 | 7,281.00 | 0.00 | 100% |
| 37-901-077 Transfer Out to Golden Leaf Stormwater Grant | 13,000 | 0.00 | 0.00 | 0.00 | 13,000.00 | 0.00 | 100% |
| 37-901-889 Transfer Out to USDA Loan Reserve | 2,781 | 0.00 | 0.00 | 0.00 | 0.00 | 2,781.00 | |
| Transfers Out Totals: | 93,256 | 0.00 | 0.00 | 0.00 | 90,475.00 | 2,781.00 | 97% |
| Expenses Totals: | 1,599,075 | 34,384.72 | 60,197.27 | 250,507.55 | 1,431,971.75 | 132,718.91 | 92% |
| 37 GENERAL FUND Revenues Over/(Under) Expenses: | | | 25,183.47 | (2,271.97) | (88,614.50) | | |

Budget vs Actual

Town of Warrenton
7/2/2024 10:38:14 AM

Page 10 Of 16

Period Ending 6/30/2024

| 38 WATER / SEWER | | | | | | | | |
|---|------------------|-------------|-------------------|-------------------|---------------------|---------------------|------------|--|
| Description | Budget | Encumbrance | MTD | QTD | YTD | Variance | Percent | |
| Revenues | | | | | | | | |
| 38-351-401 Water Sales | 849,438 | 0.00 | 66,264.81 | 192,295.27 | 737,019.42 | (112,418.58) | 87% | |
| 38-351-402 Debt Setoff WATER | 224 | 0.00 | 0.00 | 981.78 | 1,161.21 | 937.21 | 518% | |
| 38-351-404 Sewer Services | 632,186 | 0.00 | 46,326.87 | 135,472.48 | 535,692.93 | (96,493.07) | 85% | |
| 38-351-407 Debt Setoff SEWER | 196 | 0.00 | 0.00 | 1,055.91 | 1,247.84 | 1,051.84 | 637% | |
| 38-351-408 Town Taps/Connection Fee | 18,000 | 0.00 | 6,358.36 | 27,964.99 | 36,514.93 | 18,514.93 | 203% | |
| 38-351-416 Dis/Reconnection Fee | 9,122 | 0.00 | 690.00 | 1,260.00 | 7,255.64 | (1,866.36) | 80% | |
| 38-351-417 Fire Sprinkler | 2,176 | 0.00 | 196.14 | 588.42 | 2,336.88 | 160.88 | 107% | |
| 38-351-418 Late Fees/Penalty/Cut Off | 21,850 | 0.00 | 1,857.74 | 5,101.82 | 21,659.24 | (190.76) | 99% | |
| 38-351-419 Returned Check Fee | 825 | 0.00 | 75.00 | 225.00 | 750.00 | (75.00) | 91% | |
| 38-351-420 Debt Setoff Late Fees/Penalty/Cut Off | 91 | 0.00 | 0.00 | 322.33 | 476.85 | 385.85 | 524% | |
| 38-365-001 Interest Income | 36 | 0.00 | 0.00 | 2.76 | 22.97 | (13.03) | 64% | |
| 38-365-014 Cash Over and Short (Daily Difference) | 0 | 0.00 | 0.00 | 0.40 | (10.61) | (10.61) | | |
| 38-365-410 Interest/investment Income NCCMT | 8,184 | 0.00 | 0.00 | 2,452.91 | 13,243.04 | 5,059.04 | 162% | |
| 38-365-421 Account Activation Fee | 2,813 | 0.00 | 75.00 | 500.00 | 2,375.00 | (438.00) | 84% | |
| 38-365-851 Misc Revenue WATER | 0 | 0.00 | 0.00 | 0.00 | 1,089.39 | 1,089.39 | | |
| 38-381-037 Transfer In From GF | 7,281 | 0.00 | 0.00 | 0.00 | 7,281.00 | 0.00 | 100% | |
| 38-395-396 Apropriated Fund Balance (Budget Only) | 18,094 | 0.00 | 0.00 | 0.00 | 0.00 | (18,094.00) | | |
| Revenues Totals: | 1,570,516 | 0.00 | 121,843.92 | 368,224.07 | 1,368,115.73 | (202,400.27) | 87% | |
| Expenses | | | | | | | | |
| 38-851-010 Salary Full Time | 106,055 | 0.00 | 9,511.92 | 28,535.76 | 106,972.72 | (917.72) | 101% | |
| 38-851-014 Salary - Part Time | 13,120 | 0.00 | 655.86 | 2,016.11 | 12,949.10 | 170.90 | 99% | |
| 38-851-019 Salary Over-Time | 5,005 | 0.00 | 580.07 | 1,414.08 | 4,119.39 | 885.61 | 82% | |
| 38-851-020 ER-FICA Taxes | 9,570 | 0.00 | 787.04 | 2,339.86 | 9,052.74 | 517.26 | 95% | |
| 38-851-030 ER - Retirement Orbit | 16,846 | 0.00 | 1,810.42 | 4,962.76 | 16,952.20 | (106.20) | 101% | |

Budget vs Actual

Town of Warrenton
7/2/2024 10:38:14 AM

Page 11 Of 16

Period Ending 6/30/2024

| 38 WATER / SEWER | | | | | | | | |
|--|---------|-------------|-----------|-----------|------------|----------|---------|--|
| Description | Budget | Encumbrance | MTD | QTD | YTD | Variance | Percent | |
| 38-851-040 ER - Health Insurance WATER | 24,496 | 0.00 | 40.35 | 4,863.16 | 23,966.89 | 529.11 | 98% | |
| 38-851-050 ER - Life Insurance | 500 | 0.00 | 34.56 | 69.12 | 394.23 | 105.77 | 79% | |
| 38-851-060 ER - Workman's Comp | 1,163 | 0.00 | 0.00 | 0.00 | 1,111.85 | 51.15 | 96% | |
| 38-851-200 Travel Expense | 51 | 0.00 | 0.00 | 0.00 | 0.00 | 51.00 | | |
| 38-851-203 Supplies | 34,937 | 476.91 | 783.45 | 5,196.35 | 33,959.88 | 499.74 | 99% | |
| 38-851-204 Uniforms | 2,496 | 273.81 | 296.09 | 608.56 | 2,222.19 | 0.00 | 100% | |
| 38-851-250 Light & Heat & Security | 6,090 | 476.90 | 531.13 | 897.85 | 4,772.48 | 840.62 | 86% | |
| 38-851-251 Telephone & Postage | 9,819 | 343.70 | 843.47 | 2,421.99 | 9,344.08 | 131.22 | 99% | |
| 38-851-252 Fuel | 10,300 | 1,904.32 | 32.63 | 1,085.54 | 6,181.63 | 2,214.05 | 79% | |
| 38-851-255 Bldg. Maint/Clean Svs | 3,117 | 305.00 | 0.00 | 110.01 | 2,224.93 | 587.07 | 81% | |
| 38-851-260 Electric Tank/Pumps | 3,198 | 123.65 | 180.66 | 668.91 | 2,699.48 | 374.87 | 88% | |
| 38-851-295 Training | 563 | 0.00 | 481.25 | 481.25 | 481.25 | 81.25 | 86% | |
| 38-851-296 Continuing Education | 1,271 | 0.00 | 0.00 | 0.00 | 388.56 | 882.44 | 31% | |
| 38-851-301 Computer Maintenance | 3,500 | 574.65 | 256.98 | 853.16 | 2,860.29 | 65.06 | 98% | |
| 38-851-302 Software Support | 9,000 | 336.30 | 0.00 | 33.33 | 7,752.03 | 911.67 | 90% | |
| 38-851-305 Technology Upgrades | 1,790 | 0.00 | 0.00 | 0.00 | 1,789.45 | 0.55 | 100% | |
| 38-851-310 Dues & Subscriptions | 450 | 12.50 | 12.50 | 37.50 | 426.84 | 10.66 | 98% | |
| 38-851-313 State Permits | 1,270 | 0.00 | 0.00 | 0.00 | 1,270.00 | 0.00 | 100% | |
| 38-851-345 Water Tank Contract | 19,749 | 0.00 | 0.00 | 4,977.39 | 19,731.97 | 17.03 | 100% | |
| 38-851-347 Lab Analysis | 2,210 | 215.00 | 0.00 | 495.00 | 1,995.00 | 0.00 | 100% | |
| 38-851-351 Maint. & Repair Equip | 2,208 | 25.12 | 649.22 | 2,564.68 | 2,182.75 | 0.13 | 100% | |
| 38-851-352 Vehicle Maintenance | 1,428 | 374.23 | 0.00 | 71.80 | 1,052.01 | 1.76 | 100% | |
| 38-851-400 Town Liability Insurance | 10,659 | 2,318.25 | 0.00 | 0.00 | 8,340.05 | 0.70 | 100% | |
| 38-851-405 Audit Expense | 5,750 | 0.00 | 0.00 | 0.00 | 5,750.00 | 0.00 | 100% | |
| 38-851-448 External Contract | 25,767 | 0.00 | 0.00 | 7,444.23 | 25,766.83 | 0.17 | 100% | |
| 38-851-451 Water Purchase | 230,000 | 35,717.27 | 18,282.73 | 51,878.68 | 187,492.46 | 6,790.27 | 97% | |
| 38-851-500 Capital Outlay \$5000 and Above | 5,685 | 0.00 | 0.00 | 0.00 | 5,685.47 | 0.00 | 100% | |
| 38-851-801 Town Hall Roof Loan - Principal | 695 | 0.00 | 0.00 | 0.00 | 694.35 | 0.61 | 100% | |
| 38-851-802 USDA Public Works Trucks - | 8,534 | 0.00 | 0.00 | 0.00 | 8,533.10 | 0.90 | 100% | |

Budget vs Actual

Town of Warrenton
7/2/2024 10:38:14 AM

Page 12 Of 16

Period Ending 6/30/2024

| 38 WATER / SEWER | | | | | | | | |
|---|---------|-------------|-----------|------------|------------|-----------|---------|--|
| Description | Budget | Encumbrance | MTD | QTD | YTD | Variance | Percent | |
| Princ Water | | | | | | | | |
| 38-851-803 USDA Town Hall/WS Loan Principal | 29,272 | 0.00 | 27,000.00 | 27,000.00 | 29,271.50 | 0.50 | 100% | |
| 38-851-831 Town Hall Roof Loan - Interest Water | 14 | 0.00 | 0.00 | 0.00 | 14.04 | 0.00 | 100% | |
| 38-851-833 USDA Town Hall/WS Loan Interest | 15,196 | 0.00 | 13,826.24 | 13,826.24 | 15,195.24 | 0.76 | 100% | |
| 38-851-836 USDA Public Works Trucks - Int Water | 1,349 | 0.00 | 0.00 | 0.00 | 1,348.39 | 0.61 | 100% | |
| 38-851-895 Grass Cutting Expense | 16,000 | 0.00 | 1,333.00 | 3,999.00 | 15,996.00 | 4.00 | 100% | |
| 38-851-896 WS 25% of GF Expense | 53,815 | 0.00 | 0.00 | 8,335.62 | 51,331.24 | 2,483.76 | 95% | |
| 38-851-998 Contingency | 78 | 0.00 | 0.00 | 0.00 | 0.00 | 77.50 | | |
| Water Totals: | 693,015 | 43,477.61 | 77,929.57 | 177,187.94 | 632,272.61 | 17,264.78 | 98% | |
| 38-852-010 Salary - Full Time | 106,916 | 0.00 | 10,043.89 | 29,067.73 | 107,833.53 | (917.53) | 101% | |
| 38-852-014 Salary - Part Time | 13,131 | 0.00 | 655.86 | 2,016.11 | 12,948.62 | 182.38 | 99% | |
| 38-852-019 Salary - Over Time Sewer | 7,362 | 0.00 | 386.89 | 1,236.32 | 5,811.86 | 1,550.14 | 79% | |
| 38-852-020 ER - FICA Sewer | 9,756 | 0.00 | 844.52 | 2,461.67 | 9,641.76 | 114.24 | 99% | |
| 38-852-030 ER-Retirement Orbit | 17,294 | 0.00 | 1,873.58 | 5,039.30 | 17,387.92 | (93.92) | 101% | |
| 38-852-040 ER-Health Insurance SEWER | 24,165 | 0.00 | 64.41 | 4,911.29 | 24,021.07 | 143.93 | 99% | |
| 38-852-050 ER-Life Insurance | 500 | 0.00 | 40.32 | 80.64 | 382.71 | 117.29 | 77% | |
| 38-852-060 ER-Workman's Comp | 1,163 | 0.00 | 0.00 | 0.00 | 1,111.84 | 51.16 | 96% | |
| 38-852-200 Travel Expense | 215 | 0.00 | 0.00 | 0.00 | 0.00 | 215.00 | | |
| 38-852-203 Supplies | 20,723 | 477.28 | 540.33 | 5,347.68 | 20,023.90 | 221.35 | 99% | |
| 38-852-204 Uniforms | 2,496 | 274.06 | 296.07 | 608.51 | 2,221.94 | 0.00 | 100% | |
| 38-852-250 Light & Heat & Security | 6,028 | 728.70 | 531.12 | 897.82 | 5,282.99 | 16.31 | 100% | |
| 38-852-251 Telephone & Postage | 10,047 | 343.78 | 862.57 | 2,602.79 | 9,498.94 | 204.28 | 98% | |
| 38-852-252 Fuel | 10,001 | 1,904.36 | 32.63 | 1,085.53 | 6,225.89 | 1,870.75 | 81% | |
| 38-852-255 Bldg. Maint/Clean Svs | 3,114 | 305.01 | 0.00 | 110.01 | 2,224.93 | 584.06 | 81% | |
| 38-852-260 Electric Tank/Pumps | 10,722 | 114.47 | 886.72 | 2,815.83 | 10,594.85 | 12.68 | 100% | |
| 38-852-295 Training | 563 | 0.00 | 481.25 | 481.25 | 481.25 | 81.25 | 86% | |

Budget vs Actual

Town of Warrenton
7/2/2024 10:38:14 AM

Page 13 Of 16

Period Ending 6/30/2024

| 38 WATER / SEWER | | | | | | | | |
|--|---------|-------------|-----------|-----------|------------|-----------|---------|--|
| Description | Budget | Encumbrance | MTD | QTD | YTD | Variance | Percent | |
| 38-852-296 Continuing Education | 720 | 0.00 | 0.00 | 0.00 | 265.00 | 455.00 | 37% | |
| 38-852-301 Computer Maint. | 5,000 | 574.67 | 256.98 | 853.15 | 2,860.27 | 1,565.06 | 69% | |
| 38-852-302 Software Support | 9,000 | 336.30 | 0.00 | 33.33 | 7,752.00 | 911.70 | 90% | |
| 38-852-305 Technology Upgrades | 2,250 | 0.00 | 0.00 | 0.00 | 1,789.42 | 460.58 | 80% | |
| 38-852-309 Advertising | 683 | 0.00 | 0.00 | 0.00 | 326.63 | 356.37 | 48% | |
| 38-852-310 Dues & Subscriptions | 439 | 12.50 | 12.50 | 37.50 | 426.83 | 0.00 | 100% | |
| 38-852-313 State Permits | 1,960 | 0.00 | 0.00 | 1,760.00 | 1,960.00 | 0.00 | 100% | |
| 38-852-351 Maint & Repair Equip | 3,036 | 25.12 | 388.14 | 2,511.61 | 3,010.70 | 0.18 | 100% | |
| 38-852-352 Vehicle Maintenance | 3,750 | 374.22 | 0.00 | 71.80 | 1,051.96 | 2,323.82 | 38% | |
| 38-852-400 Liability Insurance | 5,851 | 1,141.82 | 0.00 | 0.00 | 4,327.65 | 381.53 | 93% | |
| 38-852-405 Audit Expense | 5,750 | 0.00 | 0.00 | 0.00 | 5,750.00 | 0.00 | 100% | |
| 38-852-435 Purchase of Sewer Services | 387,485 | 0.00 | 0.00 | 25,301.31 | 331,273.63 | 56,211.37 | 85% | |
| 38-852-448 External Contract | 27,647 | 7,699.35 | 2,314.69 | 6,015.09 | 19,946.62 | 1.20 | 100% | |
| 38-852-473 WWTP Rehab Annual Payment | 23,918 | 0.00 | 0.00 | 22,772.00 | 22,772.00 | 1,146.00 | 95% | |
| 38-852-500 Capital Outlay \$5000 and Above | 5,685 | 0.00 | 0.00 | 0.00 | 5,685.47 | 0.00 | 100% | |
| 38-852-801 Town Hall Roof Loan - Principal | 706 | 0.00 | 0.00 | 0.00 | 694.35 | 11.65 | 98% | |
| 38-852-802 USDA Public Works Trucks - Princ Sewer | 8,534 | 0.00 | 0.00 | 0.00 | 8,533.11 | 0.89 | 100% | |
| 38-852-803 USDA Town Hall/WS Loan Principal | 29,272 | 0.00 | 27,000.00 | 27,000.00 | 29,271.50 | 0.50 | 100% | |
| 38-852-804 NCDEQ Unity, Bute & Battle Sewer Rehab Princ Only | 14,388 | 0.00 | 0.00 | 0.00 | 14,387.20 | 0.80 | 100% | |
| 38-852-809 John Riggans Easement Pmt | 1,000 | 0.00 | 0.00 | 0.00 | 1,000.00 | 0.00 | 100% | |
| 38-852-811 NCDEQ Sewer Rehab Annual Loan- Principal | 13,750 | 0.00 | 0.00 | 0.00 | 13,750.00 | 0.00 | 100% | |
| 38-852-831 Town Hall Roof Loan - Interest Sewer | 57 | 0.00 | 0.00 | 0.00 | 14.04 | 42.96 | 25% | |
| 38-852-833 USDA Town Hall/WS Loan Interest | 15,196 | 0.00 | 13,826.26 | 13,826.26 | 15,195.26 | 0.74 | 100% | |
| 38-852-836 USDA Public Works Trucks - Int | 1,349 | 0.00 | 0.00 | 0.00 | 1,348.40 | 0.60 | 100% | |

Budget vs Actual

Town of Warrenton
7/2/2024 10:38:14 AM

Period Ending 6/30/2024

| 38 WATER / SEWER | | | | | | | | |
|--|-----------|-------------|-------------|------------|--------------|-----------|---------|--|
| Description | Budget | Encumbrance | MTD | QTD | YTD | Variance | Percent | |
| Sewer | | | | | | | | |
| 38-852-837 NCDEQ Sewer Rehab Annual Loan- Interest | 2,750 | 0.00 | 0.00 | 0.00 | 2,750.00 | 0.00 | 100% | |
| 38-852-896 WS 25% of GF Expense | 53,815 | 0.00 | 0.00 | 8,335.62 | 51,331.26 | 2,483.74 | 95% | |
| Sewer Expenses Totals: | 868,187 | 14,311.64 | 61,338.73 | 167,280.15 | 783,167.30 | 70,708.06 | 92% | |
| 38-901-889 Transfer Out to USDA Loan Reserve | 9,314 | 0.00 | 0.00 | 0.00 | 0.00 | 9,314.00 | | |
| Transfers Out Totals: | 9,314 | 0.00 | 0.00 | 0.00 | 0.00 | 9,314.00 | | |
| Expenses Totals: | 1,570,516 | 57,789.25 | 139,268.30 | 344,468.09 | 1,415,439.91 | 97,286.84 | 94% | |
| 38 WATER / SEWER Revenues Over/(Under) Expenses: | | | (17,424.38) | 103,055.98 | (47,324.18) | | | |

Budget vs Actual

Town of Warrenton
7/2/2024 10:38:14 AM

Page 15 Of 16

Period Ending 6/30/2024

| 39 WWTP | Budget | Encumbrance | MTD | QTD | YTD | Variance | Percent |
|------------------------------------|----------------|-------------|---------------|------------------|-------------------|---------------------|------------|
| Description | | | | | | | |
| Revenues | | | | | | | |
| 39-351-405 Septic Disposal Service | 62,340 | 0.00 | 145.00 | 9,980.00 | 39,640.00 | (22,700.00) | 64% |
| 39-351-470 Town Sewer Revenues | 387,485 | 0.00 | 0.00 | 25,301.31 | 331,273.63 | (56,211.37) | 85% |
| 39-351-471 Sewer Revenues - County | 240,446 | 0.00 | 0.00 | 15,700.24 | 205,565.50 | (34,880.50) | 85% |
| 39-351-472 Sewer Rev Norlina | 222,003 | 0.00 | 0.00 | 14,495.94 | 189,797.49 | (32,205.51) | 85% |
| 39-365-001 Interest Income | 0 | 0.00 | 0.00 | 0.06 | 1.58 | 1.58 | |
| 39-365-861 Misc Revenue WWTP | 0 | 0.00 | 0.00 | 0.00 | 2,526.70 | 2,526.70 | |
| Revenues Totals: | 912,274 | 0.00 | 145.00 | 65,477.55 | 768,804.90 | (143,469.10) | 84% |
| Expenses | | | | | | | |
| 39-861-010 Salary - Full Time | 197,590 | 0.00 | 16,988.81 | 50,122.69 | 199,425.47 | (1,835.47) | 101% |
| 39-861-014 Salary - Part Time | 15,816 | 0.00 | 1,560.72 | 4,691.55 | 15,719.34 | 96.66 | 99% |
| 39-861-019 Over-Time | 13,519 | 0.00 | 2,129.64 | 3,440.76 | 13,521.90 | (2.90) | 100% |
| 39-861-020 ER-FICA Taxes | 18,809 | 0.00 | 1,387.26 | 3,872.46 | 15,064.58 | 3,744.42 | 80% |
| 39-861-030 ER - Retirement Orbit | 40,635 | 0.00 | 3,557.28 | 9,579.89 | 35,865.48 | 4,769.52 | 88% |
| 39-861-040 ER- Health Insurance | 45,453 | 0.00 | 100.16 | 7,636.99 | 41,581.16 | 3,871.84 | 91% |
| 39-861-050 ER-Life Insurance | 625 | 0.00 | 68.32 | 136.64 | 600.06 | 24.94 | 96% |
| 39-861-060 ER-Workman's Comp | 2,121 | 0.00 | 0.00 | 0.00 | 2,120.55 | 0.45 | 100% |
| 39-861-203 Supplies | 62,753 | 677.92 | 3,552.01 | 14,501.31 | 61,542.64 | 531.97 | 99% |
| 39-861-204 Uniforms | 4,883 | 478.36 | 567.94 | 1,161.40 | 4,404.64 | 0.00 | 100% |
| 39-861-250 Light, Heat & Security | 119,000 | 0.00 | 8,425.83 | 25,854.65 | 112,062.01 | 6,937.99 | 94% |
| 39-861-251 Telephone & Postage | 9,050 | 437.52 | 596.47 | 1,628.82 | 7,035.08 | 1,577.40 | 83% |
| 39-861-252 Fuel | 9,735 | 2,057.42 | 0.00 | 990.05 | 6,558.97 | 1,118.61 | 89% |
| 39-861-295 Training | 1,125 | 0.00 | 962.50 | 962.50 | 962.50 | 162.50 | 86% |
| 39-861-296 Continuing Education | 1,210 | 0.00 | 0.00 | 0.00 | 150.00 | 1,060.00 | 12% |
| 39-861-301 Computer Maint. | 5,776 | 732.83 | 271.27 | 1,037.75 | 5,042.40 | 0.77 | 100% |
| 39-861-302 Software Support | 4,233 | 1,022.55 | 0.00 | 370.57 | 3,210.05 | 0.40 | 100% |
| 39-861-305 Technology Upgrades | 1,993 | 0.00 | 0.00 | 0.00 | 1,498.05 | 494.95 | 75% |
| 39-861-309 Advertising | 729 | 0.00 | 58.00 | 58.00 | 728.00 | 1.00 | 100% |
| 39-861-310 Dues & Subscriptions | 139 | 0.00 | 0.00 | 0.00 | 139.33 | 0.00 | 100% |

Budget vs Actual

Town of Warrenton
7/2/2024 10:38:14 AM

Page 16 Of 16

Period Ending 6/30/2024

| 39 WWTP | | | | | | | | |
|---|---------|-------------|-------------|--------------|-------------|-----------|---------|--|
| Description | Budget | Encumbrance | MTD | QTD | YTD | Variance | Percent | |
| 39-861-318 Freight Charges | 2,746 | 101.09 | 149.16 | 567.37 | 2,425.97 | 218.94 | 92% | |
| 39-861-342 Maint & Repair Plant | 102,525 | 3,338.94 | 3,780.28 | 5,267.28 | 99,186.06 | 0.00 | 100% | |
| 39-861-344 Sludge Removal | 69,000 | 7,870.50 | 8,445.50 | 16,446.50 | 61,129.50 | 0.00 | 100% | |
| 39-861-345 Beaver Control | 750 | 0.00 | 0.00 | 0.00 | 575.00 | 175.00 | 77% | |
| 39-861-346 Lab Material & Supplies | 11,764 | 0.00 | 174.56 | 236.85 | 11,762.77 | 1.23 | 100% | |
| 39-861-347 Lab Analysis | 21,937 | 389.00 | 0.00 | 3,337.00 | 21,548.00 | 0.00 | 100% | |
| 39-861-348 Tar - Pamlico Dues | 2,937 | 0.00 | 0.00 | 0.00 | 2,880.00 | 57.00 | 98% | |
| 39-861-349 OSHAComp/Safety M&S | 145 | 0.00 | 0.00 | 0.00 | 145.00 | 0.00 | 100% | |
| 39-861-352 Vehicle Maintenance | 1,403 | 293.05 | 115.89 | 163.76 | 694.72 | 415.23 | 70% | |
| 39-861-400 Liability Insurance | 19,679 | 4,078.79 | 0.00 | 0.00 | 15,599.64 | 0.57 | 100% | |
| 39-861-405 Audit Expense | 11,500 | 0.00 | 0.00 | 0.00 | 11,500.00 | 0.00 | 100% | |
| 39-861-441 Certify Lab Services | 525 | 0.00 | 0.00 | 349.20 | 524.20 | 0.80 | 100% | |
| 39-861-444 Permits & Fees | 15,735 | 0.00 | 825.00 | 2,475.00 | 13,960.00 | 1,775.00 | 89% | |
| 39-861-446 Influent Debris Removal | 6,466 | 0.00 | 561.39 | 1,684.18 | 6,461.73 | 4.27 | 100% | |
| 39-861-500 Capital Outlay \$5000 and Over | 5,685 | 0.00 | 0.00 | 0.00 | 5,685.47 | 0.00 | 100% | |
| 39-861-810 NCDEQ WWTP Phase 2 Principal | 23,607 | 0.00 | 0.00 | 0.00 | 23,606.60 | 0.40 | 100% | |
| 39-861-897 WWTP 25% of GF Exp | 60,675 | 0.00 | 0.00 | 9,681.88 | 55,931.67 | 4,743.33 | 92% | |
| 39-861-998 Contingency | 1 | 0.00 | 0.00 | 0.00 | 0.00 | 0.67 | | |
| WWTP - Expenses Totals: | 912,274 | 21,477.97 | 54,277.99 | 166,255.05 | 860,848.54 | 29,947.49 | 97% | |
| Expenses Totals: | 912,274 | 21,477.97 | 54,277.99 | 166,255.05 | 860,848.54 | 29,947.49 | 97% | |
| 39 WWTP Revenues Over/(Under) Expenses: | | | (54,132.99) | (180,077.50) | (92,043.64) | | | |



Walter M. Gardner, Jr. – Mayor
Robert F. Davie, Jr. – Town Administrator

P.O. Box 281
Warrenton, NC 27589-0281
(252) 257-1122 Fax (252) 257-9219
www.warrenton.nc.gov

STATUS OF GRANTS

NC DEQ Water Infrastructure WWTP -- \$750,000 awarded. Received award letter.

- To replace 44-year-old rotors and clean out oxidation ditch #1, which are currently the most critical issues at the WWTP. Awaiting approval from NCDEQ with revised commitments.

(Fund 67) NC Neighborhood Revitalization Program

- CDBG funds to assist in repairing houses owned by citizens of low or moderate incomes.
- NC Commerce has granted an additional \$200,000 in funding due to inflation.
- Second phase rehab of two homes. Renovation to commence July 8, 2024. Third of three replacement houses now complete (Fairlane Dr.). Resident moving in shortly.

(Fund 68) Building Reuse Grant

- Town awarded \$50,000 from NC Commerce for Warrenton Veterinary Clinic.
- NC Commerce sent paperwork for claw back of approximately \$20,000. Paperwork submitted to NC Commerce. Two repayments due six months apart. Final repayment made to Commerce and reimbursed by Warrenton Veterinary Clinic. Expect closeout soon.

(Fund 71) Brownfield Grant

- This \$300,000 grant to analyze environmental issues on properties in Warrenton.
- EPA approved funding for a Landmark status application to the National Parks Service for All Saints Episcopal Church.
- \$32,000 of \$300,000 remaining in budget.

Golden Leaf Storm Water Grant

- Town awarded \$196,447.50 for stormwater repairs to Brehon Street.
- Survey of affected area is complete.
- Engineer preparing bid documents.

Southeast Crescent Regional Commission

- The Town has been invited to submit a full application for the *State Economic and Infrastructure Development (SEID) Grant Program*. This grant is designed to “Foster Entrepreneurial and Business Development Activities”. Application budget will be

\$100,000 of which \$20,000 is in-kind match provided by Research Triangle Foundation, Kerr-Tar COG, Lake Gaston Chamber of Commerce and Town of Warrenton. Town has received preliminary notice of award. Expecting official notice of award in July.

NCLM Assistance Grant

- Town awarded an in-kind grant from the NC League of Municipalities to evaluate and recommend changes to Town's zoning ordinances. Funded by ARP, the League will engage the legal firm of Parker Poe to assist the Town in making changes at no cost to the Town. Scope of work to include:
 - Compliance of zoning code with any updated requirements from state
 - Review of sign ordinances
 - Review of Special Use permit process
 - Recommendations for driveway sizes
 - Creation of basic subdivision ordinance

In Progress Grant Applications:

- Town-Wide Water System Improvements: \$1,564,600 (Received award notice.)
- Stormwater Planning Grant: \$400,000 (Not awarded.)
- PARTF Grant application submitted for park parcels along Church and N. Hall Sts.
- NCDEQ applications for Waste Water and WWTP submitted for spring round of funding.



Walter M. Gardner, Jr. – Mayor
Robert F. Davie, Jr. – Town Administrator

P.O. Box 281
Warrenton, NC 27589-0281
(252) 257-1122 Fax (252) 257-9219
www.warrenton.nc.gov

Budget Amendment – 45-Year-old Public Utilities Infrastructure

This budget amendment is to appropriate W/S Fund Balance to replace both the 4-inch and 8-inch Pressure Reducing Valves located in the vault in front of Warren County Public Utilities. All the water supplied to the Town's water system flows through these two valves. The valves throttle the system pressure so that the Town can maintain a consistent system pressure. These valves automatically open and close as needed in their operation.

The cost to **overhaul** just the 45-year-old 8-inch PRV is **\$7,167.00**. This was last quoted in September 2023. I would estimate the price would be at least 10% greater for a current quote.

The cost to **replace** the 8-inch Ross PRV with another Ross unit is **\$12,456.00**. This price does not include peripheral hardware that would need attention also as it is 45 years old. The distributor for Ross is not local and it has been difficult to acquire pricing from him.

The cost to **replace** the 8-inch Ross PRV with the 8-inch Clay-Val is **\$14,850.00**. This is turnkey and includes all peripheral hardware. The distributor is local (Charles P. Underwood, Sanford, NC) and they also provide the labor to install. This option is staff's recommendation.

The 4-inch Ross PRV (45 years old) also needs to be overhauled or replaced. The price of **\$9,300** converts the unit to Clay-Val and includes all peripherals associated with it. Staff also recommend this replacement at the same time as the 8-inch PRV. Based on the age of both units an overhaul is not recommended for either.

Charles R. Underwood, Inc.

Phone: 919-775-2463 Fax: 919-708-7232

To:

Town of Warrenton
PO Box 281
Warrenton, NC 27589

| Date | Estimate # |
|-----------|------------|
| 6/13/2024 | 22858T |

| Item | Description | Qty | Cost | Total |
|-----------|--|-----|-----------|------------|
| Non-Stock | <p>8" Pressure reducing valve Replacement</p> <p>We will provide 3 Confined space rescue trained men and tools to:</p> <p>Remove 8" Ross Pressure reducing valve .</p> <p>We will provide and install one Cla-Val 8" 93-01 BYP pressure reducing valve with solenoid override.</p> <p>We will modify piping to accommodate new Cla-Val. We will use existing electrical connection.</p> <p>Materials include</p> <p>1-8" 93-01 Cla-Val</p> <p>1-Mega Flange</p> <p>2- flange kits</p> <p>Misc hardware to restrain existing piping</p> <p>We will test valve after installation</p> <p>Valve will have SS tubes and fittings.</p> <p>CRD pilot 20-105 psi</p> <p>P1-P2 0-200</p> <p>Solenoid 120/60</p> <p>will need to Know if valve is energized to open or energized to close</p> | 1 | 14,850.00 | 14,850.00T |
| | *****ADDER***** | | | |
| Non-Stock | <p>To replace 4" Ross bypass valve</p> <p>We will provide 3 Confined space rescue trained men and tools to:</p> <p>Remove 4" Ross Pressure reducing valve .</p> <p>We will provide and install one Cla-Val 4" 93-01 BYP pressure reducing valve with solenoid override.</p> <p>We will modify piping to accommodate new Cla-Val. We will use existing electrical connection.</p> <p>Materials include</p> <p>1-4" 93-01 Cla-Val</p> <p>1-Mega Flange</p> <p>2- flange kits</p> <p>We will test valve after installation</p> <p>Valve will have SS tubes and fittings.</p> <p>CRD pilot 20-105 psi</p> <p>P1-P2 0-200</p> <p>Solenoid 120/60</p> <p>will need to Know if valve is energized to open or energized to close</p> | 1 | 9,300.00 | 9,300.00T |

| | |
|--|--------------------------|
| | Subtotal |
| | Sales Tax (6.75%) |
| | Total |

**Thank you for opportunity to quote
on this project.**

Charles R. Underwood, Inc.

Phone: 919-775-2463 Fax: 919-708-7232

To:

Town of Warrenton
 PO Box 281
 Warrenton, NC 27589

| | |
|-----------|------------|
| Date | Estimate # |
| 6/13/2024 | 22858T |

| Item | Description | Qty | Cost | Total |
|------|---|-----|------|-------|
| | <p>-Town of Warrenton is responsible for isolating valve so work can be preformed safely. -We request you to confirm valve can be isolated prior to scheduling crew. -Scada interface is by others. -Lead time is 4-6 weeks after receipt of approved submittals -Price does not include attaching hardware, installation, or other accessories not listed above. -As of March 1, 2016, North Carolina law now requires applicable sales tax on materials, freight, and labor -The above pricing does not include applicable sales tax or freight •Prices are valid for 30 days from the above quote date.</p> <p>As always, we appreciate the opportunity to work with you on this project. If we can be of further service, or if you have any questions, please contact us.</p> <p>Best regards, Gary Wilkinson</p> | | | |

| | | |
|--|--------------------------|-------------|
| | Subtotal | \$24,150.00 |
| | Sales Tax (6.75%) | \$1,630.13 |
| | Total | \$25,780.13 |

**Thank you for opportunity to quote
 on this project.**



QUOTE/ESTIMATE

3170 Reys Miller Rd, Ste. 190
 Norcross GA 30071
 PH: 877-993-1911 FX: 678-969-0541

| Date | Quote # |
|----------|----------|
| 7/1/2024 | 20053953 |

| Customer Information |
|---|
| Warrenton NC, Town of Attn: Bill Perkins PO Box 281 Warrenton NC 27589 |

| Ship To | | |
|---|--------------|--------|
| Warrenton NC, Town of Attn: Teresa Harris 738 US Hwy 401 South Warrenton, NC 27589 | | |
| End User | Good Through | Terms |
| Warrenton NC, Town of | 7/31/2024 | Net 30 |

| Qty | Item | Description | SerialNumber | Service St... | Service ... | Cost | Total |
|-----|-----------|--|--------------|---------------|-------------|----------|----------|
| | | Warrenton NC, Town of | | | | | |
| 1 | UM852T | RTU – MyDro Upgrade Tellit LTE Wireless Real-Time Alarm System with Streaming Data – NEMA 4X Enclosure (Outdoor enclosure; Includes all parts for standard installation) | 18MIS23589R | Warrenton ... | | 2,850.00 | 2,850.00 |
| | T-20% | 20% Trade-in Value for RTU or Expansion Board for Upgrade to the MyDro Series. This trade-in value is available in the fifth year of equipment purchase. - Approved per RichardL | 18MIS23589 | | | -20.00% | -570.00 |
| 1 | SP850-36R | Service Package - MyDro M850 Series - 3 year (15% discount included), Renewal | 18MIS23589 | | | 1,437.00 | 1,437.00 |
| 1 | UM852T | RTU – MyDro Upgrade Tellit LTE Wireless Real-Time Alarm System with Streaming Data – NEMA 4X Enclosure (Outdoor enclosure; Includes all parts for standard installation) | 18MIS23590R | Red Hill Loop | | 2,850.00 | 2,850.00 |
| | T-20% | 20% Trade-in Value for RTU or Expansion Board for Upgrade to the MyDro Series. This trade-in value is available in the fifth year of equipment purchase. - Approved per RichardL | 18MIS23590 | | | -20.00% | -570.00 |

| | |
|--|--------------|
| | Total |
|--|--------------|

3170 Reps Miller Rd, Ste. 190
Norcross GA 30071
PH: 877-993-1911 FX: 678-969-0541

| Date | Quote # |
|----------|----------|
| 7/1/2024 | 20053953 |

| Customer Information |
|---|
| Warrenton NC, Town of Attn: Bill Perkins PO Box 281 Warrenton NC 27589 |

| Ship To | | |
|---|--------------|--------|
| Warrenton NC, Town of Attn: Teresa Harris 738 US Hwy 401 South Warrenton, NC 27589 | | |
| End User | Good Through | Terms |
| Warrenton NC, Town of | 7/31/2024 | Net 30 |

| Qty | Item | Description | SerialNumber | Service St... | Service ... | Cost | Total |
|-----|-----------|---|--------------|---------------|-------------|----------|----------|
| 1 | SP850-36R | Service Package - MyDro M850 Series - 3 year (15% discount included), Renewal | 18MIS23590 | | | 1,437.00 | 1,437.00 |
| 2 | FREIGHT | FREIGHT CHARGES | | | | 25.00 | 50.00 |

| | | | | | | | |
|--|--|--|--|--|--|--------------|--------------|
| | | | | | | Total | USD 7,484.00 |
|--|--|--|--|--|--|--------------|--------------|



Walter M. Gardner, Jr. – Mayor
Robert F. Davie, Jr. – Town Administrator

P.O. Box 281
Warrenton, NC 27589-0281
(252) 257-1122 Fax (252) 257-9219
www.warrenton.nc.gov

Warren County Water Rate Increase

County raising its rates to its customers effective July 1, 2024. Rate increase will be passed along to Norlina as well as Warrenton.

Expected to increase again on July 1, 2025. The Town is awaiting a schedule of planned increases from Warren County Public Utilities in coming years, which is to pay for \$130 million expansion of KLRWS water plant.

Prior water rate increases from Warren County in December of 2024 caused the Town to increase water rates outlined below:

1. Super user rate (over 100,000 Gallons Per Month)
 - a. In-Town went from \$5.36 to \$5.86
 - b. Out-of-Town went from \$5.93 to \$6.43
2. Regular user rate
 - a. In-Town went from \$8.36 to \$8.86
 - b. Out-of-Town went from \$12.11 to \$12.61

What was not included in the above rate increase was the fixed water rate, which is the difference between what is actually used (both by users and unaccounted for water) and what is reserved for usage by the town. So to make the difference and break even the town increased the usage rate by .37 cents per thousand gallons.

Current water rates, as passed in the FY 2024-25 budget, are below:

1. Super user rate (over 100,000 Gallons Per Month)
 - a. In-Town \$6.09
 - b. Out-of-Town \$ 6.66
2. Regular user rate
 - a. In-Town \$9.09
 - b. Out-of-Town \$12.84

Recommendation

Like predicting the weather... predicting water usage depends very much on the weather, particularly in summer months. Staff need another 30 days to make proper calculations before

making a final recommendation to the Board, but we believe it will cost the Town another \$30,000 or approximately 75 to 79 cents per thousand gallons used. This takes into consideration that there are no move fees for unused water. We are including those savings in our calculations. And the County has informed us that this is the first of many increases to pay for the KLRWS expansion.

Mitch Styers has created a draft modification (Modification #3) to the water purchase agreement and Bill and I have reviewed and then forwarded to the County Manager.

From: Charla Duncan <CharlaDuncan@warrencountync.gov>
Sent: Tuesday, July 2, 2024 12:25 PM
To: townadministrator warrenton.nc.gov; blaine@townofnorlina.com; waycock201@yahoo.com; wgardner@nc.rr.com; Town of Macon; townclerk@townofnorlina.com
Cc: Paula Pulley
Subject: Municipal recommendations for appointment requested for county's TDA
Attachments: 0701202_Resolution to Establish a TDA_Signed.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Dear Mayors and municipal staff- At their July 1st meeting, the board of commissioners approved a resolution establishing a Warren County Tourism Development Authority (see the attached resolution). In the composition of the TDA board, each of the towns are asked to appoint a representative for a three-year term. We would like to bring a slate of names for consideration to the commissioners at their August 21st work session.

We ask that you please be prepared with your recommended representative by August 9th.

We are currently creating a dedicated Statement of Interest to Serve for the TDA. When that is ready, we will send it out to you for your appointment recommendation to complete. We request that you submit a formal letter of recommendation as well.

Please let me know if you have any questions. I have cc'd our Clerk to the Board of Commissioners, Paula Pulley, on this email. We will follow-up with you soon, but we wanted to go ahead and put this on your radar.

Your recommendation for appointment should be actively involved in the active promotion of travel and tourism in your town/the county and/or be affiliated with a business that collects the occupancy tax in the county (in other words, a short-term rental owner). This person can be a staff member or council-member, but also may be a resident or business owner affiliated with travel and tourism.

Thank you!

Charla Duncan
(she/her) ([what's this?](#))
Community & Economic Development Director
602 W. Ridgeway St., Warrenton, NC 27589
Office Ph. (252) 257-3115
Cell Ph. (252) 213-6510
www.warrencountync.org



"This institution is an equal opportunity provider and employer."

CONFIDENTIALITY NOTICE: This email message, and any attachment(s) hereto, as well as any email message(s) that may be in response to it, may

RESOLUTION ESTABLISHING WARREN COUNTY TOURISM DEVELOPMENT
AUTHORITY

WHEREAS, the County of Warren is committed to investment in infrastructure and programming that brings visitors to the community; and,

WHEREAS, enhancing the County of Warren's tourism-related assets and the recognition of those assets provide increased economic impact to area short-term lodging facilities, restaurants, and retail establishments; and,

WHEREAS, the North Carolina General Assembly has expressly granted Warren County the authority to enact an Occupancy Tax to support the promotion of and investment in tourism-related assets, said authority being contained in N.C.S.L. 2023-144, Senate Bill 154, Part 13; and,

WHEREAS, the Warren County Board of Commissioners voted unanimously on June 3, 2024, to implement a 5% occupancy tax in Warren County effective July 1, 2024.

NOW, THEREFORE, IN ACCORDANCE WITH N.C.S.L. 2023-144, SENATE BILL 154, Part 13, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF WARREN COUNTY, NORTH CAROLINA:

Section 1. A Warren County Tourism Development Authority is established as a public authority under the Local Government Budget and Fiscal Control Act.

Section 2. In accordance with N.C.S.L. 2023-144, SENATE BILL 154, Part 13, the Authority's membership composition will be at least one-third of the members shall be individuals who are affiliated with businesses that collect the tax in the county, and at least one-half of the members shall be individuals who are currently active in the promotion of travel and tourism in the county.

The Authority will consist of seven (7) voting members appointed by the Warren County Board of Commissioners. Membership composition will be made from the following areas:

- o One (1) Town of Macon representative recommended by the Town of Macon's Board of Commissioners to be appointed to a three-year term.
- o One (1) Town of Norlina representative recommended by the Town of Norlina's Board of Commissioners to be appointed to a three-year term.
- o One (1) Town of Warrenton representative recommended by the Town of Warrenton's Board of Commissioners to be appointed to a three-year term.
- o One (1) representative recommended by the Lake Gaston Regional Chamber of Commerce to be appointed to a three-year term; this representative should be staff of the Chamber, or a member of the Chamber's board that is also a Warren County-based business owner

- The Director of Warren County Community and Economic Development (CED). The CED Director's term is not limited in the number of years.
- One (1) short-term rental owner to be appointed to a two-year term; this membership position is intended to be filled by a property owner renting out a private residence as a short-term rental
- One (1) Warren County hotel, motel, or bed-and-breakfast operator to be appointed to a two-year term; in the absence of such a business, this member can be a private residence short-term rental owner
- One (1) Warren County tourism-related business owner to be appointed to a two-year term.

Section 3. The finance officer for Warren County shall be the ex officio finance officer of the Authority.

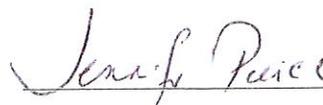
Section 4. The Warren County Board of Commissioners shall designate one member of the Authority as chair and shall determine the compensation, if any, to be paid to members of the Authority.

Section 5. The Authority shall meet at the call of the chair and shall adopt rules of procedure to govern its meetings.

Section 6. The Authority shall expend the net proceeds of the 5% occupancy tax to promote travel and tourism and for tourism-related expenditures, as these terms are defined in N.C.S.L. 2023-144, SENATE BILL 154, Part 13.1.(c).

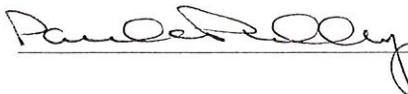
Section 7. The Authority shall report quarterly and at the close of the fiscal year to the Warren County Board of Commissioners on its receipts and expenditures for the preceding quarter and for the year in such detail as the Board of Commissioners may require.

ADOPTED THIS 1ST DAY OF JULY 2024 BY THE WARREN COUNTY BOARD OF COMMISSIONERS.

 _____

Jennifer Pierce, Chair

ATTEST:

 _____

Paula Pulley, Clerk to the Board

