



Walter M. Gardner, Jr. – Mayor  
Robert Davie - Town Administrator

P.O. Box 281  
Warrenton, NC 27589-0281  
(252) 257-1122 Fax (252) 257-9219  
[www.warrenton.nc.gov](http://www.warrenton.nc.gov)

---

**BOARD OF COMMISSIONERS REGULAR MEETING**  
**7:00 PM August 14, 2023**  
**AGENDA**

Public Hearing

Regular Meeting

1. Call to Order, Pledge of Allegiance and Moment of Silence
2. Conflict of Interest Statement, Proposed Agenda
3. Public Comments
4. Minutes of Board Meeting on July 10, 2023, Minutes of Public Hearing on July 10, 2023
5. Consent Agenda
  - a. Year-to-Date Revenue and Expenditure Reports (Budget vs. Actual)
  - b. Monthly Checks Report
  - c. Public Works Monthly Report
  - d. WWTP Monthly Report
  - e. Police Activity Reports
  - f. Action Items from April BOC Meeting
6. Committee Reports
  - a. Finance and Administration (Ms. Hunter)
  - b. Public Works (Mr. Fleming)
  - c. Public Safety (Mr. Ayscue)
  - d. Human Resources/Information Technology (Mr. Blalock)
  - e. Revitalization/Historic District Commission (Mr. Coffman)
  - f. Beautification/Facilities (Ms. Britt)
  - g. Planning/Zoning/Annexation (Mr. Young)
7. Old Business
  - a. Status of Grants – for information
  - b. Parking Lot Update – for information
  - c. Town Hall Repairs to Eaves Complete – for information
  - d. Approval of Low Bid for Parking Lot – for consideration
8. New Business
  - a. Resolution – Frank Newell and Eastern Bluebird Rescue Group – for consideration
  - b. Special Use Permit Application – for referral to Planning Board (meet Sept. 6)
  - c. Amplified Noise from Automobiles – for discussion
  - d. Additional Two Stop Signs at E. Franklin and S. Bragg – for discussion and consideration
  - e. Sewer Collection System CIP and Adopting Resolution – for consideration
9. Announcements
  - a. Kerr-Tar Banquet & Awards Ceremony – September 28 at 6:30 PM at Carlee Farm in Oxford – for information
10. Adjournment

## **Conflict of Interest Disclaimer**

*"Members of the Town of Warrenton Board of Commissioners are advised, hereby, of their duty under the State Government Ethics Act to avoid conflicts of interest and the appearance of such conflict; and, further, are instructed to refrain from participating in any matter coming before this Town Board of Commissioners with respect to which there is a conflict of interest or appearance of such conflict".*

- In accordance with the State Government Ethics Act, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict.
- Does any Board member have any known conflict of interest or appearance of conflict with respect to any matter coming before this Board tonight? If so, please identify the conflict and refrain from any undue participation in the particular matter involved.

## **Citizen Comments**

### **Rules for Citizen Comments**

- Please sign up to speak.
- The maximum time allotted to each speaker will be five (5) minutes; The Town Administrator will keep time.
- Any group of people who support or oppose the same position should designate a spokesperson.
  - Please address only those items which might not have been addressed by a previous speaker.
  - This is not a question and answer session. If response from the Administrator, Mayor, and/or Board is desired, please leave a copy of your comment(s) with the Town Administrator.
  - After the Citizen Comments period, comments from the audience are not appropriate unless recognized by the Mayor or placed as an agenda item.
  - Order and decorum will be maintained.

**Town of Warrenton  
Board of Commissioners**



Walter M. Gardner, Jr. – Mayor  
Robert F. Davie, Jr. – Town Administrator

P.O. Box 281  
Warrenton, NC 27589-0281  
(252) 257-1122 Fax (252) 257-9219  
[www.warrenton.nc.gov](http://www.warrenton.nc.gov)

---

**BOARD OF COMMISSIONERS REGULAR MONTHLY MEETING**

**July 10, 2023**

**7:00 P.M.**

**Minutes**

Those in attendance were:

Mayor Walter Gardner	Commissioner Mary Hunter
Commissioner John Blalock	Commissioner Jason Young
Commissioner Michael Coffman	Commissioner Aaron Ayscue
Town Administrator, Robert Davie	
Chief Goble Lane, Police Department	
Bill Perkinson, Public Works Director	
Tracy Stevenson, Minute Taker	
Jennifer Harris, Media	

**Call to Order – Pledge of Allegiance and Moment of Silence**

Mayor Gardner called the regular monthly meeting of the Town of Warrenton Board of Commissioners to order on Monday, July 10, 2023 at 7:00 p.m. A Moment of Silence was held for all who are sick, suffering, and in need. The Pledge of Allegiance was led by Commissioner Coffman.

**Conflict of Interest Statement and Proposed Agenda**

The Conflict-of-Interest statement was reviewed. The Proposed Agenda was presented. Commissioner Blalock made a motion to approve the proposed agenda as presented, with a second by Commissioner Hunter. The motion was approved by unanimous vote.

**Public Comments**

There were none.

**Minutes**

The minutes of the June 15, 2023, meeting and June 15, 2023 Public Hearing were presented. Commissioner Coffman made a motion to approve the minutes as presented, with a second by Commissioner Hunter. The motion was approved by unanimous vote.

## **Consent Agenda**

- (a) Year-to-Date Revenue and Expenditure Reports (Budget vs. Actual)
- (b) Monthly Check Report
- (c) Public Works Monthly Report
- (d) WWTP Monthly Report
- (e) Police Activity Report
- (f) Action Items from April BOC meeting

Commissioner Young made a motion to approve the Consent Agenda, with a second by Commissioner Ayscue. The motion was approved by unanimous vote.

## **Committee Reports**

- (a) Finance and Administration – Commissioner Hunter had no additional report other than agenda items. Town Administrator, Robert Davie presented the End of Year Financial Report to the Board. He stated that FY 2022-2023 has been a very tough year on the revenue side of the ledger. Anticipated revenues did not materialize due to an ad valorem shortage of approximately \$20,000, T-Mobile Antenna shortage of approximately \$32,000, and the use of fund balance in the amount of \$128,704. Interest income of an estimated \$19,500 and sales tax revenue of an estimated \$20,000 offset some of the shortages listed above. He further stated that future years will have to be rebuilding years for fund balance.
- (b) Public Works – Commissioner Fleming was not in attendance. Public Works Director, Bill Perkinson, had no additional report other than agenda items.
- (c) Public Safety – Commissioner Ayscue had no additional report other than agenda items.
- (d) Human Resources – Information Technology – Commissioner Blalock had no additional report other than agenda items. Mr. Blalock questioned the status of the new server for Town Hall. Town Administrator, Robert Davie stated the hopeful date for installation of the server would be in the next thirty days.
- (e) Revitalization/Historic District Commission – Commissioner Coffman stated that the Historic District Commission had no applications for Certificate of Appropriateness in June. He further stated that the Revitalization Committee had Movie Night on the Courthouse Square on July 8, 2023, but due to low turnout the event was cancelled. The Committee hopes to reschedule with a more kid-friendly movie in the future. Commissioner Coffman informed the Board that Quilter's Lane would start the sidewalk painting at E. Market Street on July 23<sup>rd</sup>. He further stated that the Revitalization Committee has approved the new banners to be placed on E. Market Street and would like the Board's approval for same and possible funding for some of the project which is set to cost \$3,300. Town Administrator, Robert Davie stated that funding could be split between Revitalization, Miscellaneous, Contingency and Beautification lines. Commissioner Blalock made a motion to approve the banner design as presented, with a second by Commissioner Ayscue. The motion was approved by unanimous vote.
- (f) Beautification/Facilities – Commissioner Britt was not in attendance. There was no additional report other than agenda items.
- (g) Planning/Zoning/Annexation – Commissioner Young stated that the Zoning Board had approved a Zoning Variance for 211 N. Main and 210 N. Front Street to be

divided into two separate lots instead of one lot, with the house to be one separate lot and the mobile home to be one separate lot. He had no additional report other than agenda items.

## **Old Business**

### **(a) Status of Grants**

**Fund 55 – NC DEQ Water Infrastructure WWTP** – \$2,100,000 to rehab most severe area of WWTP. Grant being closed out.

**Fund 72 – NC Main Street Solutions Warrenton Brewery Grant** – \$100,000 grant with 2 to 1 match. This grant is to help renovate 120 S. Main Street for a Brewery and Meadery. Final annual report to be submitted by July 31, 2023.

**Fund 67 – NC Neighborhood Revitalization Program** – CDBG funds to assist in repairing houses owned by citizens of low or moderate incomes. NC Commerce has granted an additional \$200,000 in funding due to inflation. Second house delivery scheduled, footings in. Third house being constructed offsite.

**Fund 68 – Building Reuse Grant** – Town awarded \$50,000 from NC Commerce for Warrenton Veterinary Clinic. Job reporting to Commerce and closeout documentation is pending. Six out of ten required jobs were created. NC Commerce sending sample paperwork for claw back of approximately \$20,000.

**Fund 69 – Volkswagen Settlement Grant** – Grant being closed out.

**Fund 71 – Brownfield Grant** – This \$300,000 grant will be used to analyze the environmental issues with multiple properties in Warrenton. Phase I and Phase II are being conducted for several properties.

#### **Outstanding/In Progress Grant Applications:**

- FEMA Hazard Mitigation grant – for berm to prevent flooding at WWTP.
- NCDEQ Stormwater AIA – for evaluating stormwater issues.
- NCDEQ – for up to \$500,000 in grant funding for WWTP.
- Golden Leaf Foundation – funding of stormwater issue along N. Main, N. Front and Brehon Street up to \$250,000.

**(b) Resolution for Proposed Parking Lot – for consideration** – Town Administrator, Robert Davie, presented the Resolution Authorizing the Filing of an Application for Approval of a Financing Agreement Authorized by North Carolina General Statute 160A-20 to construct a municipal parking lot along S. Front Street. Commissioner Blalock made a motion to approve the resolution for application of approval for a financing agreement as presented, with a second by Commissioner Hunter. The motion was approved by unanimous vote.

**(c) Resolution for Installment Purchase Agreement – for discussion and consideration** – Town Administrator, Robert Davie, presented two loan options for the Municipal Parking Lot Project for a loan amount of \$125,000. The loan options are as follows:

***Option 1: First Citizens Bank 5 or 7-year term at 5% interest rate  
Monthly payments for a 7-year term would be \$1766.74 per month***

***Option 2: Truist Bank 10-year term at 5.27% interest rate Monthly  
payments for a 10-year term would be \$1342.48 per month.***

Mr. Davie recommended Option 2 with Truist Bank at a 10-year term at 5.27%. Commissioner Blalock made a motion to approve the Truist Bank loan option for a 10-year term at 5.27% interest rate with monthly payments of \$1766.74. Commissioner Ayscue seconded the motion, and the motion was approved by unanimous vote.

- (d) **Parking Lot Project Fund Appropriation – for discussion and consideration** – Town Administrator, Robert Davie, presented the parking lot project fund appropriation to the Board. Commissioner Hunter made a motion to approve the financing terms, with a second by Commissioner Young. The motion was approved by unanimous vote.

#### **New Business**

- (a) **Police Department Fees for Parades** – Mayor Gardner addressed the board in reference to the fees for parades and events that were approved in the FY 2023-2024 budget. He stated that the parades in town are all sponsored by non-profit or educational organizations, and he feels that there should be no fee for these parades. Robert Davie stated that due to staffing issues in the Police Department and in order to attract adequate coverage during any parade or event, part-time officers would have to be paid overtime and the fees were designed to cover this extra cost. The Board discussed requiring the sponsoring entity to provide volunteers for an event/parade. Commissioner Hunter expressed her concern for the safety of scheduling a parade at night. The board further discussed sending the issue to the Public Safety Committee for further consideration and research. Commissioner Ayscue made a motion to send the issue to the Public Safety Committee and to suspend all parade fees until a final decision is made as requested by Mayor Gardner. The motion was seconded by Commissioner Hunter, and the motion was approved by unanimous vote.
- (b) **HVAC Maintenance Agreement – for consideration** – Town Administrator, Robert Davie, presented an HVAC Maintenance Agreement with Gupton Services for quarterly service of systems at Town Hall, and semi-annual service of systems at King Street and the WWTP for a cost of \$1560 per year, saving approximately 50% over the current vender. Commissioner Blalock made a motion to approve the Maintenance Agreement as presented with a second by Commissioner Ayscue. The motion was approved by unanimous vote.
- (c) **Local Water Supply Plan – for discussion and consideration** – Town Administrator, Robert Davie presented the resolution for approving a Local Water Supply Plan. Bill Perkinson, Public Works Director stated that the resolution must be approved by the Board of Commissioners every fifth year. Commissioner Young made a motion to approve the resolution as presented, with a second by Commissioner Hunter. The motion was approved by unanimous vote.
- (d) **Budget Amendment #1 Closing Out Police Equipment Grant – for consideration** – Town Administrator, Robert Davie presented Budget Amendment #1 to reduce Fund 76 budget to actual cost in order to close out the GCC Radio Grant. Commissioner Blalock made a motion to approve the budget amendment as presented, with a second by Commissioner Hunter. The motion was approved by unanimous vote.

**Announcements** Town Administrator, Robert Davie, informed the Board that after completing all projects except for the remaining soffit repairs at Town Hall, \$13,827.65 remains in the ARP Grant Fund. The board agreed to hold the remaining funds as contingency for the new fiscal year. Mayor Gardner announced that the filing period for the four board seats up for election has opened for anyone interested in filing and that filing closes next Friday. He further stated that Tom Hardy has requested that meetings again be covered via Zoom.

With no further business, the meeting was adjourned.



Walter M. Gardner, Jr. – Mayor  
Robert F. Davie, Jr. – Town Administrator

P.O. Box 281  
Warrenton, NC 27589-0281  
(252) 257-1122 Fax (252) 257-9219  
[www.warrenton.nc.gov](http://www.warrenton.nc.gov)

---

**PUBLIC HEARING**  
**Municipal Parking Lot Installment Agreement**  
**July 10, 2023**  
**6:45 PM**

Mayor Gardner called the Public Hearing of the Town of Warrenton Board of Commissioners to order on Monday, July 10, 2023 at 6:45 p.m. The purpose of this public hearing is to receive comments on the proposed Municipal Parking Lot Installment Agreement. Those attending were Mayor Walter Gardner, Town Administrator, Robert Davie, Commissioners Mary Hunter, Aaron Ayscue, John Blalock, Michael Coffman, Jason Young, and Chief Goble Lane.

Mayor Gardner asked for public comments.

Dian Sourelis addressed the board, questioning if the lot would be used for public parking. Mayor Gardner stated yes, the lot would be used for public parking.

There were no other public comments.

With no further comments voiced during the Public Hearing, the meeting was closed.

## Budget vs Actual

Town of Warrenton  
8/1/2023 9:10:40 AM

Page 1 Of 16

Period Ending 7/31/2023

34 FRONTIER WARREN								
Description		Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
Revenues								
34-351-422 Rent Paid to Town Frontier Warren		31,000	0.00	1,260.00	1,260.00	1,260.00	(29,740.00)	4%
34-381-037 Transfer in from GF		14,870	0.00	0.00	0.00	0.00	(14,870.00)	
Revenues Totals:		45,870	0.00	1,260.00	1,260.00	1,260.00	(44,610.00)	3%
Expenses								
34-405-203 Supplies		700	0.00	0.00	0.00	0.00	700.00	
34-405-250 Lights/Heat/Security		3,000	2,466.15	185.49	185.49	185.49	348.36	88%
34-405-251 Telephone/Internet		3,000	3,475.51	300.94	300.94	300.94	(776.45)	126%
34-405-255 Bldg Maint/Clean Srvs		2,500	2,062.00	50.00	50.00	50.00	388.00	84%
34-405-400 Liability Insurance		170	0.00	0.00	0.00	0.00	170.00	
34-405-422 Rent Paid by Town		36,000	30,000.00	6,000.00	6,000.00	6,000.00	0.00	100%
34-405-499 Miscellaneous		500	0.00	0.00	0.00	0.00	500.00	
Non-Departmental Totals:		45,870	38,003.66	6,536.43	6,536.43	6,536.43	1,329.91	97%
Expenses Totals:		45,870	38,003.66	6,536.43	6,536.43	6,536.43	1,329.91	97%
34 FRONTIER WARREN		Revenues Over/(Under) Expenses:		(5,276.43)	(5,276.43)	(5,276.43)		



## Budget vs Actual

Town of Warrenton  
8/1/2023 9:10:40 AM

Page 2 Of 16

Period Ending 7/31/2023

37 GENERAL FUND							
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
Revenues							
37-302-301 Ad Valorem Taxes - Current	456,502	0.00	4,108.31	4,108.31	4,108.31	(452,393.69)	1%
37-302-302 Ad Valorem Taxes - Prior Year	4,000	0.00	551.62	551.62	551.62	(3,448.38)	14%
37-302-303 Ad Valorem Taxes - all other prior years	4,000	0.00	34.05	34.05	34.05	(3,965.95)	1%
37-302-304 Ad Valorem Taxes - Penalties & Interest	4,000	0.00	396.45	396.45	396.45	(3,603.55)	10%
37-307-310 Motor Vehicles - Current	43,259	0.00	3,836.06	3,836.06	3,836.06	(39,422.94)	9%
37-320-320 Local Option Sales Tax Monthly	385,000	0.00	28,693.45	28,693.45	28,693.45	(356,306.55)	7%
37-320-321 Annual Refund of Sales Tax the Town paid	25,000	0.00	0.00	0.00	0.00	(25,000.00)	
37-325-325 Utility Franchise Tax Quarterly	86,000	0.00	0.00	0.00	0.00	(86,000.00)	
37-325-326 Beer & Wine Tax Annual	3,400	0.00	0.00	0.00	0.00	(3,400.00)	
37-325-328 Refund of Gas Tax paid monthly	1,200	0.00	150.66	150.66	150.66	(1,049.34)	13%
37-325-329 PD Narcotics Tax	154	0.00	0.00	0.00	0.00	(154.00)	
37-325-330 Solid Waste Disposal Tax Qrly	600	0.00	0.00	0.00	0.00	(600.00)	
37-335-335 Powell Bill	29,013	0.00	0.00	0.00	0.00	(29,013.00)	
37-345-344 Historic District Comm Fees	0	0.00	50.00	50.00	50.00	50.00	
37-345-345 Zone Board of Adj	1,800	0.00	50.00	50.00	50.00	(1,750.00)	3%
37-345-346 Code Enforcement	2,750	0.00	50.00	50.00	50.00	(2,700.00)	2%
37-351-350 Run Warrenton 5K	2,500	0.00	0.00	0.00	0.00	(2,500.00)	
37-351-353 Landfill Fees Residential	208,224	0.00	15,206.86	15,206.86	15,206.86	(193,017.14)	7%
37-351-355 Cemetery Fees	700	0.00	0.00	0.00	0.00	(700.00)	
37-351-356 Police Rpt Fees	55	0.00	15.00	15.00	15.00	(40.00)	27%
37-351-357 Court Fees	200	0.00	9.00	9.00	9.00	(191.00)	5%
37-351-360 Cell Tower Rent	32,340	0.00	0.00	0.00	0.00	(32,340.00)	
37-351-361 Parking/Ordinance Collections PD	700	0.00	0.00	0.00	0.00	(700.00)	
37-351-401 Debt Setoff Landfill	100	0.00	0.00	0.00	0.00	(100.00)	
37-365-001 Interest Income	50	0.00	0.00	0.00	0.00	(50.00)	

## Budget vs Actual

Town of Warrenton  
8/1/2023 9:10:40 AM

Page 3 Of 16

Period Ending 7/31/2023

37 GENERAL FUND								
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent	
37-365-351 Revitalization Comm	9,500	0.00	0.00	0.00	0.00	(9,500.00)		
37-365-358 Branded Merchandise for Sale	0	0.00	200.00	200.00	200.00	200.00		
37-365-370 WWTP 25% of GF Exp	60,675	0.00	0.00	0.00	0.00	(60,675.00)		
37-365-371 WS 25% of GF Exp	107,630	0.00	0.00	0.00	0.00	(107,630.00)		
37-365-401 Mis/Revenue/License Tags	2,000	0.00	0.00	0.00	0.00	(2,000.00)		
37-365-410 Interest Investment NCCMT	20,000	0.00	0.00	0.00	0.00	(20,000.00)		
37-365-501 Misc Revenue POLICE	500	0.00	0.00	0.00	0.00	(500.00)		
37-395-396 Apropriated Fund Balance (Budget Only)	11,240	0.00	0.00	0.00	0.00	(11,240.00)		
<b>Revenues Totals:</b>	<b>1,503,092</b>	<b>0.00</b>	<b>53,351.46</b>	<b>53,351.46</b>	<b>53,351.46</b>	<b>(1,449,740.54)</b>	<b>4%</b>	
<b>Expenses</b>								
37-401-010 Salary - Full Time	170,770	0.00	13,687.80	13,687.80	13,687.80	157,082.20	8%	
37-401-012 Salary - Adm Assistant	52,868	0.00	4,024.00	4,024.00	4,024.00	48,844.00	8%	
37-401-020 ER-FICA Taxes	13,064	0.00	1,046.52	1,046.52	1,046.52	12,017.48	8%	
37-401-021 ER-FICA Taxes - Adm Assistant	4,045	0.00	307.24	307.24	307.24	3,737.76	8%	
37-401-030 ER-Retirement - Orbit	44,057	0.00	3,489.22	3,489.22	3,489.22	40,567.78	8%	
37-401-040 ER-Health Insurance	38,375	30,609.20	6,078.42	6,078.42	6,078.42	1,687.38	96%	
37-401-050 ER-Life Insurance	576	480.00	96.00	96.00	96.00	0.00	100%	
37-401-060 ER-Workman's Comp	275	0.00	263.85	263.85	263.85	11.15	96%	
37-401-200 Travel Expense	1,200	0.00	166.36	166.36	166.36	1,033.64	14%	
37-401-203 Supplies	5,000	1,376.22	55.52	55.52	55.52	3,568.26	29%	
37-401-250 Light, Heat & Security	8,000	4,765.75	406.31	406.31	406.31	2,827.94	65%	
37-401-251 Telephone & Postage	4,515	2,695.72	177.60	177.60	177.60	1,641.68	64%	
37-401-255 Bldg. Maint/ Clean SVS	6,000	5,080.28	598.31	598.31	598.31	321.41	95%	
37-401-256 Bank Fees/ Petty Cash	3,750	0.00	300.00	300.00	300.00	3,450.00	8%	
37-401-295 Training	1,400	0.00	0.00	0.00	0.00	1,400.00		
37-401-301 Computer Maint	3,800	808.00	179.00	179.00	179.00	2,813.00	26%	
37-401-302 Software Support	3,300	2,172.26	41.25	41.25	41.25	1,086.49	67%	
37-401-304 Website	1,600	0.00	412.50	412.50	412.50	1,187.50	26%	

## Budget vs Actual

Town of Warrenton  
8/1/2023 9:10:40 AM

Page 4 Of 16

Period Ending 7/31/2023

37 GENERAL FUND							
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
37-401-306 Awning 25% Fund	500	0.00	0.00	0.00	0.00	500.00	
37-401-307 Special Events	1,250	0.00	25.00	25.00	25.00	1,225.00	2%
37-401-309 Advertising	2,270	0.00	157.60	157.60	157.60	2,112.40	7%
37-401-310 Dues & Subscriptions	2,950	656.00	1,980.00	1,980.00	1,980.00	314.00	89%
37-401-325 NC Sales/Use Tax Paid (No Tax)	700	0.00	66.49	66.49	66.49	633.51	9%
37-401-400 Liability Insurance	7,000	0.00	0.00	0.00	0.00	7,000.00	
37-401-401 County Tax Collection Svs	8,000	0.00	76.37	76.37	76.37	7,923.63	1%
37-401-405 Audit Expense	11,500	0.00	3,462.80	3,462.80	3,462.80	8,037.20	30%
37-401-410 Election Cost	5,000	0.00	0.00	0.00	0.00	5,000.00	
37-401-420 Attorney Fees	3,500	2,400.00	0.00	0.00	0.00	1,100.00	69%
37-401-499 Miscellaneous Expense	3,683	1,366.92	0.00	0.00	0.00	2,316.54	37%
37-401-801 Town Hall Roof Loan-Principal	1,411	0.00	0.00	0.00	0.00	1,411.00	
37-401-802 Truist Parking Lot Loan Principal	100	0.00	0.00	0.00	0.00	100.00	
37-401-831 Town Hall Roof Loan - Interest Admin	6	0.00	0.00	0.00	0.00	6.00	
37-401-832 Truist Parking Lot Loan Interest	100	0.00	0.00	0.00	0.00	100.00	
37-401-998 Contingency	2,317	0.00	0.00	0.00	0.00	2,316.54	
General Government Totals:	412,882	52,410.35	37,098.16	37,098.16	37,098.16	323,373.49	22%
37-402-014 Mayor Part Time Salary	1,500	0.00	125.00	125.00	125.00	1,375.00	8%
37-402-020 ER - FICA TAXES	115	0.00	9.56	9.56	9.56	105.44	8%
37-402-060 Workers Comp Mayor & Council	70	0.00	57.68	57.68	57.68	12.32	82%
37-402-295 Training	1,080	0.00	0.00	0.00	0.00	1,080.00	
37-402-402 Commission offsite meetings	50	(84.18)	0.00	0.00	0.00	134.18	-168%
Governing Body Totals:	2,815	(84.18)	192.24	192.24	192.24	2,706.94	4%
37-405-345 Zoning/Ordinances	200	0.00	0.00	0.00	0.00	200.00	
37-405-407 Branded Clothing Sales	500	0.00	0.00	0.00	0.00	500.00	
37-405-430 Historic District Comm	220	0.00	0.00	0.00	0.00	220.00	
37-405-440 Run Warrenton 5K	2,500	0.00	0.00	0.00	0.00	2,500.00	
37-405-450 Revitalization Comm	9,500	683.48	0.00	0.00	0.00	8,816.52	7%

## Budget vs Actual

Town of Warrenton  
8/1/2023 9:10:40 AM

Page 5 Of 16

Period Ending 7/31/2023

37 GENERAL FUND							
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
37-405-470 Small Town Maint St	2,500	0.00	0.00	0.00	0.00	2,500.00	
Non-Departmental Totals:	15,420	683.48	0.00	0.00	0.00	14,736.52	
37-501-010 SALARY FULL TIME	262,000	0.00	13,644.84	13,644.84	13,644.84	248,355.16	5%
37-501-014 Salary - Part Time	30,000	0.00	6,945.00	6,945.00	6,945.00	23,055.00	23%
37-501-016 Salary - Admin Assistant	37,100	0.00	2,811.20	2,811.20	2,811.20	34,288.80	8%
37-501-019 Salary - Over-Time	10,000	0.00	1,213.01	1,213.01	1,213.01	8,786.99	12%
37-501-020 ER-FICA Taxes	24,438	0.00	1,872.78	1,872.78	1,872.78	22,565.22	8%
37-501-030 ER - Retirement Orbit	64,203	315.00	3,657.61	3,657.61	3,657.61	60,230.39	6%
37-501-031 ER - 401K 5%	13,618	12,875.11	742.89	742.89	742.89	0.00	100%
37-501-040 ER - Health Insurance	49,620	19,239.91	3,895.47	3,895.47	3,895.47	26,484.62	47%
37-501-050 ER - Life Insurance	1,010	112.00	80.00	80.00	80.00	818.00	19%
37-501-060 ER - Workman's Comp	6,420	0.00	4,226.98	4,226.98	4,226.98	2,193.02	66%
37-501-200 Travel Expense	1,000	0.00	0.00	0.00	0.00	1,000.00	
37-501-203 Supplies	5,000	1,991.28	87.71	87.71	87.71	2,921.01	42%
37-501-204 Uniforms	2,000	(15.05)	233.20	233.20	233.20	1,781.85	11%
37-501-205 Equipment & Material	3,500	0.00	0.00	0.00	0.00	3,500.00	
37-501-250 Light, Heat & Security	9,000	4,951.46	220.60	220.60	220.60	3,827.94	57%
37-501-251 Telephone & Postage	10,150	8,216.46	543.46	543.46	543.46	1,390.08	86%
37-501-252 Fuel	20,000	18,217.26	1,782.74	1,782.74	1,782.74	0.00	100%
37-501-255 Bldg Maint/Clean Svs	6,110	5,080.28	413.34	413.34	413.34	616.38	90%
37-501-295 Training	2,000	0.00	0.00	0.00	0.00	2,000.00	
37-501-301 Computer Maint	5,990	666.00	745.50	745.50	745.50	4,578.50	24%
37-501-302 Software Support	6,540	6,509.75	71.50	71.50	71.50	(41.25)	101%
37-501-318 Freight Charges	500	0.00	13.99	13.99	13.99	486.01	3%
37-501-351 Maint & Repair Equip	3,500	2,953.06	0.00	0.00	0.00	546.94	84%
37-501-370 2019 Dodge Car 100	1,500	(20.90)	0.00	0.00	0.00	1,520.90	-1%
37-501-371 2017 Dodge Car 200	1,500	500.00	0.00	0.00	0.00	1,000.00	33%
37-501-372 2016 Dodge Car 300	1,500	(35.73)	0.00	0.00	0.00	1,535.73	-2%
37-501-373 2017 Dodge Car 400	1,500	499.74	0.00	0.00	0.00	1,000.26	33%

## Budget vs Actual

Town of Warrenton  
8/1/2023 9:10:40 AM

Page 6 Of 16

Period Ending 7/31/2023

37 GENERAL FUND								
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent	
37-501-374 2010 Ford Car 500	1,000	259.67	0.00	0.00	0.00	740.33	26%	
37-501-375 2008 Ford Car 600	1,000	500.00	0.00	0.00	0.00	500.00	50%	
37-501-376 2019 Dodge Car 700	1,500	298.34	0.00	0.00	0.00	1,201.66	20%	
37-501-377 2023 Dodge Car 125	1,500	500.00	0.00	0.00	0.00	1,000.00	33%	
37-501-378 2023 Dodge Car 225	1,500	500.00	0.00	0.00	0.00	1,000.00	33%	
37-501-400 Liability Insurance	18,000	0.00	0.00	0.00	0.00	18,000.00		
37-501-415 Police Shots Medical	1,000	0.00	0.00	0.00	0.00	1,000.00		
37-501-433 COP Program	500	0.00	0.00	0.00	0.00	500.00		
37-501-436 PD Narcotics Tax/Proceeds	154	0.00	0.00	0.00	0.00	154.00		
37-501-499 Miscellaneous	3,800	300.00	81.47	81.47	81.47	3,418.53	10%	
37-501-801 Town Hall Roof Loan Principal	1,411	0.00	0.00	0.00	0.00	1,411.00		
37-501-802 Police 2017 Cars Loan Principal (USDA)	4,484	0.00	4,483.83	4,483.83	4,483.83	0.17	100%	
37-501-803 Police Security Camera Loan Principal (USDA)	1,303	0.00	0.00	0.00	0.00	1,303.00		
37-501-804 Police 2019 Cars Loan Principal (USDA)	4,822	0.00	0.00	0.00	0.00	4,822.00		
37-501-805 Police 2023 Cars Loan Principle (USDA)	7,177	0.00	0.00	0.00	0.00	7,177.00		
37-501-831 Town Hall Roof Loan - Interest PD	6	0.00	0.00	0.00	0.00	6.00		
37-501-832 Police 2017 Cars Loan Interest (USDA)	297	0.00	296.17	296.17	296.17	0.83	100%	
37-501-833 Police Security Camera Loan Interest (USDA)	31	0.00	0.00	0.00	0.00	31.00		
37-501-834 Police 2019 Cars Loan Interest (USDA)	605	0.00	0.00	0.00	0.00	605.00		
37-501-835 Police 2023 Cars Loan Interest (USDA)	1,801	0.00	0.00	0.00	0.00	1,801.00		
Police Department Totals:	631,590	84,413.64	48,063.29	48,063.29	48,063.29	499,113.07	21%	
37-601-014 Salary - Part Time Code Enforcement	3,000	0.00	0.00	0.00	0.00	3,000.00		

## Budget vs Actual

Town of Warrenton  
8/1/2023 9:10:40 AM

Page 7 Of 16

Period Ending 7/31/2023

37 GENERAL FUND							
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
37-601-020 ER-FICA Taxes	230	0.00	0.00	0.00	0.00	230.00	
37-601-060 Workers Comp	660	0.00	620.56	620.56	620.56	39.44	94%
37-601-252 Fuel/Truck Expense/Insurance	435	0.00	0.00	0.00	0.00	435.00	
37-601-352 Vehicle Maintenance	200	0.00	0.00	0.00	0.00	200.00	
37-601-437 Contract Srvs Fire Protection	70,000	0.00	5,833.33	5,833.33	5,833.33	64,166.67	8%
37-601-475 Donation to Town Fire	1,500	0.00	0.00	0.00	0.00	1,500.00	
37-601-476 Code Enforcement Exp	300	0.00	450.00	450.00	450.00	(150.00)	150%
Fire Totals:	76,325	0.00	6,903.89	6,903.89	6,903.89	69,421.11	9%
37-651-330 Christmas Lights/Santa House	1,730	0.00	0.00	0.00	0.00	1,730.00	
37-651-331 Haley Haywood Park	785	0.00	0.00	0.00	0.00	785.00	
37-651-332 Signs below \$5,000	2,000	0.00	0.00	0.00	0.00	2,000.00	
37-651-333 Street Beautification - Below \$5,000	4,000	454.48	0.00	0.00	0.00	3,545.52	11%
37-651-335 Street Lighting Electric Bill	24,000	21,785.55	2,214.45	2,214.45	2,214.45	0.00	100%
Signs and Lights Totals:	32,515	22,240.03	2,214.45	2,214.45	2,214.45	8,060.52	75%
37-701-010 Salary - Full Time	59,178	0.00	4,471.58	4,471.58	4,471.58	54,706.42	8%
37-701-014 Salary - Part Time	17,451	0.00	1,280.23	1,280.23	1,280.23	16,170.77	7%
37-701-019 Over-Time	1,338	0.00	0.00	0.00	0.00	1,338.00	
37-701-020 ER-FICA Taxes	5,964	0.00	438.81	438.81	438.81	5,525.19	7%
37-701-030 ER - Retirement - Orbit	15,360	0.00	1,066.25	1,066.25	1,066.25	14,293.75	7%
37-701-040 ER-Health Insurance	21,706	17,207.80	3,429.55	3,429.55	3,429.55	1,068.65	95%
37-701-050 ER-Life Insurance	388	311.20	76.64	76.64	76.64	0.16	100%
37-701-060 ER-Workman's Comp	1,837	0.00	1,699.49	1,699.49	1,699.49	137.51	93%
37-701-203 Supplies	3,000	315.68	259.92	259.92	259.92	2,424.40	19%
37-701-204 Uniforms	4,212	0.00	0.00	0.00	0.00	4,212.00	
37-701-251 Telephone & Postage	925	662.31	57.69	57.69	57.69	205.00	78%
37-701-252 Fuel	12,000	10,489.02	510.98	510.98	510.98	1,000.00	92%
37-701-312 Tree Removal	1,200	0.00	0.00	0.00	0.00	1,200.00	
37-701-351 Maint & Repair Equip	11,000	0.00	0.00	0.00	0.00	11,000.00	

## Budget vs Actual

Town of Warrenton  
8/1/2023 9:10:40 AM

Page 8 Of 16

Period Ending 7/31/2023

37 GENERAL FUND								
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent	
37-701-352 Vehicle Maintenance	6,000	387.60	0.00	0.00	0.00	5,612.40	6%	
37-701-400 Liability Insurance	5,020	0.00	0.00	0.00	0.00	5,020.00		
37-701-431 Street Debris Disposal	6,000	1,000.00	0.00	0.00	0.00	5,000.00	17%	
37-701-895 Mowing	(16,000)	0.00	(1,333.00)	(1,333.00)	(1,333.00)	(14,667.00)	8%	
Streets Totals:	156,579	30,373.61	11,958.14	11,958.14	11,958.14	114,247.25	27%	
37-710-361 Maint & Repair POWELL BILL	28,913	0.00	0.00	0.00	0.00	28,913.00		
37-710-405 Audit Expense POWELL BILL	100	0.00	0.00	0.00	0.00	100.00		
Powell Bill Totals:	29,013	0.00	0.00	0.00	0.00	29,013.00		
37-801-010 Salary - Full Time Sanitation	50,988	0.00	3,922.08	3,922.08	3,922.08	47,065.92	8%	
37-801-019 Salary - Over Time Sanitation	713	0.00	36.29	36.29	36.29	676.71	5%	
37-801-020 ER - FICA Sanitation	3,955	0.00	296.22	296.22	296.22	3,658.78	7%	
37-801-030 ER - Retirement - Orbit Sanitation	10,185	0.00	772.64	772.64	772.64	9,412.36	8%	
37-801-040 ER - Health Insurance	17,048	13,163.00	2,613.06	2,613.06	2,613.06	1,271.94	93%	
37-801-050 ER - Life Insurance	259	215.76	43.20	43.20	43.20	0.04	100%	
37-801-060 Workman's Compensation	4,415	0.00	4,414.84	4,414.84	4,414.84	0.16	100%	
37-801-203 Supplies	1,000	180.00	58.04	58.04	58.04	761.96	24%	
37-801-204 Uniforms	2,808	0.00	0.00	0.00	0.00	2,808.00		
37-801-251 Telephone & Postage	720	353.28	30.72	30.72	30.72	336.00	53%	
37-801-252 Fuel	3,645	3,012.95	187.05	187.05	187.05	445.00	88%	
37-801-350 Landfill Fees	20,250	18,442.92	1,557.08	1,557.08	1,557.08	250.00	99%	
37-801-352 Vehicle Maintenance	1,000	0.00	0.00	0.00	0.00	1,000.00		
37-801-400 Liability Insurance	4,035	0.00	0.00	0.00	0.00	4,035.00		
Sanitation Totals:	121,021	35,367.91	13,931.22	13,931.22	13,931.22	71,721.87	41%	
37-901-034 Transfer Out to Frontier Warren	14,870	0.00	0.00	0.00	0.00	14,870.00		
37-901-038 Transfer Out to WS for USDA Loan	7,281	0.00	0.00	0.00	0.00	7,281.00		
37-901-889 Transfer Out to USDA Loan Reserve	2,781	0.00	0.00	0.00	0.00	2,781.00		
Transfers Out Totals:	24,932	0.00	0.00	0.00	0.00	24,932.00		

Budget vs Actual

Period Ending 7/31/2023								
Expenses Totals:	1,503,092	225,404.84	120,361.39	120,361.39	120,361.39	1,157,325.77	23%	
37 GENERAL FUND Revenues Over/(Under) Expenses:			(67,009.93)	(67,009.93)	(67,009.93)			



## Budget vs Actual

Town of Warrenton  
8/1/2023 9:10:40 AM

Page 10 Of 16

Period Ending 7/31/2023

38 WATER / SEWER							
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
<b>Revenues</b>							
38-351-401 Water Sales	837,532	0.00	64,022.52	64,022.52	64,022.52	(773,509.48)	8%
38-351-402 Debt Setoff WATER	224	0.00	0.00	0.00	0.00	(224.00)	
38-351-404 Sewer Services	632,186	0.00	47,989.20	47,989.20	47,989.20	(584,196.80)	8%
38-351-407 Debt Setoff SEWER	196	0.00	0.00	0.00	0.00	(196.00)	
38-351-408 Town Taps	18,000	0.00	0.00	0.00	0.00	(18,000.00)	
38-351-416 Dis/Reconnection Fee	9,122	0.00	210.54	210.54	210.54	(8,911.46)	2%
38-351-417 Fire Sprinkler	2,176	0.00	187.74	187.74	187.74	(1,988.26)	9%
38-351-418 Late Fees/Penalty/Cut Off	21,850	0.00	2,254.04	2,254.04	2,254.04	(19,595.96)	10%
38-351-419 Returned Check Fee	825	0.00	100.00	100.00	100.00	(725.00)	12%
38-351-420 Debt Setoff Late Fees/Penalty/Cut Off	91	0.00	0.00	0.00	0.00	(91.00)	
38-365-001 Interest Income	36	0.00	0.00	0.00	0.00	(36.00)	
38-365-410 Interest/investment Income NCCMT	8,184	0.00	0.00	0.00	0.00	(8,184.00)	
38-365-421 Account Activation Fee	2,813	0.00	175.00	175.00	175.00	(2,638.00)	6%
38-381-037 Transfer In From GF	7,281	0.00	0.00	0.00	0.00	(7,281.00)	
<b>Revenues Totals:</b>	<b>1,540,516</b>	<b>0.00</b>	<b>114,939.04</b>	<b>114,939.04</b>	<b>114,939.04</b>	<b>(1,425,576.96)</b>	<b>7%</b>
<b>Expenses</b>							
38-851-010 Salary Full Time	112,829	0.00	7,672.32	7,672.32	7,672.32	105,156.68	7%
38-851-014 Salary - Part Time	13,131	0.00	1,365.51	1,365.51	1,365.51	11,765.49	10%
38-851-019 Salary Over-Time	7,527	0.00	469.32	469.32	469.32	7,057.68	6%
38-851-020 ER-FICA Taxes	10,212	0.00	695.21	695.21	695.21	9,516.79	7%
38-851-030 ER - Retirement Orbit	21,599	0.00	1,362.99	1,362.99	1,362.99	20,236.01	6%
38-851-040 ER - Health Insurance WATER	29,178	16,861.65	3,232.31	3,232.31	3,232.31	9,084.04	69%
38-851-050 ER - Life Insurance	500	301.20	62.64	62.64	62.64	136.16	73%
38-851-060 ER - Workman's Comp	1,163	0.00	1,055.64	1,055.64	1,055.64	107.36	91%
38-851-200 Travel Expense	215	0.00	0.00	0.00	0.00	215.00	
38-851-203 Supplies	35,000	10,069.74	218.37	218.37	218.37	24,711.89	29%

## Budget vs Actual

Town of Warrenton  
8/1/2023 9:10:40 AM

Page 11 Of 16

Period Ending 7/31/2023

38 WATER / SEWER							
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
38-851-204 Uniforms	2,496	0.00	0.00	0.00	0.00	2,496.00	
38-851-250 Light & Heat & Security	6,090	3,217.66	148.37	148.37	148.37	2,723.97	55%
38-851-251 Telephone & Postage	8,551	7,626.37	600.23	600.23	600.23	324.40	96%
38-851-252 Fuel	10,300	2,849.68	350.32	350.32	350.32	7,100.00	31%
38-851-255 Bldg. Maint/Clean Svs	3,117	2,540.22	206.67	206.67	206.67	370.11	88%
38-851-260 Electric Tank/Pumps	3,198	1,856.55	67.28	67.28	67.28	1,274.17	60%
38-851-296 Continuing Education	1,300	0.00	50.00	50.00	50.00	1,250.00	4%
38-851-301 Computer Maintenance	3,500	363.50	147.48	147.48	147.48	2,989.02	15%
38-851-302 Software Support	9,000	1,077.54	6,692.54	6,692.54	6,692.54	1,229.92	86%
38-851-305 Technology Upgrades	2,250	1,279.24	0.00	0.00	0.00	970.76	57%
38-851-309 Advertising	265	0.00	0.00	0.00	0.00	265.00	
38-851-310 Dues & Subscriptions	450	150.00	0.00	0.00	0.00	300.00	33%
38-851-313 State Permits	1,250	0.00	0.00	0.00	0.00	1,250.00	
38-851-345 Water Tank Contract	19,750	14,950.20	4,799.80	4,799.80	4,799.80	0.00	100%
38-851-347 Lab Analysis	1,500	0.00	0.00	0.00	0.00	1,500.00	
38-851-351 Maint. & Repair Equip	3,000	0.00	0.00	0.00	0.00	3,000.00	
38-851-352 Vehicle Maintenance	3,750	581.40	0.00	0.00	0.00	3,168.60	16%
38-851-400 Town Liability Insurance	9,234	0.00	0.00	0.00	0.00	9,234.00	
38-851-405 Audit Expense	5,750	0.00	1,731.40	1,731.40	1,731.40	4,018.60	30%
38-851-448 External Contract	5,000	0.00	0.00	0.00	0.00	5,000.00	
38-851-451 Water Purchase	200,000	160,327.67	29,672.33	29,672.33	29,672.33	10,000.00	95%
38-851-801 Town Hall Roof Loan - Principal	706	0.00	0.00	0.00	0.00	706.00	
38-851-802 USDA Public Works Trucks - Princ Water	8,534	0.00	0.00	0.00	0.00	8,534.00	
38-851-803 USDA Town Hall/WS Loan Principal	29,272	0.00	0.00	0.00	0.00	29,272.00	
38-851-831 Town Hall Roof Loan - Interest Water	3	0.00	0.00	0.00	0.00	3.00	
38-851-833 USDA Town Hall/WS Loan Interest	15,196	0.00	0.00	0.00	0.00	15,196.00	

## Budget vs Actual

Town of Warrenton  
8/1/2023 9:10:40 AM

Page 12 Of 16

Period Ending 7/31/2023

38 WATER / SEWER							
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
38-851-836 USDA Public Works Trucks - Int Water	1,349	0.00	0.00	0.00	0.00	1,349.00	
38-851-889 Reserve for USDA Loans	4,657	0.00	0.00	0.00	0.00	4,657.00	
38-851-895 Grass Cutting Expense	16,000	0.00	1,333.00	1,333.00	1,333.00	14,667.00	8%
38-851-896 WS 25% of GF Expense	53,815	0.00	0.00	0.00	0.00	53,815.00	
38-851-998 Contingency	7,035	0.00	0.00	0.00	0.00	7,035.00	
Water Totals:	667,672	224,052.62	61,933.73	61,933.73	61,933.73	381,685.65	43%
38-852-010 Salary - Full Time	112,829	0.00	7,672.32	7,672.32	7,672.32	105,156.68	7%
38-852-014 Salary - Part Time	13,131	0.00	1,365.51	1,365.51	1,365.51	11,765.49	10%
38-852-019 Salary - Over Time Sewer	7,527	0.00	94.09	94.09	94.09	7,432.91	1%
38-852-020 ER - FICA Sewer	10,212	0.00	695.57	695.57	695.57	9,516.43	7%
38-852-030 ER-Retirement Orbit	21,599	0.00	1,285.49	1,285.49	1,285.49	20,313.51	6%
38-852-040 ER-Health Insurance SEWER	29,178	16,865.16	3,233.00	3,233.00	3,233.00	9,079.84	69%
38-852-050 ER-Life Insurance	500	307.60	63.92	63.92	63.92	128.48	74%
38-852-060 ER-Workman's Comp	1,163	0.00	1,055.64	1,055.64	1,055.64	107.36	91%
38-852-200 Travel Expense	215	0.00	0.00	0.00	0.00	215.00	
38-852-203 Supplies	25,602	8,753.86	641.58	641.58	641.58	16,206.56	37%
38-852-204 Uniforms	2,496	0.00	0.00	0.00	0.00	2,496.00	
38-852-250 Light & Heat & Security	6,025	3,916.62	211.88	211.88	211.88	1,896.50	69%
38-852-251 Telephone & Postage	8,551	7,626.40	600.20	600.20	600.20	324.40	96%
38-852-252 Fuel	10,300	2,849.68	350.32	350.32	350.32	7,100.00	31%
38-852-255 Bldg. Maint/Clean Svs	3,117	2,540.22	206.68	206.68	206.68	370.10	88%
38-852-260 Electric Tank/Pumps	9,000	8,281.87	718.13	718.13	718.13	0.00	100%
38-852-296 Continuing Education	720	0.00	85.00	85.00	85.00	635.00	12%
38-852-301 Computer Maint.	5,000	363.50	147.48	147.48	147.48	4,489.02	10%
38-852-302 Software Support	9,000	1,077.54	6,692.53	6,692.53	6,692.53	1,229.93	86%
38-852-305 Technology Upgrades	2,250	1,279.23	0.00	0.00	0.00	970.77	57%
38-852-309 Advertising	683	0.00	0.00	0.00	0.00	683.00	
38-852-310 Dues & Subscriptions	426	150.00	0.00	0.00	0.00	276.00	35%

## Budget vs Actual

Town of Warrenton  
8/1/2023 9:10:40 AM

Page 13 Of 16

Period Ending 7/31/2023

38 WATER / SEWER								
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent	
38-852-313 State Permits	1,500	0.00	0.00	0.00	0.00	1,500.00		
38-852-351 Maint & Repair Equip	3,000	0.00	0.00	0.00	0.00	3,000.00		
38-852-352 Vehicle Maintenance	3,750	581.40	0.00	0.00	0.00	3,168.60	16%	
38-852-400 Liability Insurance	5,851	0.00	0.00	0.00	0.00	5,851.00		
38-852-405 Audit Expense	5,750	0.00	1,731.40	1,731.40	1,731.40	4,018.60	30%	
38-852-435 Purchase of Sewer Services	387,485	0.00	0.00	0.00	0.00	387,485.00		
38-852-448 External Contract	9,000	1,105.66	0.00	0.00	0.00	7,894.34	12%	
38-852-473 WWTP Rehab Annual Payment	23,918	0.00	0.00	0.00	0.00	23,918.00		
38-852-801 Town Hall Roof Loan - Principal	706	0.00	0.00	0.00	0.00	706.00		
38-852-802 USDA Public Works Trucks - Princ Sewer	8,534	0.00	0.00	0.00	0.00	8,534.00		
38-852-803 USDA Town Hall/WS Loan Principal	29,272	0.00	0.00	0.00	0.00	29,272.00		
38-852-804 NCDEQ Unity, Bute & Battle Sewer Rehab Princ Only	14,388	0.00	0.00	0.00	0.00	14,388.00		
38-852-809 John Riggans Easement Pmt	1,000	1,000.00	0.00	0.00	0.00	0.00	100%	
38-852-811 NCDEQ Sewer Rehab Annual Loan- Principal	13,750	0.00	0.00	0.00	0.00	13,750.00		
38-852-831 Town Hall Roof Loan - Interest Sewer	57	0.00	0.00	0.00	0.00	57.00		
38-852-833 USDA Town Hall/WS Loan Interest	15,196	0.00	0.00	0.00	0.00	15,196.00		
38-852-836 USDA Public Works Trucks - Int Sewer	1,349	0.00	0.00	0.00	0.00	1,349.00		
38-852-837 NCDEQ Sewer Rehab Annual Loan- Interest	2,750	0.00	0.00	0.00	0.00	2,750.00		
38-852-889 Reserve for USDA Loans	4,657	0.00	0.00	0.00	0.00	4,657.00		
38-852-896 WS 25% of GF Expense	53,815	0.00	0.00	0.00	0.00	53,815.00		
38-852-998 Contingency	7,592	0.00	0.00	0.00	0.00	7,592.00		
Sewer Expenses Totals:	872,844	56,698.74	26,850.74	26,850.74	26,850.74	789,294.52	10%	

Budget vs Actual

Period Ending 7/31/2023								
Expenses Totals:	1,540,516	280,751.36	88,784.47	88,784.47	88,784.47	1,170,980.17	24%	
38 WATER / SEWER Revenues Over/(Under) Expenses:			26,154.57	26,154.57	26,154.57			

## Budget vs Actual

Town of Warrenton  
8/1/2023 9:10:40 AM

Page 15 Of 16

Period Ending 7/31/2023

39 WWTP							
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
<b>Revenues</b>							
39-351-405 Septic Disposal Service	62,340	0.00	3,445.00	3,445.00	3,445.00	(58,895.00)	6%
39-351-470 Town Sewer Revenues	387,485	0.00	0.00	0.00	0.00	(387,485.00)	
39-351-471 Sewer Revenues - County	240,446	0.00	0.00	0.00	0.00	(240,446.00)	
39-351-472 Sewer Rev Norlina	222,003	0.00	0.00	0.00	0.00	(222,003.00)	
Revenues Totals:	912,274	0.00	3,445.00	3,445.00	3,445.00	(908,829.00)	0%
<b>Expenses</b>							
39-861-010 Salary - Full Time	211,186	0.00	14,959.44	14,959.44	14,959.44	196,226.56	7%
39-861-014 Salary - Part Time	18,338	0.00	1,478.67	1,478.67	1,478.67	16,859.33	8%
39-861-019 Over-Time	16,345	0.00	1,156.07	1,156.07	1,156.07	15,188.93	7%
39-861-020 ER-FICA Taxes	18,809	0.00	1,154.27	1,154.27	1,154.27	17,654.73	6%
39-861-030 ER - Retirement Orbit	45,036	0.00	2,680.64	2,680.64	2,680.64	42,355.36	6%
39-861-040 ER- Health Insurance	47,451	34,581.60	6,159.92	6,159.92	6,159.92	6,709.48	86%
39-861-050 ER-Life Insurance	625	448.00	89.60	89.60	89.60	87.40	86%
39-861-060 ER-Workman's Comp	2,260	0.00	2,048.83	2,048.83	2,048.83	211.17	91%
39-861-200 Travel Expense	500	0.00	0.00	0.00	0.00	500.00	
39-861-203 Supplies	57,000	17,966.93	4,411.94	4,411.94	4,411.94	34,621.13	39%
39-861-204 Uniforms	3,432	0.00	0.00	0.00	0.00	3,432.00	
39-861-250 Light, Heat & Security	119,000	98,379.32	9,010.68	9,010.68	9,010.68	11,610.00	90%
39-861-251 Telephone & Postage	9,050	8,211.15	651.01	651.01	651.01	187.84	98%
39-861-252 Fuel	10,250	1,791.19	208.81	208.81	208.81	8,250.00	20%
39-861-296 Continuing Education	2,000	0.00	0.00	0.00	0.00	2,000.00	
39-861-301 Computer Maint.	5,546	637.00	315.04	315.04	315.04	4,593.96	17%
39-861-302 Software Support	4,208	2,304.67	444.58	444.58	444.58	1,458.75	65%
39-861-305 Technology Upgrades	2,000	987.86	0.00	0.00	0.00	1,012.14	49%
39-861-309 Advertising	1,000	0.00	0.00	0.00	0.00	1,000.00	
39-861-310 Dues & Subscriptions	136	0.00	0.00	0.00	0.00	136.00	
39-861-318 Freight Charges	1,750	1,720.00	30.00	30.00	30.00	0.00	100%
39-861-342 Maint & Repair Plant	80,000	13,500.00	180.00	180.00	180.00	66,320.00	17%

## Budget vs Actual

Town of Warrenton  
8/1/2023 9:10:40 AM

Page 16 Of 16

Period Ending 7/31/2023

39 WWTP								
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent	
39-861-344 Sludge Removal	70,000	0.00	0.00	0.00	0.00	70,000.00		
39-861-345 Beaver Control	750	0.00	0.00	0.00	0.00	750.00		
39-861-346 Lab Material & Supplies	9,000	1,297.26	2,382.09	2,382.09	2,382.09	5,320.65	41%	
39-861-347 Lab Analysis	21,662	0.00	0.00	0.00	0.00	21,662.00		
39-861-348 Tar - Pamlico Dues	3,000	0.00	0.00	0.00	0.00	3,000.00		
39-861-349 OSHAComp/Safety M&S	1,500	0.00	0.00	0.00	0.00	1,500.00		
39-861-352 Vehicle Maintenance	4,750	0.00	0.00	0.00	0.00	4,750.00		
39-861-400 Liability Insurance	17,174	0.00	0.00	0.00	0.00	17,174.00		
39-861-405 Audit Expense	11,500	0.00	3,462.80	3,462.80	3,462.80	8,037.20	30%	
39-861-441 Certify Lab Services	1,000	0.00	0.00	0.00	0.00	1,000.00		
39-861-444 Permits & Fees	15,735	9,075.00	825.00	825.00	825.00	5,835.00	63%	
39-861-446 Influent Debris Removal	5,999	5,454.06	504.33	504.33	504.33	40.61	99%	
39-861-810 NCDEQ WWTP Phase 2 Principal	23,607	0.00	0.00	0.00	0.00	23,607.00		
39-861-897 WWTP 25% of GF Exp	60,675	0.00	0.00	0.00	0.00	60,675.00		
39-861-998 Contingency	10,000	0.00	0.00	0.00	0.00	10,000.00		
WWTP - Expenses Totals:	912,274	196,354.04	52,153.72	52,153.72	52,153.72	663,766.24	27%	
Expenses Totals:	912,274	196,354.04	52,153.72	52,153.72	52,153.72	663,766.24	27%	
39 WWTP Revenues Over/(Under) Expenses:			(48,708.72)	(48,708.72)	(48,708.72)			

## Check Listing

Date From: 7/1/2023 Date To: 7/31/2023  
Vendor Range: 1 800 FLAGPOLE.COM - ZIMA CORPORATION

Town of Warrenton  
08/01/2023 09:12 AM

Page: 1 of 4

Check Number	Bank	Vendor	Date	Amount
66324	30	HARDWARE CAFE	07/05/2023	<u>\$25.00</u>
66325	30	Core & Main	07/05/2023	<u>\$526.00</u>
66326	30	HUMANA SPECIALTY BENEFITS	07/05/2023	<u>\$29.38</u>
66327	30	KING'S FITNESS & NUTRITION CENTER	07/05/2023	<u>\$255.00</u>
66328	30	LAWMENS	07/05/2023	<u>\$2,261.09</u>
66329	30	MUNICIPAL INSURANCE TRUST	07/05/2023	<u>\$600.48</u>
66330	30	NC LEAGUE OF MUNICIPALITIES	07/05/2023	<u>\$1,646.00</u>
66331	30	UNUM LIFE INSURANCE COMPANY OF AMERICA	07/05/2023	<u>\$489.60</u>
66332	30	WHITCO TERMITE & PEST CONTROL	07/05/2023	<u>\$185.00</u>
66333	30	FLEMING INVESTMENT COMPANY	07/05/2023	<u>\$3,000.00</u>
66334	30	ANTHONY M HARGROVE	07/06/2023	<u>\$86.64</u>
66335	30	EMAERALD CITY ASSOCIATES,LLC	07/06/2023	<u>\$95.55</u>
66336	30	JOHN HORNE	07/06/2023	<u>\$19.58</u>
66337	30	KRISTYE STEED	07/06/2023	<u>\$160.85</u>
66338	30	SHELIA ROOKER	07/06/2023	<u>\$80.50</u>
66339	30	VC3, Inc.	07/06/2023	<u>\$12,240.94</u>
66340	30	BLUE CROSS BLUE SHIELD	07/07/2023	<u>\$32,898.80</u>
66341	30	NC DEPT OF STATE TREASURER	07/07/2023	<u>\$1,250.00</u>
66342	30	Community Eye Care	07/10/2023	<u>\$101.40</u>
66343	30	DUKE ENERGY PROGRESS	07/10/2023	<u>\$113.10</u>
66344	30	MUNICIPAL ENGINEERING INC	07/10/2023	<u>\$450.00</u>
66345	30	PICTURESQUE HOMES LLC	07/10/2023	<u>\$15,667.50</u>
66346	30	WHITCO TERMITE & PEST CONTROL	07/10/2023	<u>\$50.00</u>
66347	30	AMAZON CAPTIAL SERVICES, INC.	07/11/2023	<u>\$138.17</u>
66348	30	CAROLINA DIGITAL PHONE INC	07/11/2023	<u>\$316.00</u>
66349	30	DOCUMENT SYSTEMS, INC	07/11/2023	<u>\$352.66</u>
66350	30	DUKE ENERGY PROGRESS	07/11/2023	<u>\$173.07</u>
66351	30	DUKE ENERGY PROGRESS	07/11/2023	<u>\$2,068.95</u>
66352	30	KERR-TAR REG COUNCIL OF GOV	07/11/2023	<u>\$142.00</u>
66353	30	NEWCOMB TECH	07/11/2023	<u>\$1,182.79</u>
66354	30	Spectrum Business	07/11/2023	<u>\$169.98</u>
66355	30	UNIFIRST CORPORATION	07/11/2023	<u>\$284.65</u>



## Check Listing

Date From: 7/1/2023 Date To: 7/31/2023

Vendor Range: 1 800 FLAGPOLE.COM - ZIMA CORPORATION

Town of Warrenton  
08/01/2023 09:12 AM

Page: 2 of 4

Check Number	Bank	Vendor	Date	Amount
66356	30	WALKER AUTO STORES	07/11/2023	<u>\$6.91</u>
66357	30	AMAZON CAPTIAL SERVICES, INC.	07/12/2023	<u>\$512.54</u>
66358	30	GALLS QUARTERMASTER	07/12/2023	<u>\$263.88</u>
66359	30	INVOICE CLOUD, INC.	07/12/2023	<u>\$147.00</u>
66360	30	JOYCE AND COMPANY, CPA	07/12/2023	<u>\$10,388.40</u>
66361	30	NORTH CAROLINA 811, INC	07/12/2023	<u>\$25.00</u>
66362	30	PETE SMITH TIRE & QUICK LUBE, INC	07/12/2023	<u>\$59.24</u>
66363	30	WRIGHT EXPRESS FSC	07/12/2023	<u>\$1,782.74</u>
66364	30	DOCUMENT SYSTEMS, INC	07/14/2023	<u>\$34.36</u>
66365	30	HARRY M. WILLIAMS, III, PLS	07/14/2023	<u>\$741.00</u>
66366	30	MICHAEL ERIC THARRINGTON	07/14/2023	<u>\$15.47</u>
66367	30	MONCURE HOMES	07/14/2023	<u>\$3,954.01</u>
66368	30	MONCURE HOMES	07/14/2023	<u>\$17,496.00</u>
66369	30	MONCURE HOMES	07/14/2023	<u>\$157,464.00</u>
66370	30	PRO, INC.	07/14/2023	<u>\$2,500.00</u>
66371	30	BREEDLOVE ELECTRIC, INC	07/14/2023	<u>\$727.17</u>
66372	30	DUKE ENERGY PROGRESS	07/14/2023	<u>\$10,455.94</u>
66373	30	NC DEPARTMENT OF LABOR	07/14/2023	<u>\$285.00</u>
66374	30	NC DEPARTMENT OF REVENUE	07/14/2023	<u>\$66.49</u>
66375	30	NC INTERLOCAL RISK MANAGMENT	07/14/2023	<u>\$15,443.51</u>
66376	30	WARREN COUNTY PUBLIC WORKS	07/14/2023	<u>\$1,557.08</u>
66377	30	WHITCO TERMITE & PEST CONTROL	07/14/2023	<u>\$100.00</u>
66378	30	WILSON'S WATER SERVICES	07/14/2023	<u>\$825.00</u>
66379	30	FRONTIER NATURAL GAS	07/18/2023	<u>\$12.42</u>
66380	30	NATIONAL POWER	07/18/2023	<u>\$3,628.26</u>
66381	30	ROBERT DAVIE	07/18/2023	<u>\$166.36</u>
66382	30	TIME WARNER CABLE	07/18/2023	<u>\$117.97</u>
66383	30	TIME WARNER CABLE	07/18/2023	<u>\$182.97</u>
66384	30	UNC SCHOOL OF GOVERNMENT	07/18/2023	<u>\$126.00</u>
66385	30	WOMACK PUBLISHING CO. INC.	07/18/2023	<u>\$223.65</u>
66386	30	WOMACK PUBLISHING CO. INC.	07/18/2023	<u>\$66.00</u>
66387	30	AMAZON CAPTIAL SERVICES, INC.	07/19/2023	<u>\$289.74</u>

## Check Listing

Date From: 7/1/2023 Date To: 7/31/2023  
Vendor Range: 1 800 FLAGPOLE.COM - ZIMA CORPORATION

Town of Warrenton  
08/01/2023 09:12 AM

Page: 3 of 4

Check Number	Bank	Vendor	Date	Amount
66388	30	BOWERS & BURROWS INC	07/19/2023	<u>\$1,333.20</u>
66389	30	BRIGHTSPEED COMMUNICATIONS	07/19/2023	<u>\$289.68</u>
66390	30	Core & Main	07/19/2023	<u>\$13,779.72</u>
66391	30	DUKE ENERGY PROGRESS	07/19/2023	<u>\$185.71</u>
66392	30	EZTASK	07/19/2023	<u>\$1,650.00</u>
66393	30	GFL ENVIRONMENTAL	07/19/2023	<u>\$504.33</u>
66394	30	GUPTON SERVICES, INC	07/19/2023	<u>\$1,000.00</u>
66395	30	SOUTHERN CORROSION, INC.	07/19/2023	<u>\$4,799.80</u>
66396	30	UNITED PARCEL SERVICE	07/19/2023	<u>\$30.00</u>
66397	30	WARREN COUNTY PUBLIC UTILITIES	07/19/2023	<u>\$15,564.76</u>
66398	30	AT&T MOBILITY II LLC	07/20/2023	<u>\$374.30</u>
66399	30	NC DIVISION OF MOTOR VEHICLES	07/20/2023	<u>\$6.00</u>
66400	30	AMAZON CAPTIAL SERVICES, INC.	07/20/2023	<u>\$41.53</u>
66401	30	DUKE ENERGY PROGRESS	07/20/2023	<u>\$145.50</u>
66402	30	ENVIRONMENTAL RESOURCE ASSOC.	07/20/2023	<u>\$491.42</u>
66403	30	FRONTIER NATURAL GAS	07/20/2023	<u>\$13.95</u>
66404	30	USA Bluebook	07/20/2023	<u>\$1,971.40</u>
66405	30	WARREN AUTO PARTS, INC.	07/20/2023	<u>\$69.33</u>
66406	30	WATER GUARD, INC.	07/20/2023	<u>\$2,976.41</u>
66407	30	H.G. REYNOLDS COMPANY, INC	07/21/2023	<u>\$53,017.80</u>
66408	30	MUNICIPAL ENGINEERING INC	07/21/2023	<u>\$1,640.00</u>
66409	30	NCWTFO CERTIFICATION BOARD	07/21/2023	<u>\$50.00</u>
66410	30	UNUM LIFE INSURANCE COMPANY OF AMERICA	07/21/2023	<u>\$551.61</u>
66411	30	FIRST CITIZENS BANK	07/21/2023	<u>\$2,182.36</u>
66412	30	AMAZON CAPTIAL SERVICES, INC.	07/21/2023	<u>\$424.42</u>
66413	30	DUKE ENERGY PROGRESS	07/21/2023	<u>\$64.11</u>
66414	30	INFORMATION TECHNOLOGY SERVICE	07/21/2023	<u>\$164.05</u>
66415	30	MUNICIPAL INSURANCE TRUST	07/21/2023	<u>\$742.17</u>
66416	30	FLEMING INVESTMENT COMPANY	07/26/2023	<u>\$3,000.00</u>
66417	30	HUMANA SPECIALTY BENEFITS	07/26/2023	<u>\$29.38</u>
66418	30	PETE SMITH TIRE & QUICK LUBE, INC	07/26/2023	<u>\$996.20</u>
66419	30	PRUDENTIAL RETIREMENT	07/26/2023	<u>\$1,131.89</u>

## Check Listing

Date From: 7/1/2023 Date To: 7/31/2023  
Vendor Range: 1 800 FLAGPOLE.COM - ZIMA CORPORATION

Town of Warrenton  
08/01/2023 09:12 AM

Page: 4 of 4

Check Number	Bank	Vendor	Date	Amount
66420	30	WPCSOCC	07/27/2023	<u>\$85.00</u>
66421	30	AMAZON CAPTIAL SERVICES, INC.	07/31/2023	<u>\$546.95</u>
66422	30	COLUMBIAN MUTUAL LIFE INS CO	07/31/2023	<u>\$37.20</u>
66423	30	KING'S FITNESS & NUTRITION CENTER	07/31/2023	<u>\$255.00</u>
66424	30	PICTURESQUE HOMES LLC	07/31/2023	<u>\$15,667.50</u>
66425	30	AT&T MOBILITY II LLC	07/31/2023	<u>\$632.08</u>
66426	30	BLUE RIDGE SPRINGS, INC	07/31/2023	<u>\$260.30</u>
66427	30	DRAPER IRRIGATION	07/31/2023	<u>\$180.00</u>
66428	30	H.B. Poythress & Assoc.LLC	07/31/2023	<u>\$140.00</u>
66429	30	PROFESSIONAL MAIL SERVICES, INC	07/31/2023	<u>\$458.28</u>
66430	30	PROFESSIONAL MAIL SERVICES, INC	07/31/2023	<u>\$151.51</u>
66431	30	VAUGHAN & SON AUTOBODY	07/31/2023	<u>\$157.20</u>
66432	30	VERIZON WIRELESS	07/31/2023	<u>\$320.08</u>
66433	30	WARREN COUNTY PUBLIC UTILITIES	07/31/2023	<u>\$14,107.57</u>
66434	30	WRIGHT EXPRESS FSC	07/31/2023	<u>\$1,607.48</u>
111	Checks Totaling -			<b>\$450,551.97</b>

### Totals By Fund

	Checks	Voids	Total
32	\$1,316.05		\$1,316.05
34	\$6,599.94		\$6,599.94
36	\$1,978.85		\$1,978.85
37	\$64,796.53		\$64,796.53
38	\$69,840.66		\$69,840.66
39	\$37,872.13		\$37,872.13
55	\$54,657.80		\$54,657.80
67	\$182,155.01		\$182,155.01
70	\$31,335.00		\$31,335.00
Totals:	\$450,551.97		\$450,551.97

# Memo

**To:** Town Commissioners  
**From:** Bill Perkinson  
**CC:** Mayor, Town Administrator  
**Date:** August 8, 2023  
**Re:** July 2023 Monthly Activity Report for Public Works

---

## Water and Sewer

- **Water and Sewer System Needs – Unfunded:** (1) West Ridgeway St. sewer main (general location is in area between Ridgeway Street and Fairlane Drive) – Determine exact location of sewer main and right of way. (2) Install magnetic flow meter in 14-inch sewer force main where Town of Norlina's and Warren County's Sewer enters Town of Warrenton's sewer system (meter would give us precise measurement of volume of sewer in route to the wastewater treatment plant from our partners thus helping to ensure accurate portioning of monthly wastewater treatment expense between the three partners). (3) Purchase water main valve exercising equipment.
- **Completed Water and Sewer System Maintenance/Repair Related Information:** (1) No expenditures to report.

**Total cost for Maintenance and Repair Equipment (Account No. 38-851-351 & 38-852-351) - \$00.00**

**Total cost for External Contract Maintenance and Repair (Account No. 38-851-448 & 38-852-448) - \$00.00**

## Streets and Sanitation

- **Current Tasks:** Tree pruning. Street curb and gutter cleaning. Signs repair/replacement. Loose leaves/debris pick-up. Grass Cutting.

# Memo

**To:** Town Commissioners  
**From:** Bill Perkinson  
**CC:** Mayor, Town Administrator, Warren County Director of Public Works, Norlina Director of Public Works  
**Date:** August 8, 2023  
**Re:** July 2023 Monthly Activity Report for WWTP

---

- **Pending Equipment Repairs:** **(1)** Effluent filter controls – Safety issue - Replace cylinders and control mechanism for valves located in pit area of filter building. **(2)** Sand blast and refinish site metal structures. **(Estimated Cost – Refinishing remaining structures - \$58,000)** **(3)** WWTP main sewer line right of way area. Grade and create proper drainage for approximately 1,000 linear feet. **(Estimated Cost – \$13,000)** **(4)** WWTP Administration Building - Replace 2 interior metal door frames, doors, and related hardware. Needed to bring building up to code after replacing main electrical switch in electrical room. **(Estimated Cost – \$15,000)** **(5)** WWTP Administration Building - Replace 4 commercial rated interior door closures (originals are 42 years old and no longer functioning properly). **(Estimated Cost – \$3,488)**
- **Completed Plant Maintenance/Repair Related Information:** **(1)** Repair – Administration Building area irrigation system. Replaced solenoid valve. Contractor: Draper Irrigation. (Labor and Materials - \$180.00).

**Total cost for Repairs (Account No. 39-861-342) - \$180.00**

- **Plant Discharge Quality:** Our discharge quality remained good throughout the entire month. 10.27 million gallons were treated.



## Warrenton Police Department

### ***July 2023 Summary***

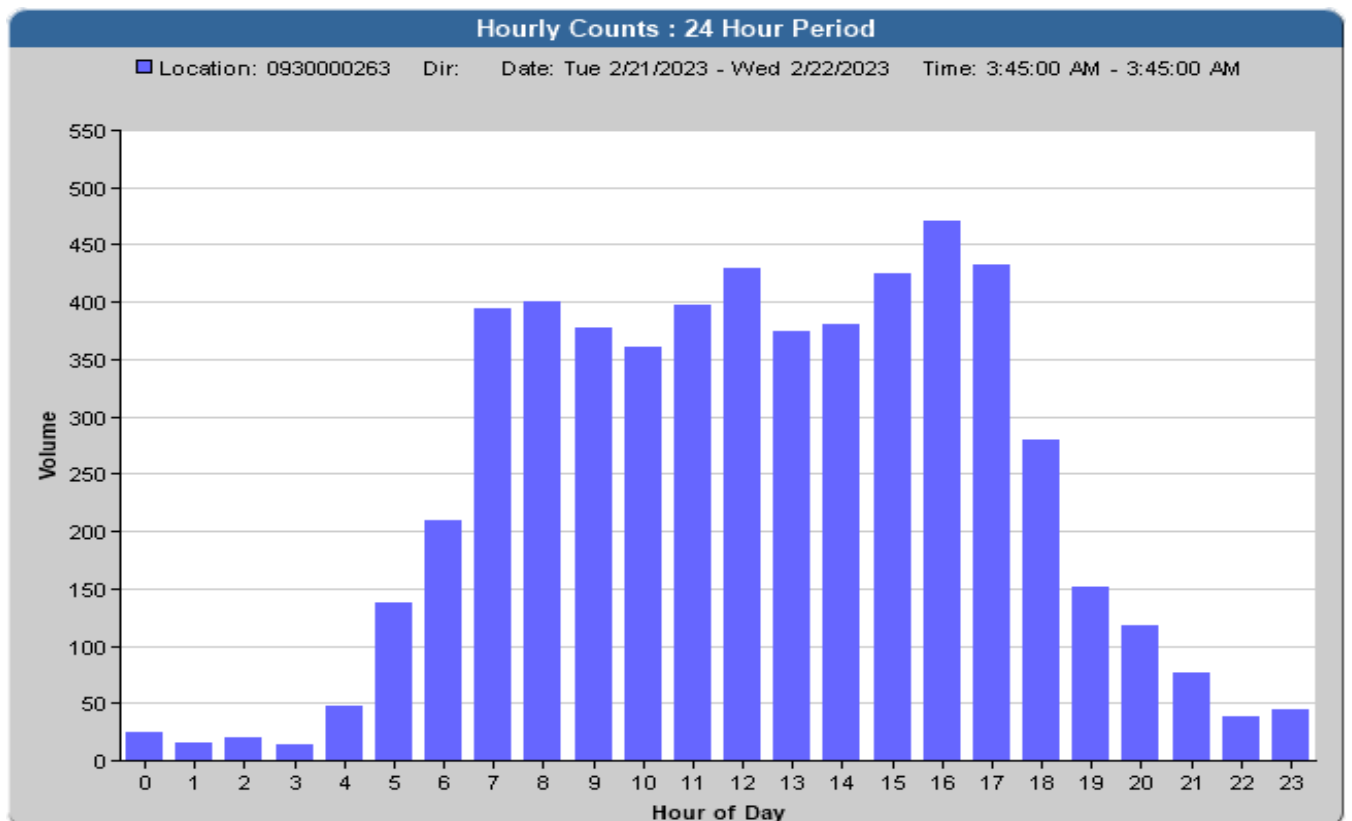
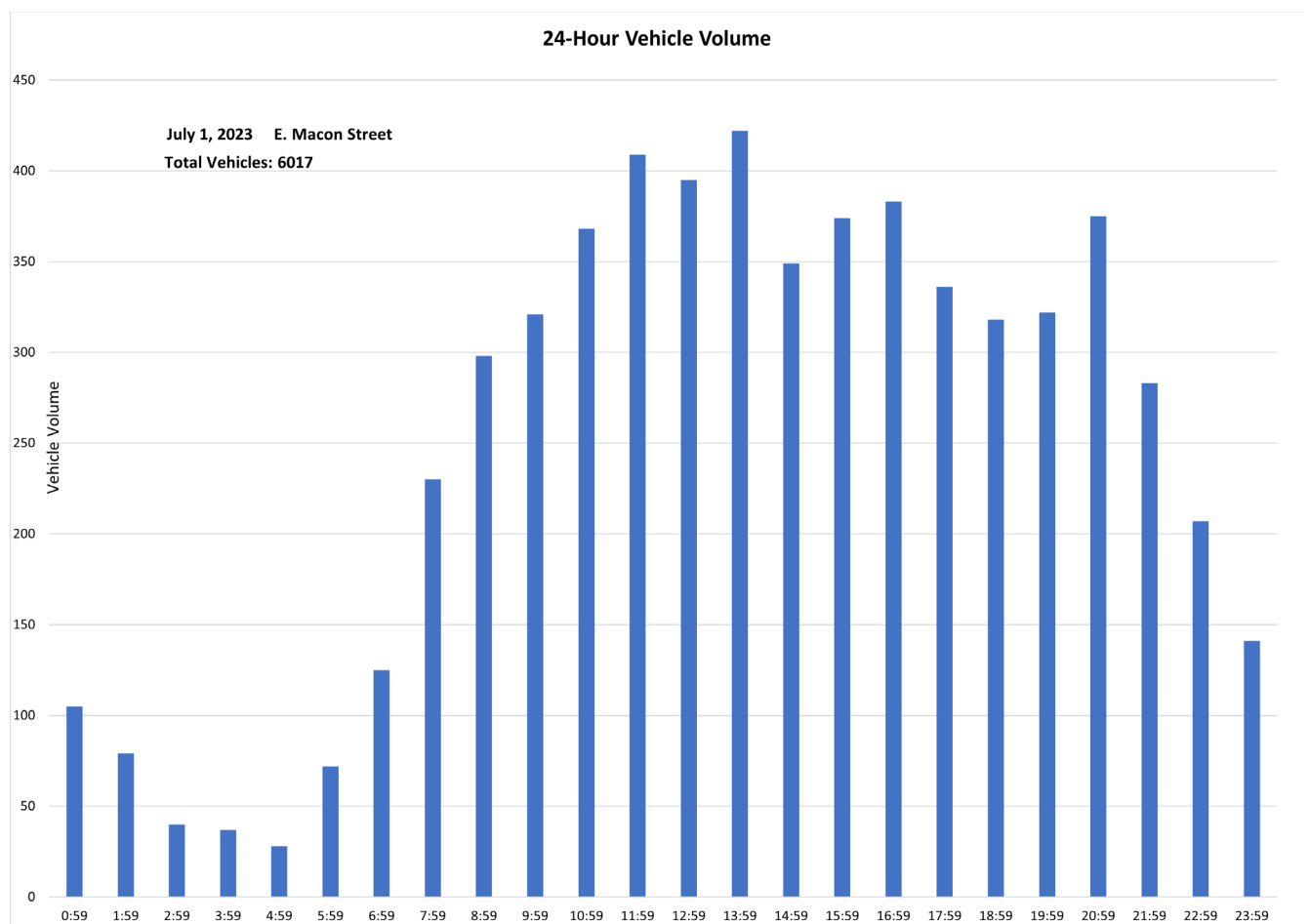


### **Speed Sign Data**

**Sgt. Oakley and Barbara Koehn** have been working on importing the raw data from the traffic speed software into Excel and then into Pivot Tables.

The attached bar graphs illustrate the total number of vehicles captured by the 'Your Speed' sign on E. Macon Street on July 1, 2023; the second is from NCDOT on February 21, 2022.

This is very preliminary information, and as we become more adept at importing and organizing the data, we will be able to provide more than traffic volume, so that information will be forthcoming.



# Incident Offenses/Victims/Status By Reporting Officer

Warrenton Police Department

All Case Statuses - (07/01/2023 - 07/31/2023)

## <No Officer Specified>

Incident Number:	Offense:	Victim:	Case Status:	Exceptional Clearance:	Inc. Date:
23-02283	23F - Larceny After Breaking or Entering (Motor Vehicle) 220 - Break or Enter Motor Vehicle	Redacted	Closed by Other Means	Not Applicable	07/28/2023

Officer Total Incidents: 1

## 172 - Ptl. Christopher M. Welborn

Incident Number:	Offense:	Victim:	Case Status:	Exceptional Clearance:	Inc. Date:
23-02278	23E - Break Into Coin/Currency Machine By Force/Unauthorized Key 90C - Injury to Personal Property	Redacted	Active	Not Applicable	07/27/2023

Officer Total Incidents: 1

## 175 - Oakley, Mark Aaron

Incident Number:	Offense:	Victim:	Case Status:	Exceptional Clearance:	Inc. Date:
23-02096	220 - Breaking or Entering of a Building (M) 13B - Assault on a Female 23H - Larceny of Property or Goods Value <=\$1000	Redacted	Active	Not Applicable	07/06/2023

Officer Total Incidents: 1

## 175 - Sgt. Mark A. Oakley

Incident Number:	Offense:	Victim:	Case Status:	Exceptional Clearance:	Inc. Date:
23-02073	90Z - Operate MV without registering same 90Z - No Insurance MV 90Z - ATV on a roadway 90Z - Operate MV no Inspection 90Z - ATV no Helmet 90Z - ATV at night no headlights	Redacted	Closed by Arrest	Not Applicable	07/03/2023



# Incident Offenses/Victims/Status By Reporting Officer

## Warrenton Police Department

All Case Statuses - (07/01/2023 - 07/31/2023)

### 175 - Sgt. Mark A. Oakley

Incident Number:	Offense:	Victim:	Case Status:	Exceptional Clearance:	Inc. Date:
23-02099	290 - Injury to Real Property 90C - Disorderly Conduct	Redacted	Closed by Other Means	Not Applicable	07/06/2023
23-02116	13B - Assault on a Female 23H - Larceny of Property or Goods Value <=\$1000 90Z - Break or Enter Motor Vehicle 13B - Simple Assault	Redacted	Closed by Arrest	Not Applicable	07/08/2023
23-02195	90Z - Driving While License Revoked 90Z - Left of Center		Closed by Arrest	Not Applicable	07/18/2023

Officer Total Incidents: 4

### 187 - Ptl. Joseph A. Ely

Incident Number:	Offense:	Victim:	Case Status:	Exceptional Clearance:	Inc. Date:
23-02227	23F - Larceny After Breaking or Entering (Motor Vehicle) 23H - Larceny of a Firearm 90Z - Break or Enter Motor Vehicle	Redacted	Active	Not Applicable	07/22/2023

Officer Total Incidents: 1

### 192 - PTL. Michael E. Tharrington

Incident Number:	Offense:	Victim:	Case Status:	Exceptional Clearance:	Inc. Date:
23-02132	23H - Larceny-Misdemeanor	Redacted	Active	Not Applicable	07/12/2023
23-02321	250 - Uttering Forged Checks and Securities 26A - Obtaining Property by False Pretenses Defrauding an Innkeeper	Redacted	Active	Not Applicable	07/29/2023

Officer Total Incidents: 2

# Incident Offenses/Victims/Status By Reporting Officer

Warrenton Police Department

All Case Statuses - (07/01/2023 - 07/31/2023)

---

## 256 - Ptl. DURWOOD CAMPBELL

Incident Number:	Offense:	Victim:	Case Status:	Exceptional Clearance:	Inc. Date:
23-02205	90Z - Suspicious Person	Redacted		Not Applicable	07/19/2023

Officer Total Incidents: 1

---

## 285 - Chief GOBLE LANE

Incident Number:	Offense:	Victim:	Case Status:	Exceptional Clearance:	Inc. Date:
23-02249	290 - Damage to Personal Property < \$200 90C - Injury to Personal Property 90C - Injury to Real Property	Redacted	Unfounded	Not Applicable	07/24/2023

Officer Total Incidents: 1

Total Incidents: 12

# Activity Log Event Summary (Cumulative Totals)

## Warrenton Police Department

(07/01/2023 - 07/31/2023)

911 Hang-up	3	Abandoned Vehicle	2
Accident	3	Alarm Activation	24
Animal Complaint	2	Assault-Physical	3
Assist Elderly/Lost person	4	Assist Fire Dept	5
Assist Motorist	2	Assist Other Department	2
Assist WC EMS	9	Assist WCSO	22
B & E	1	Careless and Reckless Driving	1
Check Station/ Checkpoint	2	Civil Dispute	1
Complaint	5	Disabled Vehicle	2
Disturbance	6	Domestic	1
Downed Tree / Power Line	1	Escort	2
Follow up Investigation	6	Foot Patrol	2
Found Property/Item	1	Funeral Escort	1
Investigation and/or Interview	8	Larceny	2
Medical / Person Hurt or Sick	3	Mental Patient	1
Non Law Enforcement Issue	2	Ordinance Violation	3
Other	2	Parking Violation	9
Patrol	29	Property Check – Business	43
Property Check – Residential	2	Suspicious Person / Vehicle	10
Talk with Officer	11	Traffic Control	1
Traffic Stop	64	Trespassing	1
Warrant	1	Welfare Check	1

**Total Number Of Events: 306**

# Traffic Stop Summary

## Warrenton Police Department

(07/01/2023 - 07/31/2023)

<b>Total Number of Traffic Stops</b>	63	<b>Driver Arrested?</b>		<b>Basis for Search</b>	
		Yes	1	Erratic/Suspicious Behavior	0
		No	62	Informant's Tip	0
<b>Initial Purpose of Traffic Stop</b>		<b>Passenger(s) Arrested?</b>		Observation of Suspected Contraband	0
Checkpoint	0	Yes	0	Other Official Information	0
Driving While Impaired	0	No	63	Suspicious Movement	0
Investigation	0			Witness Observation	0
Other Motor Vehicle Violation	1	<b>Officer(s) Encountered Physical Resistance From Driver/Passenger(s)?</b>		<b>Vehicle Searched?</b>	
Safe Movement Violation	5	Yes	0	Yes	0
Seat Belt Violation	1	No	63	No	0
Speed Limit Violation	42	<b>Officer(s) Engaged in Use of Force Against Driver/Passenger(s)?</b>		<b>Driver Searched?</b>	
Stop Light/Sign Violation	5	Yes	0	Yes	0
Vehicle Equipment Violation	5	No	63	No	0
Vehicle Regulatory Violation	4	<b>Officer(s) Injured as a Result of the Stop?</b>		<b>Passenger Searched?</b>	
<b>Driver's Age</b>		Yes	0	Yes	0
Under 18	2	No	63	No	0
18 to 29	14	<b>Officer(s) Injured as a Result of the Stop?</b>		<b>Personal Effects of the Driver/Passenger(s) Searched?</b>	
30 to 39	11	Yes	0	Yes	0
40 and Older	35	No	63	No	0
<b>Driver's Race</b>		<b>Driver Injured as a Result of the Stop?</b>		<b>Contraband Found as Result of Search?</b>	
White	16	Yes	0	Yes	0
Black	46	No	63	No	0
Native American	1	<b>Passenger(s) Injured as a Result of the Stop?</b>		<b>Contraband Found</b>	
Asian	0	Yes	0	Drugs	0
Other	0	No	63	Alcohol	0
<b>Driver's Sex</b>		<b>Vehicle/Driver/Passenger(s) Search Initiated Subsequent to the Traffic Stop?</b>		Money	0
Male	33	Yes	0	Weapons	0
Female	30	No	63	Other	0
<b>Driver's Ethnicity</b>		<b>Type of Search</b>		<b>Property Seized as Result of Search?</b>	
Non-Hispanic	11	Consent	0	Yes	0
Hispanic	1	Search Warrant	0	No	0
<b>Enforcement Action Taken as a Result of the Traffic Stop</b>		Probable Cause	0	<b>Property Seized</b>	
Citation Issued	22	Search Incident to Arrest	0	Motor Vehicle	0
No Action Taken	0	Protective Frisk	0	Personal Property	0
On-View Arrest	1			Other Property	0
Verbal Warning	37				
Written Warning	3				

# Traffic Stop Summary

Warrenton Police Department

(07/01/2023 - 07/31/2023)

## Searched Passenger's Age

Under 18

18 to 29

30 to 39

40 and Older

## Searched Passenger's Race

White

Black

Native American

Asian

Other

## Searched Passenger's Sex

Male

Female

## Searched Passengers's Ethnicity

Non-Hispanic

Hispanic



Walter M. Gardner, Jr. – Mayor  
Robert F. Davie, Jr. – Town Administrator

P.O. Box 281  
Warrenton, NC 27589-0281  
(252) 257-1122 Fax (252) 257-9219  
[www.warrenton.nc.gov](http://www.warrenton.nc.gov)

---

### **BOC Meeting July 2023 – Action Items Checklist**

1. Execute annexation resolution, file copy of resolution with Register of Deeds, update Ordinance Book as addition to Table 1. (cont.)
  - ✓ Done for Hayley Haywood property. Mayor reviewing other annexed properties.
2. Update zoning map with changes to Holland Bland Road from C-2 to R-20 (Michael Bernstein parcel). Prepare zoning map for update with BOC. Awaiting filing at courthouse and GIS map update. (cont.)
3. Execute three resolutions
  - ✓ Done
4. Coordinate with Commissioner Ayscue on meeting dates for Public Safety Committee
  - ✓ Scheduled
5. Execute HVAC maintenance agreement
  - ✓ Done
6. Execute LWSO agreement
  - ✓ Done



Walter M. Gardner, Jr. – Mayor  
Robert F. Davie, Jr. – Town Administrator

P.O. Box 281  
Warrenton, NC 27589-0281  
(252) 257-1122 Fax (252) 257-9219  
[www.warrenton.nc.gov](http://www.warrenton.nc.gov)

---

## **STATUS OF GRANTS**

**NC DEQ Water Infrastructure WWTP** -- \$750,000 awarded. To replace 44-year-old rotors and clean out oxidation ditch #1, which are currently the most critical issues at the WWTP.

**(Fund 72) NC Main Street Solutions Warrenton Brewery Grant** - \$100,000 grant with 2 to 1 match. This grant is to help renovate 120 S. Main Street for a Brewery and Meadery.

- Final annual report submitted on July 14, 2023 for closeout.

### **(Fund 67) NC Neighborhood Revitalization Program**

- CDGB funds to assist in repairing houses owned by citizens of low or moderate incomes.
- NC Commerce has granted an additional \$200,000 in funding due to inflation.
- Second house footings in place, awaiting delivery of house. Third house delivered to fairgrounds, awaiting septic system construction.

### **(Fund 68) Building Reuse Grant**

- Town awarded \$50,000 from NC Commerce for Warrenton Veterinary Clinic.
- NC Commerce sent paperwork for claw back of approximately \$20,000. Awaiting legal paperwork from Mitch Styers to provide to veterinary clinic.

### **(Fund 71) Brownfield Grant**

- This \$300,000 grant to analyze environmental issues on properties in Warrenton.
- EPA approved funding for a Landmark status application to the National Parks Service for All Saints Episcopal Church. Heather Slane, currently conducting the Town's Historic District update will be conducting the Landmark application for All Saints.
- List of Phase 1's completed include: Old Jail, Peck Mill, Southern States, Working Landscapes, All Saints Church, etc. Phase 2's underway at Southern States and Peck. Asbestos analysis is underway at All Saints.

### **Outstanding/In Progress Grant Applications:**

- FEMA Hazard Mitigation grant – for berm to prevent flooding at WWTP.
- NCDEQ Stormwater AIA – not awarded, will apply in fall 2023 round of funding.
- NCDEQ Water Line Replacement – not awarded, will apply in fall 2023 round.
- NCDEQ Sewer Line Replacement – not awarded, will apply in fall 2023 round.
- Golden Leaf Foundation – funding of stormwater issue along N. Main, N. Front and Brehon Street up to \$250,000.



Walter M. Gardner, Jr. – Mayor  
Robert F. Davie, Jr. – Town Administrator

P.O. Box 281  
Warrenton, NC 27589-0281  
(252) 257-1122 Fax (252) 257-9219  
[www.warrenton.nc.gov](http://www.warrenton.nc.gov)

---

### **Municipal Parking Lot Update**

At a hearing on August 1, 2023, the LGC approved the Town and its borrowing of \$125,000 to finance the parking lot.

- 10-year term at 5.27% interest rate
- Monthly payments for a 10-year term would be \$1342.48 per month

Two bids have been received at the amounts of \$125,000 and \$212,807 from KPH Paving (Kenny Hawkins) and Harris Equipment (Jimmy Harris) respectively. A meeting with Dwayne Russell, Kenny Hawkins son-in-law confirmed quote of \$125,000. Construction will be scheduled as the loan is secured, either on August 15 or before the end of August.

A quit claim has been filed on the alley between the proposed lot and other properties in order to begin construction and in order not to infringe on the property to the south during construction. Awaiting quit claim paperwork from Mitch Styers.



**PROPOSAL**  
**KPH Paving and Landscaping, Inc.**  
P. O. Box 129  
Macon, NC 27551  
Telephone (252) 257-1026 Fax (252) 257-3400

Proposal Submitted To: Town of Warrenton  
Address: Warrenton Parking Lot  
Telephone:  
Job Location:

---

We propose to grade parking lot after you have surveyed, staked, and set up parking lot and prepared it for grading it and set it up for development. We will grade it, lay it out. We will then get it ready for curb and gutter approximately 310 left of curb and gutter placing the driveway cuts as required. Once the grading is done, curb placed as required; we will purchase, deliver, and place ABC stone as required; approximately 8" of ABC stone in lifts as required, compacted, and set up for compaction. We will then purchase, deliver and pave your lot with 2" of S9-5B surface course asphalt, finish it and stripe the lot as required. We will also set up, form, pour and finish your 5' x 150' linear sidewalk as required. We will also provide final clean-up and seeding as required.

NOTE: There is no electrical or plumbing or drainage work.

The total cost for this project is \$125,000.00 which is to be paid in four (4) payments. The first payment of \$30,000.00 is due the day we start work. Payment #2 of \$30,000.00 is due once grading is complete and curb and gutter is in place. Payment #3 of \$30,000.00 is due once all ABC stone is in place, set up and ready for paving. Payment #4 of \$35,000.00 is due once your project is complete.

---

All material is guaranteed to be as specified. All work is to be completed in a workman-like manner according to standard practices. Any alteration or deviation from above specifications involving extra cost will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents, or delays beyond our control. Owner should carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

This does not include: Testing, bonds, permits, fees, staking, engineering and layouts, temporary or permanent seeding or mulching, clearing, other than listed, demolition, rock excavation, compacting and/or of rock excavation, undercut, fill and/or compacting or undercut, disking and drying off dirt, erosion control, back fill of curb and gutter and/or sidewalk, hauling and/or disposing cleared debris or any other debris, tree protection, fences, spreading of topsoil, or any item not expressly stated above.

---

Authorized Signature: Pamela Hankin Date: July 17, 2023  
(for KPH Paving and Landscaping, Inc.)

---

Acceptance of Proposal: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



Walter M. Gardner, Jr. – Mayor  
Robert F. Davie, Jr. – Town Administrator

P.O. Box 281  
Warrenton, NC 27589-0281  
(252) 257-1122 Fax (252) 257-9219  
[www.warrenton.nc.gov](http://www.warrenton.nc.gov)

---

**STATE OF NORTH CAROLINA  
TOWN OF WARRENTON**

**RESOLUTION**

**WHEREAS** according to the National Audubon Society, in the past, the Eastern Bluebird population declined seriously in many areas with loss of habitat and loss of nesting sites, but during recent decades has been increasing again, undoubtedly helped by birdhouses in many areas; and

**WHEREAS** the late Mr. Frank Newell, a native of Warrenton, North Carolina and recipient of the Order of the Long Leaf Pine Award, along with his daughter Kristye Steed and son-in-law Anthony Steed founded the Eastern Bluebird Rescue Group, Inc., a non-profit 501©(3) organization in 1996; and

**WHEREAS**, the Eastern Bluebird Rescue Group, which currently consists of approximately 20 unpaid volunteers, has achieved a milestone in its history by constructing over 500,000 bluebird houses in an effort to restore populations of the Eastern Bluebird; and

**WHEREAS**, Warrenton and Warren County, NC are believed to have the largest concentration and population of Eastern Bluebirds in the United States; and

**WHEREAS**, it is the mission of the Town of Warrenton to support conservationist efforts that protect and preserve native wildlife, particularly the Eastern Bluebird;

**NOW THEREFORE, be it RESOLVED** that the Board of Commissioners of the Town of Warrenton do hereby honor the legacy of Mr. Frank Newell's and acknowledge the achievements of the Eastern Bluebird Rescue Group by designating Warrenton, North Carolina the national and worldwide capital of the Eastern Bluebird.

Adopted this \_\_\_\_ day of \_\_\_\_ 2023.

Mayor of Town of Warrenton

ATTEST:

\_\_\_\_\_  
Walter M. Gardner, Jr

\_\_\_\_\_  
Robert Davie - Clerk



Walter M. Gardner, Jr. – Mayor  
Robert F. Davie, Jr. – Town Administrator

P.O. Box 281  
Warrenton, NC 27589-0281  
(252) 257-1122 Fax (252) 257-9219  
www.warrenton.nc.gov

---

**APPLICATION FOR ZONING SPECIAL USE PERMIT**

**\* \$300 processing fee is required \***

Date: 8/1/2023

Name of Applicant: Rickey Branning and Kim Catron Telephone No. 919-255-2127

Address: 120 S Main Street Warrenton NC 27589

Owner: Rickey Branning and Kim Catron Telephone No. 919-255-2127

Address: 120 S Main Street Warrenton NC 27589

Current Zoning: C-1 Tax Number of Parcel: E6B299

Location of Land for which the Special Use is being requested:

120 S Main Street Warrenton NC 27589  
\_\_\_\_\_

Specific Zoning ordinance for which the variance is being requested:

151.113  
\_\_\_\_\_  
\_\_\_\_\_

Special Use Request: Bar in addition to brewery.  
\_\_\_\_\_  
\_\_\_\_\_

Use of each adjacent property: Commercial and specifically banking, government.  
\_\_\_\_\_  
\_\_\_\_\_

**\* Attach additional pages as necessary \***

All applicable specific conditions pertaining to the proposed use have been or will be satisfied;

Yes - following NC ABC requirements.

---

Access roads or entrance and exit drives are or will be sufficient in size and properly located to ensure automotive and pedestrian safety and convenience, traffic flow, and control and access in case of fire or other emergency;

Correct - no changes to the physical location.

---

Off-street parking, loading, refuse, and other service areas are located so as to be safe, convenient, allow for access in case of emergency, and to minimize economic, glare, odor, and other impacts on adjoining properties and properties in the general neighborhood;

Correct - no changes to the physical location.

---

Utilities, schools, fire, police, and other necessary public and private facilities and services will be adequate to handle the proposed use;

Correct - no changes that would impact these services.

---

The location and arrangement of the use on the site, screening, buffering, landscaping, and pedestrian ways harmonize with adjoining properties and the general area and minimize adverse impacts;

Correct - no changes to the physical location.

---

The type, size, and intensity of the proposed use, including such considerations as the hours of operation and number of people who are likely to utilize or be attracted to the use, will not have significant adverse impacts on adjoining properties or the neighborhood.

Correct - no significant changes and no change in hours of operation.

---

The use or development is located, designed, and proposed to be operated so as to maintain or enhance the value of contiguous property, or that the use or development is a public necessity; and

---

No changes to the physical location. Additional ABC mixed beverage permit will contribute to increased visitors to the town of Warrenton.

---

**\* Attach additional pages as necessary \***

The use will not be a detriment or deterrent to economic development;

Correct - no impact on economic development.

---

---

The use will be in harmony with the existing development and uses within the area in which it is to be located.

Our intent is not a "full bar" offering. We will stock a few items to be used to make specialty mixed drinks with our mead and slushies and offer a few standard mixed drinks.

---

---

The use or development conforms to the general plans for the physical development of the Town and is consistent with any Town Comprehensive Plan.

Correct - no changes to the physical location.

---

---

*Rickey Branning Kimberly Catron*  
Signature of Applicant

---

**For Town Staff Use Only**

Fee Paid: \$ \_\_\_\_\_ (\$200.00)

Public Hearing Held on \_\_\_\_\_ At: \_\_\_\_\_

Board of Commissioners meeting held on \_\_\_\_\_ At \_\_\_\_\_

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Explanation: \_\_\_\_\_

---

---

\_\_\_\_\_  
Date: \_\_\_\_\_

Robert F. Davie, Jr.  
Town Administrator



Walter M. Gardner, Jr. – Mayor  
Robert F. Davie, Jr. – Town Administrator

P.O. Box 281  
Warrenton, NC 27589-0281  
(252) 257-1122 Fax (252) 257-9219  
[www.warrenton.nc.gov](http://www.warrenton.nc.gov)

---

## CHAPTER 94: NUISANCES - NOISES

### §94.01 DEFINITIONS

All words used in this chapter not defined below shall be in conformance with the applicable publications of the American National Standards Institute (ANSI) or its successor body. For the purpose of this chapter, the following words and phrases are defined and shall be construed as defined below unless it shall be apparent from the context that a different meaning is intended:

**SOUND.** An oscillation in pressure, particle displacement, particle velocity or other physical parameter, in a medium with internal forces that causes compression, and rarefaction of that medium. The description of sound may include any characteristic of such sound, including duration, intensity and frequency.

**TOWN.** All areas within the corporate limits of the Town of Warrenton, North Carolina along with the statutorily proscribed extra-territorial jurisdiction.

**NOISE.** Any loud, raucous, disturbing Sound which is made unlawful by the subsequent sections of this chapter.

### §94.02 NOISES PROHIBITED, GENERALLY

It shall be unlawful for any person to create or assist in creating any unreasonably loud, raucous, and disturbing Noise in the Town limits.

### §94.03 PARTICULAR SOUNDS IMPACTING LIFE IN TOWN

(A) It shall be unlawful to carry on the following activities in any area of the Town:

- (1) Operate or permit the operation of construction machinery between the hours of 10:00 p.m. and 6:00 a.m.
- (2) Operate or permit the operation of commercial machinery between the hours of 10:00 p.m. and 6:00 a.m.
- (3) Operate or permit the operation of lawn mowers and other domestic power tools out-of-doors between 10:00 p.m. and 6:00 a.m.
- (4) Create or permit the creation of any mechanical sound which is deemed to be offensive to a complainant at the complainant's nearest property line.

(B) This section shall not apply to operations which are carried on in such a manner or in such a location as not to create sounds that negatively impact the quality of life in Town and shall not apply to emergency operations designed to protect the public health and safety.

### §94.04 AMPLIFIED SOUND

(A) It shall be unlawful and shall constitute noise to:

(1) Operate or allow the operation of any sound amplification equipment deemed to be offensive to a complainant at the complainant's nearest property line between 10:00 p.m. and 6:00 a.m., as measured at the boundary line of the nearest occupied residential property, except in accordance with a permit obtained from the Chief of Police properly issue in accordance with section 5 of this ordinance.

(2) As to all multifamily structures including apartments, condominiums, or other residential property it shall be unlawful to operate or allow the operation of any sound amplification equipment so as to create sounds deemed to be offensive to a complainant between 10:00 p.m. and 6:00 a.m., as measured from any point within the interior of the complainant's residential unit in the same complex or within the boundary line of the nearest occupied residential property, except in accordance with a permit obtained from the Chief of Police.

(3) As to places of public entertainment having a capacity of fifty (50) or more persons to operate or allow the operation of any sound amplification equipment so as to create sounds deemed to be offensive to a complainant between 10:00 p.m. and 6:00 a.m., as measured anywhere within the boundary line of the nearest occupied residential property, except in accordance with a permit obtained from the Chief of Police.

(4) Operate or allow the operation of any sound amplification equipment for advertising purposes or otherwise to attract customers so as to cast sounds which are unreasonably loud and disturbing to a complainant at or on the boundary of the nearest public right-of-way or public space.

(5) Operate or allow the operation for personal use of any sound amplification equipment on the public right-of-way, including streets or sidewalks, or in the public parks so as to produce Sound disturbing to a complainant at any time.

(B) The foregoing limitations on the operation of sound amplification equipment shall not apply to the operation of horns, sirens, or other emergency warning devices actually being used in emergency circumstances.



Walter M. Gardner, Jr. – Mayor  
Robert F. Davie, Jr. – Town Administrator

P.O. Box 281  
Warrenton, NC 27589-0281  
(252) 257-1122 Fax (252) 257-9219  
[www.warrenton.nc.gov](http://www.warrenton.nc.gov)

---

### **Multiple Requests for Speed Bumps on S. Bragg Street**

Residents along S. Bragg - Bettie Rollinson, Kate Hazen, Warrenton Missionary Baptist Church – have all requested speed bumps for S. Bragg Street to slow down speeding traffic.

### **Easy Alternative**

As an easy alternative to a speed bump, the Town could install a four-way stop at S. Bragg and E. Franklin, where a two-way stop already exists. The Town has ordered and received signs already, that would include flags on the new stop signs, demonstrating a clear change at the intersection.



2

No. of Units Involved

Form 1 of 1

☐ Supplemental Report☐ Non-Reportable

Do not write in these spaces

1  
3

Date

03/17/2023

County

WARREN

Time

16:30

Local Use/Patrol Area

23-00866

Date Received by DMV

2  
2

33 Relation to Roadway Surface 1 Crash Occurred

☒ In  
☐ Near

WARRENTON

Municipality

or

Miles

☐ N ☐ S ☐ E ☐ W

outside municipality

on FRANKLIN ST

(R.R. Crossing #

Miles 0 ft.

☐ N ☐ S ☐ E ☐ W3  
1☒ At BRAGG ST☐ From Use Highway Number, Street Name or Adjacent County or State Line☒ Ramp or Service Road☐ toward

MARKET ST

Use Highway Number, Street Name or Adjacent County or State Line

Latitude

Longitude

Altitude

4  
1UNIT # 1 ☒ VEHICLE ☐ PEDESTRIAN ☐ HIT & RUN ☐ COMMERCIAL 20 VEHICLE

Driver MICHAEL TONY DOYLE

First Middle Last

Address 664 WARRENTON EMBRO RD

City MACON State NC Zip 27551-8901

Same Address on Driver's License? ☒ Yes ☐ No Driver's Phone Numbers H (252) 213-3057

D.L.# 26985086 D.L. Class C State NC

DOB 07/30/1959 34 Vision Obstruction 0 35 Physical Condition 1 36 D.L. Restrictions 0

37 Alcohol/Drugs Suspected 0 38 Alcohol/Drugs Test 0 39 Results (if known) 0 40 Vehicle Seizure (DWI) ☐

Owner MICHAEL TONY DOYLE

Same as Driver? ☐

Address 664 WARRENTON EMBRO RD

Same Address as Driver? ☐

City MACON State NC Zip 27551-8901

Plate # TLD8714 Plate State NC Plate Year 2023

VIN 3GTU2VEC4EG378286

Vehicle Make GMC Vehicle Year 2014 41 Vehicle Style (Type) 2 42 Vehicle Drivable ☒ Yes ☐ No

43 TAD FC-2 44 Estimated Damage \$1,000.00

Insurance Company THE CINCINNATI INSURANCE COMPANY

Policy # A010746506

UNIT # 2 ☒ VEHICLE ☐ PEDESTRIAN ☐ HIT & RUN ☐ OTHER

Driver TIARRA MONET SHARPE

First Middle Last

Address 120 NORLINA PINES DR, APT 106

City NORLINA State NC Zip 27563-9006

Same Address on Driver's License? ☒ Yes ☐ No Driver's Phone Numbers H (252) 213-7612

D.L.# 44343442 D.L. Class C State NC

DOB 09/23/2005 34 Vision Obstruction 0 35 Physical Condition 1 36 D.L. Restrictions 17

37 Alcohol/Drugs Suspected 0 38 Alcohol/Drugs Test 0 39 Results (if known) 0 40 Vehicle Seizure (DWI) ☐

Owner FELICIA ROXANN FALTZ

Same as Driver? ☐

Address 142 BALTIMAL CHURCH RD

Same Address as Driver? ☐

City WARRENTON State NC Zip 27589

Plate # HJM3314 Plate State NC Plate Year 2023

VIN 3N1AB7AP6GY329694

Vehicle Make NISSAN Vehicle Year 2016 41 Vehicle Style (Type) 1 42 Vehicle Drivable ☒ Yes ☐ No

43 TAD FL-3 44 Estimated Damage \$5,000.00

Insurance Company ALLSTATE

Policy # 835032124

## 20 COMMERCIAL VEHICLE: Cargo, Carrier Name, Address, Source

Unit 45 Cargo Body Type ☐ Same Address as owner?

Source:

☐ Truck☐ Shipping☐ Driver

## Carrier Identification Numbers, GVWR, Axles

US DOT# ICC# Axles on Vehicle Including Trailers

State State # IFTA#

FEI# Fleet # Gross Vehicular Weight Rating

21 22 23 24 25 26 27 28 29 30 31 32

A	1	1	1	Unit 1-Drv 1, Ped 1, etc. see above	W	M	2	1	4	2	1	5	see above	Veh# 1 Towed To/By:
B	2	1	1	Unit 2-Drv 2, Ped 2, etc. see above	B	F	2	2	1	2	1	3	see above	Veh# 2 Towed To/By: NORLINA ENTERPRISE / NORLINA ENTERPRISE
C														
D														
E														
F														
G														
H														

46 Name of EMS B - WARREN COUNTY EMS

46 Name of EMS

47 Injured Taken by EMS to B - MPH

(Treatment Facility and City or Town)

47 Injured Taken by EMS to

(Treatment Facility and City or Town)

## 84 DIAGRAM

86 Type/ Owner _____ _____ _____		Owner Address Phone _____ _____ _____		<b>ADDITIONAL PROPERTY DAMAGE</b> _____ _____ _____		State Property? <input type="checkbox"/>	Estimated Damage \$ _____ _____
Name <b>CHRISTOPHER HOLMES</b> _____ _____		Address _____ _____ _____		<b>WITNESSES</b> _____ _____ _____		Phone No <b>(252) 204-7682</b> _____ _____	
Name _____ _____ _____		Address _____ _____ _____		Phone No. _____ _____ _____			
Name <b>MICHAEL TONY DOYLE</b> _____ _____		Charge(s) (Citation # optional) <b>OJ15838 - UNSAFE MOVEMENT 20-154</b> _____ _____		<b>TRAFFIC VIOLATION(S)</b> _____ _____ _____			
Name _____ _____ _____		Charge(s) (Citation # optional) _____ _____ _____					
Officer Name <b>PTM M THARRINGTON</b>		Officer Number <b>192</b>		Department <b>WARRENTON POLICE DEPARTMENT</b>		ORI <b>09302</b>	Date of Report <b>03/17/2023</b>

# **RESOLUTION BY THE TOWN COUNCIL OF WARRENTON, NORTH CAROLINA**

## **Adopting the Updated Town of Warrenton's 10-Year Wastewater Capital Improvements Plan**

---

### **RESOLUTION BY GOVERNING BODY OF APPLICANT**

WHEREAS, The Town of Warrenton operates and maintains a wastewater collection system, and

WHEREAS, The Town of Warrenton has developed a 10-Year Wastewater Capital Improvements Plan to identify needed capital improvements and their costs,

### **NOW THEREFORE BE IT RESOLVED, BY THE TOWN COUNCIL OF THE TOWN OF WARRENTON**

That, the Town of Warrenton Town Council hereby adopts the updated 10-Year Wastewater Capital Improvement Plan as a guidance document for pursuing capital improvement funds to keep the wastewater collection system in good operating order, and

That town staff, under the direction of the Mayor and Town Council, shall regularly review and update the Wastewater Capital Improvement Plan to ensure compliance with all federal, state and local regulations.

**ADOPTED**, this the 14th day of August, 2023 at Warrenton, North Carolina.

---

Walter Gardner, Mayor

(Seal)

---

Robert Davie, Town Administrator

**Town of Warrenton Wastewater System 10-Year Capital Improvements Plan**

Capital Improvement Project	Total Project Cost	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	TOTAL FY 2023-2028	2028-2029	2029-2030	2030-2031	2031-2032	2032-2033	TOTAL FY2028-2033
Town-Wide Sanitary Sewer Rehabilitation	\$ 3,620,000	\$ 1,810,000	\$ 1,810,000				\$ 3,620,000						\$ -
F&M Lift Station Rehabilitation	\$ 25,000			\$ 25,000			\$ 25,000						\$ -
Riggans Lift Station Pump Replacement	\$ 30,000			\$ 30,000			\$ 30,000						\$ -
Red Hill LS electrical panel replacement	\$ 25,000		\$ 25,000				\$ 25,000						\$ -
Warrenton-Ridgeway LS elect. panel repl.	\$ 25,000		\$ 25,000				\$ 25,000						\$ -
Red Hill LS Emergency generator	\$ 50,000		\$ 50,000				\$ 50,000						\$ -
Warrenton-Ridgeway LS Emergency generator	\$ 50,000		\$ 50,000				\$ 50,000						\$ -
F&M LS Bypass Pump Around Connection	\$ 10,000				\$ 10,000		\$ 10,000						\$ -
Replace Riggans Force Man ARVs (2)	\$ 15,000				\$ 15,000		\$ 15,000						\$ -
Backhoe	\$ 106,000						\$ -	\$ 106,000					\$ 106,000
Tractor	\$ 56,000						\$ -		\$ 56,000				\$ 56,000
Service Trucks (2)	\$ 100,000					\$ 100,000	\$ 100,000						\$ -
Sewer Jetter	\$ 35,000						\$ -		\$ 35,000				\$ 35,000
							\$ -						\$ -
							\$ -						\$ -
							\$ -						\$ -
<b>TOTAL</b>	<b>\$ 4,147,000</b>	<b>\$ 1,810,000</b>	<b>\$ 1,960,000</b>	<b>\$ 55,000</b>	<b>\$ 25,000</b>	<b>\$ 100,000</b>	<b>\$ 3,950,000</b>	<b>\$ 106,000</b>	<b>\$ 91,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 197,000</b>