



Walter M. Gardner, Jr. – Mayor
Robert Davie - Town Administrator

P.O. Box 281
Warrenton, NC 27589-0281
(252) 257-1122 Fax (252) 257-9219
www.warrenton.nc.gov

BOARD OF COMMISSIONERS REGULAR MEETING
6:45 PM Public Hearing – Rezoning Land Parcel
7:00 PM September 12, 2022
AGENDA

Regular Meeting

1. Call to Order, Pledge of Allegiance and Moment of Silence
2. Conflict of Interest Statement, Proposed Agenda
3. Public Comments
4. Minutes of Board Meeting on August 8, 2022, Minutes of Public Hearing – CDBG August 8, 2022, Minutes of Called Meeting on August 16, 2022
5. Consent Agenda
 - a. Year-to-Date Revenue and Expenditure Reports (Budget vs. Actual)
 - b. Monthly Checks Report
 - c. Public Works Monthly Report
 - d. WWTP Monthly Report
 - e. Police Activity Reports
 - f. Action Items from July BOC Meeting
6. Committee Reports
 - a. Finance and Administration (Ms. Hunter)
 - b. Public Works (Mr. Fleming)
 - c. Public Safety (Mr. Ayscue)
 - d. Human Resources/Information Technology (Mr. Blalock)
 - e. Revitalization/Historic District Commission (Mr. Coffman)
 - f. Beautification/Facilities (Ms. Britt)
 - g. Planning/Zoning/Annexation (Mr. Young)
7. Old Business
 - a. Status of Grants – for information
 - b. Addition Funding for Work Trucks, USDA Grant/Loan Package – for consideration
 - c. Revised Resolution Additional Funding for USDA Grant/Loan Package – for consideration
 - d. Rezoning of Parcel from C-2 to R-20 – for consideration
 - e. Resolution to Re-Apply for Rural Transformation Grant – for consideration
 - f. Resolution to Re-Apply for NC DEQ Grants for WWTP, Wastewater, Water and Storm Water AIA – for consideration
 - g. Nuisance Properties – for discussion
8. New Business
 - a. EZTask Website Hosting and Content Management Agreement – for consideration
 - b. Planning Board Request – for discussion and consideration
 - c. USDOT Rural Surface Transportation Grant – for information
 - d. Ordinance Changes: Adult and Bar Establishments – for information
 - e. Schedule Public Hearing for Ordinance and Zoning Changes – for consideration
9. Announcements
10. Adjournment



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PUBLIC NOTICE

Public notice is hereby given that the Town of Warrenton will hold a public hearing at 6:45 PM on Monday, September 12, 2022, at the Town Hall, 113 S. Bragg Street, to receive comments pertaining to a proposed zoning change for parcel of land at the end of Holland Bland Road in Warrenton (parcel number E6 58). Currently zoned as commercial C-1, a change to residential R-20 is proposed. A regularly scheduled meeting of the Warrenton Board of Commissioners will be held at 7:00 pm or immediately following the public hearing for consideration and/or approval of the rezoning and other business that may come before the Board.

Conflict of Interest Disclaimer

"Members of the Town of Warrenton Board of Commissioners are advised, hereby, of their duty under the State Government Ethics Act to avoid conflicts of interest and the appearance of such conflict; and, further, are instructed to refrain from participating in any matter coming before this Town Board of Commissioners with respect to which there is a conflict of interest or appearance of such conflict".

- **In accordance with the State Government Ethics Act, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict.**
- **Does any Board member have any known conflict of interest or appearance of conflict with respect to any matter coming before this Board tonight? If so, please identify the conflict and refrain from any undue participation in the particular matter involved.**

Citizen Comments

Rules for Citizen Comments

- Please sign up to speak.
- The maximum time allotted to each speaker will be five (5) minutes; The Town Administrator will keep time.
- Any group of people who support or oppose the same position should designate a spokesperson.
 - Please address only those items which might not have been addressed by a previous speaker.
- This is not a question and answer session. If response from the Administrator, Mayor, and/or Board is desired, please leave a copy of your comment(s) with the Town Administrator.
- After the Citizen Comments period, comments from the audience are not appropriate unless recognized by the Mayor or placed as an agenda item.
- Order and decorum will be maintained.

**Town of Warrenton
Board of Commissioners**

Walter M. Gardner, Jr.
Mayor

Robert F. Davie
Town Administrator

Town of Warrenton

"Historically Great - Progressively Strong"

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BOARD OF COMMISSIONERS REGULAR MONTHLY MEETING AUGUST 8, 2022

Those attending were Mayor Walter Gardner
Commissioner Mary Hunter
Commissioner Michael Coffman
Commissioner Aaron Ayscue
Commissioner Jason Young
Commissioner John Blalock

Robert Davie, Town Administrator
Police Chief Goble Lane
William Perkinson, Public Works
Jennifer Harris, Warren Record
Annette Silver, Minute Taker

Commissioners Margaret Britt and George "Al" Fleming were absent. There were 3 citizens present

Call to Order- Pledge of Allegiance- Moment of Silence

Mayor called the regular monthly meeting of the Town of Warrenton Board of Commissioners to order Monday, August 8, 2022, at 7:00pm. The Pledge of Allegiance was led by Commissioner Ayscue. A Moment of Silence was held for all who are sick, suffering and in need but especially for Commissioner Britt of Warrenton.

Conflict of Interest Statement and Proposed Agenda

The Conflict-of- Interest statement was reviewed. The Proposed Agenda was presented. Mayor requested adding an item (d) Nuisance Properties to the New Business section. Commissioner Blalock made motion with second by Commissioner Hunter to approve the amended Agenda. The motion was approved by unanimous vote.

Public Comments

No individual comments were voiced. A ten-minute presentation was conducted by members of the North Carolina Diocese and All Saints Project; Rev. Kathy Walker, Missioner of Black Ministries, Rev. Brooks Graebner, Historiographer and Lewis Meyers. The presentation outlined plans to keep All Saints' history and legacy intact in the community while creating a space for mission use including secular events. Preliminary plans were shown for the construction of the building and grounds.

Minutes of Board meeting on July 11, 2022, Minutes of Public Hearing – Budget July 11, 2022

The Minutes of the Board meeting and Public Hearing on the 2022-2023 Budget were presented. A motion was made by Commissioner Hunter with second by Commissioner Ayscue to approve all minutes. The motion was approved by unanimous vote.

Consent Agenda

- (a) Year-to-Date Revenue and Expenditure Reports (Budget vs. Actual)
- (b) Monthly Checks Report
- (c) Public Works Monthly Report
- (d) WWTP Monthly Report
- (e) Police Activity Report
- (f) Action items from BOC Meeting

Commissioner Coffman made a motion, with second by Commissioner Ayscue, to approve the Consent Agenda. The motion was approved by unanimous vote.

Committee Reports

Finance and Administration – Commissioner Hunter had nothing in addition to written submissions.

Public Works – in absence of Commissioner Fleming Public Works Director had nothing in addition to written submissions.

Public Safety – Commissioner Ayscue had nothing in addition to written submissions but wanted to acknowledge work being done by police staff.

Human Resources/Information Technology – Commissioner Blalock had no report.

Revitalization/Historic District Commission – Commissioner Coffman had a total of 9 COAs from the Historic District Commission (425 N Main St request was table then approved; 123 Front Street tree removals were approved; 112 Wilcox Street cosmetic fence was approved; 109 Hall Street Roxie's requested trees and fencing which was tabled; 312 Church Street rose arbor was approved; 505 N Main Street roof approved; 105 E. Franklin Street wall cave in and demolishment part approved and part tabled). Harvest Market is off to a good start with applications. There has been one band (T-N-T band) acquired with hopefully a second. A request has been made for a Public Safety Day to be held on the same day as Harvest Market on Market Street. Commissioner Coffman is in Agreement with holding both on same day. Update of Rules of Procedure for Warrenton Revitalization Committee were presented with recommendation by Commissioner Coffman. There were several changes in rules allowing citizens inside city limits as well as outside to become members making a more inclusive committee. These rules conform with Main Street Downtown Redevelopment per administrator. A motion was made by Commissioner Blalock with second by Commissioner Ayscue to accept recommendation of Commissioner Coffman to approve the update of Rules of Procedure for Warrenton Revitalization Committee. The motion was approved unanimously.

Beautification/Facilities – In absence of Commissioner Britt no report was submitted.

Planning/Zoning/Annexation – Commissioner Young reported the recommendation of the rezoning of land on Holland Bland Road (old prison camp) from commercial to R-20 for future tiny homes. A Public Hearing was scheduled for September 12, 2022 at 6:45pm prior to regular BOC meeting.

Old Business

Status of Grants

Fund 53 NC Commerce Main Street Downtown Redevelopment – Mechanical equipment on side of building resolved with NC State Historic Preservation Office. Awaiting resolution with Belk Architecture before submitting paperwork for reimbursement. Regarding the necessary replacement of black tile on the front façade, as previously directed by the Historic District Commission, an appeals process has been provided to the owner. If not appealed or replaced as directed by the Historic District Commission, fines may be levied by the Town Administrator.

Fund 55 NC DEQ Water infrastructure WWTP – Waiting for electrical components due to delays in manufacturing.

Fund 72 NC Main Street Solutions Warrenton Brewery Grant – Now into six-month job reporting period.

Fund 67 NC Neighborhood Revitalization Program – NC Commerce has granted an additional \$200,000 in funding due to construction cost increases.

Fund 69 Volkswagen Settlement Grant – Utility/dump truck has been delivered from Ford to local truck outfitter. 8 additional weeks needed for adding dump mechanism, lights and signage on truck.

Fund 71 Brownfield Grant – Phase 1 study has been completed for site on W. Franklin Street.

Fund 74 USDA Community Facilities \$154,488 (trucks) – Public Works trucks have been ordered but are delayed from the initial delivery date. The Police Department indicated that there will be a significant price increase over last year's vehicle models. A called meeting will be held on August 16th at 1:00pm to execute grant/loan paperwork with the USDA.

NC Rural Transformation Grant \$500,000 (parking, parks, eaves) NOT AWARDED Opportunity to reapply in September 2022.

NCDEQ SLRF Grant \$19,187,222 – sewer System Rehabilitation \$4,096,663 Town was denied on technicality. Opportunity to reapply in September 2022. WWTP improvements \$10,817,776 Town application denied on technicality but with opportunity to reapply in September 2022.

T-Mobile's Antenna Agreement for the King Street water tower was presented, having been reviewed by the Town attorney. A motion to approve the agreement was made by Commissioner Blalock with second by Commissioner Hunter. The motion was approved by unanimous vote.

NC Commerce has indicated that the Town cannot use the Rural Transportation Grant to both purchase and construct a proposed parking lot to be located along S. Main and S. Front Streets. The Community Enhancement for Economic Growth category of the Rural Transformation Grant will pay for property acquisition but not for construction. The Downtown Revitalization category will pay for construction but not acquisition. Commerce suggested Town submit only one application. As an alternative to this grant the Town could wait until November of 2022 and work with Representative Michael Wray towards an appropriation by the General Assembly for both purchase and construction. The option to purchase expires October 8, 2022 with Butch Meek. A motion was made by Commissioner Blalock to execute the purchase option with Butch Meek, but after further discussion regarding the sufficiency of the option for grant application purposes, the motion was

withdrawn. Town Administrator Robert Davie will inquire of the NC Department of Commerce if a purchase option is sufficient for grant application purposes.

New Business

American Rescue Plan (ARP) funds were considered for water/sewer expenditures totaling \$49,353.45. A motion was made by Commissioner Blalock to approve the ARP allocations with second by Commissioner Coffman. The motion was approved by unanimous vote.

Conveyance of permanent easement from the Town of Warrenton to Serious Business, Inc for the location of mechanical equipment next to Town Hall was discussed. A motion was made by Commissioner Ayscue with second by Commissioner Hunter to approve the easement. The motion was approved by unanimous vote.

Budget revisions were presented for the CDGB Neighborhood Revitalization Grant, amounting to a \$200,000 increase, which will cover increased construction costs of the project. The motion to approve revised grant budget was made by Commissioner Ayscue with second by Commissioner Blalock. The motion was approved by unanimous vote.

Nuisance Properties, listed as 117 W Market St, 115-119 W Franklin Street, 106 N Main Street, 220 W Franklin Street, 208 Hayley Street, 316 Church Street Williams Court, 212 E. Bute Street and Eaton Avenue, were discussed. Several of the building owners have received letters from the Town which have been ignored. Fines and other legal actions were discussed along with potential remediation grant funds if the Town owned any of the properties. The Town Administrator will find out more information about available grant funds at a Brownfield conference in Oklahoma City in the coming week.

Announcements

A called meeting of the BOC on August 16th 2022 at 1:00pm and a Public Hearing on September 12, 2022 at 6:45pm were reiterated.

Adjournment

With no further business the meeting was adjourned.

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Mayor

Robert F. Davie
Town Administrator

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PUBLIC HEARING
2018 COMMUNITY DEVELOPMENT BLOCK GRANT
NEIGHBORHOOD REVITALIZATION (CDBG-NRP) PROGRAM
AUGUST 8, 2022, 6:45PM

Mayor Gardner called the Public Hearing of Town of Warrenton Board of Commissioners to order Monday, August 8, 2022, at 6:45pm. Those attending were Mayor Walter Gardner, Town Administrator Robert Davie, Commissioners Mary Hunter, Michael Coffman, Jason Young, Aaron Ayscue, John Blalock, Police Chief Goble Lane, Jennifer Harris (Warren Record), Annette Silver, Minute Taker and citizens.

The purpose of the hearing is to provide information to the citizens of Town of Warrenton regarding a budget revision to the 2018 CDBG-Neighborhood Revitalization Program grant application to be submitted to the North Carolina Department of Commerce, Rural Economic Development Division. The total revision amount requested is \$200,000 to be added to the Rehabilitation activity of the current CDBG budget. If approved, the Town's total CDBG budget will increase from \$750,000 to \$950,000. The Town is requesting an extension of time for project completion from February 28, 2023 to December 31, 2023. The CDBG grant is providing funds to address housing needs to low to moderate-income, owner-occupied households located in Town. The CDBG funds will address 100% of the project cost.

With no comments voiced the Public Hearing meeting was closed.



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BOARD OF COMMISSIONERS CALLED MEETING

August 16, 2022

1:00 P.M.

Minutes

Those in attendance were:

Mayor Walter Gardner	Commissioner Michael Coffman
Commissioner John Blalock	Commissioner Al Fleming
Commissioner Jason Young	Commissioner Aaron Ayscue
Commissioner Mary Hunter	
Finance Director, Meredith Valentine	
Goble Lane, Chief of Police	
Tracy Stevenson, Minute Taker	

Call to Order

Mayor Gardner called a special called meeting of the Town of Warrenton Board of Commissioners to order on Tuesday, August 16, 2022 at 1:00 p.m.

Conflict of Interest Statement and Proposed Agenda

The Conflict-of-Interest statement was reviewed.

Public Comments

There were no public comments.

New Business

- (a) **USDA Grant/Loan Agreement** – Monica Thornton, USDA Area Specialist, presented a Grant Agreement for consideration to purchase two Police Department vehicles. The source of funding to be as follows: USDA Loan \$55,400.00, USDA Grant \$51,400.00, and Applicant contribution \$64.00 for a total of \$106,864.00; with a fixed interest rate of 3.25%. It was noted by Ms. Thornton that if rates go down prior to our taking possession of the vehicles, the Town would be granted the lower fixed rate. Commissioner Blalock made a motion to approve the USDA Grant Agreement, with a second by Commissioner Fleming. The motion was approved by unanimous vote.

Mayor Gardner presented the Grant Project Ordinance for the USDA Agreement. Commissioner Blalock made a motion to approve the Grant Project Ordinance, with a second by Commissioner Hunter. The motion was approved by unanimous vote.

(b) Option to Purchase Real Property – Mayor Gardner presented a resolution to purchase real property from Gayle Long Properties on Front Street for proposed parking lot at a cost of \$54,000. Commissioner Blalock made a motion to approve the resolution, with a second by Commissioner Young. The motion was approved by unanimous vote. Mayor Gardner presented a budget amendment to increase the Economic Development expense line item with an appropriation from fund balance for this purchase. Commissioner Blalock made a motion to approve the budget amendment, with a second by Commissioner Coffman. The motion was approved by unanimous vote.

Announcements – There were none.

With no further business, the meeting was adjourned.

Budget vs Actual

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Period Ending 8/31/2022

34 FRONTIER WARREN								
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent	
Revenues								
34-335-341 NC IDEA Grant Revenue	5,000	0.00	0.00	0.00	0.00	(5,000.00)		
34-335-344 Contribution from WC to Frontier Warren	10,000	0.00	0.00	0.00	0.00	(10,000.00)		
34-351-362 Frontier Warren Events	500	0.00	25.00	120.00	120.00	(380.00)	24%	
34-351-422 Rent Paid to Town Frontier Warren	42,320	0.00	2,480.00	4,980.00	4,980.00	(37,340.00)	12%	
34-352-363 Donations	0	0.00	0.00	80.00	80.00	80.00		
Revenues Totals:	57,820	0.00	2,505.00	5,180.00	5,180.00	(52,640.00)	9%	
Expenses								
34-405-203 Supplies	900	0.00	10.00	10.00	10.00	890.00	1%	
34-405-250 Lights/Heat/Security	4,250	2,169.88	333.49	650.12	650.12	1,430.00	66%	
34-405-251 Telephone/Internet	3,000	60.00	537.94	813.88	813.88	2,126.12	29%	
34-405-255 Bldg Maint/Clean Srvs	6,000	4,980.00	0.00	100.00	100.00	920.00	85%	
34-405-309 Advertising	1,000	0.00	0.00	0.00	0.00	1,000.00		
34-405-332 Signs below \$5,000	500	0.00	0.00	0.00	0.00	500.00		
34-405-400 Liability Insurance	170	0.00	0.00	0.00	0.00	170.00		
34-405-422 Rent Paid by Town	36,000	27,000.00	6,000.00	9,000.00	9,000.00	0.00	100%	
34-405-499 Miscellaneous	1,000	0.00	0.00	0.00	0.00	1,000.00		
Non-Departmental Totals:	52,820	34,209.88	6,881.43	10,574.00	10,574.00	8,036.12	85%	
34-431-700 NC IDEA Grant Expense	5,000	0.00	0.00	0.00	0.00	5,000.00		
Totals:	5,000	0.00	0.00	0.00	0.00	5,000.00		
Expenses Totals:	57,820	34,209.88	6,881.43	10,574.00	10,574.00	13,036.12	77%	
34 FRONTIER WARREN Revenues Over/(Under) Expenses:			(4,376.43)	(5,394.00)	(5,394.00)			

Budget vs Actual

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Period Ending 8/31/2022

37 GENERAL FUND							
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
Revenues							
37-302-301 Ad Valorem Taxes - Current	424,000	0.00	1,055.05	1,055.05	1,055.05	(422,944.95)	0%
37-302-302 Ad Valorem Taxes - Prior Year	8,500	0.00	0.00	0.00	0.00	(8,500.00)	
37-302-303 Ad Valorem Taxes - all other prior years	8,500	0.00	0.00	0.00	0.00	(8,500.00)	
37-302-304 Ad Valorem Taxes - Penalties & Interest	3,300	0.00	42.08	42.08	42.08	(3,257.92)	1%
37-307-310 Motor Vehicles - Current	41,000	0.00	7,990.54	7,990.54	7,990.54	(33,009.46)	19%
37-320-320 Local Option Sales Tax Monthly	340,000	0.00	29,922.36	59,977.43	59,977.43	(280,022.57)	18%
37-320-321 Annual Refund of Sales Tax the Town paid	33,500	0.00	0.00	0.00	0.00	(33,500.00)	
37-325-325 Utility Franchise Tax Quarterly	86,000	0.00	0.00	0.00	0.00	(86,000.00)	
37-325-326 Beer & Wine Tax Annual	3,600	0.00	0.00	0.00	0.00	(3,600.00)	
37-325-328 Refund of Gas Tax paid monthly	1,000	0.00	0.00	0.00	0.00	(1,000.00)	
37-325-329 PD Narcotics Tax	100	0.00	0.00	0.00	0.00	(100.00)	
37-325-330 Solid Waste Disposal Tax Qrly	600	0.00	148.12	148.12	148.12	(451.88)	25%
37-335-335 Powell Bill	24,888	0.00	0.00	0.00	0.00	(24,888.00)	
37-345-345 Zone Board of Adj	400	0.00	0.00	600.00	600.00	200.00	150%
37-345-346 Code Enforcement	2,750	0.00	300.00	425.00	425.00	(2,325.00)	15%
37-351-350 Run Warrenton 5K	2,500	0.00	0.00	0.00	0.00	(2,500.00)	
37-351-353 Landfill Fees Residential	185,088	0.00	15,774.79	31,050.05	31,050.05	(154,037.95)	17%
37-351-355 Cemetery Fees	700	0.00	0.00	0.00	0.00	(700.00)	
37-351-356 Police Rpt Fees	50	0.00	0.00	0.00	0.00	(50.00)	
37-351-357 Court Fees	300	0.00	36.00	49.50	49.50	(250.50)	17%
37-351-360 Cell Tower Rent	62,340	0.00	2,695.00	5,390.00	5,390.00	(56,950.00)	9%
37-351-361 Parking/Ordinance Collections PD	250	0.00	25.00	45.00	45.00	(205.00)	18%
37-351-401 Debt Setoff Landfill	100	0.00	0.00	64.00	64.00	(36.00)	64%
37-365-001 Interest Income	50	0.00	4.31	6.27	6.27	(43.73)	13%

Budget vs Actual

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Period Ending 8/31/2022

37 GENERAL FUND							
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
37-365-002 NCCMT Debt Setoff Disbursement	0	0.00	0.00	(143.05)	(143.05)	(143.05)	
37-365-351 Revitalization Comm	9,500	0.00	680.00	720.00	720.00	(8,780.00)	8%
37-365-358 Branded Merchandise for Sales	40	0.00	0.00	0.00	0.00	(40.00)	
37-365-370 WWTP 25% of GF Exp	56,781	0.00	4,597.40	9,218.46	9,218.46	(47,562.54)	16%
37-365-371 WS 25% of GF Exp	105,308	0.00	7,490.52	15,783.26	15,783.26	(89,524.74)	15%
37-365-401 Mis/Revenue/License Tags	0	0.00	0.00	360.00	360.00	360.00	
37-365-410 Interest Investment NCCMT	50	0.00	0.00	668.96	668.96	618.96	1338%
37-381-074 Transfer In from Rural Transformation Grant	24,825	0.00	0.00	0.00	0.00	(24,825.00)	
37-395-396 Apropriated Fund Balance (Budget Only)	78,744	0.00	0.00	0.00	0.00	(78,744.00)	
Revenues Totals:	1,504,764	0.00	70,761.17	133,450.67	133,450.67	(1,371,313.33)	9%
Expenses							
37-401-010 Salary - Full Time	170,397	0.00	13,288.66	26,577.32	26,577.32	143,819.68	16%
37-401-012 Salary - Adm Assistant	51,530	0.00	3,907.20	7,814.40	7,814.40	43,715.60	15%
37-401-020 ER-FICA Taxes	12,686	0.00	1,015.98	2,031.96	2,031.96	10,654.04	16%
37-401-021 ER-FICA Taxes - Adm Assistant	3,928	0.00	298.30	596.60	596.60	3,331.40	15%
37-401-030 ER-Retirement - Orbit	41,917	0.00	3,258.62	6,388.26	6,388.26	35,528.74	15%
37-401-040 ER-Health Insurance	24,350	16,376.06	2,422.17	7,148.94	7,148.94	825.00	97%
37-401-050 ER-Life Insurance	576	432.00	48.00	144.00	144.00	0.00	100%
37-401-060 ER-Workman's Comp	400	0.00	0.00	332.79	332.79	67.21	83%
37-401-200 Travel Expense	1,200	0.00	0.00	0.00	0.00	1,200.00	
37-401-203 Supplies	5,000	205.56	693.51	693.51	693.51	4,100.93	18%
37-401-250 Light, Heat & Security	12,000	4,742.83	542.53	868.17	868.17	6,389.00	47%
37-401-251 Telephone & Postage	3,000	2,296.02	218.58	457.18	457.18	246.80	92%
37-401-255 Bldg. Maint/ Clean SVS	5,000	3,810.89	0.00	218.33	218.33	970.78	81%
37-401-256 Bank Fees/ Petty Cash	3,600	0.00	250.00	600.00	600.00	3,000.00	17%
37-401-295 Training	1,400	0.00	0.00	0.00	0.00	1,400.00	

Budget vs Actual

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Period Ending 8/31/2022

37 GENERAL FUND							
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
37-401-301 Computer Maint	3,600	1,790.00	244.00	423.00	423.00	1,387.00	61%
37-401-302 Software Support	3,300	2,546.54	74.48	96.98	96.98	656.48	80%
37-401-304 Website	2,775	0.00	412.50	412.50	412.50	2,362.50	15%
37-401-306 Awning 25% Fund	500	0.00	0.00	0.00	0.00	500.00	
37-401-307 Special Events	600	0.00	0.00	0.00	0.00	600.00	
37-401-309 Advertising	1,300	0.00	0.00	0.00	0.00	1,300.00	
37-401-310 Dues & Subscriptions	3,000	415.00	0.00	321.00	321.00	2,264.00	25%
37-401-325 NC Sales/Use Tax Paid (No Tax)	700	0.00	0.00	89.94	89.94	610.06	13%
37-401-400 Liability Insurance	6,200	0.00	0.00	0.00	0.00	6,200.00	
37-401-401 County Tax Collection Svs	8,000	0.00	16.62	16.62	16.62	7,983.38	0%
37-401-405 Audit Expense	10,667	0.00	629.47	629.47	629.47	10,037.53	6%
37-401-415 Economic Development	54,000	0.00	0.00	0.00	0.00	54,000.00	
37-401-420 Attorney Fees	3,500	0.00	0.00	0.00	0.00	3,500.00	
37-401-497 Sales & Uses Tax Expense	0	0.00	1,884.64	3,720.26	3,720.26	(3,720.26)	
37-401-499 Miscellaneous Expense	3,000	0.00	0.00	270.00	270.00	2,730.00	9%
37-401-801 Town Hall Roof Loan-Principal	5,555	0.00	451.28	902.56	902.56	4,652.44	16%
37-401-803 USDA Town Hall/WS Loan Principal	4,486	0.00	0.00	0.00	0.00	4,486.00	
37-401-831 Town Hall Roof Loan - Interest Admin	113	0.00	20.98	41.96	41.96	71.04	37%
37-401-833 USDA Town Hall/WS Loan Interest	2,794	0.00	0.00	0.00	0.00	2,794.00	
37-401-998 Contingency	7,741	0.00	0.00	0.00	0.00	7,741.00	
General Government Totals:	458,815	32,614.90	29,677.52	60,795.75	60,795.75	365,404.35	20%
37-402-014 Mayor Part Time Salary	1,500	0.00	125.00	250.00	250.00	1,250.00	17%
37-402-020 ER - FICA TAXES	115	0.00	9.56	19.12	19.12	95.88	17%
37-402-200 Travel Expense	400	0.00	0.00	0.00	0.00	400.00	
37-402-295 Training	225	0.00	0.00	0.00	0.00	225.00	
37-402-402 Commission offsite meetings	150	0.00	150.00	150.00	150.00	0.00	100%

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Governing Body Totals:	2,390	0.00	284.56	419.12	419.12	1,970.88	18%
37-405-345 Zoning/Ordinances	10,000	0.00	0.00	1,543.12	1,543.12	8,456.88	15%
37-405-407 Branded Clothing Sales	500	0.00	0.00	0.00	0.00	500.00	
37-405-430 Historic District Comm	220	0.00	0.00	0.00	0.00	220.00	
37-405-440 Run Warrenton 5K	2,500	0.00	0.00	0.00	0.00	2,500.00	
37-405-450 Revitalization Comm	9,500	0.00	0.00	0.00	0.00	9,500.00	
37-405-470 Small Town Maint St	2,200	0.00	0.00	375.00	375.00	1,825.00	17%
Non-Departmental Totals:	24,920	0.00	0.00	1,918.12	1,918.12	23,001.88	8%
37-501-010 SALARY FULL TIME	260,983	0.00	23,168.18	43,372.16	43,372.16	217,610.84	17%
37-501-014 Salary - Part Time	20,000	0.00	4,300.00	7,180.00	7,180.00	12,820.00	36%
37-501-016 Police Clerical Salary	35,495	0.00	3,086.40	6,172.80	6,172.80	29,322.20	17%
37-501-019 Salary - Over-Time	5,000	0.00	458.92	2,032.36	2,032.36	2,967.64	41%
37-501-020 ER-FICA Taxes	24,469	0.00	2,356.93	4,467.03	4,467.03	20,001.97	18%
37-501-030 ER - Retirement Orbit	60,816	0.00	4,669.40	8,736.23	8,736.23	52,079.77	14%
37-501-031 ER - 401K 5%	13,191	10,729.77	1,181.36	2,270.23	2,270.23	191.00	99%
37-501-040 ER - Health Insurance	46,712	29,696.66	2,339.94	8,398.98	8,398.98	8,616.36	82%
37-501-050 ER - Life Insurance	1,010	688.00	96.00	272.00	272.00	50.00	95%
37-501-060 ER - Workman's Comp	6,420	0.00	0.00	4,194.39	4,194.39	2,225.61	65%
37-501-200 Travel Expense	1,000	0.00	0.00	0.00	0.00	1,000.00	
37-501-203 Supplies	3,000	119.86	867.50	878.46	878.46	2,001.68	33%
37-501-204 Uniforms	2,000	1,546.98	348.12	447.11	447.11	5.91	100%
37-501-205 Equipment & Material	3,500	477.68	509.06	509.06	509.06	2,513.26	28%
37-501-250 Light, Heat & Security	8,908	4,915.29	459.82	695.71	695.71	3,297.00	63%
37-501-251 Telephone & Postage	9,767	8,087.26	857.48	1,670.90	1,670.90	8.84	100%
37-501-252 Fuel	20,000	17,211.51	2,788.49	2,788.49	2,788.49	0.00	100%
37-501-255 Bldg Maint/Clean Svs	4,904	3,810.88	0.00	33.33	33.33	1,059.79	78%
37-501-295 Training	2,000	0.00	189.00	189.00	189.00	1,811.00	9%
37-501-301 Computer Maint	5,106	3,330.00	333.00	816.00	816.00	960.00	81%
37-501-302 Software Support	6,740	1,799.25	451.50	490.50	490.50	4,450.25	34%
37-501-351 Maint & Repair Equip	3,500	0.00	0.00	0.00	0.00	3,500.00	
37-501-370 2019 Dodge Car 100	1,500	0.00	0.00	0.00	0.00	1,500.00	

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37 GENERAL FUND							
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
37-501-371 2017 Dodge Car 200	1,500	0.00	992.52	992.52	992.52	507.48	66%
37-501-372 2016 Dodge Car 300	1,500	0.00	0.00	0.00	0.00	1,500.00	
37-501-373 2017 Dodge Car 400	1,500	0.00	0.00	0.00	0.00	1,500.00	
37-501-374 2010 Ford Car 500	1,500	0.00	275.66	275.66	275.66	1,224.34	18%
37-501-375 2008 Ford Car 600	1,500	0.00	830.00	830.00	830.00	670.00	55%
37-501-376 2019 Dodge Car 700	1,500	0.00	0.00	0.00	0.00	1,500.00	
37-501-400 Liability Insurance	16,952	0.00	0.00	0.00	0.00	16,952.00	
37-501-415 Police Shots Medical	1,000	0.00	0.00	0.00	0.00	1,000.00	
37-501-433 COP Program	500	0.00	0.00	0.00	0.00	500.00	
37-501-436 PD Narcotics Tax/Proceeds	142	0.00	0.00	0.00	0.00	142.00	
37-501-499 Miscellaneous	4,660	1,211.16	1,169.60	1,349.60	1,349.60	2,099.24	55%
37-501-801 Town Hall Roof Loan Principal	5,280	0.00	451.28	902.56	902.56	4,377.44	17%
37-501-802 Police 2017 Cars Loan Principal (USDA)	4,343	0.00	0.00	4,342.69	4,342.69	0.31	100%
37-501-803 Police Security Camera Loan Principal (USDA)	1,272	0.00	0.00	0.00	0.00	1,272.00	
37-501-804 Police 2019 Cars Loan Principal (USDA)	4,681	0.00	0.00	0.00	0.00	4,681.00	
37-501-831 Town Hall Roof Loan - Interest PD	388	0.00	20.98	41.96	41.96	346.04	11%
37-501-832 Police 2017 Cars Loan Interest (USDA)	438	0.00	0.00	437.31	437.31	0.69	100%
37-501-833 Police Security Camera Loan Interest (USDA)	61	0.00	0.00	0.00	0.00	61.00	
37-501-834 Police 2019 Cars Loan Interest (USDA)	746	0.00	0.00	0.00	0.00	746.00	
Police Department Totals:	595,484	83,624.30	52,201.14	104,787.04	104,787.04	407,072.66	32%
37-601-014 Salary - Part Time Code Enforcement	3,000	0.00	504.90	1,316.55	1,316.55	1,683.45	44%
37-601-020 ER-FICA Taxes	230	0.00	38.62	50.33	50.33	179.67	22%
37-601-252 Fuel/Truck Expense/Insurance	435	0.00	0.00	0.00	0.00	435.00	

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37 GENERAL FUND							
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
37-601-352 Vehicle Maintenance	200	0.00	0.00	0.00	0.00	200.00	
37-601-437 Contract Srvs Fire Protection	70,000	0.00	5,833.33	11,666.66	11,666.66	58,333.34	17%
37-601-475 Donation to Town Fire	1,500	0.00	0.00	0.00	0.00	1,500.00	
37-601-476 Code Enforcement Exp	300	0.00	0.00	0.00	0.00	300.00	
37-601-710 Fire Museum Expense	10,000	0.00	0.00	0.00	0.00	10,000.00	
Fire Totals:	85,665	0.00	6,376.85	13,033.54	13,033.54	72,631.46	15%
37-651-330 Christmas Lights/Santa House	906	0.00	0.00	0.00	0.00	906.00	
37-651-331 Haley Haywood Park	1,415	0.00	0.00	0.00	0.00	1,415.00	
37-651-332 Signs below \$5,000	2,194	196.01	1,224.41	1,224.41	1,224.41	773.58	65%
37-651-333 Street Beautification - Below \$5,000	5,000	387.79	0.00	0.00	0.00	4,612.21	8%
37-651-335 Street Lighting Electric Bill	23,000	16,206.85	1,896.25	3,793.15	3,793.15	3,000.00	87%
Signs and Lights Totals:	32,515	16,790.65	3,120.66	5,017.56	5,017.56	10,706.79	67%
37-701-010 Salary - Full Time	57,484	0.00	3,459.12	7,884.40	7,884.40	49,599.60	14%
37-701-014 Salary - Part Time	16,643	0.00	938.66	1,771.56	1,771.56	14,871.44	11%
37-701-019 Over-Time	1,299	0.00	0.00	0.00	0.00	1,299.00	
37-701-020 ER-FICA Taxes	5,770	0.00	335.26	736.33	736.33	5,033.67	13%
37-701-030 ER - Retirement - Orbit	14,557	0.00	818.78	1,775.79	1,775.79	12,781.21	12%
37-701-040 ER-Health Insurance	16,687	11,958.59	1,361.21	4,051.13	4,051.13	677.28	96%
37-701-050 ER-Life Insurance	350	252.96	32.32	96.96	96.96	0.08	100%
37-701-060 ER-Workman's Comp	1,837	0.00	0.00	1,827.28	1,827.28	9.72	99%
37-701-203 Supplies	3,600	114.67	528.92	(545.85)	(545.85)	4,031.18	-12%
37-701-204 Uniforms	3,869	3,458.93	410.07	410.07	410.07	0.00	100%
37-701-251 Telephone & Postage	936	810.00	63.00	126.00	126.00	0.00	100%
37-701-252 Fuel	15,000	8,857.23	781.79	1,418.25	1,418.25	4,724.52	69%
37-701-312 Tree Removal	1,200	0.00	0.00	0.00	0.00	1,200.00	
37-701-351 Maint & Repair Equip	7,250	0.00	176.91	176.91	176.91	7,073.09	2%
37-701-352 Vehicle Maintenance	6,000	100.37	126.03	126.03	126.03	5,773.60	4%
37-701-400 Liability Insurance	5,738	0.00	0.00	0.00	0.00	5,738.00	

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37 GENERAL FUND							
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
37-701-431 Street Debris Disposal	6,000	1,000.00	0.00	2,500.00	2,500.00	2,500.00	58%
Streets Totals:	164,220	26,552.75	9,032.07	22,354.86	22,354.86	115,312.39	30%
37-710-361 Maint & Repair POWELL BILL	24,788	0.00	0.00	0.00	0.00	24,788.00	
37-710-405 Audit Expense POWELL BILL	100	0.00	0.00	0.00	0.00	100.00	
Powell Bill Totals:	24,888	0.00	0.00	0.00	0.00	24,888.00	
37-801-010 Salary - Full Time Sanitation	49,503	0.00	2,842.58	6,650.50	6,650.50	42,852.50	13%
37-801-019 Salary - Over Time Sanitation	692	0.00	0.00	0.00	0.00	692.00	
37-801-020 ER - FICA Sanitation	3,840	0.00	212.84	498.02	498.02	3,341.98	13%
37-801-030 ER - Retirement - Orbit Sanitation	9,688	0.00	538.67	1,231.71	1,231.71	8,456.29	13%
37-801-040 ER - Health Insurance	13,063	9,700.93	1,028.87	3,053.96	3,053.96	308.11	98%
37-801-050 ER - Life Insurance	259	194.16	21.60	64.80	64.80	0.04	100%
37-801-060 Workman's Compensation	4,080	0.00	0.00	4,059.19	4,059.19	20.81	99%
37-801-203 Supplies	1,000	0.00	261.99	261.99	261.99	738.01	26%
37-801-204 Uniforms	2,309	2,037.44	271.56	271.56	271.56	0.00	100%
37-801-251 Telephone & Postage	516	445.74	35.13	70.26	70.26	0.00	100%
37-801-252 Fuel	4,781	2,839.12	341.18	660.88	660.88	1,281.00	73%
37-801-350 Landfill Fees	20,250	17,016.49	1,508.84	2,983.51	2,983.51	250.00	99%
37-801-352 Vehicle Maintenance	1,000	49.43	62.07	62.07	62.07	888.50	11%
37-801-400 Liability Insurance	4,886	0.00	0.00	0.00	0.00	4,886.00	
Sanitation Totals:	115,867	32,283.31	7,125.33	19,868.45	19,868.45	63,715.24	45%
Expenses Totals:	1,504,764	191,865.91	107,818.13	228,194.44	228,194.44	1,084,703.65	28%
37 GENERAL FUND Revenues Over/(Under) Expenses:			(37,056.96)	(94,743.77)	(94,743.77)		

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38 WATER / SEWER							
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
Revenues							
38-351-401 Water Sales	801,660	0.00	67,064.44	131,508.94	131,508.94	(670,151.06)	16%
38-351-402 Debt Setoff WATER	78	0.00	0.00	22.53	22.53	(55.47)	29%
38-351-404 Sewer Services	623,274	0.00	49,021.49	98,924.78	98,924.78	(524,349.22)	16%
38-351-407 Debt Setoff SEWER	42	0.00	0.00	26.52	26.52	(15.48)	63%
38-351-408 Town Taps	18,000	0.00	0.00	256.96	256.96	(17,743.04)	1%
38-351-416 Dis/Reconnection Fee	8,972	0.00	840.00	1,337.92	1,337.92	(7,634.08)	15%
38-351-417 Fire Sprinkler	2,302	0.00	178.14	356.28	356.28	(1,945.72)	15%
38-351-418 Late Fees/Penalty/Cut Off	1,000	0.00	1,699.67	3,398.84	3,398.84	2,398.84	340%
38-351-419 Returned Check Fee	400	0.00	100.00	200.00	200.00	(200.00)	50%
38-351-420 Debt Setoff Late Fees/Penalty/Cut Off	55	0.00	0.00	30.00	30.00	(25.00)	55%
38-365-001 Interest Income	36	0.00	8.75	13.43	13.43	(22.57)	37%
38-365-014 Cash Over and Short (Daily Difference)	4	0.00	0.00	0.00	0.00	(4.00)	
38-365-410 Interest/investment Income NCCMT	23	0.00	0.00	334.27	334.27	311.27	1453%
38-365-421 Account Activation Fee	2,400	0.00	250.00	450.00	450.00	(1,950.00)	19%
38-365-851 Misc Revenue WATER	32	0.00	0.00	0.00	0.00	(32.00)	
Revenues Totals:	1,458,278	0.00	119,162.49	236,860.47	236,860.47	(1,221,417.53)	16%
Expenses							
38-851-010 Salary Full Time	105,650	0.00	8,264.32	16,528.64	16,528.64	89,121.36	16%
38-851-014 Salary - Part Time	16,987	0.00	1,285.63	2,570.59	2,570.59	14,416.41	15%
38-851-019 Salary Over-Time	7,308	0.00	317.84	520.14	520.14	6,787.86	7%
38-851-020 ER-FICA Taxes	9,941	0.00	724.86	1,412.59	1,412.59	8,528.41	14%
38-851-030 ER - Retirement Orbit	19,774	0.00	1,466.00	2,832.81	2,832.81	16,941.19	14%
38-851-040 ER - Health Insurance WATER	23,979	13,992.52	1,483.15	4,619.23	4,619.23	5,367.25	78%
38-851-050 ER - Life Insurance	500	320.40	35.60	106.80	106.80	72.80	85%
38-851-060 ER - Workman's Comp	1,155	0.00	0.00	1,154.72	1,154.72	0.28	100%

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38 WATER / SEWER							
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
38-851-200 Travel Expense	215	0.00	0.00	0.00	0.00	215.00	
38-851-203 Supplies	35,000	4,148.85	5,074.40	5,972.78	5,972.78	24,878.37	29%
38-851-204 Uniforms	2,220	1,973.86	246.14	246.14	246.14	0.00	100%
38-851-250 Light & Heat & Security	5,042	3,018.58	298.17	456.92	456.92	1,566.50	69%
38-851-251 Telephone & Postage	8,320	6,885.87	1,045.07	1,424.41	1,424.41	9.72	100%
38-851-252 Fuel	10,300	7,099.27	646.65	926.22	926.22	2,274.51	78%
38-851-255 Bldg. Maint/Clean Svs	3,039	1,905.47	0.00	16.67	16.67	1,116.86	63%
38-851-260 Electric Tank/Pumps	4,200	1,999.08	234.30	300.92	300.92	1,900.00	55%
38-851-296 Continuing Education	956	0.00	955.98	955.98	955.98	0.02	100%
38-851-301 Computer Maintenance	2,000	967.50	190.19	286.94	286.94	745.56	63%
38-851-302 Software Support	9,400	879.63	223.75	7,637.90	7,637.90	882.47	91%
38-851-305 Technology Upgrades	2,250	0.00	0.00	0.00	0.00	2,250.00	
38-851-309 Advertising	265	0.00	0.00	0.00	0.00	265.00	
38-851-310 Dues & Subscriptions	424	125.00	147.84	179.34	179.34	119.66	72%
38-851-313 State Permits	1,250	0.00	0.00	0.00	0.00	1,250.00	
38-851-345 Water Tank Contract	18,000	13,295.85	0.00	4,431.95	4,431.95	272.20	98%
38-851-347 Lab Analysis	1,500	1,430.00	70.00	70.00	70.00	0.00	100%
38-851-351 Maint. & Repair Equip	3,000	0.00	1,016.25	1,645.63	1,645.63	1,354.37	55%
38-851-352 Vehicle Maintenance	3,750	93.69	0.00	0.00	0.00	3,656.31	2%
38-851-400 Town Liability Insurance	5,260	0.00	0.00	0.00	0.00	5,260.00	
38-851-405 Audit Expense	5,334	0.00	314.73	314.73	314.73	5,019.27	6%
38-851-448 External Contract	17,000	0.00	2,318.80	5,453.56	5,453.56	11,546.44	32%
38-851-451 Water Purchase	200,000	124,283.84	30,640.55	45,716.16	45,716.16	30,000.00	85%
38-851-801 Town Hall Roof Loan - Principal	2,778	0.00	225.64	451.28	451.28	2,326.72	16%
38-851-802 USDA Public Works Trucks - Princ Water	2,651	0.00	0.00	0.00	0.00	2,651.00	
38-851-803 USDA Town Hall/WS Loan Principal	27,000	0.00	0.00	0.00	0.00	27,000.00	
38-851-831 Town Hall Roof Loan - Interest	57	0.00	10.49	20.98	20.98	36.02	37%

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38 WATER / SEWER							
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
Water							
38-851-833 USDA Town Hall/WS Loan Interest	14,130	0.00	0.00	0.00	0.00	14,130.00	
38-851-836 USDA Public Works Trucks - Int Water	267	0.00	0.00	0.00	0.00	267.00	
38-851-896 WS 25% of GF Expense	52,654	0.00	3,745.26	7,891.63	7,891.63	44,762.37	15%
38-851-998 Contingency	9,054	0.00	0.00	0.00	0.00	9,054.00	
Water Totals:	632,610	182,419.41	60,981.61	114,145.66	114,145.66	336,044.93	47%
38-852-010 Salary - Full Time	105,650	0.00	8,264.32	16,528.64	16,528.64	89,121.36	16%
38-852-014 Salary - Part Time	16,987	0.00	1,285.63	2,570.59	2,570.59	14,416.41	15%
38-852-019 Salary - Over Time Sewer	7,308	0.00	527.50	613.00	613.00	6,695.00	8%
38-852-020 ER - FICA Sewer	9,941	0.00	768.03	1,502.30	1,502.30	8,438.70	15%
38-852-030 ER-Retirement Orbit	19,774	0.00	1,480.28	2,844.16	2,844.16	16,929.84	14%
38-852-040 ER-Health Insurance SEWER	17,943	13,077.51	1,483.47	4,621.27	4,621.27	244.22	99%
38-852-050 ER-Life Insurance	500	326.16	36.24	108.72	108.72	65.12	87%
38-852-060 ER-Workman's Comp	1,155	0.00	0.00	1,154.73	1,154.73	0.27	100%
38-852-200 Travel Expense	215	0.00	0.00	0.00	0.00	215.00	
38-852-203 Supplies	25,602	4,055.29	9,635.62	10,293.36	10,293.36	11,253.35	56%
38-852-204 Uniforms	2,220	1,973.87	246.13	246.13	246.13	0.00	100%
38-852-250 Light & Heat & Security	6,000	3,049.30	267.45	426.20	426.20	2,524.50	58%
38-852-251 Telephone & Postage	8,320	6,885.66	1,045.03	1,424.38	1,424.38	9.96	100%
38-852-252 Fuel	10,300	7,099.29	646.63	926.19	926.19	2,274.52	78%
38-852-255 Bldg. Maint/Clean Svs	3,039	1,905.46	0.00	16.67	16.67	1,116.87	63%
38-852-260 Electric Tank/Pumps	9,000	7,285.80	614.43	1,214.20	1,214.20	500.00	94%
38-852-296 Continuing Education	625	0.00	0.00	0.00	0.00	625.00	
38-852-301 Computer Maint.	2,000	967.50	190.19	286.94	286.94	745.56	63%
38-852-302 Software Support	9,400	879.62	223.75	7,637.90	7,637.90	882.48	91%
38-852-305 Technology Upgrades	2,250	0.00	0.00	0.00	0.00	2,250.00	
38-852-309 Advertising	683	0.00	0.00	0.00	0.00	683.00	

Budget vs Actual

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38 WATER / SEWER							
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
38-852-310 Dues & Subscriptions	423	125.00	147.83	179.33	179.33	118.67	72%
38-852-313 State Permits	1,500	0.00	0.00	0.00	0.00	1,500.00	
38-852-351 Maint & Repair Equip	3,000	0.00	1,016.24	1,645.62	1,645.62	1,354.38	55%
38-852-352 Vehicle Maintenance	3,750	93.67	0.00	0.00	0.00	3,656.33	2%
38-852-400 Liability Insurance	5,552	0.00	0.00	0.00	0.00	5,552.00	
38-852-405 Audit Expense	5,334	0.00	314.73	314.73	314.73	5,019.27	6%
38-852-435 Purchase of Sewer Services	363,112	0.00	0.00	22,405.10	22,405.10	340,706.90	6%
38-852-448 External Contract	17,000	0.00	130.00	7,777.74	7,777.74	9,222.26	46%
38-852-473 WWTP Rehab Annual Payment	25,700	0.00	0.00	0.00	0.00	25,700.00	
38-852-801 Town Hall Roof Loan - Principal	2,708	0.00	225.64	451.28	451.28	2,256.72	17%
38-852-802 USDA Public Works Trucks - Princ Sewer	2,567	0.00	0.00	0.00	0.00	2,567.00	
38-852-803 USDA Town Hall/WS Loan Principal	27,000	0.00	0.00	0.00	0.00	27,000.00	
38-852-804 NCDEQ Unity, Bute & Battle Sewer Rehab Princ Only	14,839	0.00	0.00	0.00	0.00	14,839.00	
38-852-809 John Riggans Easement Pmt	1,000	1,000.00	0.00	0.00	0.00	0.00	100%
38-852-811 NCDEQ Sewer Rehab Annual Loan- Principal	13,750	0.00	0.00	0.00	0.00	13,750.00	
38-852-831 Town Hall Roof Loan - Interest Sewer	57	0.00	10.49	20.98	20.98	36.02	37%
38-852-833 USDA Town Hall/WS Loan Interest	14,130	0.00	0.00	0.00	0.00	14,130.00	
38-852-836 USDA Public Works Trucks - Int Sewer	267	0.00	0.00	0.00	0.00	267.00	
38-852-837 NCDEQ Sewer Rehab Annual Loan- Interest	3,025	0.00	0.00	0.00	0.00	3,025.00	
38-852-896 WS 25% of GF Expense	52,654	0.00	3,745.26	7,891.63	7,891.63	44,762.37	15%
38-852-998 Contingency	9,388	0.00	0.00	0.00	0.00	9,388.00	
Sewer Expenses Totals:	825,668	48,724.13	32,304.89	93,101.79	93,101.79	683,842.08	17%

Budget vs Actual

Period Ending 8/31/2022								
Expenses Totals:	1,458,278	231,143.54	93,286.50	207,247.45	207,247.45	1,019,887.01	30%	
38 WATER / SEWER Revenues Over/(Under) Expenses:			25,875.99	29,613.02	29,613.02			

Budget vs Actual

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Period Ending 8/31/2022

39 WWTP							
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
Revenues							
39-351-405 Septic Disposal Service	56,940	0.00	5,065.00	8,250.00	8,250.00	(48,690.00)	14%
39-351-470 Town Sewer Revenues	363,112	0.00	0.00	22,405.10	22,405.10	(340,706.90)	6%
39-351-471 Sewer Revenues - County	194,153	0.00	0.00	11,979.81	11,979.81	(182,173.19)	6%
39-351-472 Sewer Rev Norlina	213,183	0.00	0.00	13,154.02	13,154.02	(200,028.98)	6%
39-365-001 Interest Income	2	0.00	0.37	0.50	0.50	(1.50)	25%
Revenues Totals:	827,390	0.00	5,065.37	55,789.43	55,789.43	(771,600.57)	7%
Expenses							
39-861-010 Salary - Full Time	186,071	0.00	13,671.62	28,387.76	28,387.76	157,683.24	15%
39-861-014 Salary - Part Time	17,097	0.00	832.69	1,521.11	1,521.11	15,575.89	9%
39-861-019 Over-Time	15,869	0.00	967.02	1,547.23	1,547.23	14,321.77	10%
39-861-020 ER-FICA Taxes	16,756	0.00	1,083.93	2,210.40	2,210.40	14,545.60	13%
39-861-030 ER - Retirement Orbit	39,040	0.00	2,504.41	5,004.96	5,004.96	34,035.04	13%
39-861-040 ER- Health Insurance	32,198	23,067.66	2,449.59	7,509.74	7,509.74	1,620.60	95%
39-861-050 ER-Life Insurance	625	452.16	50.24	150.72	150.72	22.12	96%
39-861-060 ER-Workman's Comp	2,324	0.00	0.00	2,244.03	2,244.03	79.97	97%
39-861-200 Travel Expense	500	0.00	0.00	0.00	0.00	500.00	
39-861-203 Supplies	57,000	2,165.98	2,092.76	5,601.70	5,601.70	49,232.32	14%
39-861-204 Uniforms	3,120	2,819.04	300.96	300.96	300.96	0.00	100%
39-861-250 Light, Heat & Security	105,000	82,829.31	8,457.74	17,170.69	17,170.69	5,000.00	95%
39-861-251 Telephone & Postage	8,371	6,861.95	753.20	1,515.58	1,515.58	(6.53)	100%
39-861-252 Fuel	10,250	8,559.36	931.73	1,066.12	1,066.12	624.52	94%
39-861-296 Continuing Education	2,000	0.00	100.00	185.00	185.00	1,815.00	9%
39-861-301 Computer Maint.	3,885	1,935.00	348.03	541.53	541.53	1,408.47	64%
39-861-302 Software Support	3,267	1,584.25	430.00	797.49	797.49	885.26	73%
39-861-305 Technology Upgrades	2,000	0.00	0.00	0.00	0.00	2,000.00	
39-861-309 Advertising	1,000	0.00	0.00	0.00	0.00	1,000.00	
39-861-310 Dues & Subscriptions	135	0.00	135.33	135.33	135.33	0.01	100%

Budget vs Actual

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39 WWTP							
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
39-861-318 Freight Charges	1,750	1,429.67	198.33	344.49	344.49	(24.16)	101%
39-861-342 Maint & Repair Plant	80,000	1,944.72	1,254.22	1,254.22	1,254.22	76,801.06	4%
39-861-344 Sludge Removal	70,000	52,622.50	7,877.50	7,877.50	7,877.50	9,500.00	86%
39-861-345 Beaver Control	750	0.00	0.00	0.00	0.00	750.00	
39-861-346 Lab Material & Supplies	9,000	64.16	567.80	2,970.70	2,970.70	5,965.14	34%
39-861-347 Lab Analysis	18,565	15,673.50	1,409.50	1,409.50	1,409.50	1,482.00	92%
39-861-348 Tar - Pamlico Dues	3,000	0.00	0.00	0.00	0.00	3,000.00	
39-861-349 OSHAComp/Safety M&S	1,000	0.00	0.00	0.00	0.00	1,000.00	
39-861-352 Vehicle Maintenance	4,750	80.42	0.00	0.00	0.00	4,669.58	2%
39-861-400 Liability Insurance	14,624	0.00	0.00	0.00	0.00	14,624.00	
39-861-405 Audit Expense	10,667	0.00	629.47	629.47	629.47	10,037.53	6%
39-861-441 Certify Lab Services	1,000	0.00	0.00	0.00	0.00	1,000.00	
39-861-444 Permits & Fees	14,482	3,000.00	4,190.00	6,690.00	6,690.00	4,792.00	67%
39-861-446 Influent Debris Removal	5,655	3,295.54	271.62	544.46	544.46	1,815.00	68%
39-861-810 NCDEQ WWTP Phase 2 Principal	23,607	0.00	0.00	0.00	0.00	23,607.00	
39-861-897 WWTP 25% of GF Exp	56,781	0.00	4,597.40	9,218.46	9,218.46	47,562.54	16%
39-861-998 Contingency	5,251	0.00	0.00	0.00	0.00	5,250.66	
WWTP - Expenses Totals:	827,390	208,385.22	56,105.09	106,829.15	106,829.15	512,175.63	38%
Expenses Totals:	827,390	208,385.22	56,105.09	106,829.15	106,829.15	512,175.63	38%
39 WWTP Revenues Over/(Under) Expenses:			(51,039.72)	(51,039.72)	(51,039.72)		

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65070	30	BLUE RIDGE SPRINGS, INC	08/01/2022	<u>\$41.70</u>
65071	30	DONNIE MATTHEWS	08/01/2022	<u>\$170.00</u>
65072	30	INFORMATION TECHNOLOGY SERVICE	08/01/2022	<u>\$175.40</u>
65073	30	KING'S FITNESS & NUTRITION CENTER	08/01/2022	<u>\$360.00</u>
65074	30	NEWCOMB TECH	08/01/2022	<u>\$1,081.38</u>
65075	30	QUALITY EQUIPMENT LLC	08/01/2022	<u>\$3,536.23</u>
65076	30	US CELLULAR	08/01/2022	<u>\$1,548.14</u>
65077	30	WARREN AUTO PARTS, INC.	08/01/2022	<u>\$36.36</u>
65078	30	WHITCO TERMITE & PEST CONTROL	08/01/2022	<u>\$100.00</u>
65079	30	WPCSOCC	08/01/2022	<u>\$85.00</u>
65080	30	WRIGHT EXPRESS FSC	08/01/2022	<u>\$1,699.64</u>
65081	30	FLEMING INVESTMENT COMPANY	08/01/2022	<u>\$3,000.00</u>
65082	30	ALVIN WILLIAMS	08/02/2022	<u>\$80.50</u>
65083	30	AMAZON CAPTIAL SERVICES, INC.	08/02/2022	<u>\$209.24</u>
65084	30	BENJAMIN/MEREDITH HUNTER	08/02/2022	<u>\$43.80</u>
65085	30	BLUE RIDGE SPRINGS, INC	08/02/2022	<u>\$32.95</u>
65086	30	BRIGID MCCLUSKY	08/02/2022	<u>\$150.00</u>
65087	30	DUKE ENERGY PROGRESS	08/02/2022	<u>\$100.20</u>
65088	30	FRONTIER NATURAL GAS	08/02/2022	<u>\$8.28</u>
65089	30	HACH COMPANY	08/02/2022	<u>\$178.07</u>
65090	30	LAKISHA HARGROVE	08/02/2022	<u>\$116.23</u>
65091	30	LUCY RUSSELL	08/02/2022	<u>\$25.44</u>
65092	30	NC RURAL WATER ASSOCIATION	08/02/2022	<u>\$495.00</u>
65093	30	NEWCOMB TECH	08/02/2022	<u>\$1,081.38</u>
65094	30	PROFESSIONAL MAIL SERVICES, INC	08/02/2022	<u>\$568.06</u>
65095	30	Purchase Power (Pitney Bowes)	08/02/2022	<u>\$100.00</u>
65096	30	QUILL CORPORATION	08/02/2022	<u>\$62.70</u>
65097	30	TONY MAYFIELD	08/02/2022	<u>\$122.29</u>
65098	30	UNITED PARCEL SERVICE	08/02/2022	<u>\$38.16</u>
65099	30	VERIZON WIRELESS	08/02/2022	<u>\$320.08</u>
65100	30	WARREN COUNTY PUBLIC UTILITIES	08/02/2022	<u>\$15,105.83</u>
65101	30	WILLIAMS FIRE SPRINKLER	08/02/2022	<u>\$540.00</u>

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65102	30	AMAZON CAPTIAL SERVICES, INC.	08/05/2022	<u>\$284.58</u>
65103	30	CAROLINA DIGITAL PHONE INC	08/05/2022	<u>\$316.00</u>
65104	30	DOCUMENT SYSTEMS, INC	08/05/2022	<u>\$580.26</u>
65105	30	HARRIS ENTERPRISES	08/05/2022	<u>\$312.25</u>
65106	30	INVOICE CLOUD, INC.	08/05/2022	<u>\$120.85</u>
65107	30	MERITECH INC	08/05/2022	<u>\$1,479.50</u>
65108	30	QUALITY EQUIPMENT LLC	08/05/2022	<u>\$492.96</u>
65109	30	Spectrum Business	08/05/2022	<u>\$129.98</u>
65110	30	UNIFIRST CORPORATION	08/05/2022	<u>\$1,290.53</u>
65111	30	WILSON'S WATER SERVICES	08/05/2022	<u>\$750.00</u>
65112	30	NCDA&CS Structural Pest Control & Pesticide Div	08/10/2022	<u>\$70.00</u>
65113	30	NCDA&CS Structural Pest Control & Pesticide Div	08/10/2022	<u>\$70.00</u>
65114	30	AMAZON CAPTIAL SERVICES, INC.	08/11/2022	<u>\$645.72</u>
65115	30	AMSTERDAM	08/11/2022	<u>\$138.06</u>
65116	30	BANZET,THOMPSON, STYERS & MAY, PLLC	08/11/2022	<u>\$1,200.00</u>
65117	30	DUKE ENERGY PROGRESS	08/11/2022	<u>\$1,769.21</u>
65118	30	GFL ENVIRONMENTAL	08/11/2022	<u>\$271.62</u>
65119	30	Greg W. Isley, CPA, PA	08/11/2022	<u>\$9,200.00</u>
65120	30	HARRIS ENTERPRISES	08/11/2022	<u>\$2,229.64</u>
65121	30	KPH PAVING & LANDSCAPING, INC.	08/11/2022	<u>\$1,806.51</u>
65122	30	NORTH CAROLINA 811, INC	08/11/2022	<u>\$25.00</u>
65123	30	PETE SMITH TIRE & QUICK LUBE, INC	08/11/2022	<u>\$200.80</u>
65124	30	PROFESSIONAL MAIL SERVICES, INC	08/11/2022	<u>\$5.50</u>
65125	30	TAR HEEL TIRE SALES/SERVICE	08/11/2022	<u>\$970.10</u>
65126	30	TRI-COUNTY POWER EQUIPMENT INC	08/11/2022	<u>\$755.43</u>
65127	30	UNIFIRST CORPORATION	08/11/2022	<u>\$306.78</u>
65128	30	UNITED PARCEL SERVICE	08/11/2022	<u>\$36.00</u>
65129	30	ROBERT SNOW	08/11/2022	<u>\$45.00</u>
65130	30	CENTURY LINK COMMUNICATIONS	08/12/2022	<u>\$291.70</u>
65131	30	Community Eye Care	08/12/2022	<u>\$101.40</u>
65132	30	DUKE ENERGY PROGRESS	08/12/2022	<u>\$296.23</u>
65133	30	NCDEQ-DIVISION OF	08/12/2022	<u>\$3,440.00</u>

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65134	30	QUILL CORPORATION	08/12/2022	<u>\$71.58</u>
65135	30	ROBERT DAVIE	08/12/2022	<u>\$18.95</u>
65136	30	THE DAILY DISPATCH	08/12/2022	<u>\$178.00</u>
65137	30	WRIGHT EXPRESS FSC	08/12/2022	<u>\$2,788.49</u>
65138	30	CAVANAUGH MACDONALD CONSULTING, LLC	08/17/2022	<u>\$329.60</u>
65139	30	CHERRY BEKAERT LLP	08/17/2022	<u>\$4,550.00</u>
65140	30	DOCUMENT SYSTEMS, INC	08/17/2022	<u>\$38.54</u>
65141	30	GALLS QUARTERMASTER	08/17/2022	<u>\$48.70</u>
65142	30	H.G. REYNOLDS COMPANY, INC	08/17/2022	<u>\$17,572.67</u>
65143	30	HARRIS EQUIPMENT COMPANY	08/17/2022	<u>\$13,066.45</u>
65144	30	LAWMENS	08/17/2022	<u>\$167.30</u>
65145	30	LINSTAR	08/17/2022	<u>\$76.80</u>
65146	30	MOBILE COMMUNICATIONS AMERICA	08/17/2022	<u>\$832.65</u>
65147	30	NORTH CAROLINA DEPT. OF ADMINISTRATION	08/17/2022	<u>\$81.13</u>
65148	30	PETE SMITH TIRE & QUICK LUBE, INC	08/17/2022	<u>\$1,349.34</u>
65149	30	PETE SMITH TIRE & QUICK LUBE, INC	08/17/2022	<u>\$1,521.40</u>
65150	30	PROFESSIONAL MAIL SERVICES, INC	08/17/2022	<u>\$100.65</u>
65151	30	RANDY GARRETT	08/17/2022	<u>\$150.00</u>
65152	30	TIME WARNER CABLE	08/17/2022	<u>\$177.97</u>
65153	30	WARREN AUTO PARTS, INC.	08/17/2022	<u>\$52.58</u>
65154	30	WOMACK PUBLISHING CO. INC.	08/17/2022	<u>\$527.63</u>
65155	30	FIRST CITIZENS BANK	08/18/2022	<u>\$5,000.26</u>
65156	30	AMAZON CAPTIAL SERVICES, INC.	08/18/2022	<u>\$30.22</u>
65157	30	Core & Main	08/18/2022	<u>\$633.48</u>
65158	30	DUKE ENERGY PROGRESS	08/18/2022	<u>\$10,078.36</u>
65159	30	EZTASK	08/18/2022	<u>\$1,650.00</u>
65160	30	FRONTIER NATURAL GAS	08/18/2022	<u>\$12.42</u>
65161	30	H.B. Poythress & Assoc.LLC	08/18/2022	<u>\$105.00</u>
65162	30	HACH COMPANY	08/18/2022	<u>\$140.78</u>
65163	30	KORMAN SIGNS INC	08/18/2022	<u>\$1,692.21</u>
65164	30	PROFESSIONAL MAIL SERVICES, INC	08/18/2022	<u>\$155.43</u>
65165	30	PROFESSIONAL MAIL SERVICES, INC	08/18/2022	<u>\$438.04</u>

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65166	30	ULINE	08/18/2022	<u>\$458.05</u>
65167	30	UNIFIRST CORPORATION	08/18/2022	<u>\$350.85</u>
65168	30	United Healthcare	08/18/2022	<u>\$13,302.41</u>
65169	30	UNITED PARCEL SERVICE	08/18/2022	<u>\$36.00</u>
65170	30	Alvin Johnson's House Movers	08/22/2022	<u>\$535.00</u>
65171	30	Core & Main	08/22/2022	<u>\$3,568.61</u>
65172	30	ROBERT DAVIE	08/22/2022	<u>\$68.00</u>
65173	30	TIME WARNER CABLE	08/22/2022	<u>\$117.97</u>
65174	30	WARREN COUNTY PUBLIC WORKS	08/22/2022	<u>\$1,508.84</u>
65175	30	DeVALDIA, INC.	08/24/2022	<u>\$220,902.60</u>
65176	30	DUKE ENERGY PROGRESS	08/24/2022	<u>\$61.54</u>
65177	30	FRONTIER NATURAL GAS	08/24/2022	<u>\$8.28</u>
65178	30	GRANVILLE FARMS, INC.	08/24/2022	<u>\$7,877.50</u>
65179	30	HUMANA SPECIALTY BENEFITS	08/24/2022	<u>\$29.38</u>
65180	30	KING'S FITNESS & NUTRITION CENTER	08/24/2022	<u>\$330.00</u>
65181	30	UNUM LIFE INSURANCE COMPANY OF AMERICA	08/24/2022	<u>\$571.16</u>
65182	30	AHNER SECURITY INC.	08/25/2022	<u>\$42.70</u>
65183	30	AMAZON CAPTIAL SERVICES, INC.	08/25/2022	<u>\$581.92</u>
65184	30	BLUE RIDGE SPRINGS, INC	08/25/2022	<u>\$115.15</u>
65185	30	FLEMING INVESTMENT COMPANY	08/25/2022	<u>\$3,000.00</u>
65186	30	INFORMATION TECHNOLOGY SERVICE	08/25/2022	<u>\$175.38</u>
65187	30	MUNICIPAL INSURANCE TRUST	08/25/2022	<u>\$802.99</u>
65188	30	TAR HEEL TIRE SALES/SERVICE	08/25/2022	<u>\$10.68</u>
65189	30	THE TRACTOR PLACE, INC.	08/25/2022	<u>\$101.54</u>
65190	30	UNITED PARCEL SERVICE	08/25/2022	<u>\$52.17</u>
65191	30	VERIZON WIRELESS	08/25/2022	<u>\$320.10</u>
65192	30	AMAZON CAPTIAL SERVICES, INC.	08/29/2022	<u>\$393.36</u>
65193	30	BLUE RIDGE SPRINGS, INC	08/29/2022	<u>\$41.70</u>
65194	30	BOWERS & BURROWS INC	08/29/2022	<u>\$1,243.54</u>
65195	30	ClearWater, Inc	08/29/2022	<u>\$5,115.51</u>
65196	30	COLUMBIAN MUTUAL LIFE INS CO	08/29/2022	<u>\$37.88</u>
65197	30	FRONTIER NATURAL GAS	08/29/2022	<u>\$24.84</u>

Check Listing

Date From: 8/1/2022 Date To: 8/31/2022
Vendor Range: 1 800 FLAGPOLE.COM - YVONNE D MATTHEWS

Town of Warrenton
09/06/2022 01:05 PM

Page: 5 of 5

Check Number	Bank	Vendor	Date	Amount
65198	30	KERR-TAR REG COUNCIL OF GOV	08/29/2022	<u>\$150.00</u>
65199	30	NORTH CAROLINA DEPT. OF ADMINISTRATION	08/29/2022	<u>\$115.29</u>
65200	30	PRUDENTIAL RETIREMENT	08/29/2022	<u>\$1,570.36</u>
65201	30	WARREN COUNTY PUBLIC UTILITIES	08/29/2022	<u>\$15,534.72</u>
65202	30	WRIGHT EXPRESS FSC	08/29/2022	<u>\$1,761.55</u>
65203	30	BALTAZAR & GABRYELA RODRIGUEZ	08/30/2022	<u>\$62.16</u>
65204	30	GREGORY POWELL	08/30/2022	<u>\$103.76</u>
65205	30	J PORFIRIO REYES-LEON	08/30/2022	<u>\$150.00</u>
65206	30	LARRY D JOHNSON	08/30/2022	<u>\$66.00</u>
65207	30	MELVIN ROBINSON	08/30/2022	<u>\$43.80</u>
65208	30	VICTORIA M HEBERT	08/30/2022	<u>\$80.50</u>
65209	30	AMAZON CAPTIAL SERVICES, INC.	08/31/2022	<u>\$35.86</u>
65210	30	DUKE ENERGY PROGRESS	08/31/2022	<u>\$99.82</u>
65211	30	JOYCE AND COMPANY, CPA	08/31/2022	<u>\$1,888.40</u>
65212	30	TAR HEEL TIRE SALES/SERVICE	08/31/2022	<u>\$19.77</u>
65213	30	TRI-COUNTY POWER EQUIPMENT INC	08/31/2022	<u>\$773.27</u>
65214	30	UNITED PARCEL SERVICE	08/31/2022	<u>\$36.00</u>
145	Checks Totaling -			\$408,757.21

Totals By Fund

	Checks	Voids	Total
34	\$6,881.43		\$6,881.43
36	\$2,250.99		\$2,250.99
37	\$37,508.47		\$37,508.47
38	\$72,178.32		\$72,178.32
39	\$38,875.26		\$38,875.26
53	\$220,902.60		\$220,902.60
55	\$17,572.67		\$17,572.67
67	\$705.63		\$705.63
70	\$10,827.64		\$10,827.64
71	\$1,054.20		\$1,054.20
Totals:	\$408,757.21		\$408,757.21

Memo

To: Town Commissioners
From: Bill Perkinson
CC: Mayor, Town Administrator
Date: September 8, 2022
Re: August 2022 Monthly Activity Report for Public Works

Water and Sewer

- **Water and Sewer System Needs – Unfunded:** (1) West Ridgeway St. sewer main (general location is in area between Ridgeway Street and Fairlane Drive) – Determine exact location of sewer main and right of way. (2) Install magnetic flow meter in 14-inch sewer force main where Town of Norlina's and Warren County's Sewer enters Town of Warrenton's sewer system (meter would give us precise measurement of volume of sewer in route to the wastewater treatment plant from our partners thus helping to ensure accurate portioning of monthly wastewater treatment expense between the three partners). (3) Purchase water and sewer line camera/locating equipment. (4) Purchase water main valve exercising equipment. (5) Purchase replacement pump, additional pump impeller, and labor to install the pump for Riggans Sewer Lift Station (Quoted - \$25,129). (6) Three additional creek crossings need to be repaired for maintenance access to the Possum Quarter Sewer Main Outfall (Estimated - \$12,000).
- **Completed Water and Sewer System Maintenance/Repair Related Information:** (1) Replacement Equipment and Spare Parts – Purchased two replacement Stihl string trimmers and purchased spare oil filters for Toro Grandstand mowers. – Supplier: Tri-County Power Equipment (Parts – \$353.84). (2) Repair – Woods Rotary Cutter – Repaired hydraulic cylinder and replaced blades. – Contractor: Harris Enterprises (Labor - \$1,592.50, Parts for cylinder repair - \$86.15, replacement blades provided by Town). (3) Emergency Repair – 114 E. Macon Street – 6-inch fire suppression line connected to water main located on Bragg Street ruptured in building and was leaking at a high rate with no way to cut water off. Excavated to find isolation valve located under 4 inches of asphalt on Bragg Street. – Contractor: Harris Equipment Company (Labor and Mobilization - \$2,253.80). (4) Repair – Fairlane Elevated Water Tank – Troubleshooted and corrected issue with altitude valve. – Contractor: Harris Enterprises (Labor - \$65.00). (5) Emergency Repair – Ridgeway-Warrenton Road Sewer Lift Station – 2 Service calls to troubleshoot and repair issue with telemetry system. – Contractor: Harris Enterprises (Labor - \$170.00).

Total cost for Maintenance and Repair Equipment (Account No. 38-851-351 & 38-852-351) - \$2,032.49

Total cost for External Contract Maintenance and Repair (Account No. 38-851-448 & 38-852-448) - \$2,448.80

- **Water and Sewer Adjustment Request:** For consideration at the September 12, 2022, meeting of the Board of Commissioners. **Donna Hahn** – 109 W. Ridgeway St., Account #006-000010-2. Outdoor watering. Normal usage 4,000. Request is for sewer adjustment of 38,000 gallons at \$10.00/1000. Total \$380.00. Adjustment recommended by staff.

Streets and Sanitation

- **Current Tasks:** Tree pruning. Street curb and gutter cleaning. Signs repair/replacement. Loose leaves/debris pick-up. Grass Cutting

Memo

To: Town Commissioners
From: Bill Perkinson
CC: Mayor, Town Administrator, Warren County Director of Public Works, Norlina Director of Public Works
Date: September 7, 2022
Re: August 2022 Monthly Activity Report for WWTP

- **Pending Equipment Repairs:** **(1)** Effluent filter controls – Safety issue - Replace cylinders and control mechanism for valves located in pit area of filter building. **(2)** Sand blast and refinish site metal structures. **(Estimated Cost – Refinishing remaining structures - \$58,000)** **(3)** Remove old floating mixers and cabling from oxidation ditch no. 2. **(Gathering cost information)** **(4)** Remove vegetation from oxidation ditch no. 2. **(Gathering cost information)** **(5)** Jet-Vac truck services to clean influent wet well, sludge recirculation building well, and scum pit. **(Estimated Cost - \$7,500)**
- **Completed Plant Maintenance/Repair Related Information:** **(1)** Repair – Digester No. 1. Fabricated and installed replacement nut for low drain valve. Contractor: Harris Enterprises (Labor - \$390.00, Materials - \$20.00). **(2)** Repair – Plant 250 KW Emergency Generator. Repaired leak in engine coolant system. Contractor: Harris Enterprises (Labor - \$97.50). **(3)** Repair – Pump Recirculation Building. Replaced exhaust fan motor. Motor purchased from FCB/United Refrigeration (Parts - \$171.72, Labor provided by Harris Enterprises, will be invoiced in September). **(4)** Preventative Maintenance – Oxidation Ditch No. 2. Crane service to removed two old floating mixers that were taken out of service in 2021. Contractor: Alvin Johnson's Crane Service (Labor - \$535.00). **(5)** Preventative Maintenance – Plant Video Camera System. Service visit to check connectivity issue. Contractor: Ahner Security Incorporated (Labor - \$40.00).

Total cost for Repairs (Account No. 39-861-342) - \$1,254.22

- **Plant Discharge Quality:** Our discharge quality remained good throughout the entire month; 11.41 million gallons were treated.



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Robert F. Davie, Jr. – Town Administrator

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BOC Meeting August 2022 – Action Items Checklist

1. Execute annexation resolution, file copy of resolution with Register of Deeds, update Ordinance Book as addition to Table 1. (cont.)
 - ✓ Done for Hayley Haywood property. Mayor reviewing other annexed properties.
2. Revisit sewer vent at Hazelwood with town engineer
 - ✓ Engineer suggests alternatively increasing or changing additive that County puts in. Still investigating. (cont.)
3. Retain amended, approved rules of procedure for Revitalization Committee
 - ✓ Done
4. Advertise public hearing scheduled for September 12 regarding rezoning
 - ✓ Done
5. Contact Monica at USDA regarding called meeting on Tuesday August 16 at 1PM
 - ✓ Done
6. If possible, get in writing from NC Commerce the verification that an Option to Purchase is sufficient for the Rural Transformation grant application
 - ✓ Confirmation from Liz Parham received
7. Execute easement with Serious Business
 - ✓ Done, awaiting copy.
8. Return Adopted Budget for CDBG Neighborhood Grant to NC Commerce
 - ✓ Budget sent.
9. Determine if Brownfield remediation grant will pay for demolition or renovation of town-owned buildings
 - ✓ Grant funds will NOT pay for building reconstruction, only environmental remediation.



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Robert F. Davie, Jr. – Town Administrator

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STATUS OF GRANTS

(Fund 53) NC Commerce Main Street Downtown Redevelopment -- \$500,000 to redevelop 107 N. Main Street.

- Building owner/contractor reimbursed full remaining amount of approximately \$210,000. Job reporting requirements cancelled by NC Commerce. Belk Architecture and Town paid for outstanding invoices.

(Fund 55) NC DEQ Water Infrastructure WWTP -- \$2,100,000 to rehab most severe areas of WWTP

- Town \$1,600,000 with 100% grant and Town to pay 1.5% processing fee. Town borrowing additional \$500,000 to pay for cost increases in marketplace.
- Waiting for electrical components, delayed in manufacturing.

(Fund 72) NC Main Street Solutions Warrenton Brewery Grant - \$100,000 grant with 2 to 1 match. This grant is to help renovate 120 S. Main Street for a Brewery and Meadery.

- NC Commerce and Main Street extended the grant deadline to December 31, 2021. New owners have applied for transfer of grant funding from Commerce. Commerce has approved transfer of grant.
- Into six-month job reporting period.

(Fund 67) NC Neighborhood Revitalization Program

- CDGB funds to assist in repairing houses owned by citizens of low or moderate incomes.
- Preliminary title work completed (legal).
- NC Commerce has granted an additional \$200,000 in funding due to construction cost increases.
- Planning visit to modular house in Roanoke Rapids with three homeowners and grant administrator to select models to put on order.

(Fund 68) Building Reuse Grant

- Town awarded \$50,000 from NC Commerce for Warrenton Veterinary Clinic.
- Grant deadline extended to December 12, 2022.
- Reimbursement from NC Commerce has been received and paid out to Warrenton Veterinary Clinic
- Job reporting to Commerce and closeout documentation is underway.

(Fund 69) Volkswagen Settlement Grant

- Town awarded \$218,000 for new garbage and dump trucks.
- Utility/dump truck delivered to Town. Certificate of Destruction on old dump truck and reimbursement request underway.

(Fund 71) Brownfield Grant

- This grant will analyze the environmental issues with multiple properties in Warrenton.
- The Town has been officially been awarded a grant of \$300,000.
- Attended Brownfield Conference in Oklahoma City. Grant funds may NOT be utilized for building reconstruction, only environmental remediation.

(Fund 74) USDA Community Facilities \$154,488 (trucks)

- Chevrolet cancel previous order. Model year changed to 2023. No basic trucks available for governments, only retail type trucks at a \$13,000 increase per vehicle. USDA is considering additional grant and loan funds.



Walter M. Gardner, Jr. – Mayor
Robert F. Davie, Jr. – Town Administrator

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GRANT PROJECT ORDINANCE
USDA RURAL DEVELOPMENT
(Public Works Work Trucks)
(Replacing previous Grant Project Ordinance from July 11, 2022)

BE IT ORDAINED by the Board of Commissioners of the Town of Warrenton, North Carolina that, pursuant to Section 13.1 of Chapter 159 of the General Statutes of North Carolina, the following Grant Project Ordinance is hereby adopted:

Section 1: The Grant Project authorized by the Board of Commissioners of the Town of Warrenton is for the purpose of receiving and distributing funds for the USDA Grant awarded to the Town to purchase three Public Works work trucks.

Section 2: The Board of Commissioners of the Town of Warrenton directs the Town Administrator to proceed with the Grant Project within the terms of the grant documents, the rules and regulations of the USDA and the budget contained herein.

Section 3: The following revenues are anticipated to be available to complete the project:

USDA Grant	\$107,400.00
USDA Loan (TBD% for 7 years)	\$87,900.00
Applicant Contribution	\$136.00
Total	\$195,436.00

Section 4: The following amounts are appropriated for the project activities: Purchase of three Public Works work trucks:
Total \$195,436.00

Section 5: The Town Administrator is hereby directed to maintain within the Grant Project fund sufficient specific detailed accounting records to provide the accounting to the grantor agency required by the grant agreement and Federal and State regulations.

Section 6: The Town Administrator is directed to include a detailed analysis of past and future costs and revenues of this Grant Project in every budget submission made to this Board of Commissioners.

Section 7: The Town Administrator shall be authorized to transfer appropriations within the various line items of this Grant Project ordinance, as he deems necessary, subject to the approval of the Local Government Commission. All such transfers shall be reported to the Board of Commissioners.

Adopted by a vote of _____ in favor and _____ opposed on September 12, 2022.

Walter M. Gardner, Jr. - Mayor

Date

Robert Davie - Town Administrator

Date



Walter M. Gardner, Jr. – Mayor
Robert F. Davie, Jr. – Town Administrator

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Section 2: The Board of Commissioners of the Town of Warrenton directs the Town Administrator to proceed with the Grant Project within the terms of the grant documents, the rules and regulations of the USDA and the budget contained herein.

Section 3: The following revenues are anticipated to be available to complete the project:

USDA Grant	\$84,900.00
USDA Loan (TBD% for 7 years)	\$69,500.00
Applicant Contribution	\$88.00
Total	\$154,488.00

Section 4: The following amounts are appropriated for the project activities: Purchase of three Public Works work trucks \$154,488.00.
Total \$154,488.00

Section 5: The Town Administrator is hereby directed to maintain within the Grant Project fund sufficient specific detailed accounting records to provide the accounting to the grantor agency required by the grant agreement and Federal and State regulations.

Section 6: The Town Administrator is directed to include a detailed analysis of past and future costs and revenues of this Grant Project in every budget submission made to this Board of Commissioners.

Section 7: The Town Administrator shall be authorized to transfer appropriations within the various line items of this Grant Project ordinance, as he deems necessary, subject to the approval of the Local Government Commission. All such transfers shall be reported to the Board of Commissioners.

Adopted by a vote of _____ in favor and _____ opposed on July 11, 2022.

Walter M. Gardner, Jr. - Mayor

Date

Robert Davie - Town Administrator

Date



Walter M. Gardner, Jr. – Mayor
Robert F. Davie, Jr. – Town Administrator

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**Planning Board
August 3, 2022
Minutes**

In Chairman Tom Hardy's absence, Ms. Cynthia Jenkins called to order a meeting of the Planning Board at 5:30 PM at the Warrenton Town Hall. Attending were board members Georgiana Weddington, Dian Sourelis, George Humphries, and Commissioner Jason Young. Attending via Zoom was Board Member Kristi Steed. Applicant Michael Bernstein, property owner Jimmy Harris, and surrounding property owners Jim Moss and Kerr Tar COG representative, Frank Frazier were in attendance. A quorum was present.

Dian Sourelis made a motion to approve the June minutes with a second by George Humphries. The minutes were approved by unanimous vote.

Cynthia Jenkins asked if any ex-parte communication had taken place. There was none. Ms. Jenkins inquired of conflicts of interest with the applicant and application requesting the zoning change. There were none. Ms. Jenkins then opened the public part of the meeting.

185 Holland Bland Road

Property owner Jimmy Harris and applicant Michael Bernstein have requested the property be rezoned from a C-2 to an R-20 district to allow for a campground at this location. Mr. Harris was sworn in and stated that Mr. Bernstein wanted a tiny house on wheels campground on the old prison property. He further stated the proposed campground would generate revenue for the town by the way of water/sewer fees and property taxes. Dian Sourelis questioned whether this would be a nightly rental. Mr. Bernstein stated it would be on a month-to-month basis. The property surrounding this location is already zoned R-20 so no spot zoning would occur if approved. George Humphries made a motion to approve the zoning change request, with a second by Dian Sourelis. The motion was approved by unanimous vote.

Warrenton Comprehensive Plan Discussion

Frank Frazier, with the Kerr Tar Council of Government, presented the group with a list of discussion items released by the UNC School of Government to begin work on the Warrenton Comprehensive Plan. Georgiana Weddington stated there should be a tree ordinance as requested by Town Administrator, Robert Davie, who was not in attendance. The group agreed that the Town's Historic District was a community asset. The group also stated the need for affordable housing and a grocery store in town. Dian Sourelis stated the need for a minimum

standard for store frontage as some are in bad condition. George Humphries stated he would like to see a DMV office or License Tag office in the town. The group agreed the town needed a green space or park to attract more family activities so Warrenton would not be known for just alcohol consumption.

Mr. Frazier asked the group when they would like to meet again. It was decided by the group to meet on Tuesday, September 6, 2022 at 5:30 PM at Town Hall.

With no further business, the meeting was adjourned.

Planning Board Meeting 8/3/2022 5:30 P.M.

Location: 113 S. Bragg Street.

Agenda:

- ⤴ Review/approve minutes
- ⤴ Zoning Change request – 185 Holland Bland Road
- ⤴ Public comment
- ⤴ Warrenton Comprehensive Plan Discussion



Walter M. Gardner, Jr. – Mayor
Robert F. Davie, Jr. – Town Administrator

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**Planning Board Work Session
June 22, 2022
Minutes**

The Town of Warrenton Planning Board conducted a work session to review proposed compliance changes to the Town's Zoning Ordinance at 2:00 PM at the Warrenton Town Hall. Frank Frazier – former City Manager of Henderson, N.C. and currently working with Kerr-Tar COG presented the necessary changes in order to comply with the new General Statute 160-D. Attending were Town Administrator Robert Davie, Tracy Stevenson, Chairman Tom Hardy, board members Georgiana Weddington, George Humphries, Dian Sourelis, and Cynthia Jenkins. Attending via Zoom was Board Members Kristi Steed and Carlos Verdaguer.

Mr. Frazier went over the proposed changes with the board. The next meeting was scheduled for Wednesday, June 29, 2022 at 2:00 PM.

With no further business, the meeting was adjourned.



Tom Hardy – Chairman
Staff Review

Planning Board

PROPERTY ADDRESS: 185 Holland Bland Road

SUMMARY OF REQUEST: Zoning Change from C-2 to R-20

APPLICANT/OWNER: Michael Bernstein/Harris Investments, LLC

DETAILS OF PROPOSED WORK

Applicant's Proposal

Applicant is requesting to be allowed to operate a tiny house on wheels campground at the site

District Guidelines

Warrenton Special and Conditional Use Language.

STAFF FINDING OF FACTS

Staff recommends approval of the zoning change as the request is contiguous with surrounding R-20 properties and is not an issue of spot zoning.

Walter M. Gardner, Jr.
Mayor

Robert Davie
Town Administrator

TOWN OF WARRENTON

Historically Great - Progressively Strong

CHARTERED IN 1779

PO. Box 281

Warrenton, NC 27589-0281

APPLICATION FOR ZONING CHANGE

Date: 7-11-2022

Name of Applicant: Michael Bernstein Telephone No. 415-310-7854

Address: 185 Holland Bland Rd.

Owner: Harris Investment Inc. Telephone No. 252-425-7307

Address: 185 Holland Bland Rd. Warrenton, NC

Current Zoning: C-2 Tax Number of Parcel: E6 58

1. Location of Land for which the Zoning Change is being requested:

End of Holland Bland Road. Carve out of 4 acres
where old state prison is located.

2. Specific reason for which the ^{rezoning} variance is being requested:

In order to allow for a campground, the property
must be rezoned to R-20.

3. Request: Rezone from C-2 to R-20.

4. Use of each adjacent property: E6 59 - Funeral home, E6 B 27 -
farm or woodlands, E6 55 - woodlands, E6 63B -
woodlands, E6 64 - residential/woodlands,
E6-58 (from carved out portion)
woodlands.

Signature of Applicant:



Walter M. Gardner, Jr. – Mayor
Robert F. Davie, Jr. – Town Administrator

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ZONING PERMIT

DATE 6-15-22

PERMIT # _____

1. Address _____ Zoned _____

2. Describe your project: Develop computer for individuals

and/or groups

Request rezoning of 4 acres, out of
larger parcel of 34 acres, to R-20 from
C-2. Abuts R-20.

3. All applications for permits must include a plot of site plan drawn to scale which shall clearly show:
- The actual shape and dimensions of the lot to be built upon or used and total acreage in the lot;
 - The location of the proposed structure or use on the lot;
 - The exact location and size of existing structures and uses;
 - The existing and intended use of each structure or part of structure;
 - The number of dwelling units the building is designed to accommodate, if applicable;
 - The height and number of stories of the structure;
 - The location and design of any off-street parking and/or loading;
 - The location and dimensions of driveways. Driveway approval procedures as required by the State Department of Transportation shall be initiated;
 - Date of plan preparation;
 - Location and descriptions of landscaping, buffering, and signs;
 - Material of construction

Important Notes

- Driveway must meet State Department of Transportation requirements in some locations; approval procedures shall be initiated by applicant; no curb cut may be made without written permission from Town administrator.
- Additional information is required for applications for more than one principal building on the same lot.

- Permit shall become invalid if authorized work is not commenced within six months from date of issue, or if the work is suspended or abandoned for a period in excess of one year.

APPLICANT Amis Investments Inc PHONE 252-425-7307

EMAIL JCH@Amis24.com

ZONING ADMINISTRATOR Robert Davie \$25 FEE RECEIVED _____

Approved _____ Not Approved _____ Date Reviewed _____

 All  Images  Shopping  News  Videos  More Tools

About 53,200,000 results (0.60 seconds)

Did you mean: [ncdot one way street width requirements](#)

Resources

Minimum Access Drives Aisles and Lane Width

Parking angle	0 degrees	60 degrees
One-way traffic	14 ft.	18 ft.
Two-way traffic	20 ft.	23 ft.

<https://codelibrary.amlegal.com> › latest › harnettcounty_nc

[§ 153.151 STREET AND TRANSPORTATION STANDARDS.](#)

 About featured snippets •  Feedback

<https://connect.ncdot.gov> › projects › Roadway PDF

[Policy on Street and Driveway Access to North Carolina ...](#)

Jul 1, 2003 — Chapter 1 — Procedures for Preparing and Securing a **Street** and. Driveway Access Permit.

<https://connect.ncdot.gov> › StateMaintOpsDocs PDF

[NCDOT January 2010 Subdivision Manual - Revised July 2020](#)

Jul 1, 2020 — All drainage structures shall be of sufficient length to accommodate appropriate **roadway** side slopes, as defined in the minimum construction ...

People also ask

What is the right-of-way width for State roads?

How many feet is right-of-way North Carolina?

How wide is one lane on a US highway?

How wide is a secondary road?

Feedback

<http://www.completestreetsnc.org> › themes › pdfs PDF

[NCDOT-Complete-Streets-Planning-Design-Guidelines.pdf](#)

Jul 12, 2012 — This approach recognizes that complete **street** designs are not “one size fits all.” If **streets** are to reflect their local and surrounding ...
167 pages

<http://reports.oah.state.nc.us> › subchapter c rules PDF

[subchapter 02c - secondary roads section - Available Reports](#)

(1). The Department of Transportation shall **require** a right of **way width** of 50 feet for secondary roads added to the system. The right-of-**way width** may be ...
13 pages

Meeting Date: August 3, 2022, 5:30 PM

Warrenton Comprehensive Plan Discussion Items

Natural Resources and
Hazards:

examples- protection of natural attractions, agricultural resources,
water and air quality

Mitigation of natural hazards such as flooding, winds, etc.

Community Resources and
Assets:

Examples- architectural, scenic, historical resources

Community facilities, inc. recreation and open spaces

Community Health and healthcare

Community Development and
Housing:

Examples- community demographics and access to resources

Existing land use patterns

Range of available housing types

Economic

Development:

Economic trends and outlook

Employment opportunities

Economic development projects

Opportunity sites and assets

Public Facilities and

Infrastructure:

Examples- Transportation facilities, including transit, roads,
sidewalks, greenways and bike facilities

Water, sewer, storm water and waste disposal

Telecommunications and broadband internet infrastructure and
availability

Fiscal health and funding strategies

Facilities and funding for public services

Future Development

Plans:

Future development patterns

Example- Location, distribution, and characteristics of land uses,

What types of plans have already been developed? Warrenton Streetscape Master Plan Report, Town of Warrenton Downtown Zoning ordinance Planning Report Review and Recommendations by the NC Dept of Commerce.

Others:

Community survey results: (Of three received)

1. What are the main issues you would like to see addressed through the planning process?

Answers: Paving of city streets throughout Warrenton and demolition of abandoned houses. Town to have someone take charge of this project

Design of streetscapes and addressing derelict homes, economic strategy that creates jobs, Town Promotion-developing a destination identity for the Town.

Affordable and rental housing

Universal accessible wi-fi

Improved public school programs

1A. what challenges keep you up at night?

Answers:

Buildings with no insurance, only required if mortgage, should be a requirement for downtown connected buildings

In a town of 850 people or so, who will pay for and execute these plans?

Public School quality

2. What features help to define your community and make it special?

Friendly and Welcoming

A cohesive, beautiful and historic downtown filled with warm and welcoming people

Community spirit

Public programs

Spirit of volunteerism and financial support for our programs and services

3. What features in the community would you like to see protected?

Historic properties, houses and downtown buildings

Our 'hallmark' town feel and character and the historical building and homes

Open and park spaces

Historic homes

Structures on main st.

4. What features would you like to see added to this community?

Answers:

Hwy 401 is extremely busy so there is a need for solar speed signs in town at both 401N and 401S entering city limits. Speed limits enforced, speeders stopped and warned.

A focus on the arts-downtown art installations, galleries and events

Affordable rental housing

Grocery store

Additional individual owned businesses (not big box stores)

5. Identify examples of new development that you would like to see in the years ahead?

Grocery store in Warrenton

Restoration of historic buildings, more mixed use renovations with apartments upstairs and businesses downstairs, more partnerships with foundation and cooperations with the funds to help us move forward.

Housing

Business that will provide well-paying jobs

Bike lanes

6. Identify examples of new development that you would like to avoid in the years ahead.

No mobile homes in downtown area.

Restrictions on businesses with a strong correlation to gambling, etc. and to restrict businesses or buildings that would compromise our small historic town character.

Big box stores

Chain restaurants

Increased traffic

7. What would make the planning process a success?

Completing the plan, community support, money and execution of plans

Would like to see all of our town's voices represented in this planning process. Young and old, new residents and long time, racially diverse

8. What other information would you like to share about your community or the planning process?

Would like for the Town to have minimum housing standards instituted. Also- Could it be a part of the plan to require property owners and property and business owners downtown to carry insurance?

Warrenton is a great town and wonderful place to live. The people are friendly and community minded. There has been a lot of change and growth over the last number of years and we continue to improve our town to be a great place for all with the right foresight and planning.

Time for comments:-



Walter M. Gardner, Jr. – Mayor
Robert F. Davie, Jr. – Town Administrator

P.O. Box 281
Warrenton, NC 27589-0281
(252) 257-1122 Fax (252) 257-9219
www.warrenton.nc.gov

RESOLUTION AUTHORIZING AN APPLICATION FOR RURAL TRANSFORMATION GRANT
FUNDING FROM THE NORTH CAROLINA DEPARTMENT OF COMMERCE FOR \$311,000.00

WHEREAS, the Town of Warrenton, North Carolina desires to encourage economic development and facilitate the renovation of the Dameron Building into market-rate apartments and retail spaces, by constructing a public parking lot (the "Project") on nearby real property to better serve the citizens of Warrenton;

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of Warrenton, North Carolina, meeting in called session on the 12th day of September 2022, make the following findings of fact:

1. The proposed construction of a parking lot along S. Front Street is necessary and expedient because without construction of the parking lot, the renovation of the Dameron Building into 22 market-rate apartments and 4 retail spaces will not occur.
2. There will be no increase in taxes required for the construction of the Project.
6. The Town of Warrenton has previously allocated resources from its Fund Balance to purchase the parcel of land where the parking lot will be located.
7. The attorney for the Town of Warrenton has rendered an opinion that the proposed Project is authorized by law and is a purpose for which public funds may be expended pursuant to the Constitution and laws of North Carolina.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Town Administrator is hereby authorized to act on behalf of the Town of Warrenton to pursue grant funding in the amount of \$311,000.00 from the North Carolina Department of Commerce's Rural Transformation Grant program and other actions not inconsistent with this resolution.

This resolution is effective upon its adoption this 12th day of September 2022.

The motion to adopt this resolution was made by Commissioner

_____, seconded by Commissioner _____

and passed by a vote of _____ to _____.

Mayor

ATTEST:

Clerk

This is to certify that this is a true and accurate copy of Resolution No. 2020-2 Adopted by the Warrenton Board of Commissioners on the 12th day of September, 2022.

Clerk

Date

RESOLUTION BY GOVERNING BODY OF APPLICANT

WHEREAS, The Town of Warrenton has need for and intends to construct, plan for, or conduct a study in projects described as:

- **Wastewater Treatment Plant Improvements**
- **Sanitary Sewer Rehabilitation**
- **Town-Wide Water System Improvements**
- **Stormwater Improvements**
- **Stormwater Planning, and**

WHEREAS, The Town of Warrenton intends to request State loan and/or grant assistance for the projects,

NOW THEREFORE BE IT RESOLVED, BY THE TOWN COUNCIL OF THE TOWN OF WARRENTON:

That the Town of Warrenton, the **Applicant**, will arrange financing for all remaining costs of the project, if approved for a State loan and/or grant award.

That the **Applicant** will provide for efficient operation and maintenance of the project on completion of construction thereof.

That the **Applicant** will adopt and place into effect on or before completion of the project a schedule of fees and charges and other available funds which will provide adequate funds for proper operation, maintenance, and administration of the system and the repayment of all principal and interest on the debt.

That the governing body of the **Applicant** agrees to include in the loan agreement a provision authorizing the State Treasurer, upon failure of the Town of Warrenton to make a scheduled repayment of the loan, to withhold from the Town of Warrenton any State funds that would otherwise be distributed to the local government unit in an amount sufficient to pay all sums then due and payable to the State as a repayment of the loan.

That Robert Davie, Town Administrator, the **Authorized Official**, and successors so titled, is hereby authorized to execute and file an application on behalf of the **Applicant** with the State of North Carolina for a loan and/or grant to aid in the study of or construction of the project described above.

That the **Authorized Official**, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project: to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the **Applicant** has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this the 12th day of September, 2022 at Warrenton, North Carolina.

(Signature of Chief Executive Officer)

(Title)

CERTIFICATION BY RECORDING OFFICER

The undersigned duly qualified and acting Town Clerk of the Town of Warrenton does hereby certify: That the above/attached resolution is a true and correct copy of the resolution authorizing the filing of an application with the State of North Carolina, as regularly adopted at a legally convened meeting of the Town Council of the Town of Warrenton duly held on the 12th day of September, 2022; and, further, that such resolution has been fully recorded in the journal of proceedings and records in my office. IN WITNESS WHEREOF, I have hereunto set my hand this 12th day of September, 2022.

(Signature of Recording Officer)

(Title of Recording Officer)



Walter M. Gardner, Jr. – Mayor
Robert F. Davie, Jr. – Town Administrator

P.O. Box 281
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Nuisance Properties

Commercial

- 117 West Market Street – Law Offices *
- 115-119 West Franklin Street – next to Community Center *
- 106 North Main Street – CC's Flowers of Distinction *
- 220 West Franklin Street – next to lodge, in front of old Southern States

Residential

- 208 Hayley Street – needs demolition, out of town owner
- 316 Church Street – needs demolition, Hillmon Poythress
- Williams Court – MD Capps *
- 212 Bute Street – junk in yard
- 511 Eaton Avenue – junk in yard *

* Historic District property

Historic District Guidelines -- Demolition of Buildings

The loss of any significant historic structure through demolition depletes Warrenton's historic resources. In a historic district, the loss of pivotal structures can even compromise the district's overall character. Such irreversible action warrants careful consideration and full deliberation of possible alternatives by all parties involved. Sometimes selling, adapting the use, or even relocating a historic property may avoid a proposed demolition. Property owners contemplating demolition of a historic structure are encouraged to consider all possibilities and to seek the assistance of the Historic District Commission. To provide time to identify and explore viable alternatives to demolition, statewide enabling legislation provides the Commission with the right to delay a proposed demolition for up to 365 days. While the Commission may elect to delay demolition for up to one year, they do not have the right to permanently deny a demolition request unless the building is deemed by the State Historic District Office to be of statewide significance.

Planning Considerations

If all possibilities for saving a historic structure have been exhausted, it is important to record the building prior to its demolition. At a minimum, photographs of the building's exterior elevations, the site, and any distinctive exterior and interior features should be taken and submitted to the HPC. If a site plan and/or architectural drawings of the building exist, copies of such documents should also be submitted to the HPC. Such records will be retained by the City

of Warrenton. In addition, intact architectural features and materials should be salvaged for reuse prior to the demolition.

1. Work with the Historic District Commission and other interested parties to seek alternatives to demolition.
2. Record the historic building and its setting prior to demolition through photographs and/or drawings, such as floorplans of the building and site plans.
3. Salvage—or provide the opportunity for the salvage of—architectural features and materials prior to demolition.
4. Submit to the Historic District Commission for their review, prior to demolition, a site plan illustrating any post-demolition landscaping or site treatment.
5. Protect significant site features, archaeological resources, and any adjacent historic structures from damage during demolition.
6. Clear the site of debris and safety hazards and implement approved site plan quickly following demolition.

Town Nuisance Ordinances

§ 92.01 CERTAIN CONDITIONS CONSTITUTE PUBLIC NUISANCE

The existence of any of the following situations within the corporate limits is hereby declared to be dangerous and prejudicial to the public health or safety and to constitute a public nuisance. It shall be the shared responsibility of the owner of record and/or the occupant to maintain grass and ground cover vegetation and to cut/remove grass, weeds or any accumulation of any noxious matter listed below as often as necessary to comply with the provisions of this subchapter. Any of the following situations shall be subject to the provisions of this subchapter.

(A) The uncontrolled growth of noxious weeds or grass to an average height in excess of 12 inches, when such uncontrolled growth situation is located:

- (1) on a lot within a platted residential subdivision, adjacent to improved property, and which has been graded or cleared of natural vegetation whether or not any further construction has occurred;
- (2) on a vacant lot greater than one acre in area when such uncontrolled growth is adjacent to improved property or a street (public or private), then limited to that portion of the site within 100 feet from any such adjacent improved property or public or private street;
- (3) on an improved property of any size, where at least one-third of the overall property includes such uncontrolled growth, such as only the rear yard of a house parcel;
- (4) on right-of-way or planting strip between sidewalk and curb or edge of pavement in front of any lot and adjacent to any public or private street. For purposes of this subchapter, “improved property” shall include any buildings, accessory structures, and/or any ground that has been surfaced with concrete, asphalt, gravel, or similar material, whether or not currently being used for any activity on-site. This subchapter shall not apply to any portions of any property which has been designated by any authorized governmental agency as undisturbed open space, water quality buffer area or BMP which utilizes a naturalized vegetative setting, or public road right-of-way designated and maintained as a naturalized planting area.

(B) Any accumulation of rubbish, trash or junk causing or threatening to cause a fire hazard, or causing or threatening to cause the accumulation of stagnant water, or causing or threatening to cause the inhabitation therein of rats, mice, snakes or vermin of any kind which is or may be dangerous or prejudicial to the public health.

(C) Any accumulation of animal or vegetable matter that is offensive by virtue of odors or vapors or by the inhabitation therein of rats, mice, snakes or vermin of any kind which is or may be dangerous or prejudicial to the public health.

(D) Any accumulation of fallen trees, dead trees, or tree limbs of a sufficient quantity to cause or threaten to cause the habitation of mosquitoes, rats, mice, or vermin, except where located only within portions of parcels that are heavily wooded.

(E) Any vacant unsecured building including but not limited to houses, apartments, nonresidential buildings and accessory buildings, which contribute to or are likely to contribute to blighted neighborhood conditions such as vagrancy, trash accumulation, alcohol or illegal drug use, trespassing, prostitution, or other criminal activities. For purposes of this subchapter, an "unsecured building" shall include a roofed structure with any opening on the exterior skin of the building such as broken windows, unlocked or missing doors, and which is large enough and within ground level reach for a human or animal to enter. Such opening may be completely unimpeded or may have a covering which is hinged or sliding but is not locked or stabilized to prevent entry.

(F) Any structure, the remains of a structure, or portion that is in a damaged condition as the result of fire, wind, flood, or other disaster and that remains in an unrepaired state for a period of 120 days from the date of the disaster, or from the date of conclusion of any criminal, legal, or insurance investigation following the disaster, when one or more of the following conditions is present on-site:

- (1) glass, metal or other sharp objects are in an accessible location;
- (2) any structure or any tree is unstable and may fall or collapse;
- (3) any substance is present that is hazardous or harmful to humans or animals;
- (4) any utility connections or lines, including but not limited to electric, natural gas, water, sewer, are in an accessible location and present a condition that may be hazardous or harmful to humans or animals.

(G) Any accumulation of demolition debris from structures or vegetation which remains on-site for longer than 30 days when no continuing construction or clean-up activity is progressing.

(H) Any dilapidated furniture, refrigerator, stove or other appliance, hot tub, Jacuzzi, machinery, equipment, building material, or other item which is either wholly or partially rusted, wrecked, junked, dismantled, or in an inoperative condition, and which is not completely enclosed within a building, when such item(s) could cause or threaten to cause: a fire hazard, or the accumulation of stagnant water, or cause or the inhabitation of mosquitoes, other insects, rats, mice, snakes or vermin of any kind which is or may be dangerous or prejudicial to the public health.

(I) Any unmaintained swimming pool or its appurtenances which may be dangerous or prejudicial to public health and safety, including but not limited to pools with stagnant water, debris, dead animals or structural deficiencies, or which lacks proper swimming pool barriers as defined in the NC State Building Code.

(J) Any condition detrimental to the public health which violates the rules and regulations of the Warren County public health agencies.



ezTask.com, Inc.

MASTER PROFESSIONAL CONSULTING & WEB HOSTING SERVICES AGREEMENT

This Master Professional Consulting & Web Hosting Services Agreement (this “Agreement” or the “MSA”) by and between **ezTask.com, Inc.** (“Company”), a Texas corporation with a principal place of business at 5560 FM-1640 Rd #977, Richmond, TX 77406, and Town of Warrenton, North Carolina (“Client”), an organization with offices at 133 S. Main Street, Warrenton, North Carolina 27589.. This Agreement sets forth the terms and conditions that govern this Agreement and any current or future Statements of Work (any “SOW”) that reference this Agreement.

1. AGREEMENT DEFINITIONS

- 1.1. **“Auto Renewal”** is the process by which the Services Period of Web Hosting Services under an order is automatically extended for an additional Services Period unless such Services are otherwise terminated in accordance with this Agreement.
- 1.2. **“Web Hosting Services Provider”** means the Company providing services.
- 1.3. **“Web Hosting Services” and “Services”** means, the Web Hosting Services Provider services listed in the Statement of Work documents incorporated by reference.
- 1.4. **“Services Period”** refers to the period of time for which You ordered Services as specified in your Statement of Work.
- 1.5. **“Users”** means those employees, contractors, and end users, as applicable, authorized by You or on Your behalf to use the Services in accordance with this Agreement and Your order.
- 1.6. **“You” and “Your”** refers to the individual or entity that executed this Agreement.
- 1.7. **“Your Content”** means all text, files, images, graphics, information, data (including Data as defined later in this Agreement), audio, video, and other content and material, in any format, provided by You or Your Users that reside in, or run on or through the Services Environment.

2. TERMS OF AGREEMENT

- 2.1. **This Agreement is valid for the Service Period of 10/01/2022 thru 09/30/2023 (“the Term”).** Contract shall automatically renew on an annual basis unless terminated by either party. Client agrees to provide Web Hosting Services Provider with written notice no later than ninety (90) days prior to the end of the applicable Services Period of your intention to not renew the Services, or (B) Web Hosting Service Provider provides You with written notice no later than thirty (30) days prior to the end of the applicable Services Period of its intention to not renew the Services.
- 2.2. If services are to be terminated, You no longer have any rights to access or use the Services; however at Your request, and for a period of up to seven (7) days after the Services terminate, Web Hosting Services Provider will make available to You Your Content as of the date of termination. At the end of that seven (7) day period, Cloud Provider will delete Your Content.
- 2.3. Web Hosting Services Provider may temporarily suspend Your password, account, and access to use the Services if You or Your Users violate any provisions in this Agreement, or if Your use of the Services are in danger of a significant threat to security.
- 2.4. If either party breaches a material term of this Agreement, and fails to correct that breach within seven (7) days of written notice, then the breaching party is in default and this Agreement may be terminated by the non-breaching party.

3. RIGHTS GRANTED

- 3.1. Subject to you meeting Your payment obligations, for the duration of the Services Period You have the non-exclusive, non-assignable right to access and use the Services that You ordered.

4. OWNERSHIP AND RESTRICTIONS

- 4.1. You retain all ownership and intellectual property rights in and to Your Content.
- 4.2. Company retains all ownership and intellectual property rights in the Content Management Systems (CMS), also known as ezTaskTitanium™.

5. SERVICE SPECIFICATIONS

5.1. All Services will be specified in Statements of Work that incorporate this Agreement by reference.

6. USE OF THE SERVICES

6.1. You may use the Services for any legal purpose. You may not use the Services for any illegal purpose.

7. FEES AND TAXES

7.1. All fees payable to Web Hosting Service Provider are due within 30 days from the invoice date. Any taxes due for providing the Services are to be paid by You to the Web Hosting Service Provider. If the invoice is not paid within the prescribed time period, then a 3.5% penalty will apply for each monthly period that the invoice is late.

8. NONDISCLOSURE AGREEMENT

8.1. Both parties agree to not disclose each other's confidential information to any third party.

9. DATA PROTECTION

9.1. Client agrees to the terms of the Privacy Policy ("**the Privacy Policy**") located at this URL: www.eztask.com/page/privacypolicy.

9.2. Client will at all times remain the Controller for the purposes of this Agreement. Client is responsible for compliance with its obligations as a Controller under data protection laws.

9.3. Web Hosting Service Provider is a Processor for the purposes of this Agreement, and will not Process or disclose such Data to third parties unless instructed by Client or if required by law.

9.4. Web Hosting Service Provider will comply with applicable data privacy and protection laws if they impose obligations directly on a Processor.

9.5. Upon the termination of Services, Web Hosting Service Provider will allow You to obtain Your data, as otherwise specified in this Agreement. After the data has been given to You or the time period specified for post-termination data retention has expired, Web Hosting Service Provider will delete the data from its system.

9.6. If Web Hosting Service Provider is made aware of a Breach, then it will notify You within 24 hours or sooner if required by law.

9.7. Web Hosting Service Provider will investigate a Breach and take actions to prevent a recurrence.

9.8. You may audit Web Hosting Service Provider's compliance up to once a year. Any audits are at Your expense, and if you require Web Hosting Service Provider's assistance, then that will require execution of a separate Statement of Work.

10. WARRANTIES, DISCLAIMERS, AND EXCLUSIVE REMEDIES

10.1. Company makes no representation or warranty of other kind, express or implied, including without limitation implied warranty of merchantability or fitness for a particular purpose, or any implied warranty arising from statute, course of dealing, course of performance, or usage of trade. Without limiting the generality of the foregoing, the Company does not represent or warrant that work product will not infringe upon the intellectual property rights of third parties or that it will operate or perform without interruption or error.

11. LIMITATION OF LIABILITY

11.1. In no event will Company's liability exceed the value of the Services provided under an applicable Statement of Work. In no event will the Company be liable for any consequential, indirect, special, incidental, or punitive damages arising out of or related to this Agreement. The liabilities limited by this article apply:

11.1.1. To liability for negligence

- 11.1.2. Regardless of the form of action, whether in contract, tort, strict product liability, or otherwise
- 11.1.3. Even if Company is advised in advance of the possibility of the damages in question and even if such damages were foreseeable; and
- 11.1.4. Even if the Client's remedies fail of their essential purpose.
- 11.1.5. If applicable law limits the application of the provisions of this article, then Company's liability will be limited to the maximum extent permissible.

13. THIRD PARTY WEBSITES, CONTENT, PRODUCTS AND SERVICES

- 13.1. Client is responsible for obtaining and maintaining appropriate licensing for any third-party software, websites, products and services used.

14. FORCE MAJEURE

- 14.1. Neither party shall be responsible for failure or delay in performance caused by: an act of God; an act of war, hostility, or sabotage; electrical, internet, or telecommunication outage that is not caused by one of the parties; government restrictions; or any other event outside of the control of either party. We both will use reasonable efforts to mitigate a force majeure event, but if the event lasts for more than ten (10) days, either of us may cancel upon written notice.

15. GOVERNING LAW AND JURISDICTION

- 15.1. This Agreement is governed by the laws of the State of Texas and You and Web Hosting Service Provider agree to submit to the exclusive jurisdiction of, and venue in the courts in Fort Bend County in Texas in any dispute arising out of or relating to this Agreement.

16. NOTICE

- 16.1. Any notice required under this Agreement shall be provided to the other party in writing. If You have a dispute with Web Hosting Service Provider, You will promptly send written notice to: ezTask, Inc., 5560 FM-1640 Rd #977, Richmond, TX 77406. Web Hosting Service Provider will send written notice to 133 S. Main Street, Warrenton, North Carolina 27589.

17. ASSIGNMENT

- 17.1. This Agreement and all obligations contained herein may be assigned by Company to other parties.
- 17.2. Client may not assign or transfer its obligations under this Agreement to any other party without prior written approval of Company.

18. ENTIRE AGREEMENT

- 18.1. The parties agree that this Agreement is the entire agreement between the parties and that applicable Statements of Work incorporate this agreement by reference. In the event of a conflict between a Statement of Work and this Agreement, this Agreement shall prevail.



STATEMENT OF **WORK**

Exhibit A

STATEMENT OF WORK

This Statement of Work Number 2017-09-1219 (this "SoW") is entered into pursuant to the MASTER PROFESSIONAL CONSULTING & WEB HOSTING SERVICES AGREEMENT (the "Agreement") by and between **ezTask.com, Inc.** ("Consultant"), a Texas corporation with a principal place of business at 5560 FM-1640 Rd #977, Richmond, TX 77406 USA and Town of Warrenton, North Carolina ("Client"), an organization with offices at 133 S. Main Street, Warrenton, North Carolina 27589.

This SoW is incorporated into the Agreement. In the event of any conflict with this SoW, the main body of the Agreement will govern. The provisions of this SoW govern only the subject matter hereof and not any other subject matter covered by the Agreement. Capitalized terms not otherwise defined in this SoW will have the meanings given in the main body of the Agreement.

ez365™ Total Protection (Annual Subscription) **Annual cost: \$1,650.00**

- State-of-the-art **Web Hosting Services** and **Bulletproof Security** with Rackspace™
- Peace of mind with **complete nightly backups**
- **100% Uptime** SLA Guarantee
- Realtime DDOS **Mitigation Protection**
- Periodic security **vulnerability scans**
- **Premier Support** (unlimited requests by phone, email, or support ticket)
- Unlimited, **24/7/365 access** to support knowledgebase and all training resource
- **Software updates**, including new features, usability improvements, and more
- **SSL Security Subscription Service**, provide SSL Certificate, manage, maintain renewals

IN WITNESS THEREOF, the parties have executed this Agreement as of the Effective Date ("Date").

CLIENT

Town of Warrenton, North Carolina

COMPANY

ezTask.com, Inc.

By:

By:

Title:

Title:

President



Walter M. Gardner, Jr. – Mayor
Robert F. Davie, Jr. – Town Administrator

P.O. Box 281
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Planning Board Request

The Planning Board of the Town of Warrenton met on September 6, 2022 to continue discussions on the Comprehensive Plan. During the discussions at the meeting the Planning Board motioned to request changes in the speed limits from the Town Board of Commissioners. That motion is below:

Motion to lower speed limit at the town limits on S. Main, N. Main and E. Macon Streets from 35 to 25 mph. Begin the 20 mph speed at Battle Avenue rather than Plummer Street, northbound on S. Main. Include solar, flashing, speed signs at the three entrances to town indicating the new speed limits. Work with NC DOT to have “25 ahead” yellow signs indicating a slowdown is imminent. And finally, investigate use of speed detection cameras, which capture license plate numbers of offenders and generate violations for mailing.

Motion by Cynthia Jenkins, second by George Humphries resulting in unanimous vote by members present: Tom Hardy, Kristye Steed, Georgianna Weddington, Dian Sourelis, Cynthia Jenkins, George Humphries.



Walter M. Gardner, Jr. – Mayor
Robert F. Davie, Jr. – Town Administrator

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USDOT Rural Surface Transportation Grant

The Rural Surface Transportation Grant Program will support projects to improve and expand the surface transportation infrastructure in rural areas to increase connectivity, improve the safety and reliability of the movement of people and freight, and generate regional economic growth and improve quality of life. According to Cardno, engineers on the Town's Brownfield grant implementation, Warrenton's

Requirements

- 80/20 match (other grant funding can be used for match)
- No minimum/maximum
- \$30,000,000 available each year. 3 of 4 years left in program
- Application requires Environmental Report (Brownfield grant can pay for preparation of this report and NEPA compliance.)
- Application requires Benefit Cost Analysis report (Brownfield pay for?)
- Application deadline in May 2023
- Require \$20,000 to prepare application by engineering firm
- Location in Qualified Census Tract and Historically Disadvantaged Area.

Scoring

- Safety
- Maintenance of area after completion
- Economic Impact, job creation
- Climate change
- Equity and Quality of Life
- Innovative technology in project

ADULT ESTABLISHMENTS

Amend the following sections of the ZONING ORDINANCE

§151.05 DEFINITIONS.

Adult Establishment. As defined in NCGS 14-202.10 as written or hereafter amended, an adult establishment is an adult bookstore, an adult motion picture theatre, adult mini motion picture theatre, or adult live entertainment business. A massage or bodywork establishment that engages in solicitation of sexual activity is unlawful as provided in G.S. 90-632.17 and is not an adult establishment. (See Sexually Oriented Business)

Sexually Oriented Business – As defined in G.S. 160D-902(f) as written or hereafter amended, a sexually oriented business is any business or enterprise that has as one of its principal business purposes or as a significant portion of its business an emphasis on matter and conduct depicting, describing, or related to anatomical areas and sexual activities specified in G.S. 14-202.10. (See Adult Establishment)

§151.046 REGULATIONS FOR COMMERCIAL AND INDUSTRIAL DISTRICTS.

Add “Adult Establishment or Sexually Oriented Business” to Table of Permitted Uses as an “S,” Special Use, in I Industrial district. *

§151.113 CONDITIONS WHICH MUST BE MET BY SPECIAL USES -

13. Use: **Adult Establishment** as a Special Use in I

- i. An adult establishment or sexually oriented business shall be separated by a distance of at least 2,000 feet from any other adult establishment or sexually oriented business . Measurements shall be made from lot line to lot line.
- ii. An adult establishment or sexually oriented business shall be separated by a distance of at least 1000 feet ** from any residential zoning district, residential dwelling, religious institution, school, child care center, playground, or public park. Measurements shall be made from lot line to lot line.
- iii. An adult establishment or sexually oriented business lawfully operating as a conforming use is not rendered a nonconforming use by the subsequent location of a residential district, school, church, childcare center, park or playground within the 1000 foot separation distance.
- iv. No more than one adult establishment or sexually oriented business may be located within the same structure.
- v. Single use - No other principal or accessory use may occupy the same building, structure, property, or portion thereof with any adult business use.

- vi. No adult establishment or sexually oriented business is permitted to have sleeping quarters.
- vii. Signage - Except for on premise business signs permitted by this Ordinance, promotional materials shall not be visible to the public from sidewalks, walkways, or streets.
- viii. Visibility: Merchandise or activities within the building shall not be visible from the exterior of the building.
- ix. Advertisements and Sound: No printed material, slide, video, photograph, written text, live show, or other visual presentation format shall be visible from outside the walls of any Adult Establishment or sexually oriented business , nor shall any live or recorded voices, music, or sound be heard from outside the walls of the Adult Establishment.
- ix. Maximum Square Footage: The maximum floor area allowed for any Adult Establishment shall be 1,500 square feet.

**(Also consider Adult Establishment as a special use for the C-2 Highway Business district. Many towns do this since highway business is automobile oriented and not a pedestrian/walking district.. If there are strip commercial areas in C-2, this might be worth considering.)*

BARS

Amend the following sections of the ZONING ORDINANCE

§151.05 DEFINITIONS.

Bar. – As provided in G.S. 18B-100, a bar is an establishment that is primarily engaged in the business of selling alcoholic beverages and that does not serve prepared food as defined in G.S. 105-164.3(179). A bar shall not include a brewery, winery, or distillery. A bar can be identified by several names including but not limited to “tavern” as long as the establishment meets this definition. Such establishment must obtain an ABC license for on-premises beverage consumption only.

§151.046 REGULATIONS FOR COMMERCIAL AND INDUSTRIAL DISTRICTS.

Add “Bars” to Table of Permitted Uses as an “S,” Special Use, in C-1 Downtown Business District and C-2 Highway Business District

§151.113 CONDITIONS WHICH MUST BE MET BY SPECIAL USES -

14. Use: Bar as a Special Use in C-1 and C-2

A bar, cocktail lounge, or private club *shall comply with the following requirements:

- i. The use shall be separated from a religious institution or a school, or park residentially zoned property by at least 200 feet;
- ii. The main entrance to the establishment, located on tracts of 5 acres or less in area, must be toward a street zoned predominantly for nonresidential uses.
- iii. A bar may have non-revenue producing video games and up to two non-revenue producing pool tables on premises. Bars greater than _____ sq. ft. in size may request written approval from the code enforcement officer and fire marshal for an additional pool table. (Need to insert some objective number . Maybe greater than 8000 sq ft? . . .whatever you all think. Without a number, there is no standard, which is legally “arbitrary “
- iv. The use shall have a six-foot-high opaque fence or masonry wall along all lot lines abutting a residential district;
- v. Parking areas related to the establishment must be located no closer than 30 feet to the property line of abutting any residential uses.

* I deleted “private club” throughout the Zoning Ordinance. As you know, creating a private club or private bar used to be a way to get around restrictive laws applicable to bars. But in June the General Assembly passed S.L. 2022-44, one of several laws modernizing NC’s alcohol laws. It provides a new definition of “bar” (see above). And it eliminates the existing “private bar” (private club) permit that requires membership lists and annual dues. Thus “private clubs” are no longer necessary to operate a bar. So unless there are private bars in town, the final draft of this doesn’t need to include the term.