



Walter M. Gardner, Jr. – Mayor
Robert F. Davie, Jr. – Town Administrator

P.O. Box 281
Warrenton, NC 27589-0281
(252) 257-1122 Fax (252) 257-9219
www.warrenton.nc.gov

ZONING PERMIT

DATE _____

PERMIT # _____

1. Address _____

Zoned _____

2. Describe your project: _____

- 3. All applications for permits must include a plot of site plan drawn to scale which shall clearly show:
 - a. The actual shape and dimensions of the lot to be built upon or used and total acreage in the lot;
 - b. The location of the proposed structure or use on the lot;
 - c. The exact location and size of existing structures and uses;
 - d. The existing and intended use of each structure or part of structure;
 - e. The number of dwelling units the building is designed to accommodate, if applicable;
 - f. The height and number of stories of the structure;
 - g. The location and design of any off-street parking and/or loading;
 - h. The location and dimensions of driveways. Driveway approval procedures as required by the State Department of Transportation shall be initiated;
 - i. Date of plan preparation;
 - j. Location and descriptions of landscaping, buffering, and signs;
 - k. Material of construction

Important Notes

- Driveway must meet State Department of Transportation requirements in some locations; approval procedures shall be initiated by applicant; no curb cut may be made without written permission from Town administrator.
- Additional information is required for applications for more than one principal building on the same lot.

- Permit shall become invalid if authorized work is not commenced within six months from date of issue, or if the work is suspended or abandoned for a period in excess of one year.

APPLICANT _____ PHONE _____

EMAIL _____

ZONING ADMINISTRATOR Robert Davie \$25 FEE RECEIVED _____

Approved _____ Not Approved _____ Date Reviewed _____