

**Walter M. Gardner, Jr.**  
Mayor

**Robert F. Davie**  
Town Administrator

## **TOWN OF WARRENTON**

*"Historically Great - Progressively Strong"*

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### **Board of Commissioner's Regular Meeting September 9, 2013**

Those attending were:

Mayor Walter Gardner

Commissioner Julius "Jules" Banzet

Commissioner Mary Hunter

Commissioner Kimberly Harding

Commissioner George "Al" Fleming

Commissioner John Mooring

Commissioner Margaret Britt

Mitch Styers, Town Attorney

Goble Lane, Police Chief

Robert Davie, Town Administrator

Bill Perkinson, Public Works Director

Jennifer Harris, Warren Record

Annette Silver, Minute Taker

Commissioner King is absent. There were 7 citizens present.

#### **Call to Order/Minutes/Agenda**

Mayor Gardner called meeting to order at 7:00PM followed by a moment of silence and the Pledge of Allegiance. The Proposed Agenda was presented. Town Administrator noted a spelling correction was needed to Committee Reports 5E1 (Jacob Holt not Hold). A motion was made by Commissioner Mooring with second by Commissioner Hunter to accept Proposed Agenda with correction. The vote was unanimously approved.

#### **Public Comments**

No public comments were voiced.

#### **Consent Agenda**

- A. Minutes of Board meeting August 12, 2013
- B. Year-to-Date Revenue and Expenditure Reports (Budget vs. Actual)
- C. Monthly Checks Report
- D. Public Works Monthly Report
- E. WWTP Monthly Report
- F. Police Activity Report
- G. Local Firefighters Relief Fund Board Appointments

The Consent Agenda was presented with motion by Commissioner Mooring and second by Commissioner Hunter to approve. The motion was unanimously approved.

#### **Committee Reports**

##### **Finance and Administration**

Commissioner Hunter had no report other than what Town Administrator would give.

##### **Public Works**

Commissioner Harding reported there is a scheduled meeting Thursday, September 12, 2013 at Town Hall to discuss the Inactive Water Maintenance Fee. The Mutual Aid Agreement between Norlina, Warrenton and Warren County is progressing well. County Manager Linda Worth is

reviewing the issues and a draft is forthcoming. Commissioner Mooring voiced concerns about expense to the town because a contractor hit a water line that the town did not know existed at the convenience store across from AAA Gas on Warren Plains road. The town will not bill the contractor since they did ask us to identify any water lines at the location of the underground fuel tanks they were removing. It was noted that Warrenton does need a comprehensive map of the water lines; however, the cost is approximately \$50,000, with grant availability limited it will be hard to plan for. The map is a requirement and Public Works Director is working with the State to get this done.

### **Public Safety**

Commissioner Banzet and Chief Lane had nothing to add to written reports. Commissioner Britt made a request to Chief Lane that officers patrol Auto Wash Car Wash on Macon Street and Williams Court late night/early morning hours for excessive noise. Commissioner Mooring also requested North Main Street be patrolled as well for same reason. Mayor made Board aware of illegal burnings of trash within town limits for which police had been dispatched.

### **Human Resources/Information Technology**

Commissioner Fleming had no immediate concerns. Mayor Gardner announced Charles Richardson is retiring after 41 years of service to the Town of Warrenton. Everyone expressed great praises for Charlie and acknowledged he will be greatly missed for his dedicated service.

### **Revitalization/Historical**

In absence of Commissioner King, Mr. Davie stated a representative of the Jacob Holt Foundation needs to be appointed by the Historic District Commission. A motion was made by Commissioner Banzet with second by Commissioner Mooring to request a representative of the Jacob Holt Foundation be appointed by the Historic District Commission. The vote was unanimously approved.

### **Beautification/Facilities**

Commissioner Britt thanked the Public Works Director and crew for work done in the downtown area. She has contacted Frank Carpenter of DOT to formally lodge a complaint on behalf of the Town of Warrenton concerning the deplorable condition of South Main Street. Mr. Carpenter explained with budget constrains he could not give any definite answer to when the correction/completion of the paving project could be done. There is a scheduled meeting tonight and he will get information to Commissioner Britt shortly thereafter. It was asked why the project was done in the first place. Mayor Gardner explained the project was to act as a street sealant.

### **Planning/Zoning/Annexation**

Commissioner Mooring presented the Fowl Ordinance as recommended by Committee to become effective immediately. Commissioner Banzet would like line 2 of paragraph 2 to be reworded to state "chicken coops, pens and tractors are not to be included in the residential structures or garages". A motion was made by Commissioner Mooring with second by Commissioner Banzet to approve the Fowl Ordinance as amended effective September 9, 2013.

### **New Business**

If LGC approves the Roof Grant September 10, 2013, the work to the roof can begin as soon as October 1, 2013. Robert Davie recommended that the full BOC visit the Holt property for a tour, John Mooring would like the Revitalization Committee to have a chance to discuss the Holt Property before BOC decision on how to proceed. Two Citizens Advisory Board recommendations reviewed and approved with correction. Reviewed compliance reports and discussed need to determine what can legally be done with the Cannon House. Board approved Resolution of Support for water quality outreach programming through 205j grant funding for Kerr-Tar Regional Council of Governments. Commissioners completed required questionnaire for auditors.

**Announcements**

The Veterans Office of Warren County is hosting a Patriot's Day, Wednesday, September 11, 2013. The event will begin in the morning at the courthouse and end with a candlelight vigil at the armory at 7:30 PM. Commissioner Britt asked everyone keep Ted Smiley (a former town administrator) in their thoughts as he is not doing well.

Commissioner Mooring made motion to adjourn with second by Commissioner Fleming, the vote was unanimously approved.

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