

Walter M. Gardner, Jr.  
Mayor

Robert F. Davie  
Town Administrator

## TOWN OF WARRENTON

*"Historically Great - Progressively Strong"*

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### BOARD OF COMMISSIONERS REGULAR MEETING DECEMBER 8, 2014

Attending were: Mayor Walter Gardner, Jr.  
Commissioner George "Al" Fleming  
Commissioner Kimberly Harding  
Commissioner John Mooring  
Commissioner William "Tom" Hardy

Robert Davie, Town Administrator  
Officer John Hammond  
Jennifer Harris, Warren Record  
Bill Perkinson, Publics Works  
Mitch Styers, Attorney  
Annette Silver, Minute Taker

Absent were Commissioners King, Hunter and Britt. Three citizens were present.

#### **Call to Order/Minutes/Agenda**

Mayor Gardner called the regular monthly meeting of the Town of Warrenton to order at 7:00PM. Those attending were asked to observe a moment of silence remembering the importance of the season. The Pledge of Allegiance was led by Commissioner Harding. The Proposed Agenda was presented. Added to the Proposed Agenda were; old business (b) Visit to County Work Session on 1-21-15; new business (d) Park Property Donation. Corrections to Town Appointments sheet added to Consent Agenda. A motion was made by Commissioner Mooring with second by Commissioner Fleming to accept the Proposed Agenda with additions and corrections. The motion carried by a unanimous vote.

**Conflict of Interest Disclaimer and Rules for Citizen Comments** was read by Town Administrator.

#### **Public Comments**

No public comments were voiced.

1. Consent Agenda
  - a. Minutes of Board meeting November 10, 2014, Special Use Public Hearing
  - b. Year-to-Date Revenue and Expenditure Reports (Budget vs. Actual)
  - c. Monthly Checks Report
  - d. Public Works Monthly Report
  - e. WWTP Monthly Report
  - f. Police Activity Report
  - g. Budget Amendment – Streetscape
  - h. Budget Amendment – Powell Bill
  - i. Committee Appointments, Town Appointments

A motion was made by Commissioner Mooring with second by Commissioner Fleming to accept the Proposed Agenda with additions and corrections. The motion carried by a unanimous vote.

## **Committee Reports**

### **Finance and Administration**

In the absence of Commissioner Hunter, no report was given other than written report.

### **Public Works**

Commissioner Harding had no report in addition to written report. Commissioner Hardy inquired if mixers were all installed at the treatment plant. Perkinson reported that one was up and running and that the project was near completion. The Fairview Street repair project is in process with a flashing system being used on bridge sides to avoid pavement destruction during heavy rain events. Commissioner Harding also reported \$1521 revenue has been received for Town calendars.

### **Public Safety**

Commissioner Hardy and Officer Hammond reported nothing in addition to written report. Mayor acknowledged Officer Hammond for life saving effort described in Henderson paper (Hammond is a part-time officer for Town of Warrenton). Mayor, also, reported 650 individuals were fed at Thanksgiving breakfast.

### **Human Resources/Information Technology**

Commissioner Fleming had no report.

### **Revitalization/Historical**

In absence of Commissioner King no report was received. Mayor did remind all of Prelude to Christmas this Saturday, December 13, 2014 at 4:00PM, with Christmas Parade following at 5:00PM.

### **Beautification/Facilities**

In absence of Commissioner Britt, Administrator Davie reported additional birds are planned to be inserted into decorative railing on N. Main Street. All benches, trash receptacles and planters have been received for the streetscape project.

### **Planning/Zoning/Annexation**

Commissioner Mooring had no report.

### **Old Business**

Updates to old business were given as follows:

**Streetscape Grant Closeout** - USDA has inspected and approved reimbursement, Payment has been received.

**MainStreet Solutions Fund Grant Award** - Town has been awarded \$75,000 from Main Street Solutions Fund for 115 E Market Street building renovation.

**Bi-Ped Grant Application** - Application has been submitted.

**Water/Sewer/Water Meter Planning Grant Implementation** – Public Works Committee meeting is to be scheduled in near future.

Commissioner Harding has requested Town be on County's 2015 Goal Setting Workshop agenda to discuss the ABC revenue refund. The workshop is scheduled Wednesday, January 21, 2015, exact time will be announced as soon as Town is made aware. Mayor encouraged all commissioners to attend.

## **New Business**

Anne Ostholthoff, Velocity Productions of Atlanta, GA gave a presentation of the benefits the Town would reap from investing in 3D Digital Projection and Mapping. This project would involve projecting images, shapes, colors, animated graphics and video onto the Courthouse. Such a display would be unique to Warrenton and the United States and could benefit local merchants, events and student participation. Additionally, outdoor movies could be projected onto the façade of the Courthouse. To pay for the project a matching grant could be applied for through the National Endowment for the Arts (using a prior donation of \$45,000 to the Town as the 50/50 match, with the Town contributing an addition \$5,000 to the donation). The total initial cost would be \$100,000 (installation \$60,000; video \$25,000 and template \$15,000). It is believed this project would be a great boost for Warrenton as a marketing and economic development tool and for improved tourism. The NEA Grant should be submitted by December 15, 2014 with follow-up information by January 15, 2015. Commissioner Mooring asked the life expectancy of the bulbs; Mrs. Ostholthoff responded approximately 1000 hours. Commissioner Fleming suggested a committee be formed to study the pros and cons of investment. Commissioner Mooring made the motion with second by Commissioner Hardy to allow Davie to submit an application. The motion carried by a unanimous vote. Commissioner Mooring suggested Davie contact Holt family before proceeding.

A representative from Kenneth Solar, LLC was present requesting a zoning variance to build a 3 Mega Watt Solar Facility at 912 Warren Plains Road. A motion was made by Commissioner Mooring with second by Commissioner Fleming to approve. The vote was approved unanimously. A Public Hearing is scheduled for Monday, February 9, 2015 at 6:45PM.

The general liability insurance renewal was presented to the Board. There is a 3% increase in the cost of the overall in coverage, which does not include workers compensation. A motion was made by Commissioner Hardy with second by Commissioner Fleming to renew liability insurance. The motion carried with a unanimous vote.

Mr. Davie made Board aware of a possible donation in property to be used as a park and located on Hayley Street. The property is owned by L. Julian Haywood & Others and is being donated for use exclusively as a park. The property could be integrated into the Bi-Ped planning grant, currently applied for, and could be funded using PARTF grant funds from NC DENR, according to Davie. The donated property would only be accepted if grant funds are awarded for improvements. Land value of donated property would serve as the 50/50 match and no funds would be required from the Town for the match. A motion was made by Commissioner Hardy with second by Commissioner Mooring to submit application for PARTF grant. The motion was approved by a unanimous vote.

## **Announcements**

The Employee Christmas Luncheon is scheduled at 12:00 PM Wednesday, December 17, 2014 at the Warrenton Rural Fire Station.

With no further business, meeting adjourned.