**Walter M. Gardner, Jr. Robert F. Davie Jr.**

 **Mayor Town Administrator**

**TOWN OF WARRENTON**

*“Historically Great - Progressively Strong”*

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**Historic District Commission**

**Regular Meeting**

**July 25, 2016**

**Minutes**

The Warrenton Historic District Commission met on Monday, July 25, 2016 at 5:30 PM at the Warrenton Rural Fire Station. Present were members: Richard Hunter, Michael Coffman, Marsha West, Joan Arbuthnot, Audrey Tippet and Bob Shingler. Also present were citizens: Thomas and Belinda Robinson and Town Administrator Robert Davie. The Meeting was called to Order by Chairman Richard Hunter, roll call taken, and the minutes of the April 25, 2016 meeting were reviewed. On a motion by Michael Coffman and with second by Joan Arbuthnot the minutes were voted on and approved.

There were two Certificates of Appropriateness to be acted upon. Richard Hunter called on the Robinsons to discuss their COA application. Belinda Robinson described their intentions to replace a rotten covering over their front door that had already been removed. They intended to put back the same covering in wood material and extend the covering to the end of the house creating a front porch area. Richard Hunter inquired about the 6x6 supports and bead board material. Mrs. Robinson replied yes they are using them. Hunter inquired if a railing would be installed. No, replied Mrs. Robinson. All new material will be wood instead of existing vinyl siding. After further discussion and deliberation Michael Coffman motioned to approve the application. Audrey Tippet expressed concern, citing page 39 and page 8, that the Historic Guidelines did not permit new porches that did not exist prior. Michael Coffman cited pages 48-48 saying porches were permitted. Joan Arbuthnot seconded the motion and the motion was passed by unanimous vote.

The second COA application was discussed, for 132 N. Main Street (Quilt Lizzy). Requested are the installation of stained glass instead of clear glass in the rear windows of the building not seen from the street. After brief discussion a motion to approve the COA was made by Michael Coffman and seconded by Audrey Tippet. The motion was passed by unanimous vote.

**Old Business**

None

**New Business**

Audrey Tippet expressed concerns that homeowners were not given information about the Historic District and also asked about the street sign toppers (designating the historic district) as a possible way to communicate better to homeowners. Richard Hunter will check with Kimberly Harding regarding the status of street sign toppers. Joan Arbuthnot suggested that information be given when a new resident opens up a water account with the Town. Robert Davie said that information was already being distributed at that point in time that included a map of the district.

There being no other business the meeting adjourned at 6:30 PM. Respectfully submitted this the 26th day of July 2016.

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 Robert F. Davie Jr.