**Walter M. Gardner, Jr. Robert F. Davie Jr.**

**Mayor Town Administrator**

**TOWN OF WARRENTON**

*“Historically Great - Progressively Strong”*

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**Historic District Commission**

**Regular Meeting**

**August 24, 2015**

**Minutes**

The Warrenton Historic District Commission met on Monday, August 24, 2015 at 5:30 PM at the Warrenton Rural Fire Station. Present were members: Audrey Tippett, Woody King, Bob Shingler, Joan Arbuthnot, Marsha West, Kim Burrows and Richard Hunter. Town Administrator Robert Davie was present as were a number of citizens: Charles Williams, David Williams, Travis Pulley and Nathaniel Yarborough, owner of Greene’s funeral home. The Meeting was called to Order by Chairman Richard Hunter, roll call taken, and the minutes of the July 27, 2015 meeting were reviewed and corrections suggested by Richard Hunter. On a motion by Woody King and with second by Marsha West the amended minutes were voted on and approved. There were several Certificates of Appropriateness to be acted upon.

Charles Williams was sworn in and described his proposed COA, repairing the roofs of the Tax Office and District Attorney buildings on the courthouse square. Both roofs are leaking at the gutter points and a silicone material is proposed to cover the gutter areas and the entire roof including the metal portion that can be seen from the street. The rubber material will be a thin layer that covers the existing, metal, standing-seam roof. Mr. Williams stated that the color would be very similar to the existing silver/gray. The silicone will be sprayed onto the roof. Richard Hunter stated that the leaky roof had been an issue for forty years. Mr. Williams described the problem as leaves building up in the gutters that caused standing water to seep into the building. Joan Arbuthnot asked if it were possible to replace only the gutter portion. Mr. Williams replied that only covering the gutter area would not solve the problem. After additional discussion and questions a motion to approve the COA was made by Woody King and seconded by Marsha West. The motion carried by a unanimous vote.

David Williams was sworn in and described his proposed COA, repairing out buildings, which consist of a two-car garage, smoke house and out house. The garage is two feet off of plumb and a half-wall reconstruction is proposed of treated lumber. All natural materials will be used to make the repairs. Existing footings will be used. After a few questions a motion to approve the COA was made by Woody King and second by Joan Arbuthnot. The motion was approved by a unanimous vote. Travis Pulley noted that a sewer line, installed in 1967 and that serves several houses in the neighborhood, ran close to the out buildings. It was determined that the sewer line would not be affected since there was no proposed change in the buildings’ footings.

Richard Hunter was sworn in and described a proposed COA on behalf of the Warrenton Rotary Club. Proposed is a decorative clock to be installed on the sidewalk along Main Street, near the corner of Main and Market, on the courthouse square. After brief discussion and questions and answers, a motion to approve installation of the clock was made by Woody King and seconded by Joan Arbuthnot. The motion was approved by a unanimous vote.

Mr. Yarborough spoke briefly and asked for clarification on questions he had regarding the letter he received (notice to adjoining properties).

There being no other business the meeting adjourned at 6:30 PM. Respectfully submitted this the 24th day of August 2015.

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Robert F. Davie Jr.