**Walter M. Gardner, Jr. Robert F. Davie Jr.**

**Mayor Town Administrator**

**TOWN OF WARRENTON**

*“Historically Great - Progressively Strong”*

P.O. Box 281

Warrenton, NC 27589-0281

PHONE (252) 257-1122 FAX (252) 257-9219

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Historic District Committee**

**April 24, 2017**

**Minutes**

Chairman Richard Hunter called the meeting to order at 5:38 pm at the Warrenton Fire Station. Members in attendance were Marsha West, Audrey Tippet, Bob Shingler and Mike Coffman. Also in attendance were Keith Tunstall and Karen Hockaday.

**Agenda Items**

Richard Hunter introduced a certificate of appropriateness from Dina Otieno regarding her property at 218 W Ridgeway St. Several proposed renovations were listed in the COA including a potential new front door to be special ordered. Mr. Tunstall, who would potentially install the new door, advised that the lead windows were tilting the existing door ¾” on the knob side of the door. He was unsure as to how much time it would take him, and therefore the cost, of restoring the existing door. He stated the proposed new door would cost approximately $1000.

With the homeowner not in attendance, Richard Hunter recommended that a decision on the door and other items be tabled until Ms Otieno was able to meet with the committee.

With no further business, the meeting was adjourned.