

**Walter M. Gardner, Jr.**  
**Mayor**

**Meredith Valentine**  
**(Interim) Town Administrator**

**TOWN OF WARRENTON**  
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November 21, 2017

**Minutes of the Revitalization Regular Meeting**

Chairman Michael Coffman called the meeting to order at 6:00 PM at the Warrenton Rural Fire Station. Members in attendance were: Michael Coffman, Bob Shingler, Rose Derring, Travis Packer, Craig Hahn, Cheryl Bell, Kimberly Harding and Jereann King Johnson. Also in attendance was Meredith Valentine.

A motion was made by Craig Hahn to approve the minutes of the previous meeting with a second from Travis Packer. The motion was approved by unanimous vote.

Michael Coffman stated that Walter Gardner gave him the link to the WRAL Azalea give-away. May be able to use some at HH park. Jereann Johnson suggested there be some instructions on how to play Frisbee golf. Kimberly Harding wanted to know how far the walking path was and that there needs to be distance signs. Craig Hahn requested fliers for the Kiosk with directions to the park. He also said he had some Garden Club connections, and possibly families would like to create some plantings. He will try to connect with the Master Gardeners. Bob Shingler asked about corn hole and Mike Coffman was going to check with Cast Stone Systems for permanent platforms.

Prelude to Christmas, Lee Burroughs will be the DJ for Prelude for free. He will be added to the handout. VGCC band would like to play. About 10 volunteers are needed for traffic control and to block the streets. Craig Hahn has the sign up list. The volunteers will be needed from 3:50pm to 5:45pm. Cheryl Bell and Jereann Johnson will take care of the handicap parking. They expect about 60 groups to participate. There will be 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> place winners. If there is a tree in the design the group will get extra points. This is because the Rotary Club has a tree planting promotion going on. Craig Hahn discussed the route and streets to be blocked. Bring flashlights.

Bob Shingler will handle the popcorn machine. Cheryl Bell said that Kimberly Harding, Margaret Britt and she were taking care of new bows for the Christmas tree on the courthouse square. Harding said she spoke to Bill Perkinson and he said the town would help with the lights and the

bow. Bob Shingler will bring the light for the santa house. Craig Hahn said storefront decorations will have the public vote for the best window \$50 gift certificate for the winner. The theme is Hometown Christmas.

Mike Coffman relayed the meeting with Joshua Moore from the National Parks Service. He has applied for the NC DOT grant.

Dog Park – Frank Holt not at the meeting.

There was discussion about replacing members who do not attend. Should couples be allowed to serve concurrently? What is the criteria to be a member of the committee?

Mike Coffman will try to write letter to prospective sponsors for the festivals. Music suggestions were Jimmy Weaver from the last Harvest Market, Tim and Mary, Maurice Robinson.

Ideas for monthly activities; First Friday- beach music, blues; Community Night. Team up with the county. First Friday may be in competition with other First Fridays, try another Friday. Last Friday?

Rose Derring said Fright Night was a success. There were about 200 people on the Ghost Walk, it was hard for people to hear; a microphone is needed. Rose paid for advertisement in the newspaper. There were about 100 children in attendance. May need two tour guides next year. Possibly start the walk at 7pm.

With no further business, the meeting was adjourned.