

**Walter M. Gardner, Jr.**  
Mayor

**Robert F. Davie**  
Town Administrator

## **TOWN OF WARRENTON**

*"Historically Great - Progressively Strong"*

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### **BOARD OF COMMISSIONERS REGULAR MEETING MONDAY, MARCH 9, 2015**

Attending were: Mayor Walter Gardner  
Commissioner Mary Hunter  
Commissioner George "Al" Fleming  
Commissioner Kimberly Harding  
Commissioner John Mooring  
Commissioner Margaret Britt  
Commissioner William "Tom" Hardy  
Commissioner Palmer "Woody" King was absent from meeting.

Robert Davie, Town Administrator  
Jennifer Harris, Warren Record  
Goble Lane, Police Chief  
William "Bill" Perkinson, Public Works  
Mitch Styers, Attorney  
Annette Silver, Minute Taker

#### **Call to Order/Minutes/Agenda**

Mayor Gardner called the regular monthly meeting of the Town of Warrenton to order at 7:00PM. Those attending were asked to observe a moment of silence remembering attorney Al Thompson still in serious condition recovering from accident and Commissioner John Mooring and his family. The Pledge of Allegiance was led by Commissioner Hardy. The Proposed Agenda was presented. A motion to accept the Proposed Agenda was made by Commissioner Mooring with second by Commissioner Fleming. The motion carried by a unanimous vote.

#### **Conflict of Interest Disclaimer and Rules for Citizen Comments**

Mayor Gardner read the Conflict of Interest Disclaimer advising any members with conflict of any items on current agenda to identify their conflict. There were none identified or expressed.

#### **Public Comments**

No public comments were voiced.

#### **Consent Agenda**

The Consent Agenda was presented.

- (a) Minutes of Board meeting February 9, 2015
- (b) Year-to-Date Revenue and Expenditure Reports (Budget vs. Actual)
- (c) Monthly Checks Report
- (d) Public Works Monthly Report
- (e) WWTP Monthly Report
- (f) Police Activity Report

A motion was made by Commissioner Mooring with second by Commissioner Hunter to accept the Consent Agenda. The motion carried by unanimous vote.

#### **Committee Reports**

##### **Finance and Administration**

Commissioner Hunter had no report to add to written submission. Commissioner Hunter reminded Board of meeting with Warren County Board of Commissioners concerning ABC

distributions at 6:00 PM on March 18. Robert Davie stated that he would present the budget at the April BOC meeting.

### **Public Works**

Commissioner Harding and William "Bill" Perkinson, Public Works Director, had no report in addition to written submission. However, Commissioner Harding gave a breakdown of jobs done by essential public works employees during the past two weeks of extreme weather. Perkinson and staff were highly praised for excellent work done in cleaning Town while performing regularly scheduled work as well. The pavement in the 100 block of Plummer Street is having major corrective work done by DOT to fix problems.

### **Public Safety**

Commissioner Hardy and Police Chief Lane had no report in addition to written report. Mayor reported Fire Department has responded to several small chimney fires but no major activity.

### **Human Resources/Information Technology**

Commissioner Fleming had no report.

### **Revitalization/Historic**

In absence of Commissioner King, Town Administrator reported next meeting of Revitalization Committee will be Tuesday, March 24, 2015 at 6:00 PM at Town Hall instead of usual date. Spring Fest is scheduled for Saturday, April 25, 2015. The music and bands have been secured and significant funds have been received from sponsors.

### **Beautification/Facilities**

Commissioner Britt reported stop signs were looking weathered in various areas in Town. Davie stated signs were in stock but various projects have delayed installation. Margaret Britt asked Davie to solicit pricing for replacement banners, using the beautification funds of \$2000.

### **Planning/Zoning/Annexation**

Commissioner Mooring had no report.

### **Old Business**

Mr. Davie gave summary of USDA Grant final submission cost being \$3,690,750 (\$2,184,000 Water and Sewer Line Replacement, \$646,750 Radio Read Meter System, \$805,000 Town Hall Renovation, \$55,000 PER/EA and Legal expenses).

### **New Business**

A Zoning Ordinance recommended change was presented, that would alter residential living in C-1 district. The change must to be presented to the Planning Board for approval before coming back to the Board of Commissioners. An application for Building Reuse Grant from North Carolina Commerce (garage at 577 Highway 58) for JR's Diesel Repair, Inc. was presented for consideration and approval. The Grant is being requested by Sears Bugg. The Grant is a dollar for dollar match of private investment, seeking \$10,000 in grant funds, with the Town responsible for \$500. A motion to approve was made by Commissioner Mooring with second by Commissioner Fleming. The motion was unanimously approved. Commissioner Harding would invited Secretary of Cultural Resources - Susan Kluttz to Warrenton for the purpose of promoting and discussing NC historic tax credits. Warrenton has projects have utilized or plan to utilize historic tax credits. Street-sign toppers, designating the historic district, are being considered. Funds to pay for historic district signage are being investigated. If funds are available in the current FY budget at the end of the year, then the Town will contract with the Kerr-Tar Regional Council of Governments for updating which will cost approximately \$2800. Also, an update of the Town's website is being considered, which if occurs, will cost no more than funds currently budgeted.

**Announcements**

Robert Davie noted that Zoning Ordinances, which have not been reviewed or updated since 1985, are currently out of compliance with State ordinances. Kerr Tar Regional Council of Governments luncheon with Chris Chung, CEO Economic Development Partnership of North Carolina, is Wednesday, April 8, 2015 12:00 noon Henderson Country Club, \$15 per person.

A motion to adjourn was made by Commissioner Mooring with second by Commissioner Fleming. The motion carried by a unanimous vote.