

**Walter M. Gardner, Jr.**  
**Mayor**

**Robert F. Davie Jr.**  
**Town Administrator**

**TOWN OF WARRENTON**  
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**Historic District Commission**  
**June 23, 2014**  
**Minutes**

The Historic District Commission meeting was called to order on Monday June 23, 2014 at 5:30 PM, at the Warrenton Town Hall, by Richard Hunter. Attending were Board members: Richard Hunter, Bob Shingler, Woody King, Joan Arbuthnot and Audrey Tippet. Also attending were Robert Davie, Town Administrator, Kimberly Harding, Commissioner, and Hermenia Salmon, citizen. Prior minutes from the meeting held in April 2014 were reviewed. A motion to approve the minutes was made by Audrey Tippet and seconded by Joan Arbuthnot. The motion carried with a unanimous vote.

Hermenia Salmon presented her plans for replacing windows as well as described work that had already been completed at her residence on 328 N. Main Street. Windows along the front had been replaced 3-4 years ago because she was unaware of the guidelines at that time. Having received the guidelines in the meantime, she did not feel that it required board approval since she had begun the replacement process already. Ms. Salmon described that she intended to replace windows with a different style than the original, and that 3-4 windows had already been replaced with the different style. Remaining windows to be replaced all exist on the side or rear of the residence. Joan Arbuthnot motioned to approve the Major COA for Ms. Salmon. Woody King seconded and the motion carried with a unanimous vote.

Bob Shingler presented his plans for renovations at his residence at 107 N. Front Street. After discussion of PVC versus wood and various roofing materials the board approved the following:

- Installation of wood flooring for your deck/porch and restoration of the porch as originally built and outlined in the COA application
- Removal of four boxwoods in the path of the side porch walkway
- Replacement of roofing over the carport, garage and rear of main house with metal or asphalt roofing
- Restoration of the front walkway and driveway

Woody King motioned to approve the work to be done, with a second from Joan Arbuthnot. The motion carried by a unanimous vote.

It was suggested to send a copy of the tree guidelines along with a letter the Town is sending out already. Mr. Davie agreed to look into this avenue of communication and education.

With no further business the meeting adjourned.