

**Walter M. Gardner, Jr.**  
**Mayor**

**Robert F. Davie Jr.**  
**Town Administrator**

## **TOWN OF WARRENTON**

*“Historically Great - Progressively Strong”*

P. O. Box 281

Warrenton, NC 27589-0281

PHONE (252) 257-1122 FAX (252) 257-9219

---

### **Historic District Commission**

**February 24, 2014**

### **Minutes**

The Historic District Commission meeting was called to order on Monday February 24, 2014 at 5:30 PM, at the Town Hall, by Richard Hunter. Attending were Board members: Richard Hunter, Bob Shingler, Audrey Tippet, Kim Burrows, Woody King and Joan Arbuthnot. Also attending were Robert Davie, Town Administrator, Kimberly Harding, Michael Layne, Dave Quintal and Jess Quintal. Prior minutes from the meeting held in November 2013 were reviewed. No changes were made.

The first item of business was a Major COA application submitted by Dave Quintal on behalf of the Warrenton Presbyterian Church, and signed by Nat White, member and treasurer of the church. Mr. Quintal described proposed truss replacement and wall fixes to the historic Presbyterian Church building. The only change that will be noticeable from the outside is about six inches of additional fascia board where the roof meets the current fascia board. Also a ridge vent will be added. Structural details were discussed and drawings passed around. A formal set of engineering drawings will be published by B&B Consultants.

Various opinions were expressed by committee members supporting the continued longevity of the structure and minimal change to external portions. Audrey Tippet asked if the committee could approve the COA without an authorized member of the church present. It was discussed and acknowledged that with a signature from a church member on the COA, it could be approved. Audrey Tippet motioned to approve the COA with conditions: 1.) Mr. Quintal must provide the Town Administrator with a copy of the construction contract with the church, and 2.) formal engineering drawings from B&B Consultants must also be provided to the Town Administrator. Kim Burrows seconded the motion and the COA was unanimously approved. Once Mr. Davie receives the above documents he will sign the COA and provide a copy to Mr. Quintal so that construction may commence.

Michael Layne outlined his up-fit plans for his building located on Front Street across from the library. Used as a storage building at one time by Lanier Hardware and believed to be built in the 1960s, the building will house Mr. Layne's art studio. Plans include installing 4-6 skylights in the 2 -4 foot size in the roof. These skylights may only be seen from the street in a small area, along Front Street between the funeral home and barber shop. Plans also include adding windows above the doors on the east and west sides of the building. Windows already purchased are similar to existing windows. Michael Layne indicated he was just seeking advice at this point and would submit a COA at a later date. After discussion among members, the

building additions were considered reasonable. Although no approvals are needed for painting a building, Mr. Layne asked for opinions on the color to paint the structure. Opinions centered on historic colors while Mr. Layne expressed a desire for vibrant colors.

Richard Hunter offered an update on the house on Warren Street owned by the parents of Annette Silver. Descendants of the original owner were contacted at the C.T Wilson Company. No interest was determined. Mr. Hunter indicated that he would like to remove the mantels, doors and some window and door surrounds, and store them at Cast Stone Systems until the Town Hall is renovated and provide a permanent home for the architectural elements. Mr. Hunter indicated that Noel Robertson of Preservation Warrenton was also interested in some of the wood and would help in deconstruction. Bob Shingler also offered to assist.

Finally, Audrey Tippet expressed concern over the work that was done at Mary McAuslan's house. The completed work seems to differ from the original plan submitted with the COA and approved by the HDC. While Mr. Quintal submitted a design outline another contractor performed the work. While the Major COA form specifies that a board member may be assigned to review the work, it was determined that the Town Administrator should reiterate to future applicants that any changes to plans must be resubmitted to the HDC for approval. Also, Bob Shingler will take pictures of the construction and compare them with submitted details for the record.

Mr. Shingler was appointed to follow up on the construction at the Presbyterian Church.

With no further business the meeting adjourned.