**Walter M. Gardner, Jr. Robert F. Davie Jr.**

**Mayor Town Administrator**

**TOWN OF WARRENTON**

*“Historically Great - Progressively Strong”*

O. Box 281

Warrenton, NC 27589-0281

PHONE (252) 257-1122 FAX (252) 257-9219

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Revitalization Committee**

**December 20, 2016**

**Minutes**

Chairman Michael Coffman called the meeting to order at 6:00 PM at the Warrenton Rural Fire Station. Members in attendance were: Michael Coffman, Bob Shingler, Victoria Lehman, Tim Williams and Rose Derring. Also in attendance were Commissioners Frank Holt and Kimberly Harding, Town Administrator Robert Davie.

**Agenda Items**

There were no reports from sub-committees.

Michael Coffman offered a vision and mission statement, required for Main Street, and which had been discussed in a prior meeting. They were reviewed and Tim Williams motioned for their approval without changes. Frank Holt seconded the motion and the motion was passed by unanimous vote.

Michael Coffman called for review and approval of the minutes of the prior meeting. Several changes to the minutes were recommended. Bob Shingler motioned to approve the minutes with changes, a second was offered by Frank Holt and the minutes were approved unanimous vote.

**Old Business**

The date of Saturday January 7, 2017 at 2:00 PM was set for take down of the Christmas decorations on the Christmas tree. Frank Holt, Kimberly Harding, Victoria Lehman and Michael Coffman will be on hand.

Michael Coffman noted that in previous years the Committee had donated $100 to the VGCC band for playing at Prelude to Christmas and a $50 gift certificate to Lee Burrows for his DJ efforts. A motion to approve both was made by Bob Shingler and seconded by Frank Holt. The motion was passed by unanimous vote.

With no further business the meeting was adjourned.